

Summary Minutes
HRTPO Long-Range Transportation Plan Subcommittee
Meeting of July 1, 2020

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

1. Call to Order

The meeting was called to order by the Chair at 10:40 a.m.

Due to the COVID-19 crisis and pursuant to Governor Northam's Executive Order 53 issued on March 23, 2020 and Executive Order 61 issued on May 8, 2020, the LRTP Subcommittee meeting is being held electronically using WebEx.

Per the requirements of the Code of Virginia, the agenda was posted for this meeting and all attachments and supporting documentation on the HRTPO's website a week prior, and electronic copies were provided of this information to the LRTP Subcommittee members and other interested parties. Notice of the meeting was also posted for public review.

Per guidelines for electronic meetings, a recording is being made of today's meeting and will be posted on the HRTPO website. In addition, the general public was provided an opportunity to provide comments on today's meeting agenda via two options:

1. Members of the public were invited to submit comments to the LRTP Subcommittee via email.
2. Members of the public were also invited to call into a dedicated phone line where comments could be recorded for the Commission.

Members of the public were also invited to call in via a dedicated phone line to listen to the meeting live.

Attendance was recorded by jurisdictional/agency roll call and the following were in attendance:

Members in Attendance:

Troy Eisenberger (CH)
Carol Rizzio (GL)
Mike Hayes (HM)
Jamie Oliver (IW)
Paul Holt (JCC)
Angela Hopkins (NN)
Bryan Stilley (Vice Chair, NN)
Deborah Mangiaracina (NO)
Carl Jackson (PO)
Robert Lewis (Chair, SU)

Stanley Smith (VB)
Eric Stringfield (VDOT)
Todd Halacy (VDOT)
Christopher Voigt (VDOT)
Barbara Nelson (VPA)
Sam Sink (HRT)
Josh Moore (WATA)
Carolyn Murphy (WB)
Timothy Cross (YK)

HRTPO/HRPDC Staff:

Dale Stith
Theresa Brooks
Steve Lambert
Leo Pineda
Keith Nichols

Sam Belfield
Kathlene Grauberger
Jeff Raliski
Bishoy Kelleny

Others Recorded Attending:

Ben Camras (CH)

Sandon Rogers (HM)

Karen McPherson (McPherson Consulting)

Rob Brown (NO)

Angela Rico (NN)

Lisa Simpson (NN)

Mark Eberle (NPS)

Cole Fisher (VB)

Mark Shea (VB)

Ray Hunt (VDOT)

Bryant Porter (VDOT)

2. Public Comment Period

Per the public comment submission guidelines due to the COVID-19 crisis, interested persons could submit comments to the LRTP Subcommittee in advance of the electronic meeting by Noon June 30, 2020. There were no public comments submitted in advance of the meeting.

3. Submitted Public Comments

There are no submitted written public comments.

4. Approval of Agenda

Chair Lewis asked LRTP members for any objections to the agenda as written. Hearing none, Ms. Carolyn Murphy Moved to approve the agenda as written; seconded by Mr. Troy Eisenberger. The Motion Carried via Affirmation.

5. Approval of June 3, 2020 Minutes

Chair Lewis reported that the LRTP Summary Minutes from the June 3, 2020 meeting were included in the July 1, 2020 LRTP Subcommittee Agenda. Chair Lewis asked for any additions or corrections to the Minutes. Hearing none, Mr. Tim Cross Moved to approve the Minutes as written; seconded by Ms. Murphy. The Motion Carried via Affirmation.

6. 2045 LRTP: Regional Priority Project Selection Guidelines

Ms. Dale Stith briefed the LRTP Subcommittee on this agenda item, summarizing the Regional Priority Project (RPP) Guidelines that were established as part of the identification of the "Round 1" RPPs currently in the 2040 LRTP and as part of the analysis of a pipeline of "Round 2" candidate RPPs. As part of this item, supporting HRTPO resolutions related to the RPPs were summarized, along with HRTPO staff recommendations for updating the RPP Guidelines for the 2045 LRTP based on this information.

Following a group discussion, the recommendation for the 2045 LRTP Regional Priority Projects Selection Guidelines are as follows:

- Include Committed Regional Priority Projects from the 2040 LRTP (per HRTPO Resolution 2018-03, RPPs not considered Committed will be re-evaluated for the 2045 LRTP)
- Be consistent with HB2313 Legislation (provide the greatest congestion relief for the greatest number of citizens in Hampton Roads)
- Consider HRTPO Board Resolution 2020-04 (I-64 Regional Express Lanes being a component of RPPs, based on project readiness)
- Meet Regional Project Cost Threshold of \$100 Million

Mr. Carl Jackson Moved to approve the Regional Priority Project Selection Guidelines as written; seconded by Mr. Josh Moore.

A jurisdictional/agency role call was conducted as follows:

Chesapeake:	Troy Eisenberger	Yes
Franklin:	Donald Goodwin	Absent
Gloucester:	Carol Rizzio	Yes
Hampton:	Michael Hayes	Yes
Isle of Wight:	Jamie Oliver	Yes
James City:	Paul Holt	Yes
Newport News:	Bryan Stilley	Yes
Norfolk:	Debbie Mangiaracina	Yes
Poquoson:	Dannan O'Connell	Absent
Portsmouth:	Carl Jackson	Yes
Southampton:	Beth Lewis	Absent
Suffolk:	Robert Lewis	Yes
Virginia Beach:	Stanley Smith	Yes
Williamsburg:	Carolyn Murphy	Yes
York:	Tim Cross	Yes
DRPT:	Grant Sparks	Absent
HRT:	Sam Sink	Yes
VDOT:	Eric Stringfield	Yes
VPA:	Barbara Nelson	Yes
WATA:	Josh Moore	Yes

Regarding the Motion on the floor, The Motion Carried.

7. 2045 LRTP: Guiding Principles for Fiscal-Constraint/Project Selection

Ms. Stith briefed the LRTP Subcommittee on this agenda item, providing a background of fiscal constraint terminology and requirements, summarizing the Fiscal Constraint Guiding Principles from the 2040 LRTP, and discussing data to help establish Guiding Principles for the 2045 LRTP.

After significant group discussion, the LRTP subcommittee recommended the following Guiding Principles for Fiscal-Constraint for the 2045 LRTP:

- Maintenance Needs
 - Set aside funding to cover projected maintenance needs for the 2020-2045 planning horizon
 - Includes State of Good Repair
- Committed Projects
 - Projects under construction or soon to be constructed and fully-funded in the Six-Year Improvement Program are automatically included in the LRTP (reflect balance to complete)
- “Grouped” Projects
 - Set aside funding to cover “Grouped” Projects (projects not individually listed in the LRTP since not considered “regionally significant”)
 - 10% set aside of anticipated 2045 LRTP ‘Construction Funding’ estimate (may be revisited when forecast is available)

- Regional Funds
 - HRTF reserved for Regional Priority Projects (RPPs)
 - Funding Plan for RPPs to be developed by HRTAC and will be included in the fiscally-constrained 2045 LRTP
- Distribution of Funding Assumptions
 - Reserve SMART SCALE High-Priority Funding Program to fiscally-constrain RPPs
 - Highway/Transit Funding Split based on historical CMAQ and RSTP funding
 - CMAQ 60/40 (with flexibility to modify to 50/50)
 - RSTP 70/30
 - Transportation Alternatives Set-Aside reserved for Active Transportation projects
- Project Prioritization
 - Projects within funding categories selected based on overall Project Prioritization score

Mr. Bryan Stilley Moved to approve the 2045 LRTP Guiding Principles for Fiscal Constraint including the recommended changes from the group discussion; seconded by Mr. Jackson.

A jurisdictional/agency roll call was taken

Chesapeake:	Troy Eisenberger	Yes
Franklin:	Donald Goodwin	Absent
Gloucester:	Carol Rizzio	Yes
Hampton:	Michael Hayes	Yes
Isle of Wight:	Jamie Oliver	Yes
James City:	Paul Holt	Yes
Newport News:	Bryan Stilley	Yes
Norfolk:	Debbie Mangiaracina	Yes
Poquoson:	Dannan O'Connell	Absent
Portsmouth:	Carl Jackson	Yes
Southampton:	Beth Lewis	Absent
Suffolk:	Robert Lewis	Yes
Virginia Beach:	Stanley Smith	Yes
Williamsburg:	Carolyn Murphy	Yes
York:	Tim Cross	Yes
DRPT:	Grant Sparks	Absent
HRT:	Sam Sink	Yes
VDOT:	Eric Stringfield	Yes
VPA:	Barbara Nelson	Yes
WATA:	Josh Moore	Yes

Regarding the Motion on the floor, The Motion Carried.

8. 2045 LRTP Candidate Projects: Data Collection Status Update

Ms. Theresa Brooks briefed the LRTP Subcommittee on this agenda item. At the June 3, 2020 LRTP Subcommittee meeting, HRTPO staff requested completed project prioritization data collection spreadsheets by COB June 26, 2020. Ms. Brooks shared a checklist with the LRTP Subcommittee of the completed data collection spreadsheets received thus far and reminded the group that HRTPO staff will not be able to properly evaluate candidate projects without the requested input from stakeholders.

9. For Your Information

None.

10. Old/New Business

No old or new business.

11. Next Meeting

The next LRTP Subcommittee meeting is tentatively scheduled for September 2, 2020 following the TTAC meeting.

ADJOURNMENT 11:51 a.m.

DRAFT