

**AGENDA ITEM #5: MINUTES**

**SUBJECT:**

Minutes of the previous TTAC meeting.

**BACKGROUND:**

Minutes of the TTAC meetings held on October 2, 2013.

Attachment 5

**RECOMMENDED ACTION:**

Approve the minutes.

**Summary Minutes of the HRTPO Transportation  
Technical Advisory Committee (TTAC) Meeting  
October 2, 2013**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:32 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**TTAC Voting Members in Attendance:**

Michael King (Chair, NN)	Michael Stallings (IW)	Phil Pullen (VB)
Robert Gey (Vice Chair, VB)	Tammy Rosario (JC)	Mark Shea (VB)
Steve Froncillo (Alternate, CH)	Jackie Kassel (NN)	Reed Nester (WM)
Earl Sorey (CH)	Tom Slaughter (NN)	Tim Cross (YK)
Anne Ducey-Ortiz (GL)	Jeff Raliski (NO)	Emily Stock (DRPT)
Lynn Allsbrook (HA)	James Wright (PO)	Keisha Branch (HRT)
Keith Cannady (HA)	Kevin Wyne (PQ)	Stephen Rowan (VDOT)
John Yorks (HA)	Sherry Earley (SU)	Eric Stringfield (VDOT)
Paul Holt (JC)	Robert Lewis (SU)	Kevin Abt (VPA)
Jamie Oliver (IW)	Scott Mills (SU)	Kevan Danker (WATA)

**TTAC Voting Members Absent:**

Gary Walton (CH)	Robert Brown (NO)	Daniel Clayton (WM)
Garrey Curry (GL)	Dale Castellow (NO)	Steve Martin (WM)
Emily Gibson (GL)	Susan Wilson (PO)	J. Mark Carter (YK)
Peter Stephenson (IW)	Ellen Roberts (PQ)	Al Maddalena (YK)
Allen J. Murphy, Jr. (JC)	Debbie Vest (PQ)	Jim Ponticello (VDOT)

**TTAC Nonvoting Members Absent:**

Ivan Rucker (FHWA)  
Tony Cho (FTA)  
Clifford Burnette (VDOA)

**HRTPO Staff:**

Sam Belfield	Theresa Jones	Joe Paulus
Rob Case	Mike Kimbrel	Camelia Ravanbakht
Brian Chenault	Kendall Miller	Dale Stith
Kathlene Grauberger	Keith Nichols	Chris Wichman

**Others Recorded Attending:**

LJ Hansen (VB); Karen McPherson (Kimley-Horn); Bill Cashman, Chris Lawrence (URS); Austin Bogues (Daily Press); Julie Timm (HRT); Amy Inman (DRPT); Angela Biney, Tony Gibson, Carl Jackson, Darryll Lewis, Keisha Wilkins (VDOT); Rick Case, Chris Vaigneur (HRPDC Staff)

**Public Comment Period**

There was no public comment.

## **Submitted Public Comments**

There were three submitted public comments in the agenda packet.

## **Approval of Agenda**

Chair Michael King asked for additions or deletions to the TTAC Agenda. Hearing none, Mr. Lynn Allsbrook Moved to approve the agenda as written; seconded by Mr. John Yorks. The Motion Carried.

## **Summary Minutes**

Chair King indicated the Summary Minutes of September 4, 2013 were included in the October TTAC Agenda. He asked for corrections or amendments to the minutes. Hearing none, Mr. Robert Gey Moved to approve the minutes as written; seconded by Mr. Reed Nester. The Motion Carried.

## **FY 2012-2015 TIP Amendment: VDOT**

Mr. Steve Rowan reported the Virginia Department of Transportation (VDOT) has requested to amend the Hampton Roads FY 2012 – 2015 Transportation Improvement Program (TIP) to add a new project as described below:

- UPC 100539 – Install Pedestrian Signals and ADA Ramps along Providence Road from the Matyiko Drive to Whitehurst Landing Road in Virginia Beach. The project will install pedestrian signals and ADA ramps at signalized intersections and add any missing sidewalk sections.
  - Add project to TIP
  - Total Cost Estimate: \$343,557
    - Preliminary Engineering (PE) = \$64,557
    - Construction (CN) = \$279,000

The TIP amendment has been made available for public review and comment. The public review period began on September 25, 2013 and runs through October 9, 2013.

Mr. Eric Stringfield Moved to recommend HRTPO Board approval of the TIP amendment; seconded by Mr. Phil Pullen. The Motion Carried.

## **FY 2012-2015 TIP Revision: CMAQ Fund Transfer Request – Chesapeake**

Mr. Earl Sorey reported the City of Chesapeake has requested to transfer CMAQ funds remaining on a completed project to another City CMAQ project. The Portsmouth Boulevard Bike Path Project, UPC 15148, has been completed and has a remaining balance of \$82,110 CMAQ, including local match. The Emergency Vehicle Preemption project, UPC 100537, has a funding shortfall and the City's request is to transfer the \$82,110 remaining on UPC 15148 to UPC 100537.

Should the HRTPO Board approve the fund transfer, a TIP amendment will be processed to reflect the transfer. In anticipation of Board approval, the City's request has been made available for public review and comment. The public review period began on September 25, 2013 and runs through October 9, 2013.

Mr. Sorey Moved to recommend HRTPO Board approval of the fund transfer and associated TIP amendment; seconded by Mr. Robert Lewis. The Motion Carried.

### **Hampton Roads Regional Safety Study 2013 Update: Part I – Crash Trends and Locations: Final**

Dr. Camelia Ravanbakht, HRTPO Deputy Executive Director, reported that HRTPO staff presented the draft Hampton Roads Regional Safety Study 2013 Update: Part I – Crash Trends and Locations report to TTAC at its September 4, 2013 meeting. The draft report was available for public review and comment from September 4, 2013 through September 18, 2013. Comments received have been addressed in the final report and are included in the appendix.

Mr. Tim Cross Moved to recommend HRTPO Board approval of the final report; seconded by Ms. Tammy Rosario. The Motion Carried.

### **Hampton Roads 2040 Socioeconomic Forecast and TAZ Allocation: Final**

Dr. Camelia Ravanbakht, HRTPO Deputy Executive Director, reported that HRTPO staff presented the draft Hampton Roads 2040 Socioeconomic Forecast and TAZ Allocation report to TTAC at its September 4, 2013 meeting. The draft report was available for public review and comment from September 4, 2013 through September 18, 2013. Comments received have been addressed in the final allocations.

Ms. Dale Stith, HRTPO Senior Transportation Planner, presented slides illustrating population and employment data in the TAZs.

Mr. Kevan Danker Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Mark Shea. The Motion Carried.

Dr. Ravanbakht expressed her appreciation to the TTAC members for their hard work on the TAZ allocations. She indicated the completion of the allocations represented a major milestone for the 2040 LRTP process. The next step will be researching and discussing the candidate projects.

### **Transportation Alternatives Program: Project Proposals**

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, reported the Transportation Alternatives Program (TAP), established under MAP-21, provides funding for a variety of transportation activities that were previously eligible for funding under separate programs under SAFETEA-LU, including Transportation Enhancements (TE), Recreational Trails, and Safe Routes to School. The VDOT Local Assistance Division (LAD) coordinates the TAP in Virginia.

The deadline for applications is November 1, 2013, and each proposed project must receive endorsement by the appropriate metropolitan planning organization. Nine project proposals have been received for HRTPO Board endorsement:

- Chesapeake – Multi-City Trail System – Phase I
- Hampton Roads Transit – ADA Bus Stop Compliance
- Newport News – Chesapeake Avenue Bike Trail
- Virginia Beach – Buckner Boulevard Share-Use Pat
- Virginia Beach – Shore Drive Shoulder Widening for On-Road Bike Facility – Phase I
- Virginia Beach – Greenwell Road Shared-Use Path/Sidewalk
- Virginia Beach – Cypress Avenue and Mediterranean Avenue Sidewalks
- Virginia Beach – Kendall Street Sidewalk
- Portsmouth – Rail to Trail Project

Ms. Emily Stock Moved to recommend HRTPO Board endorsement of the proposed projects; seconded by Mr. James Wright. The Motion Carried.

### **HRTPO Environmental Justice Roundtable**

Ms. Kendall Miller, HRTPO Public Involvement and Title VI Administrator, reported the HRTPO must follow federal mandates that require the HRTPO to implement Title VI of the Civil Rights Act of 1964 by assuring that all residents of Hampton Roads are represented fairly and not discriminated against in the transportation planning and capital investment process and assure that EJ, as outlined by the 1994 President's Executive Order, is integrated into the HRTPO's planning and outreach practices. In an effort to reach out and engage as many members of the EJ community as possible in the decision-making process, the HRTPO has established the Environmental Justice Roundtable. The first meeting was held on March 12, 2012 and contributed to:

- HRTPO 2012 Public Participation Plan
- HRTPO 2012 Title VI and Limited English Proficiency Plan
- HRTPO LRTP Community Visioning Survey

Ms. Miller stated the second meeting convened on September 12, 2013 with five additional meetings to be held during FY 2014.

### **Update on HRT Transit Extension Studies: HRT**

Ms. Julie Timm of HRT reported that HRT is examining the best transit options for a former freight rail right of way that runs from Newtown Road to Birdneck Road for the Virginia Beach Transit Extension. The study area extends from Newtown Road to the Oceanfront area on 19th Street.

Three fixed guideway alignment alternatives from Newtown Road are being studied, along with both Bus Rapid Transit (BRT) and Light Rail Transit (LRT):

- 4.8 miles to the Rosemont Area
- 12.2 miles to the Oceanfront along the NSRR corridor (with Maintenance Facility)
- 13.5 miles to the Oceanfront through the Hilltop Area (with Maintenance Facility)

Currently, HRT is screening the final project alternatives which include corridor alignment, project costs, and ridership ranges.

Ms. Timm stated next steps include:

- Results of the Environmental Analysis (November 2013)
- Formal DEIS Public Comment Period and Formal DEIS Public Hearings (Early 2014)
- Complete DEIS and Locally Preferred Alternative (Early 2014)

Ms. Timm reported the Naval Station Norfolk Transit Extension Study is in the corridor planning phase. She indicated the purpose and need is under development based on an evaluation of existing regional transportation conditions as well as broad public input on local transportation priorities. Current data and input suggests that the purpose and need for the project will be:

“to provide improved transit service, possibly in the form of a light rail extension, from The Tide light rail system to, and possibly onto, Naval Station Norfolk.”

Chair King stated that if any transit is to be realized on the Peninsula, the Third Crossing will need to include transit.

Mr. Shea expressed his appreciation to Ms. Timm and HRT for their efforts on the Virginia Beach Transit Study Extension.

Mr. Sam Belfield commented that results from the HRTPO Military Commuter Survey identified that the public was interested in light rail to the Norfolk Naval Station and asked how HRT planned to accomplish this past the installation gates and into the base. Ms. Timm replied it is being researched; however, it is highly impracticable to connect continuously within the gates.

### **Transit Service Delivery Advisory Committee Update: DRPT**

Ms. Amy Inman of DRPT reported that in 2011, the General Assembly passed Senate Joint Resolution (SJR) 297 that directed the Virginia Department of Rail and Public Transportation (DRPT) to study key issues relating to the distribution of funding to transit agencies within the Commonwealth of Virginia. Specifically, the legislation called for the examination of Virginia’s current transit funding practices with respect to performance, prioritization, stability, and allocation. The goal of the overall study was to assist the General Assembly as it considers how changes to the distribution methods for its capital

and operating programs could help improve the effectiveness of public transportation funding.

Ms. Inman indicated that DRPT completed its work in December 2012 and delivered a report to the General Assembly (Senate Document No. 11). Subsequently, the 2013 General Assembly reacted to the SJR 297 findings and passed Senate Bill (SB) 1140 which established a new process for the allocation of state transit funding. The General Assembly also created a Transit Service Delivery Advisory Committee (TSDAC) to work with DRPT in the development of the performance-based operating assistance allocation methodology.

The TSDAC and DRPT have prepared a performance-based funding allocation methodology that will be utilized to distribute transit operating assistance funding above \$160M annually through a phased approach. The first phase will consist of a mid-year performance-based operating assistance allocation for FY 2014; performance will be based on the percent change between FY 2011 and FY 2012. The second phase will include a full year performance-based operating assistance allocation for FY 2015; performance will be based on a two-year rolling average using FY 2011, FY 2012, and FY 2013 performance data. TSDAC's performance-based operating assistance allocation methodology will utilize certified performance data that have been collected and reported by the transit providers receiving state operating assistance grants.

### **Three-Month Tentative Schedule**

Chair King outlined the Three-Month Tentative Schedule for TTAC.

### **For Your Information**

Chair King highlighted the items in the For Your Information in the section of the agenda packet.

Dr. Rob Case stated VDOT received a letter from the Federal Highway Administration (FHWA) approving all but two of the Hampton Roads functional classification system changes. The FHWA recommended the HRTPO and VDOT discuss these two roadways and reach a compromise.

Mr. Eric Stringfield indicated he plans to discuss the issues related to allowing both Route 143 and Route 60 to be functionally classified as Principal Arterials with both Newport News and James City County. He noted the final map depicting the functional classification system will be available online on both VDOT's and the HRTPO's website.

### **Announcements**

Chair King acknowledged the written announcements in the agenda packet.

Mr. Belfield reminded TTAC members that the TRAFFIX meeting has been re-scheduled for next month.

Mr. Rowan stated the VDOT Fall Transportation meeting will be October 29th from 5:00 p.m. – 8:00 p.m. in the Regional Building Board Room.

Ms. Stith reminded TTAC members that the LRTP Subcommittee meeting will convene immediately after TTAC in the Board Room.

### **Old/New Business**

There was no old/new business.

### **Adjournment**

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:56 a.m.