

**Summary Minutes of the HRTPO Transportation
Technical Advisory Committee (TTAC) Meeting
December 2, 2020**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:30 a.m. in the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia.

Mr. Michael Kimbrel, HRTPO Deputy Executive Director, read the following statement:

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of Transportation Technical Advisory Committee members, staff, and the general public, today's meeting is being held electronically. This electronic meeting is required to complete essential business on behalf of the region.

Per the requirements of the Code of Virginia, the agenda and all supporting documentation were posted on the HRTPO website for public review, and electronic copies of this information were provided to TTAC members and other interested parties.

Today's meeting is being live-streamed and recorded. The live-stream is available for viewing on the Regional Connection YouTube channel and the recording will be available via the HRTPO website.

The general public was provided an opportunity to comment on today's agenda in advance of the meeting via two options:

- 1. Members of the public were invited to email comments to the TTAC.*
- 2. Members of the public were invited to call into a dedicated phone line where comments could be recorded for the TTAC.*

No comments were received via either option as of 48 hours before the meeting.

Before we begin today's remote meeting, I need to remind members of a few important housekeeping rules:

- Everyone is asked to keep their phones and computers muted except for when you are providing input.*
- Please identify yourself by name and the locality or agency you represent when you provide input. Do the same should you provide a motion or a second.*

All votes taken today must be made by roll call vote and recorded in the minutes.

Thank you for your cooperation and patience. Attendance will now be recorded by roll call.

A roll call vote was conducted and the following represents the attendance of the meeting.

TTAC Voting Members in Attendance:

Bryan Stille (Chair, NN)	Amy Inman (NO)	Carolyn Murphy (WM)
Benjamin Camras (CH)	Deborah Mangiaracina (NO)	Tim Cross (YK)
Troy Eisenberger (CH)	Carl Jackson (PO)	Grant Sparks (DRPT)
Lynne Keenan (HA)	Beth Lewis (SH)	Keisha Branch (Alternate, HRT)
Sandon Rogers (Alternate, HA)	Robert Lewis (SU)	Todd Halacy (VDOT)
Jamie Oliver (Vice Chair, IW)	Jason Souders (SU)	Sonya Hallums-Ponton (VDOT)
Paul Holt (JC)	David Jarman (VB)	Eric Stringfield (VDOT)
Angela Hopkins (NN)	Ric Lowman (VB)	Barbara Nelson (VPA)
Lisa Simpson (Alternate, NN)	Phil Pullen (VB)	Joshua Moore (WATA)
Robert Brown (NO)		

TTAC Voting Members Absent:

Tracy Jones-Schoenfeld (CH)	Tammy Rosario (JC)	Lynette Lowe (SH)
Anne Ducey-Ortiz (GL)	Angela Rico (NN)	LJ Hansen (SU)
Carol Rizzio (GL)	James Wright (PO)	Daniel Clayton (WM)
Michael Hayes (HA)	Garrett Feagans (PQ)	Aaron Small (WM)
Jason Mitchell (HA)	Charles Horton (PQ)	Earl Anderson (YK)
Wayne Griffin (IW)	Dannan O'Connell (PQ)	Joe Sisler (YK)
Amy Ring (IW)	Michael Johnson (SH)	Sam Sink (HRT)

TTAC Non-Voting Members in Attendance:

Michael King (NAVY)

TTAC Non-Voting Members Absent:

Ivan Rucker (FHWA)
Melissa McGill (FTA)

HRTPO Staff in Attendance:

Sam Belfield	Uros Jovanovic	Keith Nichols
Theresa Brooks	Bishoy Kelleny	Jeff Raliski
Rob Case	Michael Kimbrel	Dale Stith
Kathlene Grauberger	John Mihaly	

Others Recorded Attending:

Jim Long (CH); Sam Rodriguez (NO); Lisa Simpson (NN); Cole Fisher, Katie Shannon, Stanley Smith (VB); Sharonda Williams (VDOT); Karen McPherson (McPherson Consulting); Logan Grimm (HRPDC Staff)

Approval of Agenda [Action Required]

Chair Bryan Stille asked for additions or deletions to the TTAC Agenda. Hearing none, Mr. Robert Lewis Moved to approve the agenda as written; seconded by Ms. Carolyn Murphy. The Motion Carried by Affirmation.

Public Comments

No public comments were submitted as of 48 hours before the meeting.

Approval of Consent Items *[Action Requested]*

- A. Minutes
- B. FY 2021-2024 TIP Amendment Request: DRPT Project
STIP ID DRPT010 – Jamestown-Scotland Ferry Facility Rehabilitation

Mr. Carl Jackson Moved to approve the Consent Agenda as written; seconded by Mr. Troy Eisenberger.

A roll call vote was conducted:

Benjamin Camras (CH)	Yes
Troy Eisenberger (CH)	Yes
Lynne Keenan (HA)	Yes
Sandon Rogers (Alternate, HA)	Yes
Jamie Oliver (IW)	Yes
Paul Holt (JC)	Yes
Angela Hopkins (NN)	Yes
Lisa Simpson (Alternate, NN)	Yes
Bryan Stilley (NN)	Yes
Robert Brown (NO)	Yes
Amy Inman (NO)	Yes
Debbie Mangiaracina (NO)	Yes
Carl Jackson (PO)	Yes
Beth Lewis (SH)	Yes
Robert Lewis (SU)	Yes
Jason Souders (SU)	Yes
David Jarman (VB)	Yes
Ric Lowman (VB)	Yes
Phil Pullen (VB)	Yes
Carolyn Murphy (WM)	Yes
Timothy Cross (YK)	Yes
Grant Sparks (DRPT)	Yes
Keisha Branch (Alternate, HRT)	Yes
Todd Halacy (VDOT)	Yes
Sonya Hallums-Ponton (VDOT)	Yes
Eric Stringfield (VDOT)	Yes
Barbara Nelson (VPA)	Yes
Josh Moore (WATA)	Yes

Regarding the Motion on the floor, The Motion Carried.

2045 Long-Range Transportation Plan: Draft Project Prioritization Scores

Ms. Dale Stith, HRTPO Principal Transportation Planner, reported that HRTPO staff has completed the evaluation of the 2045 LRTP Candidate Projects using the Regional Scenario Planning Framework and the updated HRTPO Project Prioritization Tool, which prioritizes projects based on technical merits and regional benefits.

She stated that the Regional Scenario Planning Framework that was applied to the 2045 LRTP is exploratory in nature as opposed to predictive or prescriptive; and therefore, a preferred scenario will not be selected. Candidate transportation projects will be evaluated through each of the scenarios to identify those projects that provide the most benefit to the region. She noted that in addition to the 2045 baseline scenario, three Greater Growth scenarios were also developed in coordination with regional stakeholders to evaluate the candidate projects.

Ms. Stith stated that the project prioritization methodology examines transportation projects based on three components: Project Utility, Economic Vitality, and Project Viability. She described committed projects that are automatically included in the LRTP (and thus not scored) as fully funded transportation projects programmed for construction in VDOT's current Six-Year Improvement Program (SYIP) as well as the Regional Priority Projects under construction or fully funded for construction in the Hampton Roads Transportation Accountability Commission (HRTAC) six-year funding program. She then highlighted the top scoring candidate projects from each evaluated category.

Ms. Stith requested TTAC members review the draft project prioritization scores associated with their locality/agency and submit comments to her by December 16, 2020. She noted that HRTPO committees will also review the draft scores and the public review period for the draft report will be from December 2 – 16, 2020. Next steps include:

- January 2021 – TTAC and HRTPO Board approval of final Project Prioritization Scores
- February 2021 – TTAC approval of the draft Funding Plan and HRTPO Board approval of final Funding Plan
- March 2021 – Initiate Conformity (approximately three-month process)
- May 2021 – HRTPO Board approval of 2045 LRTP

State of Transportation in Hampton Roads: Draft

Mr. Keith Nichols, HRTPO Principal Transportation Engineer, stated that HRTPO staff annually produces the State of Transportation in Hampton Roads report. This report details the current status of all facets of the transportation system in Hampton Roads, including air, rail, water, and highways. He noted that many aspects of the highway system are highlighted, including roadway usage, bridge conditions, costs of congestion, commuting characteristics, roadway safety, truck data, transit usage, active transportation, highway funding, tolling, and operations. Comparisons between Hampton Roads and similar metropolitan areas are also included.

Changes to this year's report included:

- An expanded introduction
- Historic rank in the National Ranking Summary
- COVID-19 impacts

He highlighted the following forms of transportation that have been adversely affected by the COVID-19 pandemic:

- Air travel
- Rail travel
- Public transportation
- Peak hour roadway volumes

Mr. Nichols indicated that Active transportation, particularly bicycle miles traveled, increased sharply in the Spring of 2020 versus 2019. He noted that Port volumes only dipped slightly and have since seen positive growth. He also noted that crashes and fatalities decreased due to the pandemic; however, they have grown exponentially since Summer 2020.

He stated that the draft version of the State of Transportation 2020 report will be made available for public review and comment during the week of December 7, 2020 and comments will be accepted until December 23, 2020. He stated that anticipated approval of the report by the TTAC and HRTPO Board will be in January 2021.

Request for Input: FY 2021 United Planning Work Program (UPWP) Task

Dr. Robert Case, HRTPO Chief Transportation Engineer, reported that the HRTPO FY 2021 UPWP includes a task to assist in determining Trip Generation of Satellite Wagering Facilities (Task 8.5); however, the request has since been retracted. Dr. Case asked for discussion on whether to keep the current task in the FY 2021 or replace it with another.

Mr. Carl Jackson stated that the City of Portsmouth has in-person wagering facilities and requested that that a study of similar facilities regarding traffic impacts for the surrounding areas replace the study being removed.

Mr. Ric Lowman of Virginia Beach noted that, due to COVID-19, more people appear to be using drive-throughs, sometimes resulting in vehicles "spilling back" into adjacent streets, and requested the HRTPO conduct a study related to this problem. Chair Bryan Stilley of Newport News concurred with the request for this type of study. Dr. Case replied that it may be possible to conduct both studies.

2020 CMAQ/RSTP Project Selection Process: Update

Mr. John Mihaly, HRTPO Principal Transportation Planner, reported that the HRTPO selection process for projects proposed to be funded under the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) is conducted annually. He stated that the 2020 process is for the allocation of FY 2027 CMAQ and RSTP funding and noted that HRTPO staff had completed the scoring of CMAQ candidate projects and is scheduled to complete the scoring of RSTP projects by December 31, 2020.

He highlighted the available CMAQ and RSTP FY 2027 funding as follows:

CMAQ FY 2027 Funding		RSTP FY 2027 Funding	
Mark:	\$15,361,905	Mark:	\$37,078,513
Initial "Penciled-in" Requests:	\$895,000	Initial "Penciled-in" Requests:	\$27,419,377
Initial Balance:	\$14,266,905	Initial Balance:	\$9,659,136
		Additional FY 2027 RSTP Funding Request:	\$9,317,715
		Revised Balance:	\$341,421

He noted that the Transportation Programming Subcommittee (TPS) will meet on January 15, 2021 to review proposed projects and recommend funding allocations. In February 2021, the TTAC and HRTPO Board will consider the CMAQ/RSTP projects and funding allocations for approval.

Mr. Mihaly stated that the Commonwealth Transportation Board (CTB) is scheduled to consider the adoption of the FY 2021-2026 Six-Year Improvement Program (SYIP) COVID-19 update in December 2020 and the development of a full FY 2022-2027 SYIP update is scheduled for early in 2021.

Mr. Todd Halacy, VDOT Assistant District Administrator, stated that included in the TTAC Agenda was a letter dated November 16, 2020 from Commissioner Brich that was transmitted to the region’s City Managers and County Administrators regarding the adoption of the FY 2021-2026 SYIP COVID-19 update. The letter outlines a plan to mitigate the impacts to VDOT and its local partners from the revenue reductions resulting from the COVID-19 pandemic while maintaining existing funding commitments on approved projects and supporting existing project schedules.

He noted that the FY 2021-2026 SYIP COVID update will build upon actions approved to-date to amend and modify the FY 2020-2025 SYIP based on funding levels in the FY 2020-2025 SYIP. The CTB has approved the selection of FY 2021 Local and VDOT State of Good Repair (SGR) paving projects, the FY 2021 Transportation Alternatives Program (TAP) projects, and funding for the CMAQ/RSTP projects from the HRTPO’s recent selections.

On December 9, 2020, the CTB will approve the SGR VDOT/Local Bridge projects and FY 2021 Revenue Sharing projects. Mr. Halacy stated that for existing Revenue Sharing projects, to mitigate impacts from COVID-19, funding will be shifted to later years based on when the funding will be needed in accordance with current project schedules. For new FY 2021 Revenue Sharing projects, the funding will be allocated using FY 2025-2026 allocations. He indicated

that for Hampton Roads, all Priority 1 selected projects are being recommended for full funding based on their existing schedules and estimates.

Mr. Halacy encouraged TTAC members to reach out to his staff regarding any questions on the revenue sharing projects.

Several localities expressed concerns regarding the proposed shifting on revenue sharing funds; whereby, Mr. Halacy reiterated his statement to TTAC members to contact his office regarding their individual concerns.

Three-Month Tentative Schedule

Chair Stilley outlined the Three-Month Tentative Schedule in the Agenda Packet.

For Your Information

Chair Stilley highlighted the items in the For Your Information section in the Agenda Packet.

Announcements

Chair Stilley noted the announcements in the Agenda Packet.

Old/New Business

Ms. Barbara Nelson indicated that Mr. Mike Kimbrel, HRTPO Deputy Executive Director, was attending his last TTAC meeting due to his impending retirement, and expressed her appreciation for his willingness to help his colleagues in the MPOs within the state. Chair Stilley also expressed appreciation to Mr. Kimbrel for his dedicated service to the localities and agencies in the region. Mr. Kimbrel thanked the TTAC members and stated he was looking forward to observing TTAC's future endeavors.

Adjournment

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:59 a.m.