

TTAC QUORUM



***Presented by:
John V. Mihaly
Senior Transportation Planner
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BACKGROUND

- ***During the June 6, 2018 TTAC meeting:***
 - ***Member asked whether the August 2018 TTAC meeting could be conducted electronically – in particular, to help ensure a quorum could be obtained.***
- ***During the July 11, 2018 TTAC meeting:***
 - ***HRTPO staff briefed the TTAC on the Virginia Freedom of Information Act (FOIA) rules regarding electronic participation in meetings.***
 - ***The general consensus of the TTAC was to have the Transportation Programming Subcommittee (TPS) discuss the issue at its July 20, 2018 meeting and to provide a recommendation to the TTAC.***

- *“As a general rule, local or regional public bodies are **NOT** authorized to hold meetings by electronic means.”*
- *Only two exceptions:*
 - *Electronic participation by individual members*
 - *Physically assembled quorum is required*
 - *States of emergency declared by the Governor*
 - *The purpose of the meeting is to address the emergency*

TTAC QUORUM (CURRENT)

- ***TTAC Bylaws state that “A majority of the voting members of the TTAC (or their alternates) shall constitute a quorum for the transaction of business”.***
- ***TTAC Voting Membership includes:***
 - ***3 members/2 alternates per Locality (15 localities)***
 - ***3 members from VDOT***
 - ***1 member each from HRT, WATA, DRPT, VPA***
- ***Total Voting Members = 52***
- ***Quorum = 27***

QUORUM (ROBERT'S RULES OF ORDER)

- *“The quorum of a body of delegates, unless the by-laws provide for a smaller quorum, is a majority of the number enrolled as attending the convention, not those appointed. **The quorum of any other deliberative assembly with an enrolled membership (unless the by-laws provide for a smaller quorum) is a majority of all the members.**”*
- *“In all ordinary societies the by-laws should provide for a quorum as large as can be depended upon for being present at all meetings when the weather is not exceptionally bad.”*

TPS QUORUM RECOMMENDATION

- ***After discussing the quorum issues, the TPS members recommended the following update to the TTAC bylaws concerning quorum requirements:***
 - ***To achieve a TTAC Quorum, representatives from 11 of the 15 localities and 3 of the 5 agencies must be present for a total of 70% representation, along with a minimum of 20 total TTAC members in attendance.***

TTAC BYLAWS - AMENDMENTS

From the TTAC Bylaws:

“Any TTAC voting member may propose amendments to these bylaws by placing such proposed amendments in writing before the TTAC at a TTAC meeting. No vote shall be taken on the proposed amendments until the meeting that follows the meeting at which the written amendments were provided to the TTAC. The public shall be provided access to inspect the proposed amendments. Approval of the amendments shall require an affirmative vote of two-thirds of the voting members or their alternates present. In addition, any proposed revisions to the TTAC bylaws must be approved by the HRTPO Board.”

Discussion/Questions?