

**HAMPTON ROADS  
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE  
April 12, 2018  
CALL TO ORDER 12:00 P.M.**

**The Regional Building Boardrooms D&E  
723 Woodlake Drive, Chesapeake, Virginia**

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| 12:00 pm | 1. Call to Order   |
| 12:05 pm | 2. Public Comment Period (Limit: 5 minutes per individual)         |
| 12:15 pm | 3. Submitted Public Comments                                       |
| 12:20 pm | 4. Approval of Agenda  |
|          | 5. Summary Minutes of the January 11, 2018 CTAC Meeting            |
| 12:25 pm | 6. 2019 Unified Planning Work Program: Draft – Mike Kimbrel, HRTPO |
| 12:45 pm | 7. US 58 Arterial Management Plan                                  |
| 1:05 pm  | 8. Candidate Segments for Road Diets in Hampton Roads              |
| 1:25 pm  | 9. Linking Hampton Roads: A Regional Active Transportation Plan    |
| 1:45 pm  | 10. For Your Information   |
| 1:50 pm  | 11. Old/New Business   |
|          | Adjournment  |

## **Preamble to the Bylaws of the HRTPO Citizen Transportation Advisory Committee**

The Community Transportation Advisory Committee (CTAC) serves as an advisory committee to the Hampton Roads Transportation Planning Organization (TPO). *The mission of the Hampton Roads Community Transportation Advisory Committee (CTAC) is to provide the Hampton Roads Transportation Planning Organization (HRTPO) with the community's viewpoint on regional transportation issues, strategies, funding, priorities, and the decision-making process of the HRTPO. The CTAC will serve as a strong advocate on behalf of the community by listening to community member's viewpoints and helping to have their voices heard by the HRTPO leadership and decision makers. The CTAC Chair, as a nonvoting member of the HRTPO Board, will have the responsibility of communicating the work of the CTAC back to the HRTPO Board.*

**AGENDA ITEM #1: CALL TO ORDER**

The meeting will be called to order by Ms. Terry Danaher, Chair, at approximately 12:00 p.m.

**AGENDA ITEM #2: PUBLIC COMMENT PERIOD**

Members of the public are invited to address the CTAC. Each speaker is limited to five minutes.

**AGENDA ITEM #3: SUBMITTED PUBLIC COMMENTS**

There are no written public comments.

**AGENDA ITEM #4: APPROVAL OF AGENDA**

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the CTAC should be submitted at this time, as opposed to under "Old/New Business".

**AGENDA ITEM #5: SUMMARY MINUTES OF THE OCTOBER 12, 2017 CTAC MEETING**

Summary Minutes of the January 11, 2018 CTAC meeting are attached

Attachment 5

**RECOMMENDED ACTION:**

Approve the minutes.

**AGENDA ITEM #6: 2019 UNIFIED PLANNING WORK PROGRAM: DRAFT**  
***Mike Kimbrel, HRTPO***

HRTPO staff, in coordination with Hampton Roads Transit, Williamsburg Area Transit Authority, Suffolk Transit, the Virginia Department of Transportation, and the Virginia Department of Rail and Public Transportation, is developing the draft Unified Planning Work Program (UPWP) for fiscal year (FY) 2019. The UPWP describes the mutual responsibilities of the aforementioned entities in carrying out the metropolitan transportation planning process for Hampton Roads.

The draft UPWP will be available on the HRTPO website for review by the TTAC and other advisory committees of the HRTPO, as well as the general public, following the TTAC meeting on April 4, 2018. The review and comment period will run through April 18, 2018.

**Mr. Mike Kimbrel, HRTPO Deputy Executive Director, will brief the TTAC on this item.**

**RECOMMENDED ACTION:**

Review the draft FY 2019 Unified Planning Work Program and submit comments to John Mihaly, [jmihaly@hrtpo.org](mailto:jmihaly@hrtpo.org), by COB on Wednesday, April 18, 2018.

**Attachment 6: [HRTPO 2019 Unified Planning Work Program](#)**

**AGENDA ITEM #7: US 58 ARTERIAL MANAGEMENT PLAN**

*Dr. Robert Case, HRTPO*

VDOT has hired a consultant to study improvements to US 58 from Suffolk to Emporia (I-95). The route links Hampton Roads to the southern United States, and is therefore important for pleasure and business travel, including port-related trucks.

**Dr. Rob Case, HRTPO Chief Engineer, will brief the CTAC on the work done to date and the results of the public meetings held on this plan.**

**RECOMMENDED ACTION:**

For discussion and informational purposes only.

**AGENDA ITEM #8: CANDIDATE SEGMENTS FOR ROAD DIETS IN HAMPTON ROADS– *Dr. Robert Case, HRTPO***

A “road diet” typically re-purposes under-used lanes on a four-lane undivided road, making it into a (safer) street served by on-street parking or bike lanes. HRTPO staff has reviewed the literature and scanned Hampton Roads for candidate road diet locations.

Rob Case will review the study, and next steps.

**Dr. Rob Case, HRTPO Chief Engineer, will brief the CTAC on the study and provide an overview of next steps.**

**RECOMMENDED ACTION:**

For discussion and informational purposes only.

**Attachment 8: [Candidate Segments for Road Dies in Hampton Roads](#)**

**AGENDA ITEM #9: LINKING HAMPTON ROADS: A REGIONAL ACTIVE  
TRANSPORTATION PLAN –*Steve Lambert, HRTPO***

The Hampton Roads Transportation Planning Organization is currently undertaking the first regional active transportation plan for the region. The purpose of the Linking Hampton Roads study is to provide a clear structure for the development of new facilities, programs, and policies that will link our region by developing greater active transportation facilities and promote active and healthy lifestyles throughout the region.

**Mr. Steve Lambert, HRTPO Transportation Planner II, will brief the CTAC on the study and provide an overview of next steps.**

**RECOMMENDED ACTION:**

For discussion and informational purposes only.

## **AGENDA ITEM #10: FOR YOUR INFORMATION**

1. Hampton Roads Transportation Fund (HRTF) Monthly Financial Report – At the February 20, 2018 HRTPO Board meeting, VDOT provided HRTPO with a monthly financial report relating to the HRTF including the following information:

- Revenue from sources as detailed by the collecting agency
- Interest earnings
- Expenditures reflecting both the program (HRTF) total as well as project totals
- The current cash position/balance in the HRTF as well as forecasted cash position/balance

### [Attachment 10-A](#)

2. The HRTPO Board will meet on May 20, 2018 in the Regional Board Room. The meeting will begin at 10:30 a.m.
4. The next meeting of the Transportation Technical Advisory Committee (TTAC) will be on Wednesday, May 2, 2018, in the Regional Building Board Room. The meeting will begin at 9:30 a.m.

## **AGENDA ITEM #11: OLD/NEW BUSINESS**

## **ADJOURNMENT**