

AGENDA ITEM #6: MINUTES

Summary minutes of the TTAC meeting held on July 2, 2014 are attached.

Attachment 6

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the HRTPO Transportation
Technical Advisory Committee (TTAC) Meeting
July 2, 2014**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:31 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TTAC Voting Members in Attendance:

Michael King (Chair, NN)	Jackie Kassel (NN)	Reed Nester (WM)
Robert Gey (Vice-Chair, VB)	Tom Slaughter (NN)	Tim Cross (YK)
Steve Froncillo (Alternate, CH)	Jeff Raliski (NO)	Chris Arabia (DRPT)
Garrey Curry (GL)	Susan Wilson (PO)	Julie Timm (HRT)
Keith Cannady (HA)	Robert Lewis (SU)	Dawn Odom (VDOT)
John Yorks (HA)	Scott Mills (SU)	Stephen Rowan (VDOT)
Jamie Oliver (IW)	Phil Pullen (VB)	Eric Stringfield (VDOT)
Paul Holt (JC)	Brian Solis (VB)	Jamie Jackson (Alternate, WATA)
Tammy Rosario (JC)		

TTAC Voting Members Absent:

Steve Lambert (CH)	Peter Stephenson (IW)	Sherry Earley (SU)
Earl Sorey (CH)	Allen J. Murphy, Jr. (JC)	Daniel Clayton (WM)
Gary Walton (CH)	Robert Brown (NO)	Steve Martin (WM)
Anne Ducey-Ortiz (GL)	James Wright (PO)	J. Mark Carter (YK)
Emily Gibson (GL)	Ellen Roberts (PQ)	Al Maddalena (YK)
Lynn Allsbrook (HA)	Debbie Vest (PQ)	Kevin Abt (VPA)
Michael Stallings (IW)	Kevin Wyne (PQ)	Kevan Danker (WATA)

TTAC Nonvoting Members in Attendance:

Rhonda Murray (NAVY)

TTAC Nonvoting Members Absent:

Ivan Rucker (FHWA)	Tony Cho (FTA)	Clifford Burnette (VDOA)
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HRTPO Staff:

Rob Case	Theresa Jones	Joe Paulus
Brian Chenault	Mike Kimbrel	Camelia Ravanbakht
Arkopal Goswami	Kendall Miller	Dale Stith
Kathlene Grauberger	Keith Nichols	Chris Wichman

Others Recorded Attending:

Robert Brown (Citizen); Claudia Cotton, Angela Hopkins, Bryan Stilley (NN); Amanda Beele (PO); Mark Shea (VB); Karen McPherson (McPherson Consulting); Derek Piper (Parsons Brinckerhoff); Rick Correa (Michael Baker, Jr., Inc.); Steve Yakshe (NexGenCar.com); Erika Frydenlund, Craig Jordan, Mike Robinson (ODU/CITS); Ron Hodges (HRT/TRAFFIX); Keisha Branch, Brian Smith (HRT); Jasmine Amanin, Mitzi Crystal, Ray Hunt, Carl Jackson, Christopher Voigt (VDOT); Mike Long, Chris Vaigneur (HRPDC Staff)

Introductions

Ms. Susan Wilson introduced Ms. Amanda Beele, City of Portsmouth Intern. Chair Michael King introduced Claudia Cotton and Angela Hopkins of the City of Newport News. He also introduced his Wife and Daughter who were in attendance to witness TTAC's recognition of his service to the TTAC.

Public Comment Period

Mr. Steve Yakshe, Portsmouth Resident, addressed TTAC regarding electric vehicle readiness.

Submitted Public Comments

There was one submitted public comment in the agenda packet.

Comments and Updates from State and Federal Agencies and the Military

Ms. Dawn Odom of VDOT reported that VDOT and the Virginia Department of Emergency Management (VDEM) will provide a joint briefing to the HRTPO Board in July pertaining to Hurricane Evacuation in Hampton Roads. She noted that VDEM is the lead agency regarding this project.

Mr. Chris Arabia of DRPT reported that DRPT was working on project agreements for FY 15 projects that were approved by the CTB.

There were no comments from the FHWA.

There were no comments from the Navy.

There were no comments from the VPA.

Approval of Agenda

Chair King asked for additions or deletions to the TTAC Agenda. He indicated that HRT requested to add a presentation on HRT Connect Hampton Roads and VDOT requested to add a TIP Amendment as additional agenda items. Chair King Moved to approve the agenda as amended; seconded by Mr. Brian Solis. The Motion Carried.

Summary Minutes

Chair King indicated the Summary Minutes of the June 4, 2014 meeting were included in the July TTAC Agenda. He asked for corrections or amendments to the minutes. Hearing none, Mr. Tim Cross Moved to approve the minutes as written; seconded by Mr. Reed Nester. The Motion Carried.

Certificate of Recognition

Vice-Chair Robert Gey, on behalf of TTAC, presented a Certificate of Appreciation to Mr. Michael King, TTAC Chair, for his service and contributions to TTAC. Chair King expressed his appreciation to the Committee.

Nominating Subcommittee

Dr. Camelia Ravanbakht, HRTPO Interim Executive Director, reported that in accordance with the TTAC Bylaws, at least 60 days prior to the annual organizational meeting in October, the Chair shall appoint a Nominating Subcommittee composed of seven voting TTAC members, each representing a different locality or agency. The mission of the Nominating Subcommittee shall be to submit the names of one or more persons who are willing to serve each office to be filled.

The current members of the TTAC Nominating Subcommittee are:

Lynn Allsbrook	Hampton (Chair)
Susan Wilson	Portsmouth
Robert Lewis	Suffolk
Reed Nester	Williamsburg
Tim Cross	York County
VACANT	Locality or Agency
Keisha Branch	Hampton Roads Transit

Chair King appointed Mr. Phil Pullen of Virginia Beach to fill the vacancy on the Nominating Subcommittee.

Mr. Robert Lewis Moved to approve the TTAC Nominating Subcommittee, seconded by Ms. Jackie Kassel. The Motion Carried.

FY 2012-2015 TIP Amendment: VDOT

Mr. Steve Rowan reported the Virginia Department of Transportation (VDOT) has requested to amend the HRTPO FY 2012–2015 Transportation Improvement Program (TIP) to revise one project as follows:

- UPC 4483 – Atkinson Boulevard Construction in Newport News. The project consists of constructing a four-lane roadway from Warwick Boulevard to Jefferson Avenue.

This TIP amendment request has been made available for public review and comment. The public review period began on June 25, 2014 and runs through July 9, 2014.

Mr. Tom Slaughter Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Mr. Eric Stringfield. The Motion Carried.

FY 2012-2015 TIP Amendment: VDOT

Mr. Steve Rowan reported the Virginia Department of Transportation (VDOT) has requested to amend the HRTPO FY 2012–2015 Transportation Improvement Program (TIP) to add one project as follows:

- UPC 7909 – Route 615 Reconstruction and Minor Widening in Gloucester County. The project area runs from 0.42 mile east of Route 616 to 0.59 mile east of Route 616.

This TIP amendment request has been made available for public review and comment. The public review period began on June 25, 2014 and runs through July 9, 2014.

Mr. Garrey Curry Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Mr. Stringfield. The Motion Carried.

FY 2012-2015 TIP Amendment: VDOT

Mr. Steve Rowan reported the Virginia Department of Transportation (VDOT) has requested to amend the HRTPO FY 2012–2015 Transportation Improvement Program (TIP) to revise one project as follows:

- UPC 102734 – Multimodal High-Speed and Intercity Passenger Rail Station Development in Newport News. The project consists of constructing a new multimodal station located in the vicinity of Bland Boulevard near the Newport News/Williamsburg International Airport.

This TIP amendment request has been made available for public review and comment. The public review period began on June 25, 2014 and runs through July 9, 2014.

Ms. Kassel Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Mr. Solis. The Motion Carried.

FY 2012-2015 TIP Amendment: VDOT

Mr. Steve Rowan reported the Virginia Department of Transportation (VDOT) has requested to amend the HRTPO FY 2012–2015 Transportation Improvement Program (TIP) to add a previously grouped project as follows:

- UPC 104686 – Route 17 Traffic Signal at Route 628 in Gloucester County.

This TIP amendment request has been made available for public review and comment. The public review period began on July 2, 2014 and runs through July 16, 2014.

Mr. Stringfield Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Mr. Curry. The Motion Carried.

FY 2012-2015 Transportation Improvement Program: Final

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, reported that the Transportation Improvement Program (TIP) is a multi-year program for the implementation of surface transportation projects within a Metropolitan Planning Area (MPA), developed in cooperation with the State and affected public transportation operators. The TIP contains all federally-funded and/or regionally significant projects that require an action by the Federal Highway Administration or the Federal Transit Administration. Before any such project can be constructed or conducted in the MPA, it must be included in a current TIP. Following approval by the HRTPO Board and the Governor, the TIP is included without change, directly or by reference, in the Statewide Transportation Improvement Program (STIP).

The draft TIP was made available for public review and comment from April 30, 2014 through May 30, 2014. No public comments were received during that period. An online survey developed by HRTPO staff to solicit public input on the draft TIP ran from May 12, 2014 through June 12, 2014. Public comments received from the survey are included in the appendix of the final TIP.

Mr. Lewis Moved to recommend HRTPO Board approval of the FY 2015-2018 TIP; seconded by Mr. Steve Froncillo. The Motion Carried.

Hampton Roads Regional Safety Study 2013/2014 Update: Part II – Crash Countermeasures: Final

Dr. Camelia Ravanbakht, HRTPO Interim Executive Director, reported that HRTPO staff briefed the TTAC on the draft Hampton Roads Regional Safety Study 2013/2014 Update: Part II – Crash Countermeasures during the June 2014 meeting. The draft report was made available for public review and comment from June 4, 2014 through June 18, 2014. Comments received are included in the appendix and were addressed in the final report.

Ms. Kassel Moved to recommend HRTPO Board approval of the Hampton Roads Regional Safety Study 2013/2014 Update: Part II – Crash Countermeasures: Final; seconded by Mr. Gey. The Motion Carried.

Pavement Performance Measurement in Hampton Roads: Final

Dr. Camelia Ravanbakht, HRTPO Interim Executive Director, reported that HRTPO staff briefed the TTAC on the draft Pavement Performance Measurement in Hampton Roads during the June 2014 meeting. The draft report was made available for public review and comment from June 4, 2014 through June 18, 2014. No public comments were received; however, HRTPO staff incorporated comments provided by VDOT into the report.

Mr. Lewis Moved to recommend HRTPO Board approval of the Pavement Performance Measurement in Hampton Roads: Final; seconded by Mr. John Yorks. The Motion Carried.

HRT – Connect Hampton Roads Initiative

Mr. Brian Smith of Hampton Roads Transit (HRT) presented a video and briefed TTAC on HRT's new initiative, Connect Hampton Roads. He stated the initiative was imperative to the region since the demand for quality transit is at an all-time high, and the current transit system does not attract choice riders nor does it best serve customers who depend on transit.

He outlined the various steps in the initiative over the next year, including public/stakeholder engagement and the development of the actual program.

Ms. Julie Timm requested TTAC members participate in a short survey regarding Connect Hampton Roads and encouraged them to inform others about the survey.

Transportation Alternatives Program: FY 2016 Timeline

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, reported that the Transportation Alternatives Program (TAP), established under MAP-21, provides funding for a variety of transportation activities that were previously eligible for funding under separate programs under SAFETEA-LU, including Transportation Enhancements (TE), Recreational Trails, and Safe Routes to School. It should be noted that some projects that were eligible under TE are not eligible under TAP. The VDOT Local Assistance Division (LAD), in conjunction with Virginia MPOs, coordinates the TAP project selection process in Virginia.

The Transportation Programming Subcommittee (TPS) has recommended the production of a document on the HRTPO process and policies for selecting TAP projects to be funded. HRTPO staff will develop a document for consideration by the TPS during its October 2014 meeting. The document will include background information on the Transportation Alternatives Program, eligible projects and applicants, how to apply for TAP funding, application forms, project evaluation criteria, and HRTPO policies for selection and funding of TAP project proposals.

Mr. Kimbrel briefed the TTAC on important dates and deadlines associated with TAP, noting in particular the deadline for submitting a request for HRTPO Board endorsement of a project proposal, as well as the application submission deadline.

Regional Performance Measures (RPMs) – FY 2014 Update: Draft

Dr. Robert Case, HRTPO Principal Transportation Engineer, reported that in 2009, the General Assembly passed legislation giving the Commonwealth Transportation Board (CTB) authority to:

“require that appropriate regional organizations develop...quantifiable measures and achievable goals for the urban region relating to, but not limited to, congestion reduction and safety, transit and high-occupancy vehicle (HOV) usage, job-to-housing ratios, job and housing access to transit and pedestrian facilities, air quality, movement of freight by rail, and per capita vehicle miles traveled.”

In April 2012, the HRTPO Board approved targets for Hampton Roads' Regional Performance Measures (RPMs) and 2012 values for these RPMs.

He indicated staff has prepared the FY 2014 update of RPM values using the latest data available. RPMs that have been recently added include:

- System Performance Measurement
- Project Performance Measurement
- Promoting Effective Projects

Dr. Case noted the data will be available for public review and comment from July 2, 2014 through July 16, 2014.

Southeastern Parkway and Greenbelt Project Update: Virginia Beach

Mr. Robert Gey of Virginia Beach reported that the concept of the Southeastern Parkway and Greenbelt (SEPG) was developed in 1983. The project progressed through the Draft Environmental Impact Statement (DEIS) and Final Environmental Impact Statement (FEIS) and then stalled in 2009 when the Federal Highway Administration (FHWA) rescinded its prior concurrence on the FEIS. A project is now underway by the City of Virginia Beach and the ODU Center for Innovative Transportation Solutions (CITS) to analyze the current transportation need for the SEPG using state of the art transportation modeling.

Dr. Mike Robinson indicated that advances in technology have now allowed for microscopic modeling to be used on a larger scale. The TransModeler application is built on a GIS and Database management system and is capable of simulating traffic in a very detailed manner.

Mr. Gey stated the new model will be utilized to analyze the SEPG and will mark the first time a project of this magnitude will be analyzed by such a comprehensive model.

Dr. Ravanbakht expressed her appreciation to Mr. Gey and Dr. Robinson and requested that they share the draft results with TTAC.

Correspondence of Interest

Chair King indicated there were two items of Correspondence of Interest in the agenda packet.

Three-Month Tentative Schedule

Chair King outlined the Three-Month Tentative Schedule for TTAC, including the cancellation of the August meeting.

For Your Information

Chair King highlighted the items in the For Your Information in the section of the agenda packet.

Announcements

Dr. Ravanbakht stated the Freight Transportation Advisory Committee (FTAC), originally scheduled for July 1, 2014 will be rescheduled.

Mr. Kimbrel noted that HRTPO staff is recommending that the July Transportation Programming Subcommittee (TPS) meeting be cancelled.

Chair King indicated that the LRTP Subcommittee will convene its meeting in Conference Room D immediately after the TTAC meeting.

Chair King acknowledged that Dr. Ravanbakht has been named HRTPO Interim Executive Director.

Old/New Business

Mr. Froncillo commented that the City of Chesapeake will be hosting a tour of the Dominion Boulevard project in August and noted that Mr. Earl Sorey will be transmitting an email inviting TTAC members to tour the new project.

Mr. Jeff Raliski requested that VDOT provide any meeting notices regarding House Bill 2 to TTAC.

Adjournment

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:47 a.m.