

**Summary Minutes of the HRTPO Transportation  
Technical Advisory Committee (TTAC) Meeting  
October 5, 2022**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:35 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**TTAC Voting Members in Attendance:**

Jamie Oliver (Chair, IW)	Anna Dewey (Alternate, NO)	Ric Lowman (VB)
Troy Eisenberger (CH)	Deborah Mangiaracina (NO)	Tevya Griffin (WM)
Tracy Jones-Schoenfeld (CH)	John Stevenson (NO)	Tim Cross (YK)
Carlee Smith (FR)	Carl Jackson (PO)	Grant Sparks (DRPT)
Jason Mitchell (HA)	Thomas Cannella (PQ)	Keisha Branch (Alternate, HRT)
Amy Ring (IW)	Beth Lewis (SH)	Barbara Nelson (POV)
Tom Leininger (JC)	Robert Lewis (SU)	Bryant Porter (Alternate, VDOT)
Angela Hopkins (NN)	Jason Souders (SU)	Eric Stringfield (VDOT)
Toluwalase Ibikunle (Alternate, NN)	David Jarman (VB)	Ben Goodill (WATA)

**TTAC Voting Members Absent:**

Carol Rizzio (Vice-Chair, GL)	Bryan Stilley (NN)	Darryll Lewis (SU)
Anne Ducey-Ortiz (GL)	Dorian Allen (NO)	Daniel Clayton (WM)
Sandon Rogers (HA)	Jeff Harper (PO)	Aaron Small (WM)
Stefanie Strachan (HA)	James Wright (PO)	Earl Anderson (YK)
Wayne Griffin (IW)	Garrett Feagans (PQ)	Elizabeth Mertz-Guinn (YK)
Paul Holt (JC)	Charles Horton (PQ)	Todd Halacy (VDOT)
Tammy Rosario (JC)	Michael Johnson (SH)	Sonya Hallums-Ponton (VDOT)
Angela Rico (NN)	Lynette Lowe (SH)	

**TTAC Non-Voting Members Absent:**

Ivan Rucker (FHWA)  
Melissa McGill (FTA)  
Michael King (US Navy)

**HRTPO Staff in Attendance:**

Rob Case	Matthew Harrington	Jeff Raliski
Kyle Gilmer	Uros Jankovic	Dale Stith
Kathlene Grauberger	Keith Nichols	

**Others Recorded Attending:**

Megan Gribble (VB); Chris Gullickson (POV); Craig Eddy (AECOM); Rob Cofield, John Harbin, Matt Klepeisz, Chris Vaigneur (HRPDC)

## **Introductions**

Ms. Barbara Nelson introduced Mr. Chris Gullickson, Development and Transportation Policy Director for the Port of Virginia, and stated that Mr. Gullickson will attend TTAC on a regular basis.

## **Approval of Agenda [Action Required]**

Chair Jamie Oliver asked for additions or deletions to the TTAC Agenda. Hearing none, Ms. Amy Ring Moved to approve the agenda as written; seconded by Ms. Beth Lewis. The Motion Carried.

## **Public Comment Period (Limit three minutes per individual)**

There were no public comments.

## **Submitted Public Comments**

There were no submitted public comments.

## **Comments and Updates from State and Federal Agencies, Transit Agencies, and Military Liaisons**

Mr. Eric Stringfield stated that VDOT is moving into the evaluation and validation phase for Round 5 of the SMART SCALE process. He noted that safety and congestion scoring is the next step in the process and localities and agencies should expect VDOT staff recommendations in January 2023. He indicated that 72 pre-applications from Hampton Roads were submitted with 59 applications remaining to evaluate after 13 fell out of the process for various reasons. Statewide, Mr. Stringfield stated that 414 applications were submitted.

Mr. Grant Sparks of DRPT reported on the following DRPT activities and programs:

- DRPT has selected Mr. Zach Trogdon as the new Chief of Public Transportation starting October 25, 2022.
- DRPT hosted a virtual public meeting on September 27, 2022 for the Virginia Statewide Rail Plan. The public meeting included a draft plan for review through the end of October and can be viewed online at the following link: <https://storymaps.arcgis.com/collections/f83c1618157b45388bc794dde93d0f81>.

- The DRPT Coordinated Human Services Mobility (CHSM) Plan identifies statewide and regional gaps as well as recommendations for meeting transportation needs and improving human services transportation in Virginia for older adults, people with disabilities, and individuals with low income. Other populations, including veterans and youth, are in the plan as well. DRPT is requesting input to develop an update to its CHSM Plan via a survey asking about transportation needs, preferences, and use. The survey is located at the following link: <https://www.surveymonkey.com/r/CHSM2022-R>.
- Agencies intending to apply for FTA Section 5310 funding in FY 2024 must have at least one staff member attend one of the six regional CHSM meetings scheduled in October. Ms. Brittany Voll ([brittany.voll@drpt.virginia.gov](mailto:brittany.voll@drpt.virginia.gov)) is the DRPT contact for the CHSM meeting. The registration link for Hampton Roads is as follows: <https://register.gotowebinar.com/register/6913890066500796429>.
- DRPT presented the Transit Service and Delivery Advisory Committee (TSDAC) recommendations for the MERIT Capital Grant Program and Transit Strategic Plan (TSP) guidelines to the Commonwealth Transportation Board at its September meeting. On October 26, 2022, DRPT will seek CTB action on these policy and guideline changes.
- DRPT has completed the update to the 2022 Tier II Group Transit Asset Management (TAM) Plan, which will go into effect October 1, 2022, and is available at: (<https://drpt.virginia.gov/guidelines-and-requirements/transit-asset-management-plan/>). MPOs will have 180 days to adopt new transit asset management performance targets into their TIP/LRTPs. TAM-related data is available on the DRPT Open Data Portal at: <https://data.drpt.virginia.gov/stories/s/FY2022-2025-TAM-Plan/h9nh-b94p>) and allows for data filtering on both MPO areas and transit agencies.

There was no representative in attendance from FHWA.

There was no representative in attendance from the U.S. Navy.

The Port of Virginia had no comments.

### **Election of Officers *[Action Requested]***

TTAC Nominating Subcommittee Chair Robert Lewis reported that the Subcommittee nominates Ms. Jamie Oliver and Ms. Carol Rizzio to continue for a second year in their current positions of TTAC Chair and TTAC Vice-Chair, respectively.

Mr. Robert Lewis, on behalf of the TTAC Nominating Subcommittee, Moved to nominate the candidates as indicated. The Motion Carried, and since the motion was made by the Subcommittee, a second was not required.

## **Approval of Consent Items [Action Requested]**

- A. Minutes from the September 7, 2022 Meeting
- B. FY 2021-2024 – TIP Amendment: VDOT  
UPC 111019 – Brambleton Avenue and Park Avenue Intersection Improvements
- C. FY 2021-2024 – TIP Amendment: VDOT  
UPC 118642 – St. Paul’s Infrastructure Improvements Phase 2
- D. FY 2021-2024 – TIP Amendment: VDOT  
UPC 122037 – I-64 Express Lanes Segment 2B – Unveiling Project
- E. FY 2021-2024 – TIP Amendment: WATA  
STIP ID WAT0045 – Replacement Buses
- F. 2021 CMAQ/RSTP Project Selection Process Report: Final

Mr. Robert Lewis Moved to approve the Consent Agenda as written; seconded by Ms. Barbara Nelson. The Motion Carried.

## **HRTPO Annual Roadway Performance Report – 2022 Edition: Final**

Dr. Robert Case, HRTPO Chief Transportation Engineer, stated that the draft *HRTPO Annual Roadway Performance Report – 2022 Edition* was presented to the TTAC on September 7, 2022 and made available for public review and comment from September 7, 2022 through September 21, 2022. Comments received were incorporated into the final report.

Mr. Tim Cross Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Carl Jackson. The Motion Carried.

## **Potential Criteria for Requiring Traffic Impact Analyses – A Review of Current Practices: Final**

Dr. Robert Case, HRTPO Chief Transportation Engineer, stated that the draft report of the *Potential Criteria for Requiring Traffic Impact Analyses – A Review of Current Practices* was presented to the TTAC on September 7, 2022 and made available for public review and comment from September 7, 2022 through September 21, 2022. Comments received were incorporated into the final report.

Mr. Carl Jackson Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Tom Leininger. The Motion Carried.

## **Planning Deployment of Zero-Emission Bus (ZEB) for Williamsburg Area Transit Authority (WATA): Final**

Dr. Robert Case, HRTPO Chief Transportation Engineer, stated that the draft report of the *Planning Deployment of Zero Emission Bus (ZEB) for Williamsburg Area Transit Authority (WATA)* was presented to the TTAC on September 7, 2022 and made available for public review and comment from September 7, 2022 through September 21, 2022. No comments were received during the public review period.

Mr. Ben Goodill Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Tim Cross. The Motion Carried.

### **Congestion Mitigation and Air Quality (CMAQ) Improvement Program Scoring Techniques and CMAQ/RSTP Project Selection Process Guide Update: Final**

Dr. Robert Case, HRTPO Chief Transportation Engineer, stated that the draft update of the *CMAQ Improvement Program Scoring Techniques and CMAQ/RSTP Project Selection Process Guide* was presented to the TTAC on September 7, 2022 and made available for public review and comment from September 7, 2022 through September 21, 2022. One comment was received and addressed.

Mr. Robert Lewis Moved to recommend HRTPO Board approval of the updated Guide; seconded by Mr. Tom Leininger. The Motion Carried.

### **2050 Socioeconomic Forecast: Draft**

Mr. Greg Grootendorst, HRPDC Chief Economist, stated that one of the first steps in the development of the 2050 Long-Range Transportation Plan (LRTP) is to produce a regional socioeconomic forecast on which to base future planning considerations. The long-range forecast must include estimates for the region's population, households, employment, workers, and passenger vehicles, which all serve as input data to the HRTPO travel demand model. Mr. Grootendorst indicated that as in years past, staff from the Planning and Economics Department of the Hampton Roads Planning District Commission (HRPDC) works with HRTPO staff to prepare the forecast data.

An introductory presentation on the proposed methodology used to develop the 2050 forecast was provided at the January 2022 TTAC meeting and the September 2022 LRTP Subcommittee meeting. In addition to these briefings, HRPDC and HRTPO staff also met with localities to discuss forecast inputs and assumptions.

Mr. Grootendorst stated that HRTPO staff will email the draft socioeconomic forecast control totals for the 2050 LRTP to TTAC members after the meeting. He requested that TTAC members review their draft totals and submit comments to him ([ggrootendorst@hrpdcv.gov](mailto:ggrootendorst@hrpdcv.gov)) by COB October 14, 2022.

### **Three-Month Tentative Schedule**

Chair Oliver outlined the Three-Month Tentative Schedule in the Agenda Packet.

### **For Your Information**

Chair Oliver highlighted the items in the For Your Information section in the Agenda Packet.

### **Announcements**

Chair Oliver summarized the items in the Announcements section in the Agenda Packet.

Ms. Kathlene Grauberger stated that after meeting with VDOT staff on TIP-related items, localities and agencies are requested to notify HRTPO and VDOT staff by email of any successful funding awards. She noted that when the funding is added to VDOT's Six-Year Improvement Program (SYIP) and the HRTPO Transportation Improvement Program (TIP), it must be specified by fiscal year with the grant name and any associated local match.

Mr. Eric Stringfield followed up on Ms. Grauberger's remarks and noted that VDOT has been tracking the awarded grants; however, since more opportunities are continually becoming available, it is requested that localities and agencies assist VDOT and HRTPO staff on the status of their grants.

Ms. Dale Stith stated that while double checking RSTP applications during the CMAQ and RSTP Project Selection Process, it was discovered that three submitted projects are ineligible for this round of RSTP because they are not in the fiscally constrained 2045 LRTP. She added that although one of the ineligible projects was awarded funding during Round 3 of SMART SCALE, it was not communicated to HRTPO staff and amended to the LRTP as prescribed in the HRTPO SMART SCALE Resolutions of Support.

Ms. Dale Stith also stated that a public survey regarding the 2050 LRTP vision and goals is currently live and indicated that staff will follow up by email to request that TTAC members help socialize the survey. She also stated that in parallel to the public survey, HRTPO staff produced a 2050 LRTP technical survey. She noted that it was important to have input from all the localities and transit agencies.

Mr. Jeff Raliski noted that HRTPO staff will be emailing RSTP scoring sheets pertaining to the CMAQ/RSTP Project Selection Process to localities and agencies, and requested they fill in the noted areas and return them as soon as possible as HRTPO staff is working with a short deadline for scoring the projects.

### **Old/New Business**

There was no old/new business.

### **Adjournment**

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:31 a.m.