

## 8-22-18 RCS Meeting at Regional Building- Minutes

### Attendance (alphabetically)

Keith Cannady	HRPDC
Rob Case	HRTPO
Kit Chope	VPA
Bob Crum	HRTPO
Tim Dolan	USCG
Craig Eddy	Michael Baker
Walter Ezell	Norfolk
Jason Flowers	USACE
Brian Fowler	Norfolk
Amy Inman	Norfolk
Carl Jackson	Portsmouth
Mike Kimbrel	HRTPO
Gene Leonard	USCG
Keith Nichols	HRTPO
Kevin Page	HRTAC
Phil Pullen	Va. Beach
Camelia Ravanbakht	Retired HRTPO
Scott Smizik	VDOT
Earl Sorey	Chesapeake
Bryan Stilley	Newport News
Dale Stith	HRTPO
Mark Velasquez	Suffolk
James Wright	Portsmouth

### Meeting Actions, by Item Number from the Agenda

1. Call to Order- 11am Bob Crum (HRTPO) called meeting to order.
2. Welcome and Introductions- Bob welcomed the working group who introduced themselves.
3. Public Comment Period- no comments
4. Minutes- The group approved the minutes from 6-4-18 meeting.
5. Phase 1 (establishing goals and objectives for subsequent phases) Study Progress-  
Craig Eddy (MBI) relayed progress to the group via task-by-task slides:
  - Task 1- Develop and Initiate Engagement Program
    - After discussion, MBI agreed to invite both CAOs and technical representatives for one-on-one interviews.
    - Craig asked for comments by early next week on draft public survey (handout).
  - Task 2- Evaluate Regional Travel Demand Model
    - To keep the study on schedule, Craig plans to use the model after key (but not all) updates have been made by VDOT.
  - Task 3- Determine Scenario Planning Effort
    - Craig met July 16 with HRTPO staff.
  - Task 4- Update Existing Conditions Information
    - Craig asked for feedback on two formats (handout).
  - Task 5- Present Findings at Working Group Meeting
    - Next meeting is scheduled for late September but may be pushed back to account for one-on-one interviews.
6. Progress of Tasks- see above
7. Schedule- Dale Stith (HRTPO) needs input from RCS for 2045 Long-Range Transportation Plan in spring 2020.
8. Next Steps-
  - Complete Phase 1.
  - Collaborate with group to determine scope and costs of Phase 2.