

**Summary Minutes of the HRTPO Transportation
Technical Advisory Committee (TTAC) Meeting
July 12, 2017**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:36 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TTAC Voting Members in Attendance:

Paul Holt (Chair, JC)	Jackie Kassel (NN)	Carolyn Murphy (WM)
Sherry Earley (Vice Chair, SU)	Bryan Stilley (NN)	Jitender Ramchandani (DRPT)
Earl Sorey (CH)	Jeff Raliski (NO)	Dawn Odom (VDOT)
Garrey Curry (GL)	Thelma Drake (NO)	Eric Stringfield (VDOT)
John Yorks (HA)	LJ Hansen (SU)	Jeff Florin (VPA)
Angela Rico (Alternate, HA)	Robert Lewis (SU)	
Richard Rudnicki (IW)	Phil Pullen (VB)	
Jamie Oliver (IW)	Brian Solis (VB)	
Tammy Rosario (JC)	Tim Cross (YK)	

TTAC Voting Members Absent:

Steve Froncillo (CH)	Debbie Vest (PQ)	Sonya Hallums-Ponton (VDOT)
Anne Ducey-Ortiz (GL)	James Wright (PO)	Dannan O'Connell (PQ)
Lynn Allsbrook (HA)	Susan Wilson (PO)	Josh Moore (WATA)
Dennis Carney (IW)	Robert Grey (VB)	
Britta Ayers (NN)	Dan Clayton III (WM)	
Claudia Cotton (Alternate, NN)	Aaron Small (WM)	
Robert Brown (NO)	J. Mark Carter (YK)	
Ellen Roberts (PQ)	Keisha Branch (HRT)	

TTAC Nonvoting Members in Attendance:

TTAC Nonvoting Members Absent:

Melissa McGill (FTA)	Ivan Rucker (FHWA)
Rhonda Murray (NAVY)	

HRTPO Staff:

Sam Belfield	Kathlene Grauberger	Joe Paulus
Sam Braden	Mike Kimbrel	Leonardo Pineda
Theresa Brooks	Steve Lambert	Camelia Ravanbakht
Rob Case	John Mihaly	Dale Stith
Robert Cofield	Kendall Miller	
Shirley Core	Keith Nichols	

Others Recorded Attending:

Stephen Birch, Bekki Jucksch,(Kimley-Horn); Ryan Felton, Bob Mathias, Mark Shea (VA Beach);Olga Beltsar, Philippe Fenouil(HA); Lui Zukosky(Michael Baker);Chad Tucker, Jerry Pauley (VDOT); Karen McPherson(McPherson Consulting); Kirsten Tynch(VHB);Jim Long (RK&K);Kevin Page(HRTAC); Roberta Sylouff (JC);Greg Grootendorst, Chris Vaigneur (HRPDC Staff).

Introductions

Ms. Beth Lewis, Deputy Director, Community Development Southampton County and Mr. Donald Goodwin, Director, Community Development, City of Franklin were welcomed as committee members. Mr. Brian Solis, Transportation and Transit Manager, City of Virginia Beach introduced Mr. Ryan Felton, a Salem High School student participating in the Summer Youth program. Mr. John York, City of Hampton introduced two interns Olga Belstar and Phillipe Fenouil.

Public Comment Period

There were no public comments.

Submitted Public Comments

There were no submitted public comments in the agenda packet.

Comments and Updates from State and Federal Agencies and the Military

There were no comments from the Federal Highway Administration.

Ms. Dawn Odom, VDOT Hampton Roads District Planning and Investment Manager, followed up on several questions she was asked following her presentation on the Six-Year Improvement Program (SYIP) during the June TTAC meeting:

- Questions regarding SMART SCALE funding for the Hampton Roads Bridge-Tunnel (HRBT) project – Ms. Odom referred to comments on this topic by the Secretary of Transportation to the Hampton Roads Transportation Accountability Commission during its meeting of June 15, 2017 and stated the Secretary clarified in those comments the State’s intent to participate in the HRBT project.
- Questions regarding Northern Virginia Transportation Authority (NVTA) funding in the SYIP – Ms. Odom stated that many NVTA-funded projects are not included in the SYIP – that only projects that are administered by VDOT or that include funding that must be approved by the Commonwealth Transportation Board (CTB) are included in the SYIP. Projects that are fully-funded by NVTA and local funds and are not administered by VDOT do not show up in the SYIP.

- Question regarding the “Other Funds” revenue source that makes up a large portion of the funding on certain Northern Virginia projects – Ms. Odom stated the “Other” category of funding for Northern Virginia includes funding from a third party – the concessionaire involved with the project. The “Other” category is not funding from VDOT or the CTB.
- Question regarding the current available balance for the State of Good Repair (SGR) Program – Ms. Odom stated those funds will eventually be allocated to new projects. She noted that a new needs assessment will come out in FY 2018 which may change the amount of money that goes into the four SGR “buckets” in later years. She further noted that the majority of the available balance is in the last two years of the SYIP and will be affected by the new formula resulting from the new needs assessment.
- Concern regarding the public comment period for the FY 2018 – FY 2023 SYIP – Ms. Odom stated she has forwarded the concern about the public comment period focusing on the SMART SCALE process instead of the full draft SYIP to the VDOT Central Office.

Mr. Jitender Ramchandani, DRPT Transit Planning and Project Development Manager, reported the draft report for the HB1359 Transit Revenue Capital Advisory committee is on the DRPT website for review. The report examines additional sources for transit capital method prioritization of transit capital revenue. DRPT staff is currently making revisions and the report will be submitted to the General Assembly in August.

Mr. Jeff Florin, Senior Director of Port Development, Virginia Port Authority (VPA), reported the North Gate opened providing 26 new lanes. In August, a 14,400 TEU vessel the largest ship that can go through the Panama Canal will arrive at the Port. He explained with the larger volumes of cargo coming into the Port, Hampton Roads needs to make sure there is sufficient road and rail capacity to support the increase.

There were no comments from the Navy.

Approval of Agenda

Chair Holt asked for additions or deletions to the TTAC Agenda. Mr. Eric Stringfield from the Virginia Department of Transportation (VDOT) requested a revision related to one project FY 2017-2018 Transportation Improvement Program UPC 17630. Ms. Dawn Odom, Virginia Department of Transportation noted that under Agenda Item #16, Mr. Chad Tucker, Virginia Department of Transportation, would be making the presentation. Mr. Florin Moved to approve the agenda; seconded by Mr. Stilley. The Motion Carried.

Summary Minutes

Chair Holt reported the TTAC summary minutes from the June 7, 2017 meeting were included in the July 12, 2017 TTAC Agenda Packet. Chair Holt asked for any additions or corrections to the minutes. Hearing none, Mr. Cross Moved to approve the minutes; seconded by Mr. Allsbrook The Motion Carried.

Nominating Subcommittee

Chair Holt advised the committee in accordance with the TTAC Bylaws, at least 60 days prior to the annual organizational meeting in October, the Chair shall appoint a Nominating Subcommittee composed of seven voting TTAC members, each representing a different locality or agency. Chair Holt also stated that Mr. Lynn Allsbrook had served on the subcommittee for many years and had expressed a desire to step down from the subcommittee. Chair Holt then appointed Ms. Susan Wilson, City of Portsmouth, and Ms. Jamie Jackson, HRT, to the subcommittee. Chair Holt announced Mr. Robert Lewis, City of Suffolk, would serve as the Chair.