

ITEM #1: CALL TO ORDER

The meeting is scheduled to be called to order by the chair at 10:30 a.m.

ITEM #2: ELECTION OF HRTPO BOARD OFFICERS

The HRTPO Board Bylaws state that the HRTPO Board election of officers is to take place during the first meeting after October 1st of each year. The officers of the HRTPO Board consist of the Chair, Vice-Chair, and Secretary. As prescribed in the Bylaws, all officers shall be elected at the Annual Meeting of the HRTPO Board for a term of one (1) year, or until their successors are elected or until they resign or are removed from office by the HRTPO Board. The Chair and Vice-Chair may serve up to two (2) consecutive one (1) year terms in succession. The officers are elected by a majority of those present and voting at the Annual Meeting.

As prescribed in the Bylaws, the HRTPO Board Chair is tasked with appointing a Nominating Committee at least 90 days prior to the Annual Meeting. During the July 20, 2017 meeting of the HRTPO Board, Chair Linda Johnson requested that the Nominating Committee convene and develop a recommendation of nominations for the Annual Meeting.

Mr. Michael Hipple, Nominating Committee Chair, will brief the HRTPO Board on this item.

RECOMMENDED ACTION:

Elect HRTPO Officers for 2017-2018.

ITEM #3: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires consideration by the HRTPO Board should be submitted at this time for consideration under "Old/New Business".

ITEM #4: EXECUTIVE DIRECTOR REPORT

The Hampton Roads Transportation Planning Organization Executive Director will provide a report to the HRTPO Board.

Attachment 4



Ella P. Ward, Chair
Michael J. Hipple, Vice-Chair



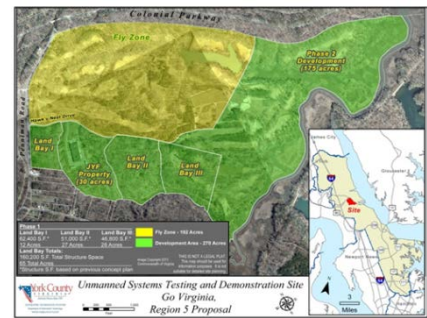
Linda T. Johnson, Chair
Thomas G. Shepperd, Jr., Vice-Chair

TO: HRPDC/HRTPO Board Members

FROM: Robert Crum, Executive Director

RE: Executive Director's October 2017 Report

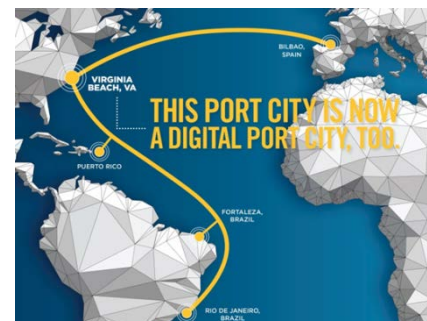
On September 21, 2017, the HRPDC took unanimous action to endorse the Hampton Roads Unmanned Systems Testing, Demonstration and Recreational Facility and the Hampton Roads Regional Broadband Initiative as GO Virginia Proposals. As follow up to this action, HRPDC staff is supporting both proposals by providing assistance in the preparation of GO Virginia applications requesting funding for both initiatives.



GO Virginia supports efforts to create more high-paying jobs through incentivized collaboration between business, education and government to diversify and strengthen Virginia's economy. The Hampton Roads region is located in GO Virginia Region 5. The GO Virginia Economic Growth and Diversification Plan reviewed by the HRPDC at its July meeting identified the following industry clusters for this region:

- Port Operations
- Advanced Manufacturing
- Cyber Security, Data Analytics and Mod-Sim
- Business Services
- Life Sciences
- Shipbuilding and Ship Repair
- Water Technologies
- Unmanned Systems and Aerospace
- Tourism and Recreation

Weekly phone calls have been scheduled with project coordinators to assist in the preparation of the Unmanned Systems and Broadband proposals. The deadline for these applications to be submitted to the GO Virginia Regional Council is October 31st. The action by the HRPDC and the Chief Administrative Officers Committee to unanimously endorse both proposals represents a strong statement of regional collaboration among the region's 17 local governments.



The HRTPO continues to support the Virginia Department of Transportation (VDOT) in the preparation of a proposal requesting funding through the Infrastructure for Rebuilding America (INFRA) program to support the construction of the Hampton Roads Bridge Tunnel (HRBT) project. The INFRA application is due November 2nd. Staff will update the HRTPO on this initiative at its October Annual Meeting.

The Executive Director hosted a meeting with the region's legislative liaisons at the Regional Building on September 25th to support the exchange of information and continue preparations for the upcoming General Assembly session. The proposed legislative agendas for the HRPDC and HRTPO will be presented to each board at their October 19th meetings.

The HRTPO Rail and Public Transportation Task Force met on September 26th. Agenda items included a discussion of the Hampton Roads Transit (HRT) Core 20 plan and a review of regional efforts to increase marketing and visibility for the region's passenger rail service. The next meeting of the Task Force will be scheduled for early November, with the main agenda items including a briefing of planning efforts for the Williamsburg and Suffolk Transit systems.

The HRPDC Executive Director and Deputy Director met with representatives of VDOT and FHWA on September 27th to discuss the Agency's Title VI Program review.

The Executive Director participated in the monthly regional roundtable meeting on September 28th at the Peninsula Council for Workforce Development offices in Newport News.

The Executive Director joined the HRTAC Executive Director in a presentation to the Hampton Roads Chapter of the Advancing Women in Transportation (WTS) on October 3rd. This presentation focused on the region's transportation planning and funding efforts. During this meeting, the WTS Hampton Roads Chapter honored the outstanding career of HRTPO Deputy Executive Director, Dr. Camelia Ravanbakht, with a lifetime membership to the WTS.

The Regional Chief Administrative Officers (CAO) Committee held its monthly meeting on October 4th at the Norfolk Botanical Gardens. The primary agenda item included a discussion with six of the region's emergency management coordinators on techniques to promote regional coordination and messaging during storms and other emergency events. The CAOs also discussed next steps in advancing the Regional Unmanned Systems and Broadband Initiatives.

The Steering (Policy) Committee for the Hampton Roads Regional Connectors Study met on October 5, 2017 at the Regional Building. This study will be a long range planning evaluation of the region's transportation needs, including an evaluation of roadway segments that were not included as part of the selected alternative for the Hampton Roads

Crossing Study Supplemental Environmental Impact Statement. The study will begin with a baseline evaluation that will assume the completion of the region's projects that have been prioritized by the HRTPO and funded by HRTAC, including the I-64 Peninsula Project, Hampton Roads Bridge Tunnel, I-264/I-64 Interchange, High Rise Bridge and I-64 Southside widening and Bowers Hill Interchange projects. At its meeting on October 5, the Policy Committee took action to endorse the proposed scope of work for this project and recommend approval of this scope by the HRTPO Board. The Policy Board for this study includes a number of important community stakeholders, including representatives from the cities of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, Virginia Beach and Suffolk; U.S. Navy, Army Corps of Engineers, Federal Highway Administration, Virginia Port Authority, Virginia Department of Transportation, Hampton Roads Military and Federal Facilities Alliance, Hampton Roads Transportation Accountability Commission and the U.S. Coast Guard.

The Executive Director helped coordinate and participated in a meeting between Gloucester County and VDOT representatives on October 6th to discuss tolls and the Coleman Bridge.

The HRPDC staff continues to advance work on a regional economic development sites inventory. The goal of this project is to inventory the availability of shovel ready economic development sites within the region's 17 jurisdictions that have access to the necessary utilities and possess the zoning to support job creation.

The HRPDC/HRTPO Management Team continues to advance work on the following items:

- Recruitment for vacant positions, including the Deputy Executive Director for the HRTPO
- Planning for upgrades to the Regional Building's HVAC system
- Preparation of annual audits for the HRPDC/HRTPO and HRTAC
- Provision of financial and human resource management services to the HRTAC and HRMFFA
- Deployment of updated/new computers
- Building maintenance issues
- Employee Evaluation System
- Conference Call/Webinar Capabilities
- FY 2019 Budget