

Minutes- RCS Working Group- June 4, 2018

Attendance (alphabetically)

Keith Cannady	HRPDC
Rob Case	HRTPO
Kit Chope	VPA
Bob Crum	HRTPO
Sherry Earley	Suffolk
Craig Eddy	Michael Baker
Brian Fowler	Norfolk
Robert Gey	Va. Beach
Carl Jackson	Portsmouth
George Janek	Army Corps of Engineers
Mike Kimbrel	HRTPO
Gene Leonard	USCG
Kendall Miller	HRTPO
Rhonda Murray	Navy
Keith Nichols	HRTPO
Kevin Page	HRTAC
Camelia Ravanbakht	Retired HRTPO
Earl Sorey	Chesapeake
Bryan Stilley	Newport News
Dale Stith	HRTPO
Colleen Symansky	USCG
James Wright	Portsmouth
John Yorks	Hampton

Meeting

1. Call to Order

11am call-to-order by Bob Crum (HRTPO)

2. Welcome and Introductions

All attendees introduced themselves.

3. Public Comment Period

No public comment.

4. Approval of Minutes

Minutes accepted unanimously by vote.

5. Revised Phase 1 Scope: Craig Eddy, MBI

Craig Eddy (Michael Baker) presented the current Phase 1 scope, revised based on earlier comments of the working group.

Bob Crum (HRTPO) asked that the purpose of Phase 1—“the establishment of goals and objectives [and] the development of a draft scope for Phase 2”—be included in the scope of Phase 1. Craig said that he would add those items to Task 5.

Bob asked if the group was comfortable with him signing a contract for Craig to proceed. The group concurred.

6. Discussion with Proposed Project Manager

Bob called for a closed session (without HRTPO, HRTAC, Navy, and Port staffs), after which the group expressed comfort with using Camelia Ravanbakht (contractor) as project manager.

7. Next Steps

Bob plans to sign contract with Michael Baker this week.

Adjournment

12:35pm