

**Summary Minutes**  
**Hampton Roads Transportation Planning Organization**  
**Active Transportation Subcommittee**  
**and**  
**Virginia Department of Transportation**  
**Pedestrian and Bicycle Advisory Committee Meeting**  
**June 17, 2020**

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

**1. Call to Order**

The meeting was called to order by staff at 2:03 p.m.

Pursuant to Governor Northam's Executive Order 53 issued on March 23, 2020 and Executive Order 61 issued on May 8, 2020 prohibiting all public and private in-person gatherings of ten or more individuals, the Active Transportation Subcommittee meeting was held electronically via Webex.

Per the requirements of the Code of Virginia, the agenda was posted for today's meeting and all attachments and supporting documentation on the HRTPO website, and electronic copies were provided of this information to the committee members and other interested parties. Notice of the meeting was also posted for public review.

Per guidelines for electronic meetings, a recording is being made of today's meeting and will be posted on the HRTPO website. In addition, the general public was provided an opportunity to provide comments on today's meeting agenda via two options

1. Members of the public were invited to submit comments to the Board/Commission via email.
2. Members of the public were also invited to call into a dedicated phone line where comments could be recorded for the Commission.

Members of the public were also invited to call in via a dedicated phone line to listen to the meeting live.

**Members in Attendance:**

|  |                              |
|--|------------------------------|
| Benjamin Camras, Chesapeake              | Carol Rizzio, Gloucester     |
| Jamie Oliver, Isle of Wight              | Thomas Leininger, James City |
| Toluwalase "Tolu" Ibikunle, Newport News | Paul Fillion, Norfolk        |
| Carl Jackson, Portsmouth                 | LJ Hansen, Suffolk           |
| Tara Reel, Virginia Beach                | Erin Burke, Williamsburg     |
| Amy Parker, York                         |                              |

**Non-Members in Attendance:**

|                                      |                         |
|--------------------------------------|-------------------------|
| Angela Biney, VDOT                   | Caleb Brooks, VDOT      |
| Eric Stringfield, VDOT               | Howard Delters, Citizen |
| Isabella Young, VDOT                 | John Bolecek, VDOT      |
| Naquana Jenkins, VDOT                | Olivia Mobayed, VDOT    |
| Tom Howard, Tidewater Trail Alliance | Alan Hunt, Citizen      |

**HRTPO Staff in Attendance:**

Steve Lambert

## 2. Public Comments

Per the public comment submission guidelines due to the COVID-19 crisis, interested persons may submit comments to the PABAC/ATS in advance of the meeting by email to [kmiller@hrtpo.org](mailto:kmiller@hrtpo.org) or phone (757) 366-4370. Each comment is limited to three minutes. Public comments were submitted in advance of the meeting by Tom Howard, Tidewater Trail Alliance, which were read during the Advocate Update agenda item under Old/New Business.

## 3. Approval of January 31, 2020 Minutes

Mr. Paul Filion Moved to approve the Minutes as written, seconded by Ms. Tara Reel. A voice vote was called, and the Motion passed by consensus.

## 4. Hampton Roads District Bike Project Report/Project Update

Mr. Caleb Brooks updated the committees on current regional bike and pedestrian projects.

## 5. Old/New Business

- a) **City of Portsmouth Bicycle Plan Update** – Mr. Carl Jackson presented an update on Portsmouth’s Bicycle Plan.
- b) **Bicycle and Pedestrian Design Issues Update** – Mr. George Rogerson provided a brief update on statewide VDOT design issues.
- c) **State Bicycle Program Update** – Mr. John Bolecek provided an update on statewide and regional bike and pedestrian programs.
- d) **Hampton Roads 2045 Long-Range Transportation Plan Update** – Mr. Steve Lambert updated the committees on the approval of the Linking Hampton Roads plan by the HRTPO Board, Prioritization Process and timeline of the Long-Range Transportation Plan, and next steps.
- e) **Advocate Update** – Mr. Tom Howard, Tidewater Trail Alliance, provided an update to the committees on a proposed update to the Birthplace of America Trail route on the peninsula. This proposed update will be brought to the subcommittee at the next meeting for approval.
- f) **Round Table Discussion** – COVID-19 Impacts – The committees had a brief discussion on the impacts to the region.

## 6. Next Meeting

VDOT and HRTPO staff announced that the Active Transportation Subcommittee and the Pedestrian and Bicycle Advisory Committee are considering combining the committee meetings and looking into the possibility of becoming one committee in the near future. Inputs from committee members were received and both staffs will be working together to formulate a plan moving forward.

## 7. Next Meeting

Next meeting will be held in September. Date, time, location, and type of meeting dependent on future COVID-19 related decisions.

## ADJOURNMENT