

***Action Summary***  
**Hampton Roads Transportation Planning Organization Board Meeting**  
**November 21, 2019**

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

***Held Concurrently with the  
Hampton Roads Transportation Accountability Commission***

**1. Call to Order**

*Mr. Robert Crum, HRTPO Executive Director/Secretary, reported that neither the HRTPO Chair nor Vice-Chair was able to attend, and as such, in accordance with Robert's Rules of Order, called for an election of a Chair pro tem. The HRTPO Board unanimously approved Mr. Thomas Shepperd as HRTPO Chair pro tem.*

*The meeting was called to order by the Chair at 10.:33 a.m.*

*Chair Shepperd introduced the following members:*

- *Mr. Chris Price – Chesapeake City Manager*
- *Mr. Scott Denny – Virginia Department of Aviation*
- *Mr. Shannon Glover – Alternate, City of Portsmouth*

**2. Approval of Agenda**

*The HRTPO Board unanimously approved the agenda as written.*

**3. Public Comment Period (limit 3 minutes per individual)**

*A citizen representing Future of Hampton Roads discussed Autonomous Vehicles.*

*A citizen from Newport News expressed his concern with regard to the implementation of the I-64 Regional HOT Lanes Network.*

**4. Submitted Public Comments**

*There was one submitted public comment in the agenda packet.*

**5. Executive Director Report**

*Mr. Robert Crum stated that the Executive Director report, which summarized current work activities of the HRTPO, could be found in the Agenda packet. He highlighted the following item:*

- *The HRPDC and HRTPO Regional Legislative Agenda, approved by the HRPDC and HRTPO, articulates the regional positions on important matters on both the state and federal levels for the Hampton Roads region. The agenda, in the form of an informational brochure, was distributed as a handout, and will be circulated to General Assembly members.*

*Mr. Crum then, on behalf of the HRTPO Board, presented Mr. Thomas Shepperd with a memento in recognition and appreciation of his outstanding service as HRTPO Chair from October 2017 to October 2019.*

**6. FY 2019 Audited Financial Statements**

*Mr. Michael Garber, PBMares Partner, reported that the independent Auditors' Report states that the statements present fairly, in all material respects, the basic financial statements of the HRPDC/HRTPO. There were no material weaknesses or deficiencies identified in any of the internal controls or processes of the financial activity, and all information was free of any material misstatements. The audited financial statements, along with supplemental management letters, and the auditor's opinion report, based on census data reported to the Virginia Retirement System (VRS), have been posted on both websites.*

*The HRTPO Board unanimously approved the FY 2019 Audited Financial Statements.*

**7. Approval of HRTPO Consent Agenda**

*The HRTPO Board unanimously approved the Consent Agenda.*

**8. I-64 Regional Express Lanes Update (Concurrent with the HRTAC)**

*Mr. Stephen Brich, VDOT Commissioner, and Mr. John Lawson, Deputy Secretary of Transportation, briefed HRTAC and HRTPO Board members on the Traffic and Revenue Scenarios and Bonding Capacity Analysis for the I-64 Regional Express Lanes Network, respectively.*

*Mr. David Miller, PFM Managing Director, reported on HRTAC's current funding plan for the pre-HRBT projects and noted that PFM is continuing to work on the funding plan for the HRBT projects.*

*Mr. Kevin Page, HRTAC Executive Director, explained the explained the cost estimate breakdown with regard to the full implementation of the I-64 Regional Express Lanes Network.*

*At this time, the HRTPO and HRTAC both lost a voting quorum and it was suggested to continue the discussion at a concurrent HRTAC/HRTPO meeting on December 12, 2019.*

**ADJOURNMENT**