

ITEM #19: APPROVAL OF CONSENT ITEMS

A. MINUTES

Minutes of the HRTPO Board meeting held on October 19, 2017 are attached.

Attachment 19-A

RECOMMENDED ACTION:

Approve the minutes.

B. HRTPO FINANCIAL STATEMENT

The Statement of Revenues and Expenditures for the activities of September 2017 is attached. This statement reflects the financial status of the HRTPO as a whole.

Attachment 19-B

RECOMMENDED ACTION:

Accept the HRTPO Financial Statement.

C. 2017 AUDITED FINANCIAL STATEMENTS

This item was presented under Workshop Agenda Item #12.

RECOMMENDED ACTION:

Approve the 2017 Audited Financial Statements.

D. PROPOSED 2040 LONG-RANGE TRANSPORTATION PLAN AMENDMENT

This item was presented under Workshop Agenda Item #14.

RECOMMENDED ACTION:

Approve the 2040 LRTP Amendment.

E. MOVING THE ECONOMY: HOW WELL THE TRANSPORTATION SYSTEM OF HAMPTON ROADS SERVES THREE KEY ECONOMIC SECTORS – PORT, MILITARY, AND HOSPITALITY: FINAL REPORT

This item was presented under Workshop Agenda Item #15.

RECOMMENDED ACTION:

Approve the final report for public distribution.

Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of October 19, 2017

The Hampton Roads TPO Board Meeting was called to order at 10:31 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO Voting Members in Attendance:

Thomas Shepperd, Jr. Chair (YK)
John Rowe, Vice Chair (PO)
Alan P. Krasnoff (CH)*
Donnie Tuck (HA)
Barry Cheatham (FR)
Michael Hipple (JC)
McKinley Price (NN)
Kenneth Alexander (NO)
Herbert Green (Alternate, PQ)

Barry Porter (SH)
Linda T. Johnson, (SU)
William Sessoms (VB)
Paul Freiling (WM)
James Utterback (VDOT)
Ray Amoruso (HRT)
Zach Trogdon (WATA)
Delegate David Yancey (GA)

HRTPO Nonvoting Members in Attendance:

James Baker (CH)
Mary Bunting (HA)*
J. Brent Fedors (GL)
Randy Martin (FR)
Randy Keaton (IW)*
Bryan Hill (JC)
Cynthia Rohlf (NN)
Lydia Pettis-Patton (PO)
Randy Wheeler (PQ)

Patrick Roberts (SU)
Dave Hansen (VB)*
Neil Morgan (YK)
Marvin Collins (WM)
Col. Herbert Joliat (Langley-Eustis)
Capt. Michael Moore (U.S. Navy)
Sandy Wanner (Peninsula Airport Commission)
Teresa Danaher (CTAC)

HRTPO Executive Director:

Robert A. Crum, Jr.

Other Participants:

Ella Ward (Alternate, CH)
Wynter Benda (NO)

Jeff Florin (VPA)

HRTPO Voting Members Absent:

Phillip Bazzani (GL)
Eugene Hunt (PQ)
Rex Alphin (IW)
Jennifer Mitchell (DRPT)
John Reinhart (VPA)

William Harrell (HRT)
Senator Mamie Locke (GA)
Senator Frank Wagner (GA)
Delegate Chris Stolle (GA)

HRTPO Nonvoting Members Absent:

Doug Smith (NO)
Michael W. Johnson (SH)

Art Moyer (FTAC)
Robert Bowen (Norfolk Airport)

Jeffrey Breeden (FAA)
Jessie Yung (FHWA)
Terry Garcia Crews (FTA)

Randall P. Burdette (VDOA)
Capt. Richard Wester (U.S. Coast Guard)
John Malbon (CTB)

HRTPO Staff:

Theresa Brooks
Rob Case
Shirley Core
Kathlene Grauberger
Andrea Gayer

Steve Lambert
John Mihaly
Keith Nichols
Dale Stith

Others Recorded Attending:

Jeffrey Raliski, Thelma Drake (NO); Tracy Baynard (McGuire Woods); Sherri Neal, Bob Baldwin (Portsmouth); Leroy Bennett (SU); Karen McPherson (McPherson Consulting); Rhonda Murray (Navy Region Mid-Atlantic); Eric Stringfield, Dawn Odom, Tzeiea Fortune (VDOT); Tara Reel (VB); Donna Sayegh (Citizens for Self-Government); Rick West, Earl Sorey (Chesapeake); Mark Geduldig-Yatrofsky (PortsmouthCityWatch.org); Joe Dillard, Jr.(HRT); Bryan Stilley, Garrett Morgan, Brian Pierce, Jerri Wilson (NN); Brian DeProfio (Hampton); Dwight Farmer (RK&K); Ron Broughton (CTAC Vice-Chair); Jordan Pascale (Virginian-Pilot); Kevin Page (HRTAC); Keith Cannady, Kelli Arledge, Danetta Jankosky, Sharon Lawrence, Mike Long, Joseph Turner, Mike Long, Chris Vaigneur, (HRPDC Staff).

Election of HRTPO Board Officers

According to HRTPO Board Bylaws, the HRTPO Board election of officers is to take place during the first meeting after October 1st of each year. Mr. Michael Hipple, Nominating Committee member stated the HRTPO Nominating Committee recommends Mr. Thomas G. Shepperd, Jr. and Mayor John L. Rowe, Jr. for the positions of HRTPO Chair and Vice-Chair respectively with HRTPO Executive Director Robert A. Crum, Jr. as Secretary.

Mr. Hipple Moved to approve the nominations of Mr. Thomas Shepperd, Jr. and Mayor John L. Rowe, Jr. as HRTPO Chair and Vice-Chair, and Mr. Robert A. Crum, Jr. as Secretary; the board unanimously agreed. The Motion Carried.

Chair Shepperd, thanked Mayor Johnson for her outstanding accomplishments while serving as the HRTPO Chair.

Approval of Agenda

Chair Shepperd asked for any additions or deletions to the agenda. Mr. Robert Crum, HRTPO Executive Director, requested to remove Item 15, Status of Hampton Roads Passenger Rail presentation by DRPT. This item will move to a future agenda. Mr. Crum also requested an addition to the agenda. Under Agenda Item 21-I the City of Williamsburg submitted a TA Set-Aside project. He noted a letter with the project details from the City of Williamsburg was provided to each board member at their seat.

Mayor Johnson Moved to approve the agenda with the suggested revision; seconded by Mr. Michael Hipple. The Motion Carried.

Executive Director Report

Mr. Robert Crum, HRTPO Executive Director, directed members to his report included in the agenda package and asked if there were any questions. He noted the HRTPO continues to support Gloucester County in their efforts regarding the Coleman Bridge tolling. He also mentioned the HRTPO Rail and Public Transportation Task Force met on September 26, 2017 and are working with HRT, Suffolk Transit, and WATA regarding public transportation in the region.

**Mr. Randy Keaton arrives*

Employee Recognition

Mr. Crum recognized Ms. Theresa Brooks, HRTPO Transportation Engineer II, for her 5 years of outstanding service to the HRTPO.

**Mayor Alan Krasnoff and Ms. Mary Bunting arrive*

Workshop Agenda

Commonwealth Transportation Board Member Comments and Updates

There was no representative from the CTB in attendance.

Virginia Department of Transportation

Mr. James Utterback, Hampton Roads District Administrator, Virginia Department of Transportation (VDOT), mentioned the VDOT October Report was at each member's seat. He reported VDOT continues to be focused on the December deadline to complete the Segment 1 of the I-64 Peninsula Widening project. VDOT has received cost proposals for the I-64 Southside Widening and High-Rise Bridge project with an anticipated award of the contract by the CTB in November and the Notice to Proceed scheduled for the middle of November.

Virginia Department of Rail and Public Transportation

There was no DRPT representative in attendance. Mayor Sessoms requested a briefing from DRPT regarding an update on potential funding sources for completing the TIER II Environmental Impact Statement (EIS) for the purpose of delivering higher speed rail service between Richmond and Hampton Roads.

Virginia Port Authority Update

Mr. Jeff Florin, Senior Director of Port Development, VPA, noted the Port continues to work with the Army Corps of Engineers to deepen the channel to 55 feet. The study will be released at the end of October. The Port then hopes to begin design immediately and will be working with State and Federal agencies to line up funding and begin dredging in the 2020 time frame. He noted the Port is also very interested in the 58 Corridor Preservation Study that will preserve capacity for movement of goods and people. He called members attention to a handout of a VDOT presentation regarding the I-64/I-95/I-81 traffic counts. He also recommended board members to review the last four slides which provide information on where freight goes in Hampton Roads and the nation.

HRT and WATA Updates

Mr. Ray Amoroso, Chief Planning and Development Officer, Hampton Roads Transit (HRT), expressed on behalf of Mr. Harrell gratitude to HRTPO staff for Agenda Item 13, the pursuit of options for state capital funding. He also noted HRT briefed Newport News City Council on the bus rapid transit options and will brief Hampton City Council next week.

Mr. Zach Trogdon, Executive Director, Williamsburg Area Transit Authority (WATA), noted WATA would be holding a retreat in November with staff and board members to evaluate priorities. He also thanked the TPO for support on a number of significant capital projects.

Citizen Transportation Advisory Committee (CTAC) Update

Ms. Terry Danaher reported ten CTAC committee members recently toured the Monitor Merrimac Memorial Bridge Tunnel (MMMMBT). She stated the Committee would like to be on record supporting enhanced passenger rail service from Hampton Roads to Richmond. The committee's consensus is the HRTPO needs to look at the Main Street Station as the main stop. She noted Agenda Item 21-K, regarding the name change of the committee, reporting the item was discussed at the last CTAC and the committee members support the name change.

Military Liaisons Comments and Updates

Colonel Herbert Joliat, Joint Base Langley-Eustis, invited members to the NASA open house on October 21, 2017.

Captain Michael Moore, USN, thanked VDOT for the tour of the tactical operations center last week. 0

**Mr. Dave Hansen arrives*

2018 HRTPO Legislative Agenda

Mr. Robert Crum, HRTPO Executive Director, presented the 2018 Legislative Agenda for consideration and submission to the Hampton Roads Caucus of the General Assembly and the Hampton Roads Congressional Delegation. The 2018 Virginia Assembly session convenes on January 10, 2018.

Mr. Crum reviewed the following legislative priorities:

- Funding for Passenger Rail Trains 2 and 3 to Norfolk
- Efforts that promote higher-speed passenger rail service between Hampton Roads and Richmond
- Pursuit of federal/state funding for the widening of I-64 between Hampton Roads and Richmond from Exit 205 (Bottoms Bridge) to Exit 234 (Route 199 – Lightfoot)
- Pursuit of legislation to make whole the original intent of HB2313 by providing additional transportation funding to the Hampton Roads Transportation Fund (HRTF)
- Increased representation for the Hampton Roads region on the Commonwealth Transportation Board (CTB)

The HRTPO Rail and Public Transportation Task Force, during its meeting on September 26, 2017, unanimously recommended that the HRTPO pursue funding options to cover the loss of state transit capital funding that will result from the expiration of Capital Projects Revenue (CPR) bonds. MR. Crum noted that this item is also presented to the Board for inclusion in the Legislative Agenda.

State of Transportation

Mr. Keith Nichols, HRTPO Principal Transportation Engineer, presented the final version of the *State of Transportation 2017 in Hampton Roads*. He stated the report includes information on all facets of the Hampton Roads transportation system. The report is released annually as a part of the HRTPO Congestion Management Process and Performance Management efforts. Airports have seen decreases annually since the peak in 2007. Passenger Rail saw a slight decrease but in comparison to the last decade, rail increased about 53% in 2016. The Port had a record 2016 in terms of the amount of tonnage; the Port handled 21 million tons of general cargo in 2016, an 18% increase. Bridge conditions improved greatly. In 2015, over 80 bridges were deficient, in 2016 that number is down to 64 bridges. He reported only seven percent of VDOT- maintained pavement was classified as poor condition. This is the best of any region in the State. Roadway travel saw a five per cent increase based on 70 continuous count stations and is still growing on pace to set a record in 2017. Transit usage is going down in the region. It

peaked in 2012, but has decreased every year since. This is a national trend, with Uber and Lyft being among the contributing factors. Roadway safety crashes are increasing however the number of fatalities has not increased. The State legislation report is now included in the State of Transportation report, and the Federal performance measures will also be included in this report. The report was open for public review and comment until September 22, 2017, and comments received were incorporated into the final report.

INFRA Grant Proposals

Mr. Robert Crum, HRTPO Executive Director, stated the deadline to submit INFRA Grant Proposals is November 2nd. The USDOT is coordinating the program, which is very competitive, with only \$1.5 billion available nationwide. He noted Virginia was successful in the last round of the FAST ACT program securing grant funding for the Atlantic Gateway Project. He detailed the four key priorities for the program:

- Support economic vitality at national and regional levels
- Leveraging Federal funding
- Innovative approaches to improve safety/expedite project delivery
- Accountability for performance/achieving specific, measureable outcomes

He stated VDOT is taking the lead on the grant request for \$300 million dollars approximately seven per cent of the HRBT total project cost. He also outlined the grant request project components which include:

- **Project Components in Grant Request:**
 - Hampton Roads Bridge-Tunnel/I-64 Expansion Project
 - Express (HOT) Lanes on I-64 in Chesapeake
 - Possible future Express (HOT) Lanes on I-64 on the Peninsula
 - I-64 Peninsula Widening – Segment 3
- **Supporting Project Components:**
 - I-64 Peninsula Widening – Segments 1 & 2
 - I-64 Southside Widening and High Rise Bridge
 - I-64/I-264 Interchange
 - Bowers Hill Interchange
 - I-64 Reversible Express (HOT) Lanes in Norfolk

Mr. Crum outlined next steps which include a HRTPO Board Resolution of Support as well as solicitation of letters of support from General Assembly members and business /community organizations within Hampton Roads.

He also noted the City of Chesapeake and the City of Virginia Beach have submitted INFRA grant proposals. The City of Chesapeake's proposal is for the Freeman Avenue Overpass Project. This project will replace an existing at-grade railroad crossing with an overpass to eliminate conflicts between roadway and rail traffic. The City of Virginia Beach's proposal is Laskin Road I-B which includes roadway improvements between Red Robin Road and Oriole Drive.

Delegate Yancey asked for clarification on how the award would be allocated. Mr. Crum stated the award would be allocated to the State with HRTPO and HRTAC collaboration. Mr. Utterback explained the funds would go towards the HRBT project and the grant does not replace any SMART Scale funding.

Mr. Crum recommended the following action from the HRTPO Board:

- Approve the HRTPO Resolution of Support, while **noting that the HRTPO Board has not received information or voted on the use of HOT lanes west of the Coliseum I-64/I-664 split**, under Agenda Item #21-E
- Approve the HRTPO Letters of Support for the Chesapeake and Virginia Beach proposals under Agenda Item #21-E

Hampton Roads Regional Connectors Study

Mr. Robert Crum, HRTPO Executive Director, provided an update on the Hampton Roads Regional Connectors Study. During the October 2016 HRTPO board meeting, the board requested HRTAC allocate up to \$7 million (\$4 million for the Bowers Hill Interchange Study and \$3 million for the Additional Feasibility Studies) toward the cost of further study of the HRCS-SEIS components. At the January 2017 Board meeting, the Board authorized the Executive Director to work with HRTAC and VDOT to develop a Memorandum of Understanding (MOU) that was executed in May 2017. The HRTPO and HRTAC have developed a draft Project Agreement for Funding and Administration. He reported in October 2017, a Steering (Policy) Committee convened and approved the Guidance for the Scope of Work that was recommended by the Regional Connectors Study Working Group.

Meeting Agenda

Public Comment Period

Ms. Donna Sayegh, Portsmouth Citizen, provided comments regarding the allocation of tax dollars at various governmental levels.

A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.

Submitted Public Comments

Chair Shepperd reported there were no submitted public comments in the Agenda packet.

Consent Agenda

The Consent Agenda is as follows:

- A. Minutes
- B. HRTPO Financial Report
- C. 2018 HRTPO Legislative Agenda – Resolution (with inclusion of state capital transit funding)
- D. State of Transportation: Final Report
- E. INFRA Grant Proposals
- F. Hampton Roads Regional Connectors Study
- G. 2017 CMAQ/RSTP Project Selection Process
- H. 2017 CMAQ/RSTP Project Selection Process: Franklin/Southampton County Project
- I. Transportation Alternatives (TA) Set-Aside Project Proposals
- J. HRTPO Citizen Transportation Advisory Committee: Membership
- K. HRTPO Citizen Transportation Advisory Committee Name Change

Mayor Johnson Moved to approve the Consent Agenda with the note for item 21E Resolution of Support for “Unlocking Hampton Roads” stating that the **HRTPO Board has not received information or voted on the use of HOT lanes west of the Coliseum I-64/I-664 split**. Also Item 21I – TA Set Aside request from the City of Williamsburg was added to the agenda for TPO Board approval; seconded by Mayor Sessoms The Motion Carried.

HRTPO Board Three-Month Tentative Schedule

Chair Shepperd outlined the HRTPO Board three-month tentative schedule in the Agenda Packet, noting the Board will not meet in December.

Minutes of HRTPO Advisory Committee Meetings

Chair Shepperd noted there were summary minutes from the Transportation Technical Advisory Committee (TTAC) included in the Agenda packet.

For Your Information

Chair Shepperd highlighted the items in the For Your Information section of the Agenda packet.

Old/New Business

There was no old or new business

Adjournment

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 12:22 p.m.

Thomas G. Shepperd, Jr.
Chair

Robert A. Crum, Jr.
Executive Director/Secretary

HRTPO
FISCAL YEAR 2017
9/30/2017
STATEMENT OF REVENUES AND EXPENDITURES
25% OF FISCAL YEAR COMPLETE

REVENUES	Annual Budget	Previous YTD	Current Month	YTD	% Received /Expended
VDOT-PL SEC 112	\$ 2,378,624	\$ -	\$ -	\$ -	0%
HRTAC	106,500	-	-	-	0%
HRTAC - SEIS Feasibility Study	3,000,000	-	-	-	0%
VDRPT 5303	679,519	-	-	-	0%
SP&R	72,500	-	-	-	0%
Total Revenue	\$ 6,237,143	\$ -	\$ -	\$ -	0%
EXPENSES					
PERSONNEL	\$ 2,556,229	\$ 289,527	\$ 155,141	\$ 444,668	17%
STANDARD CONTRACTS	10,000	-	2,082	2,082	21%
SPECIAL CONTRACTS/PASS THROUGH	3,372,955	45	-	45	0%
OFFICE SERVICES	297,959	20,816	4,930	25,747	9%
INDIRECT COSTS	-	138,640	74,289	212,929	0%
Total Expenses	\$ 6,237,143	\$ 449,028	\$ 236,443	\$ 685,471	11%
AGENCY BALANCE	\$ -	\$ (449,028)	\$ (236,443)	\$ (685,471)	

F. FY 2018-2021 TIP AMENDMENT – DRPT

The Virginia Department of Rail and Public Transportation (DRPT) has requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to remove the project described below:

- Peninsula Agency on Aging – New Freedom Operating (PAA0003)
 - Remove all obligations as follows:
 - \$1,036,000 – FTA 5310 funding
 - \$827,000 – State funding
 - \$206,000 – Local funding
 - Remove project from TIP

This request has been made available for public review and comment from October 25, 2017 through November 8, 2017. The Transportation Technical Advisory Committee has recommended approval of the TIP amendment.

RECOMMENDED ACTION:

Approve the TIP amendment.

G. FY 2018-2021 TIP AMENDMENT – HRT

Hampton Roads Transit (HRT) has requested to add one project to the FY 2018-2021 TIP and to transfer funding from one existing project to the new project. The specifics of the request are described below:

- Rehab/Rebuild LRT Vehicles (HRT0106)
 - Add project to TIP
 - Add FY 2018 obligation of \$411,450 FTA 5337 funds
 - Add FY 2018 obligation of \$999,237 State funds
 - Add FY 2018 obligation of \$58,779 Local funds
- Preventative Maintenance (HRT0054)
 - Decrease FY 2018 obligation by \$411,450 FTA 5337 funds
 - Remove FY 2018 obligation of \$999,237 State funds
 - Decrease FY 2018 obligation by \$58,779 Local funds

This request has been made available for public review and comment from October 25, 2017 through November 8, 2017. The Transportation Technical Advisory Committee has recommended approval of the transfers and the associated TIP amendment.

RECOMMENDED ACTION:

Approve the transfer and the associated TIP amendment.