

ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at approximately 9:30 a.m.

ITEM #2: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires action from the TPS should be submitted at this time, as opposed to under "Old/New Business".

ITEM #3: MINUTES

The minutes of the July 16, 2021 TPS meeting are attached.

Attachment 3

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the
HRTPO Transportation Programming Subcommittee (TPS) Meeting
July 16, 2021**

The HRTPO Transportation Programming Subcommittee (TPS) Meeting was called to order at 9:30 a.m. via WebEx.

A roll call was conducted and the following represents the attendance of the meeting.

TPS Members Present:

Bryan Stilley (Chair, NN)
Troy Eisenberger (CH)
Carol Rizzio (GL)
Lynne Keenan (HA)
Jamie Oliver (IW)
Paul Holt (JC)
Angela Rico (NN)
Rob Brown (NO)
Deborah Mangiaracina (NO)
Carl Jackson (PO)

Robert Lewis (SU)
David Jarman (VB)
Stanley Smith (VB)
Carolyn Murphy (WM)
Tim Cross (YK)
Sam Sink (HRT)
Heather Patel (VDOT)
Eric Stringfield (VDOT)
Barbara Creel (WATA)

TPS Members Absent:

Earl Sorey (CH)
Anne Ducey-Ortiz (GL)
James Wright (PO)
Ellen Roberts (PQ)
Michael Johnson (SH)
Beth Lewis (SH)
Katie Shannon (VB)

Tiffany Dubinsky (DRPT)
Ivan Rucker (FHWA)
Keisha Branch (HRT)
Barbara Nelson (POV)
Todd Halacy (VDOT)
Sonya Hallums-Ponton (VDOT)
Josh Moore (WATA)

HRTPO Staff:

Kathlene Grauberger
Bishoy Kelleny

John Mihaly
Jeff Raliski

Others Recorded Attending:

Karen McPherson (McPherson Consulting)

Public Comment Period

There were no public comments.

Approval of Agenda

Chair Bryan Stilley asked for additions or deletions to the agenda. Hearing none, Ms. Jamie Oliver Moved to approve the agenda as written; seconded by Mr. Tim Cross. The Motion Carried by Affirmation.

Minutes

Chair Stilley indicated the TPS Summary Minutes of April 23, 2021 were included in the July 16, 2021 TPS Agenda. He asked for corrections or changes to the minutes. Hearing none, Ms. Jamie Oliver Moved to approve the minutes as written; seconded by Mr. Tim Cross. The Motion Carried by Affirmation.

Allocation of Additional FY 2023-2027 Regional Surface Transportation Program (RSTP) Funding

Mr. John Mihaly, HRTPO Principal Transportation Planner, reported that with the recent approval of the FY 2022-2027 Six-Year improvement Program (SYIP) by the Commonwealth Transportation Board (CTB), there is an additional \$13.8 million in RSTP funding available for FY 2023-2027. Mr. Mihaly stated that the goal was to allocate the funds to those projects that were adversely affected by the FAST Act Reductions that occurred two months ago.

After discussion ensued, Mr. Carl Jackson Moved to recommend TTAC approval of the proposed allocations of the additional RSTP funding from the HRTPO RSTP Reserve Account as shown in the table below; seconded by Mr. Troy Eisenberger.

UPC	Jurisdiction	Project Description	Proposed Allocation FY 2025	Proposed Allocation FY 2026	Proposed Allocation FY 2027
115423	Chesapeake	George Washington Highway Widening			\$3,380,857
115543	Virginia Beach	Nimmo Parkway – Phase VIIB		\$1,000,000	
T16054	HRT	Transit Bus Replacement	\$3,427,687	\$2,954,031	
		TOTAL: RSTP Allocations	\$3,427,687	\$3,954,031	\$3,380,857
		TOTAL: Left in Reserve	\$300,000	\$300,000	\$300,000

A roll call vote was conducted:

Troy Eisenberger (CH)	Yes
Carol Rizzio (GL)	Yes
Lynne Keenan (HA)	Yes
Jamie Oliver (IW)	Yes
Paul Holt (JC)	Yes
Angela Rico (NN)	Yes
Bryan Stilley (NN)	Yes
Robert Brown (NO)	Yes
Debbie Mangiaracina (NO)	Yes
Carl Jackson (PO)	Yes
Robert Lewis (SU)	Yes
David Jarman (VB)	Yes
Stanley Smith (VB)	Yes
Carolyn Murphy (WM)	Yes
Timothy Cross (YK)	Yes
Sam Sink (HRT)	Yes

Sonya Hallums-Ponton (VDOT)	Yes
Heather Patel (VDOT)	Yes
Eric Stringfield (VDOT)	Did not respond
Barbara Creel (WATA)	Yes

Regarding the Motion on the floor, the Motion Carried.

Congestion Mitigation and Air Quality (CMAQ) Improvement Program Reconciliation and Local Match Allocations

Mr. John Mihaly, HRTPO Principal Transportation Planner, reported that the Appropriation Act requires CMAQ funds to be federally obligated within 12 months of their allocation by the CTB and expended within 36 months of such obligation. If these requirements are not met, then the CTB shall use the funds for any other project eligible under 23 USC 149.

Discussions within VDOT's Executive staff have focused on unexpended balances on projects, poor burn rates, the financial health of VDOT's funding programs, and maximizing the use of limited funding resources. Based on a review of projects within the Hampton Roads TPO, 46 projects were federal final vouchered before 2017 and had a deficit or unexpended CMAQ funds remaining beyond the 36-month timeframe set out in the Appropriation Act.

Mr. Mihaly stated that letters were mailed to localities the week of March 8, 2021 outlining the final vouchered project balances and deficits. All transfers were approved by the TTAC at its April 7, 2021 meeting and by the HRTPO Board at its April 15, 2021 meeting.

He indicated that some of the transfers require a local match that have not been satisfied to date. The table below reflects all local match amounts for the approved transfers of the CMAQ Reconciliation process.

Donor UPC (CMAQ Reserve Account)	Recipient UPC	Fiscal Year	Federal Share	Local Share	State Share	Total
70714	107032	Previous (2005)	\$18,937	\$4,734	\$0	\$23,671
70714	116318	Previous (2005 - 2011)	\$899,831	\$180,958	\$44,000	\$1,124,789
70714	102951	Previous (2005)	\$69,000	\$17,250	\$0	\$86,250
70714	102980	Previous (2005)	\$82,208	\$20,552	\$0	\$102,760
70714	102980	Previous (2005 - 2011)	\$558,132	\$139,346	\$187	\$697,665
70714	102980	Previous (2005 - 2012)	\$202,183	\$11,721	\$38,825	\$252,729
70714	109075	Previous (2005 - 2016)	\$404,295	\$82,789	\$18,285	\$505,369
70714	109572	Previous (2005)	\$145,722	\$36,431	\$0	\$182,153
70714	113830	Previous (2005)	\$36,899	\$9,225	\$0	\$46,124
70714	102991	Previous (2005)	\$23,290	\$5,823	\$0	\$29,113
70714	108983	Previous (2005)	\$285,345	\$71,336	\$0	\$356,681
70714	110802	Previous (2005)	\$200,000	\$50,000	\$0	\$250,000

Mr. Mihaly requested the localities coordinate with HRTPO and VDOT staff in order to update the affected projects to include the local match allocations.

2021 CMAQ and RSTP Project Allocation Process

Mr. Jeff Raliski, HRTPO Transportation Analyst, reported that the TPS previously voted at its April 23, 2021 meeting to suspend the annual CMAQ and RSTP New Project Selection Process for 2021 allocating funds for FY 2028 due to the total “penciled-in” requirements of existing projects. The “penciled-in” amounts for previously approved RSTP projects exceed the anticipated available funding in FY 2028 by more than \$12.6 million. The “penciled-in” amounts for previously approved CMAQ projects result in available funding in FY 2028 of \$2.9 million.

Mr. Raliski stated that since the April TPS action, multiple additional funding schedules on current CMAQ and RSTP projects have been impacted by the FAST Act Reduction process. Also, the pending processes for distribution of surplus RSTP funds and RSTP Reconciliation may further impact funding needs for existing projects.

He requested input from the Subcommittee on how best to prioritize the potentially overlapping CMAQ and RSTP funding needs for FY 2028 and beyond in preparation for the development of formal CMAQ and RSTP funding allocation recommendations this fall.

Chair Stilley noted a few suggestions:

- Projects eligible for both CMAQ and RSTP funding be separated out
- Projects that have FY 2028 as the last year of funding be separated out
- Seek locality input on whether they prefer:
 - Bringing an old project to completion
 - Flexing a lower priority project to outer years

Old/New Business

Mr. John Mihaly stated that if a new transportation infrastructure is agreed upon, increases may be seen in transportation programs. He noted that the TPS will want to utilize the funding as soon as it is available.

Mr. Robert Lewis recommended that the TPS resume in-person meetings at the Regional Building beginning with the September 2021 meeting. The Subcommittee agreed.

Adjournment

There being no more business before the Hampton Roads Transportation Programming Subcommittee, the meeting was adjourned at 10:29 a.m.