

**AGENDA ITEM #8: FY 2015-2018 TIP REVISION – RSTP AND CMAQ TRANSFER
REQUEST: SUFFOLK
*Sherry Earley, Suffolk***

Attached is a request from the City of Suffolk to transfer available funds from two City projects to cover a cost increase on a third, active Congestion Mitigation and Air Quality Improvement Program (CMAQ) project. Since a portion of the available funding is Regional Surface Transportation Program (RSTP) funds, the City has coordinated with the City of Newport News to swap \$36,621 in RSTP funds for an equivalent amount of CMAQ funds. The specifics of the City's request are described below:

- Transfer \$36,621 FY 2011 RSTP funds, including state match, from the ITS Master Plan project (UPC 97726) in Suffolk to the Multimodal Station Relocation project (UPC 102734) in Newport News.
- Transfer \$36,621 FY 2016 CMAQ funds, including state match, from the Multimodal Station Relocation project (UPC 102734) in Newport News to the North Main Street Sidewalk project (UPC 99172) in Suffolk.
- Transfer \$56,000 FY 2015 CMAQ funds, including state match, from the Harbour View Area Traffic Signal Coordination project (UPC 100603) in Suffolk to the North Main Street Sidewalk project (UPC 99172) in Suffolk.

Should the HRTPO Board approve the RSTP and CMAQ fund transfers described above, the FY 2015-2018 Transportation Improvement Program (TIP) will be amended to account for the revisions. This request has been made available for public review and comment. The public review period began on October 28, 2015 and runs through November 11, 2015.

Ms. Sherry Earley, Suffolk Engineering Manager, will brief the TTAC on this item.

Attachment 8

RECOMMENDED ACTION:

Recommend HRTPO Board approval of the RSTP and CMAQ fund transfers, and the associated TIP amendment.



CITY OF SUFFOLK
DEPARTMENT OF PUBLIC WORKS / ENGINEERING DIVISION
 442 WEST WASHINGTON STREET, SUFFOLK, VIRGINIA 23434 PHONE (757) 514-7725

October 16, 2015

Robert A. Crum, Jr.
 Executive Director
 Hampton Roads Transportation Planning Organization
 723 Woodlake Drive
 Chesapeake, VA 23320

RE: UPC 99172 North Main Street Sidewalk

Dear Mr. Crum:

The City of Suffolk recently received bids on the referenced project with the low bid exceeding the construction estimate by approximately \$92,000. In order to move the project forward to construction, the City of Suffolk is requesting a TIP amendment to transfer funds to the project. The City of Suffolk has identified available funding on the following two projects:

UPC 97726 - ITS Master Plan. This project is completed and has a remaining balance of \$36,621 of RSTP funds.

UPC 100603 – Harbour View Area Traffic Signal Coordination. This project which has realized a cost decrease based on current estimates and has \$56,000 in CMAQ funds available for transfer.

Because the North Main Street Sidewalk project does not currently have RSTP funding allocated to it, TPO staff recommended identifying a project in the region with both CMAQ and RSTP allocations that could accept Suffolk's RSTP funds and in turn allocate CMAQ funds from that project to the Suffolk sidewalk project. Through coordination with TPO staff and VDOT staff the Multi-modal Station Relocation project in Newport News (**UPC 102734**) was identified as an eligible project. Suffolk staff has coordinated with staff at Newport News on the funding transfer and Newport News has graciously agreed to the transfer with the understanding that the transfer will not impact their project schedule. The following table summarizes this request:

FROM UPC	Description	Amount	Funding Source	TO UPC	Description
97726	ITS Master Plan	\$36,621	FY11 RSTP	102734	Multi-modal Station Relocation
102734	Multi-modal Station Relocation	\$36,621	FY16 CMAQ	99172	North Main Street Sidewalk
100603	Harbour View Area Traffic Signal Coordination	\$56,000	FY15 CMAQ	99172	North Main Street Sidewalk

Thank you in advance for your consideration of this matter. I will be available to discuss the request and address any questions at the Transportation Technical Advisory Committee meeting.

Sincerely,

A handwritten signature in black ink that reads "Sherry B. Earley Sr." in a cursive style.

Sherry B. Earley, PE.
Engineering Manager
Department of Public Works
City of Suffolk

CC: Eric Nielsen, PE, Public Works, Director
Robert Lewis, PE, Traffic Engineer, Public Works
Jacqueline Kassel, City of Newport News
Michael Kimbrel, Principal Transportation Engineer, HRTPO
Sonya Hallums-Ponton, PMP, District Program Manager, VDOT
File