

AGENDA ITEM #7: MINUTES

Summary minutes of the TTAC meeting held on October 7, 2015 are attached.

Attachment 7

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the HRTPO Transportation
Technical Advisory Committee (TTAC) Meeting
October 7, 2015**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:33 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TTAC Voting Members in Attendance:

Robert Gey (Chair, VB)	Tammy Rosario (JC)	Robert Lewis (SU)
Steve Froncillo (CH)	Claudia Cotton (Alternate, NN)	Phil Pullen (VB)
Steve Lambert (CH)	Jackie Kassel (NN)	Brian Solis (VB)
Earl Sorey (CH)	Bryan Stilley (NN)	Reed Nester (WM)
Garrey Curry (GL)	Robert Brown (NO)	Tim Cross (YK)
Lynn Allsbrook (HA)	Thelma Drake (NO)	Chris Arabia (DRPT)
Keith Cannady (HA)	Jeff Raliski (NO)	Julie Navarrete (HRT)
John Yorks (HA)	James Wright (PO)	Dawn Odom (VDOT)
Jamie Oliver (IW)	Kevin Wyne (PQ)	Stephen Rowan (VDOT)
Michael Stallings (IW)	Sherry Earley (SU)	Eric Stringfield (VDOT)
Paul Holt (JC)	LJ Hansen (SU)	

TTAC Voting Members Absent:

Anne Ducey-Ortiz (GL)	Daniel Clayton (WM)	J. Mark Carter (YK)
Brian Lewis (GL)	Steve Martin (WM)	Al Maddalena (YK)
Peter Stephenson (IW)	Ellen Roberts (PQ)	Jeff Florin (VPA)
Britta Ayers (NN)	Debbie Vest (PQ)	Jamie Jackson (WATA)

TTAC Nonvoting Members in Attendance:

Rhonda Murray (NAVY)

TTAC Nonvoting Members Absent:

Ivan Rucker (FHWA) Tony Cho (FTA)

HRTPO Staff:

Sam Belfield	Mike Kimbrel	Leonardo Pineda, II
Rob Case	John Mihaly	David Pritchard
Kathlene Grauberger	Kendall Miller	Camelia Ravanbakht
Rob Jaques	Keith Nichols	Dale Stith
Theresa Jones	Joe Paulus	

Others Recorded Attending:

Robert Brown (Citizen); Wanda Moore, Angela Rico (HA); Michael King (NAVY); Paula Dowell (via teleconference – Cambridge Systematics); Frank Papcin (CTAC); Rich Clifton (Allan Myers); Will Christopher (HRPTA); Karen McPherson (McPherson Consulting); Keisha Branch, Sam Sink (HRT); Angela Biney, Tony Gibson, Ray Hunt, Carl Jackson, Darryll Lewis, Bryant Porter (VDOT); Mike Long, Chris Vaigneur (HRPDC Staff)

Introductions

There were no introductions.

Public Comment Period

Mr. Robert Brown, Chesapeake Citizen, addressed the TTAC regarding a Hampton Roads Flood Barrier.

Submitted Public Comments

There was one submitted public comment in the agenda packet.

Comments and Updates from State and Federal Agencies and the Military

Ms. Dawn Odom of VDOT reported that VDOT had received over 321 HB2 online applications totaling \$7 billion. She noted that VDOT Districts would validate the applications and then send them to the Office of Intermodal Planning and Investment (OIPI) who will evaluate the applications.

There were no comments from DRPT.

There were no comments from FHWA.

There were no comments from VPA.

There were no comments from NAVY.

Approval of Agenda

Chair Robert Gey asked for additions or deletions to the TTAC Agenda. Mr. Eric Stringfield requested to add a TIP Amendment as Agenda Item #9A. Chair Gey requested Agenda Item #16 be moved to after Agenda Item #10 in order to accommodate a change in presenters. Mr. Stringfield Moved to approve the agenda with the amendments; seconded by Mr. Earl Sorey. The Motion Carried.

Summary Minutes

Chair Gey reported that the TTAC summary minutes from the September 2, 2015 meeting were included in the October 7, 2015 TTAC Agenda Packet. Chair Gey asked for any additions or corrections to the minutes. Hearing none, Mr. Tim Cross Moved to approve the minutes as written; seconded by Ms. Tammy Rosario. The Motion Carried.

Election of Officers

Mr. Lynn Allsbrook, TTAC Nominating Committee Chair, reported that the Committee has recommended re-nominating Mr. Robert Gey as TTAC Chair and Mr. Paul Holt as TTAC Vice-Chair. Mr. Allsbrook Moved to re-elect Mr. Gey and Mr. Holt to their respective positions; seconded by Mr. Phil Pullen. The Motion Carried.

FY 2015-2018 TIP Revision – CMAQ Transfer Request: Chesapeake

Mr. Steve Froncillo reported that the City of Chesapeake is requesting to allocate funds from the FY 2017 Congestion Mitigation and Air Quality Improvement Program (CMAQ) reserve to an approved CMAQ project and return an equivalent amount of FY 2021 CMAQ allocations. The specifics of the City's request are described below:

- Last year, the HRTPO approved three Chesapeake signal timing projects and allocated FY 2021 CMAQ funds to those projects. The Phase I project (UPC 106997) received an FY 2021 allocation of \$150,000, including state match.
- Due to the recent completion of the Gilmerton Bridge project, the City is requesting \$35,000 from the FY 2017 CMAQ reserve to allow the project to move forward to reevaluate the signal timing along the Military Highway and George Washington Highway corridors. The City wishes to offset this request by transferring \$35,000 of the project's FY 2021 allocation to the CMAQ reserve.

This request has been made available for public review and comment. The public review period began on September 30, 2015 and runs through October 14, 2015.

Mr. Froncillo Moved to recommend HRTPO Board approval of the CMAQ fund transfers and the associated TIP amendment; seconded by Mr. Sorey. The Motion Carried.

FY 2015-2018 TIP Amendment – Addition of Project Grouping: VDOT

Mr. Eric Stringfield reported that VDOT is requesting to add one new project grouping to the TIP, subject to the receipt of no adverse public comments.

The specific details are described below:

- **Construction: Federal Lands Highway**
 - Add project grouping to TIP.

This request is being made available for public review and comment. The public review period begins on October 8, 2015 and runs through October 21, 2015.

Mr. Stringfield Moved to recommend HRTPO Board approval of the TIP amendment; seconded by Mr. Brian Solis. The Motion Carried.

Volumes, Speeds, and Congestion on Major Roadways in Hampton Roads

Dr. Camelia Ravanbakht, HRTPO Deputy Executive Director, reported that the draft report of Volumes, Speeds, and Congestion on Major Roadways in Hampton Roads was presented to the TTAC and underwent public review from September 2, 2015 through September 23, 2015.

Mr. Allsbrook Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Robert Lewis. The Motion Carried.

Economic Assessment of Tolls on Freight Transportation in the Hampton Roads Region

Ms. Paula Dowell of Cambridge Systematics, Inc. reported that in 2011, the HRTPO Board approved an allocation of \$400,000 in Regional Surface Transportation Program (RSTP) funds for an economic analysis of freight movements. The HRTPO Freight Transportation Advisory Committee (FTAC) engaged Cambridge Systematics, Inc., to conduct the study.

Ms. Dowell stated the study overview as follows:

- Analyze the economic trade-offs of the benefits of transportation infrastructure investments and tolls as a way to pay for the investments
- Focus on competitiveness of freight transportation in the region

Cambridge Systematics' research included:

- Stakeholder Interviews
- Benchmark Assessment
- Freight Cost Analysis

Key findings from the study are as follows:

- Freight rates in the region are generally competitive with peer ports
- Cost of doing nothing is significant – \$974 million in 2040
- Based on current tolling rates, industry will be better off building new capacity with tolls than continuing in a business as usual mode
- Consideration should be given to mitigation of tolling costs such that regional trips do not absorb an unfair portion of the costs of an enhanced transportation network

The draft report is currently under public review and Ms. Dowell requested TTAC members submit their comments to Cambridge Systematics or Mr. Jeff Florin of the Virginia Port Authority by October 21, 2015.

Hampton Roads 2040 Long-Range Transportation Plan: Candidate Project Evaluation Title VI/Environmental Justice Methodology

Ms. Kendall Miller, HRTPO Public Involvement and Title VI Administrator, reported that the HRTPO is responsible for evaluating and monitoring compliance with applicable nondiscrimination authorities in all aspects of the HRTPO transportation planning and programming processes. She indicated that as part of these efforts, HRTPO staff has evaluated 2040 LRTP Candidate projects via the HRTPO Title VI/Environmental Justice (EJ) Methodology.

Ms. Miller stated the report summarizes the results of the Title VI/Environmental Justice evaluation of the 2040 LRTP candidate projects, including details regarding the Title VI/EJ Methodology, EJ Impact Scores, EJ community locations, and outreach strategies. The report was made available for public review from May 6, 2015 through August 31, 2015. She noted that in addition to the public comment period, the report was presented to the Long-Range Transportation Plan Subcommittee, Transportation Technical Advisory Committee, Citizen Transportation Advisory Committee, and Environmental Justice Roundtable. All comments received have been addressed by staff.

Next steps include:

- Defining those communities that may be impacted by LRTP projects
- Using the findings to conduct public involvement
- Continuing to refine the EJ Methodology
- Continuing to meet with the HRTPO committees

Ms. Rosario Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Stringfield. The Motion Carried.

Transportation Alternatives Program Project Proposals

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, reported that the Transportation Alternatives Program (TAP), established under MAP-21, provides funding for a variety of transportation activities that were previously eligible for funding under separate programs under SAFETEA-LU, including Transportation Enhancements (TE), Recreational Trails, and Safe Routes to School. The VDOT Local Assistance Division (LAD) coordinates the TAP in Virginia.

Mr. Kimbrel stated each year VDOT requests applications for candidate projects for TAP funding. The deadline for applications is November 2, 2015, and each proposed project must receive endorsement by the appropriate metropolitan planning organization.

He outlined the TAP project proposals received to date and requested that TTAC members confirm receipt of their proposals by HRTPO staff. He noted that recommendation letters will be transmitted after the October HRTPO Board meeting.

Mr. John Yorks Moved to recommend HRTPO Board approval of the TAP proposed projects; seconded by Mr. Allsbrook. The Motion Carried.

HB2 Status Report

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, reported that House Bill 2 (HB2), signed into law in 2014, directed the Commonwealth Transportation Board (CTB) to develop and use a prioritization process to select transportation projects. The legislation is intended to improve the transparency and accountability of project selection, as well as improve stability in the Six-Year Improvement Program (SYIP). The process is to score projects based on an objective analysis and provide guidance to the CTB for project selection and funding. The deadline for project submissions under the HB2 prioritization process was September 30, 2015.

Mr. Kimbrel stated that during the September 17, 2015 HRTPO Board meeting, the Board approved three projects to be submitted by the HRTPO as well as the priority order of those projects. HRTPO staff submitted the following projects in priority order as shown below on September 29, 2015:

1. I-64 Peninsula Widening
2. I-64 Southside Widening, including replacement of the High-Rise Bridge
3. I-64/I-264 Interchange Improvements

He noted that in addition, the HRTPO Board approved resolutions of support in accordance with the *HRTPO Guidance on House Bill 2* for 17 projects to be submitted by seven localities.

He commented that Hampton Roads Transit (HRT) submitted a request for an HRTPO resolution of support for two projects on September 23, 2015, and a request from Isle of Wight County is included in the agenda as a handout. He stated these requests will be on the HRTPO Board agenda for October.

TTI Urban Mobility Scorecard Report

Mr. Keith Nichols, HRTPO Principal Transportation Engineer, reported that the TTI Urban Mobility Scorecard report evaluates mobility levels and traffic congestion in all 471 metropolitan areas throughout the United States.

Mr. Nichols stated that the key findings from the report included the following Hampton Roads statistics:

- Annual Delay
 - Ranked 11th among the 36 large metropolitan areas in delay per auto commuter in 2014
- Travel Time Index
 - Average peak period trip takes 19% longer than the same trip during the non-peak periods

- Congestion Costs
 - Costs each auto commuter an estimated \$953 in 2014
 - Ranked 23rd among the 36 large metropolitan areas in delay per auto commuter in 2014

Regional Priority Projects Update

Mr. Tony Gibson of VDOT provided an update on the status of the nine regional priority projects in Hampton Roads.

Dr. Camelia Ravanbakht, HRTPO Deputy Executive Director, indicated that the initial meeting for the Hampton Roads Crossing Supplemental Environmental Impact Study (SEIS) was held in July and asked when VDOT planned to convene a stakeholder meeting to share progress regarding the study. Mr. Gibson replied he would inquire and inform HRTPO staff at a later date.

Three-Month Tentative Schedule

Chair Gey outlined the Three-Month Tentative Schedule for TTAC and noted that the December TTAC meeting will be cancelled.

For Your Information

Dr. Camelia Ravanbakht, HRTPO Deputy Executive Director, briefed TTAC regarding the 2040 Long-Range Transportation Plan (LRTP) updated revenue forecast currently being revised by VDOT. She indicated that these revisions would cause the approval of the 2040 LRTP to be delayed.

Announcements

Chair Gey highlighted the announcements in the Agenda Packet. Mr. Kimbrel informed TTAC that the Transportation Programming Subcommittee (TPS) is scheduled to meet on October 16, 2015 to discuss CMAQ and RSTP project selection.

Old/New Business

There was no Old/New Business.

Adjournment

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 11:05 a.m.