

AGENDA ITEM #8: APPROVAL OF CONSENT ITEMS *[Action Requested]*

A. Minutes

Summary minutes of the TTAC meeting held on September 7, 2022 are attached.

Attachment 8A

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the HRTPO Transportation
Technical Advisory Committee (TTAC) Meeting
September 7, 2022**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:34 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TTAC Voting Members in Attendance:

Jamie Oliver (Chair, IW)	Bryan Stilley (NN)	Jason Wilson (Alternate, VB)
Troy Eisenberger (CH)	Carl Jackson (PO)	Tim Cross (YK)
Tracy Jones-Schoenfeld (CH)	Beth Lewis (SH)	Grant Sparks (DRPT)
Carol Rizzio (Vice-Chair, GL)	Darryll Lewis (SU)	Ray Amoruso (HRT)
Sandon Rogers (HA)	Robert Lewis (SU)	Sonya Hallums-Ponton (VDOT)
Stefanie Strachan (HA)	Jason Souders (SU)	Eric Stringfield (VDOT)
Tom Leininger (JC)	Ric Lowman (VB)	Barbara Nelson (POV)
Angela Rico (NN)	Katie Shannon (Alternate, VB)	Ben Goodill (WATA)

TTAC Voting Members Absent:

Carlee Smith (FR)	Dorian Allen (NO)	Lynette Lowe (SH)
Anne Ducey-Ortiz (GL)	Deborah Mangiaracina (NO)	David Jarman (VB)
Jason Mitchell (HA)	John Stevenson (NO)	Daniel Clayton (WM)
Wayne Griffin (IW)	Jeff Harper (PO)	Aaron Small (WM)
Amy Ring (IW)	James Wright (PO)	Earl Anderson (YK)
Paul Holt (JC)	Garrett Feagans (PQ)	Elizabeth Mertz-Guinn (YK)
Tammy Rosario (JC)	Charles Horton (PQ)	Todd Halacy (VDOT)
Angela Hopkins (NN)	Michael Johnson (SH)	

TTAC Non-Voting Members Absent:

Ivan Rucker (FHWA)
Melissa McGill (FTA)
Michael King (US Navy)

HRTPO Staff in Attendance:

Sam Belfield	Matthew Harrington	Pavithra Parthasarathi
Rob Case	Uros Jankovic	Jeff Raliski
Kathlene Grauberger	Keith Nichols	Dale Stith

Others Recorded Attending:

Emily Moser, Devin Simpson (Kimley-Horn); Karen McPherson (McPherson Consulting); Keith Darrow (NO); Tevyva Williams Griffin (WM); Rob Cofield, Matt Klepeisz, Dmitry Rekhter, Chris Vaigneur (HRPDC).

Introductions

Ms. Pavithra Parthasarathi introduced Mr. Matthew Harrington, Transportation Planner, the newest employee of the HRTPO.

Chair Jamie Oliver introduced Ms. Tevya Griffin from the City of Williamsburg who will be added as a TTAC Voting member in the coming months.

Approval of Agenda [Action Required]

Chair Jamie Oliver asked for additions or deletions to the TTAC Agenda. Hearing none, Ms. Angela Rico Moved to approve the agenda as written; seconded by Ms. Carol Rizzio. The Motion Carried.

Public Comment Period (Limit three minutes per individual)

There were no public comments.

Submitted Public Comments

There were no submitted public comments.

Comments and Updates from State and Federal Agencies, Transit Agencies, and Military Liaisons

Mr. Eric Stringfield stated that VDOT is validating the project applications from Round 5 of SMART SCALE. He noted that the localities and agencies should expect VDOT staff recommendations in January 2023.

He remarked that there are currently several programs available through the Infrastructure Investment and Jobs Act (IIJA) and provided application deadlines. He also remarked that members should seek assistance from VDOT since there is little time to prepare these applications.

Ms. Sonya Hallums-Ponton indicated that VDOT is currently accepting project applications for its Highway Improvement Safety Program (HISP) which has an application closing date of November 1, 2022.

Mr. Grant Sparks of DRPT reported on the following DRPT activities and programs:

- September is Discover Transit Month and throughout the month, DRPT will be running a number of promotions in an effort to encourage the use of local transit services and help increase transit ridership. The “Try Transit Pledge”, which will enter participants in a contest to win free Virginia Breeze and Amtrak tickets and gift cards is one of the promotional efforts.

- Recently DRPT announced a mid-cycle funding opportunity for the Transit Ridership Incentive Program (TRIP). This call for applications focuses on projects aimed at mitigating congestion in select regions, including Hampton Roads. Eligible projects include the development or improvement of regionally significant transit routes. DRPT will be accepting applications through October 3, 2022. Letters of support and other supporting documentation will be accepted until October 21, 2022. All applications should be submitted via email to TRIP@drpt.virginia.gov.

There was no representative in attendance from FHWA.

Mr. Tim Cross reported for Mr. Michael King, U.S. Navy, stating that there were no comments from the U.S. Navy.

The Port of Virginia had no comments.

Approval of Consent Items [Action Requested]

- A. Minutes from the July 6, 2022 Meeting
- B. FY 2021-2024 – TIP Amendment: VDOT
UPC 121104 – Chesapeake Trail – Phase 2
- C. FY 2021-2024 – TIP Amendment: VDOT
UPC 121107 – Chesapeake Trail – Phase 3

Mr. Robert Lewis Moved to approve the Consent Agenda as written; seconded by Mr. Bryan Stilley. The Motion Carried.

HRTPO Annual Roadway Performance Report – 2022 Edition: Draft Report

Mr. Keith Nichols, HRTPO Principal Transportation Engineer, stated that HRTPO staff has annually prepared a report detailing average weekday traffic volumes for major roadways in Hampton Roads. Since 2012, this document, now referred to as the HRTPO Annual Roadway Performance Report, has included an analysis of roadway speed data collected by INRIX, and an analysis of peak period roadway congestion levels.

The report includes data on the following:

- 2021 peak period congestion maps
- 2021 regional congestion summary
- Existing and historical travel times for selected corridors

Mr. Nichols indicated that the draft version of the HRTPO Roads Annual Roadway Performance Report will be made available for public review and comment from September 7, 2022 through September 21, 2022. HRTPO staff intends to request approval of the final report at the October 5, 2022 TTAC meeting.

Congestion Mitigation and Air Quality (CMAQ) Improvement Program Scoring Techniques

Dr. Robert Case, HRTPO Chief Transportation Engineer, provided an update on the CMAQ Scoring Techniques and stated that the purpose of this effort, included in the FY 2022 Unified Planning Work Program (UPWP), is to review the existing methodologies and inputs for the scoring of candidate CMAQ projects, updating them as necessary with better methodologies and more current inputs.”

Dr. Case stated that to ensure transparency, CMAQ applications are scored using spreadsheets developed by HRTPO staff in coordination with stakeholders. The project scoring sheets are divided into the following project types:

- Highway
- Transit
- Bike/Pedestrian

A detailed review of the project scoring sheets was conducted with the HRTPO Transportation Programming Subcommittee (TPS) at three separate meetings. Following the Subcommittee’s input, Dr. Case incorporated the proposed updates into the scoring sheets.

Dr. Case stated that updated methodologies were added to the draft CMAQ/RSTP Project Selection Process Guide and requested TTAC members submit comments to him by September 21, 2022 regarding the methodologies. He also requested TTAC members review the remaining sections of the Guide and submit any other comments to Mr. John Mihaly, HRTPO Principal Transportation Planner, by the same date. He noted that TTAC will be asked to recommend approval of the Guide at its October meeting.

Criteria for Localities Requiring Traffic Impact Analyses (TIA): Draft Plan

Mr. Uros Jovanovic, HRTPO Transportation Planner II, briefed the TTAC on the draft Criteria for Localities Requiring Traffic Impact Analyses (TIA) report and stated that the purpose is to assist Gloucester County in establishing criteria for requiring a Traffic Impact Analysis in response to zoning or conditional use permits. He remarked that a TIA reviews existing traffic conditions and volumes, development traffic volumes and conditions, and the impact on the existing and future roadway network. A TIA can identify the following potential traffic problems:

- On-site congestion and congestion on adjacent roadways
- Inadequate site access
- High number of existing crashes

After discussing the research sources utilized by HRTPO staff, Mr. Jovanovic explained the criteria needed to obtain a TIA. He noted that not only will the report be beneficial for Gloucester County, but also for the other localities in the Hampton Roads region.

The draft report is available for public review and comment from September 7, 2022 through September 21, 2022 and Mr. Jovanovic stated that the final report will be on the October TTAC meeting agenda for approval.

Planning Deployment of Zero-Emission Bus for WATA

Mr. Uros Jovanovic, HRTPO Transportation Planner II, reported that the Williamsburg Area Transit Authority (WATA) requested assistance from HRTPO staff in its deployment of a Zero Emission Bus. WATA plans to purchase the bus using Congestion Mitigation and Air Quality (CMAQ) Improvement Program funds.

After reviewing capital costs, funding opportunities, Battery Electric Bus (BEB) technology, and training, HRTPO staff focused on real world experiences of Virginia transit agencies that deployed BEB technology, including challenges regarding route selection.

Mr. Jovanovic stated that WATA's next steps for its first Battery Electric Bus will include:

- Stakeholder engagement (utility companies, local organizations)
- Bus procurement
- Bus acceptance testing, deployment
- Data collection and evaluation using Key Performance Indicators (KPI)

The draft report is available for public review and comment from September 7, 2022 through September 21, 2022 and Mr. Jovanovic stated that the final report will be on the October TTAC meeting agenda for approval.

Three-Month Tentative Schedule

Chair Oliver outlined the Three-Month Tentative Schedule in the Agenda Packet, noting that the October TTAC meeting will overlap with VDOT's Local Program Workshop. She requested TTAC members check their calendars in order to ensure a quorum at the October meeting.

For Your Information

Chair Oliver highlighted the items in the For Your Information section in the Agenda Packet.

Announcements

Chair Oliver summarized the items in the Announcements section in the Agenda Packet.

Mr. Uros Jovanovic stated that HRTPO staff planned to meet with Mr. Alleyn Harned from Virginia Clean Cities to discuss the Electric Vehicle Communities Charging Grant program from

the Infrastructure Investment and Jobs Act (IIJA). Mr. Jovanovic inquired as to whether TTAC members were interested in attending the meeting with the following individuals indicating their interest:

- Jamie Oliver (IW)
- Carl Jackson (PO)
- Robert Lewis (SU)
- Barbara Nelson (POV)
- Ben Goodill (WATA)

Ms. Dale Stith announced that the Long-Range Transportation Plan (LRTP) Subcommittee will convene directly after the TTAC meeting in the Boardroom.

Mr. Keith Nichols announced that the Hampton Roads Transportation Operations (HRTO) Subcommittee will convene at 11:30 a.m. after the TTAC meeting in the 757 Conference Room.

Mr. Robert Lewis requested that the TTAC Nominating Subcommittee members convene for a few minutes directly after the TTAC meeting in the Boardroom.

Mr. Carl Jackson stated that the City of Portsmouth was awarded \$19.3 million through the RAISE Grant program for its Complete High Street Innovation Corridor project. He expressed his appreciation to those organizations who transmitted letters of support for the project.

Old/New Business

There was no old/new business.

Adjournment

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:39 a.m.