

**Summary Minutes of the HRPDC/HRTPO
Community Advisory Committee (CAC) Meeting
June 8, 2023**

The June 8, 2023 meeting of the Hampton Roads Planning District Commission (HRPDC)/ Hampton Roads Transportation Planning Organization (HRTPO) Community Advisory Committee (CAC) was called to order by the Chair at Noon in The Regional Building at 723 Woodlake Dr. Chesapeake, VA 23320, with the following in attendance:

CAC Members in Attendance:

Mark Geduldig-Yatrofsky, Chair (PO)	Garry Harris (PO)
Lamont Curtis, Vice-Chair (NN)	Scott MacFarlane (VB)
John Kish (CH)	Jim Collins (IW)
Frank Cotrupi (NN)	Travis Davidson (NO)
Shawnta Howard-Spence (VB)	Delceno Miles (VB)
Kanama Bivins (SU)	Sharon Anderson (PO)
Jim Bowie (HA)	

CAC Members Absent:

Brandon Carter (CH)	Zakkiyya Anderson (PO)
Susan Archer (CH)	Richard Parison (HA)
Cecil Jenkins (CH)	Anthony Piglowski (SU)
Henry Branscome (JC)	Mike Sawchuck (SU)
Dianna Howard (VB)	Catherine Correll Walls (SY)
Jay Leach (VB)	Waverly Woods (VB)
Lauren Roberts (NO)	Lindsey Watson (PQ)
	Brad Martin (VB)

HRPDC/HRTPO Staff:

Quan McLaurin	Rob Cofield
Greg Grootendorst	Dmitry Rekhter
Nikki Johnson	Chris Vaigneur
Matt Klepeisz	

Others Recorded Attending:

Tim Goler (HA)
Eric Stringfield (VDOT)

Approval/Modification of Agenda

No major modifications to the agenda were made.

Public Comments

- **Submitted Public Comments**

Mr. McLaurin reported that there were no submitted public comments.

- **Public Comment Period**

Members of the public were invited to address the CAC. There were no in-person requests to provide public comment.

Summary Minutes

Chair Geduldig-Yatrofsky referenced the Summary Minutes of the April 13, 2023, CAC meeting.

Ms. Delceno Miles Moved to approve the Summary Minutes of the April 13, 2023 CAC meeting as presented, seconded by Mr. Jim Bowie. The Motion Carried.

CAC Structure and Purpose – presented by Quan McLaurin

Hampton Roads Planning District Commission's (HRPDC) DEI & Title VI/Civil Rights Liaison, who serves as the staff liaison for the Community Advisory Committee (CAC), presented possible ways that the CAC could restructure themselves as a body. The recommendations provided to the CAC included the following:

- The CAC should consider a transition from a public body to a non-public body, which would allow the body more flexibility in its operations and structure. If the CAC decided to no longer be a public body, it would still make all its proceedings and operations transparent and accessible to the public.
- The CAC should consider adopting a new membership structure which would allow for an internal membership subcommittee to administer membership functions, without mayoral or board approval.
- The CAC should consider expanding its membership and connections with community groups, civic leagues, and engaged residents of the Hampton Roads region.
- The CAC should consider being more engaged and involved in the operations of the HRPDC/HRTPO and actively decide the agenda and goals moving forward.
- The CAC should consider what success metrics and goals could be established to gauge the progress of the group.

The members of the CAC had several questions and concerns related to the aforementioned suggestions, including the following:

- If the CAC were to no longer be a public body, would it still retain the same level of relevance and advisory role in relation to the HRPDC/HRTPO's operations?
 - Quan McLaurin informed the CAC it would remain relevant and that they would be given further information related to what it would mean to

transition to a nonpublic body. The CAC was assured that since they originated out of a compliance review from the HRPDC/HRTPO's 2008 quadrennial review by the Virginia Department of Transportation (VDOT) and Federal Highway Administration (FHWA), they are expected at a federal and state level to remain involved in the functions and operations of the HRPDC/HRTPO. The CAC will have representatives from other bodies that have done a similar restructuring present at the next CAC meeting to answer any additional questions they may have.

- What would be the benefits of transitioning to a nonpublic body?
 - The CAC was informed that they would no longer be restricted by some of the rules and provisions, such as electronic meetings under the Virginia Freedom of Information Act (FOIA) and be more free to conduct business and have representatives considered towards quorum.
- Would the CAC still be in compliance with state and federal requirements if it transitioned to a nonpublic body?
 - The CAC was informed that they would still be in compliance as long as they continued to be actively involved in the operations of the HRPDC/HRTPO and provide input to those processes.
- How would prospective members find out about the CAC or membership opportunities?
 - The CAC was informed that it would continue to have all its operations, including membership, publicly advertised and posted on HRPDC/HRTPO's website, social media, and other communication platforms.
- The CAC members requested more information on the differences between a public and nonpublic body.
 - Quan McLaurin agreed to provide the CAC with more information related to what would occur should they choose to transition to a nonpublic body.

Collaborative Work Session – CAC Members

The CAC members separated into groups and answered questions related to the operation of the CAC. The questions that the CAC was asked includes the following:

1. What would you consider the top strengths of the Hampton Roads region? What would you consider to be the biggest weaknesses of the Hampton Roads region?
2. How does the CAC wish to fulfill its mission of providing the HRPDC/HRTPO with the community's viewpoint on regional matters?
3. What level of involvement does the CAC wish to have with the ongoing projects of the HRPDC/HRTPO?
4. What type of matters does the CAC wish to be briefed on?
5. As a member of the CAC, what do you hope to accomplish during your tenure?
6. What does a successful CAC look like?

The CAC collaborated in small groups to answer the above questions. Responses overwhelmingly related to the CAC being more actively engaged in the operations of the

HRPDC/HRTPO and being more in tune with the concerns and needs of Hampton Roads residents.

Next Meeting

The next CAC meeting is scheduled for Thursday, August 10, 2023.

Old/New Business

There was no new old/new business to address.

Adjournment

Chair Geduldig-Yatrofsky requested a motion to adjourn the meeting. Ms. Delceno Miles Moved that the meeting adjourn, and Mr. Scott McFarlane seconded. The Motion Carried.

With no further business, the meeting was adjourned at 2:00 PM.