

ITEM #19: APPROVAL OF CONSENT ITEMS

A. MINUTES

Minutes of the October 18, 2018 HRTPO Board meeting are attached.

Attachment 19-A

RECOMMENDED ACTION:

Approve the minutes.

Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of October 18, 2018

The Hampton Roads TPO Board Meeting was called to order at 10:31 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO Voting Members in Attendance:

Thomas Shepperd, Jr. Chair (YK)	Barry Porter (SH)
Ella Ward (Alternate CH)	Linda Johnson (SU)
Barry Cheatham (FR)	Senator Frank Wagner (GA)
Donnie Tuck (HA)*	Senator Mamie Locke (GA)
Jimmy Gray (Alternate, HA)	Delegate David Yancey (GA)
Joel Acree (IW)	Delegate Chris Stolle (GA)
Michael Hipple (JC)	Jennifer Debruhl (Alternate, DRPT)
Kenneth Alexander (NO)	William Harrell (HRT)
David Jenkins (Alternate, NN)	Christopher Hall (VDOT)
Ray Smith (Alternate, PO)	Zach Trogdon (WATA)
Herbert Green (Alternate, PQ)	

HRTPO Nonvoting Members in Attendance:

James Baker (CH)	Dave Hansen (VB)*
Clarence Monday (FR)	Andrew Trivette (WM)
J. Brent Fedors (GL)	Neil Morgan (YK)
Randy Keaton (IW)	Theresa Danaher (CTAC)
Scott Stevens (JC)	John Malbon (CTB)
Cynthia Rohlf (NN)	Ivan Rucker (FHWA)
Lydia Pettis Patton (PO)	Robert Bowen (Norfolk Airport)
Randy Wheeler (PQ)	Michael Giardino (PHF)
Michael W. Johnson (SH)	CAPT Michael Moore (U.S. Navy)
Patrick Roberts (SU)	Ms. Jerree Grimes (Langley-Eustis)

HRTPO Executive Director:

Robert A. Crum, Jr.

Other Participants:

Brian DeProfio (HA)
Morteza Farajian (Acting Deputy Secretary of
Transportation, VDOT)
Stephen Brich (Commissioner, VDOT)

HRTPO Voting Members Absent:

Phillip Bazzani (GL)	Paul Freiling (WM)
Louis Jones (VB)	John Reinhart (VPA)

HRTPO Nonvoting Members Absent:

Mary Bunting (HA)
Doug Smith (NO)
Stephen Johnsen (CTB)
Jeffrey Breeden (FAA)

Jessie Yung (FHWA)
Terry Garcia Crews (FTA)
Art Moye (FTAC)
Col. Herbert Joliat (Langley-Eustis)

HRTPO Staff:

Sam Belfield
Rob Case
Shirley Core
Rob Cofield
Andrea Gayer
Kathlene Grauberger

John Mihaly
Keith Nichols
Joe Paulus
Jeff Raliski
Dale Stith

*Indicates late arrival or early departure

Others Recorded Attending:

Barbara Nelson, (Port of Va), Brian Solis (VB); Brian DeProfio (HA); Eric Stringfield, Dawn Odom, Robin Grier (VDOT); Leroy Bennett (SU); Kirsten Tynch (VHB); Amy Inman (NO); Craig Quigley, Rick Dwyer (HRMFFA); Dianna Howard (VBTP); John Gergely (NN Citizen); Jim Koch (ODU); Dewey Hurley (Branscome, Inc.); Jim Long (RK&K); Jen Hayles, Earl Sorey (CH); Sherri Neil (PO); Mark Geduldig-Yatrofsky (Portsmouth City Watch); Drew Lumpkin (Senator Warner); Diane Kaufman (Senator Kaine); Doug Wilson (ERC); Britta Ayers, Bridjette Parker (NN); Paul Holt (JCC); Randolph Cook (SH); Lauren Lowery, Morgan Whayland (NO); Scott Lovell (WSP); Rhonda Murray (US NAVY); Karen McPherson (McPherson Consulting); Bob Matthias (VB); Jaclyn Lee, Nehemiah Bell (WVEC); Jennifer Hodnett (HRTAC); Keith Cannady, Sheila Wilson, Greg Grootendorst, Kelli Arledge, Whitney Katchmark, Sharon Lawrence, Mike Long, Joe Turner, Chris Vaigneur (HRPDC Staff).

Chair Thomas Shepperd introduced Mr. Morteza Farajian, Interim Deputy Secretary of Transportation, and Mr. Stephen Brich, VDOT Commissioner of Highways as guests of the HRTPO.

Election of HRTPO Board Officers

According to HRTPO Board Bylaws, the HRTPO Board election of officers is to take place during the first meeting after October 1st of each year. Mayor Kenneth Alexander, Nominating Committee Chair, stated the HRTPO Nominating Committee recommends Mr. Thomas G. Shepperd, Jr. and Mayor John L. Rowe, Jr. for the positions of HRTPO Chair and Vice-Chair respectively with HRTPO Executive Director Robert A. Crum, Jr. as Secretary.

Mr. Cheatham Moved to elect Mr. Thomas Shepperd, Jr. and Mayor John L. Rowe, Jr. as HRTPO Chair and Vice-Chair, and Mr. Robert A. Crum, Jr. as Secretary; seconded by Dr. Ward; the Board unanimously agreed. The Motion Carried.

Approval of Agenda

Chair Shepperd asked for any additions or deletions to the agenda. Hearing none, Mayor Tuck Moved to approve the agenda; seconded by Mayor Johnson. The Motion Carried.

Executive Director Report

Mr. Robert Crum, HRTPO Executive Director, provided a summary of current work activities with a particular note that HRTPO staff continues to work with Hampton Roads Transit (HRT), the Williamsburg Area Transit Authority (WATA), and Suffolk Transit, in the coordination of regional transit planning efforts.

**Mr. Dave Hansen arrives*

Employee Recognition

Mr. Crum recognized Dr. Robert Case, HRTPO Chief Transportation Engineer, for his 25 years of outstanding service to the HRTPO.

Mr. Crum also recognized Mr. Joe Paulus, HRTPO Special Transportation Advisor, for his 50 years of outstanding service to the HRTPO.

Workshop Agenda

Commonwealth Transportation Board Member Comments and Updates

Mr. John Malbon stated the Commonwealth Transportation Board's (CTB) next meeting will be October 29, 2018 in Norfolk at the Governor's Transportation Conference. He reported that at its last meeting the CTB discussed the construction labor shortage which has been challenging in light of the many transportation projects currently underway in the area.

Virginia Department of Transportation

Mr. Christopher Hall stated that the October 2018 HRTAC Program Development Monthly Executive Report was included at the table as a handout. He indicated that all major projects are progressing on schedule and within budget. Work is underway on both Segments II and III of the I-64 Peninsula Widening project, including pavement rehabilitation on Segment II and shoulder strengthening on Segment III. Sound wall construction has started, along with continued bridge deck efforts, for the I-64/I-264 Interchange Improvements Phase I project, with site work activities beginning on Phase II. Finally, the contractor is mobilizing efforts to begin construction on the I-64 Southside Widening and High Rise Bridge – Phase I project with the issuance of the river permit expected by the end of the month.

Virginia Department of Rail and Public Transportation

Ms. Jennifer DeBruhl provided an update on the implementation of the transit reform package that was passed earlier this year by the General Assembly and stated the Capital Prioritization Process and Strategic Guidelines are both in the midst of public review with CTB approval anticipated at the end of this month. DRPT is currently preparing for its 2020 Grant Application cycle and will apply the new prioritization process in order to make efficient and responsible investments in transit.

Virginia Port Authority Update

There was no representative in attendance for the Virginia Port Authority.

HRT and WATA Updates

Mr. William Harrell stated that in conjunction with the Governor's Transportation Conference on November 1st, HRT will hold a kickoff for its Strategic Planning effort at the Slover Library in Norfolk at 1:30 p.m. He indicated that HRT is taking a blank-slate approach to this effort, reconsidering all routes in order to serve economic development in the region by improving transit for the over 60% of riders who utilize public transportation for work and school. He noted that HRT plans to coordinate its efforts with both WATA and Suffolk Transit to work cohesively as a region. He stated HRT received a \$2.2 million grant, one of the largest federal grants in the nation, to study battery-powered electric buses.

Mr. Zach Trogdon reported WATA will be meeting with HRT regarding HRT's Strategic Planning effort. He also reported that WATA is operating well even with the area's after effects of Hurricane Michael.

Community Transportation Advisory Committee (CTAC) Update

Ms. Theresa Danaher reported that CTAC held its quarterly meeting this month and requested assistance from the localities in order to fill the vacancies on the Committee. She noted the application process is initiated online and stated any questions regarding membership should be directed to Kendall Miller, HRTPO Principal Lead, Office of Community Affairs and Civil Rights.

Military Liaisons Comments and Updates

Ms. Jerree Grimes, representing Joint Langley-Eustis, had no comments.

Captain Michael Moore, representing the U.S. Navy had no comments.

HRTAC Finance Plan

Mr. Kevin Page, HRTAC Executive Director, reported that HRTAC, utilizing assumptions based on the best information available, developed its FY 2019-2024 Finance Plan and 2045 Long-Range Plan of Finance which were adopted on June 21, 2018. He indicated that, as with other HRTAC projects with VDOT, no anticipated SMART SCALE funding is included

for the I-64 Hampton Roads Bridge-Tunnel (HRBT) Expansion project at this time. He noted that HRTAC's approved finance plans include all net toll revenues being used to support HRTAC projects.

Mr. Page stated that HRTAC allocated \$25 million to VDOT in March 2017 for refinement of the HRCS Preferred Alternative (HRBT Expansion project), with an additional \$5 million slated for approval in November 2018. He also stated that the project's construction planning-level funding estimate is \$3.662 billion YOE (Year of Expenditure) 2024 delivery, with bridge trestle replacement now part of the base scope. He presented the current map of VDOT Proposed Hampton Roads Express Lanes Network and noted that the tolled sections must be agreed upon with VDOT in order to continue with funding assumptions.

I-64 Hampton Roads Bridge-Tunnel Expansion Project and I-64 High Occupancy Toll (HOT) Regional Express Lanes Concept

Mr. Robert Crum, HRTPO Executive Director, briefed the HRTPO Board on the following HRBT policy considerations to be discussed by Board members:

- Reaffirm HRBT as the Region's top transportation priority
- I-64 Regional Express Lanes Network begins at I-64/Settlers Landing Interchange in Hampton, through the HRBT project and continues along I-64 through the High Rise Bridge project to Bowers Hill
- No general purpose lanes shall be converted to HOV or HOT lanes
- No HOT lanes west of I-64/Settlers Landing
- Existing Trestles – the HRTF should only be used to fund new construction projects and not to fund the rehabilitation or replacement of existing infrastructure
- All revenues generated by HOT lanes returned to HRTAC

A robust conversation ensued among HRTPO Board Members. Below is a summary capturing the consensus between HRPTO Board Members.

Areas Where There Appears to be Consensus

- The HRBT is the region's top transportation priority project
- The Regional Express Lanes Network on I-64 begins between the I-664/Coliseum and the I-64 Settlers Landing Road interchanges in Hampton, proceeds through the HRBT project and continues through the High- Rise Bridge project to Bowers Hill in Chesapeake, with the following conditions:
 - The Traffic and Revenue Study, Operational Analysis and Design work should be utilized to determine the exact terminus of the Express Lanes Network, particularly between the High-Rise Bridge and Bowers Hill in Chesapeake and between Settlers Landing Road and I-664 in Hampton.

- The region is open to considering phased or segmented implementation of the Express Lanes Network, including the possibility that Phase I of the network may only include HOT Lanes at the HRBT and High Rise Bridge
- All toll revenue should be returned to HRTAC to fund projects prioritized by the HRTPO for implementation within the corridor
- No general purpose lanes shall be converted to HOV or HOT lanes without additional capacity being added to the general purpose lanes
- Rehabilitation/replacement of the existing trestles at the HRBT should be completed as part of the HRBT project, but should be the financial responsibility of the State

Legal Opinions Needed

Upon HRTPO Board member recommendation, HRTPO staff is to obtain legal opinions on the following matters:

- HRTF Funding and rehabilitation/replacement of existing trestles at the HRBT.
- Requirement that HOT toll revenue to be returned to HRTAC for prioritization and use in the corridor.

TIP Amendment

HRTPO and HRTAC staff will work with VDOT on acceptable language for a TIP amendment to be considered at the HRTPO November Board Meeting.

Mr. Morteza Farajian, Interim Deputy Secretary of Transportation, stated it was Secretary of Transportation Shannon Valentine's desire to work collaboratively with the region to complete all necessary studies and to provide knowledge to Board members.

Mr. Stephen Brich, VDOT Commissioner of Highways, stated the HRBT Expansion project will progress on time as long as the TIP (Transportation Improvement Program) Amendment is processed in a timely manner. He noted that currently there is a contingency built into the budget, and that in many cases, some amount of contingency funding may be returned to HRTAC once the Scope Validation is complete.

**Mayor Tuck departs*

Economic Impact of Tolls on Portsmouth: Dr. James Koch, ODU

Due to time constraints, this topic was deferred to a future HRTPO Board meeting.

MAP 21/FAST Act Regional Performance Measures and Targets

Mr. Keith Nichols, HRTPO Principal Transportation Engineer, reported that in accordance

with Federal regulations, MPOs establish performance measures for MPO plans and programs. He noted states and MPOs must also set targets and monitor progress for each of these measures. A performance measure working group was formed at the September 2017 TTAC meeting. HRTPO staff has worked in cooperation with the TTAC to produce these targets.

For target setting, an MPO may adopt VDOT statewide targets, select unique MPO specific targets or use a combination of statewide and unique targets. There are no penalties for MPOs that do not meet performance targets, but performance can be addressed during the quadrennial certification review to ensure adequate performance-based planning.

Tier I transit agencies such as HRT must develop and carry out their own plans. Tier II agencies such as WATA and Suffolk Transit are eligible to participate in group Transit Asset Management (TAM) plans. WATA and Suffolk Transit chose to use DRPT statewide targets. Regional targets are based on a weighted average of HRT, WATA, and Suffolk Transit targets.

The TTAC recommended the following targets for HRTPO Board approval:

Area	Measures	Recommended Target	Basis of Target
Bridge Condition	National Highway System (NHS) bridge deck area in good condition	20%	Matches current regional value
	NHS bridge deck area in poor condition	< 3.0%	Matches CTB-approved statewide target
Pavement Condition	Interstate System pavement in good condition	45%	Matches CTB-approved statewide target
	Interstate System pavement in poor condition	< 3%	Matches CTB-approved statewide target
	Non-Interstate System NHS pavement in good condition	25%	Matches CTB-approved statewide target
	Non-Interstate System NHS pavement in poor condition	< 5%	Matches CTB-approved statewide target
Roadway Performance	Interstate Travel Time Reliability	82%	Matches CTB-approved statewide target
	Non-Interstate NHS Travel Time Reliability	82.5%	Matches CTB-approved statewide target
Freight	Truck Travel Time Reliability (TTTR) Index	2.13	Matches expected statewide growth rate in TTTR

Public Comment Period

Mr. John Gergely, Newport News Citizen, commented on the I-64/HRBT project.

A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.

Submitted Public Comments

Chair Shepperd reported there were no submitted public comments in the Agenda packet.

Transcribed Public Comments

Chair Shepperd reported the transcribed public comments were in the Agenda packet.

Consent Agenda

The Consent Agenda is as follows:

Approval of Consent Items

- A. Minutes
- B. HRTPO Financial Report
- C. FY 2018-2021 TIP Amendment Request: Transit Asset Management – Performance Measures and Targets
- D. FY 2018-2021 TIP Amendment Request: UPC HRT0092
Naval Station Norfolk Transit – Hampton Roads Transit (HRT)
- E. FY 2018-2021 TIP Amendment Request: UPC 100608 and 114388
Newport News Intelligent Transportation System Upgrades and Citywide Intelligent Transportation System Upgrades
- F. FY 2018-2021 TIP Amendment Request: UPC 17633
Richmond Road Multi-Use Trail in James City County
- G. FY 2018-2021 TIP Revision: Request to Transfer CMAQ Funding: UPC 103025
Portsmouth Traffic Signal Updates
- H. MAP 21/FAST Act Regional Performance Measures and Targets
- I. FY 2019 Unified Planning Work Program (UPWP) Amendment
- J. Guide to the HRTPO CMAQ/RSTP Project Selection: Policy Update
- K. HRTPO Community Transportation Advisory Committee: Membership
- L. TTAC Bylaws Amendment

Mr. Hipple Moved to approve the Consent Agenda; seconded by Mr. Harrell. The Motion Carried.

HRTPO Board Three-Month Tentative Schedule

Chair Shepperd outlined the HRTPO Board three-month tentative schedule in the Agenda packet.

Minutes of HRTPO Advisory Committee Meetings

Chair Shepperd noted there were summary minutes from the HRTPO Advisory Committee meetings included in the Agenda packet.

For Your Information

Chair Shepperd highlighted the items in the For Your Information section of the Agenda packet.

Old/New Business

There was no old or new business presented to the Board.

Adjournment

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 12:30 p.m.

Thomas G. Shepperd, Jr.
Chair

Robert A. Crum, Jr.
Executive Director/Secretary