

**AGENDA ITEM #8: FY 2021 UNIFIED PLANNING WORK PROGRAM: FINAL**  
***Michael Kimbrel, HRTPO***

HRTPO staff, in coordination with Hampton Roads Transit, Williamsburg Area Transit Authority, Suffolk Transit, the Virginia Department of Transportation, and the Virginia Department of Rail and Public Transportation, has developed the Unified Planning Work Program (UPWP) for fiscal year (FY) 2021. The Hampton Roads Transportation Planning Organization on May 21, 2020 approved a limited, four-month extension of the existing FY 2020 UPWP to allow for continued operations of the HRTPO until later in the year. The current update to the UPWP for the current fiscal year builds on the limited FY 2020 Extension document and describes the mutual responsibilities of the aforementioned entities in carrying out the metropolitan transportation planning process for Hampton Roads. The FY 2021 UPWP summarizes the specific work elements, end products, schedule, and budgets for each UPWP work task.

The report was made available for public review and comment from September 29, 2020 through October 13, 2020.

**Mr. Mike Kimbrel, HRTPO Deputy Executive Director, will brief the TTAC on this item.**

Enclosure 8: *HRTPO FY 2021 Unified Planning Work Program (UPWP)*

**RECOMMENDED ACTION:**

Recommend HRTPO Board approval of the final report.