



April 25, 2018

Robert Crum
 Executive Director
 Hampton Roads Transportation Planning Organization
 723 Woodlake Drive
 Chesapeake, VA 23320

RE: Transportation Improvement Program (TIP) Amendment – CMAQ Transfer

Dear Mr. Crum:

The Williamsburg Area Transit Authority (WATA) requests the following funding transfer be placed on the June TTAC agenda as amendment to the TIP. The donor project has expended all eligible expenses on the CMAQ demonstration route with a remaining balance. The recipient project is an active CMAQ demonstration route project that requires additional funding for operating.

Transfer From							Transfer To		
UPC	Description	Fund Type	Fiscal Year	Federal	State	Total	UPC	Description	Total
T9150	Demonstration Route Jamestown	CMAQ	FY2013	\$33,960	\$8,490	\$42,450	T10862	Demonstration Route – Route 11 (Mounts Bay/Quarterpath)	\$42,450

Current cost estimates, allocations, obligations, expenditure and funds available for transfer associated with the affected projects have been confirmed with Department of Rail and Public Transportation (DRPT). We request that the Transportation Advisory Committee (TTAC) and the Transportation Planning Organization (TPO) consider this TIP amendment request at the June meetings. This Administrative Modification will ensure consistency between Hampton Roads TIP and the State Transportation Improvement Program, allowing the (FTA) to move forward with Federal and State grants.

Thank you for your assistance with this request. If you have any questions please call (757) 220-5574 or e-mail Barbara Creel at bcreel@gowata.org.

Sincerely,

Zach Trogdon
 Executive Director
 Williamsburg Area Transit Authority