

AGENDA ITEM #10: TRANSPORTATION PROGRAMMING SUBCOMMITTEE REPORT
John Mihaly, HRTPO

The most recent meeting of the Transportation Programming Subcommittee (TPS) was held on July 20, 2018. The TPS agenda included the following items:

- A. Allocation of Funds from CMAQ and RSTP Reserve Accounts.
- B. *HRTPO CMAQ and RSTP Project Selection Process Guide: Policy Update.*
- C. CMAQ and RSTP Project Selection Process - 2018.

Regarding Item A – During the June 2018 TTAC meeting, HRTPO staff provided information on the amount of funds currently available in the CMAQ and RSTP reserves through FY 2024 and encouraged TTAC members to review their CMAQ and RSTP projects and identify projects with cost overruns and/or RSTP projects that may be advanced if funding is advanced on those projects. The deadline to submit that information to HRTPO staff was June 20, 2018.

The amount of available CMAQ and RSTP reserves through FY 2024 are shown in the following table.

	FY-Previous	FY-19	FY-20	FY-21	FY-22	FY-23	FY-24	Total
CMAQ	(FY 17) \$201,001	\$3,855	\$0	\$0	\$406,379	\$1,331,620	\$1,670,814	\$3,669,852
RSTP	(FY 11) \$1,000,000	\$2,262,132	\$1,610,937	\$67,293	\$68,435	\$924,616	\$3,079,990	\$9,013,403

Three localities requested funds from the CMAQ/RSTP reserve accounts. After some discussion, TPS members recommended the following allocations. The working table used in the TPS meeting, including all of the proposed allocations, is attached (Attachment 10-A):

- Chesapeake – UPC 18591 – Portsmouth Boulevard Widening
 - Receive allocation of \$600,000 FY Previous RSTP, including State match, from the HRTPO RSTP Reserve Account
- James City County – UPC 102980 – Pocahontas Trail Multimodal Corridor
 - Receive allocation of \$2,045,145 FY 2024 RSTP, including State match, from the HRTPO RSTP Reserve Account
 - Receive allocation of \$201,000 FY Previous CMAQ, including State match, from the HRTPO CMAQ Reserve Account
 - Receive allocation of \$3,855 FY 2019 CMAQ, including State match, from the HRTPO CMAQ Reserve Account
 - Receive allocation of \$750,000 FY 2023 CMAQ, including State match, from the HRTPO CMAQ Reserve Account
 - Receive allocation of \$750,000 FY 2024 CMAQ, including State match, from the HRTPO CMAQ Reserve Account

- Newport News – UPC 4483 – Atkinson Boulevard
 - Receive allocation of \$400,000 FY Previous RSTP, including State match, from the HRTPO RSTP Reserve Account
 - Receive allocation of \$2,262,132 FY 2019 RSTP, including State match, from the HRTPO RSTP Reserve Account
 - Receive allocation of \$322,340 FY 2020 RSTP, including State match, from the HRTPO RSTP Reserve Account

Regarding Item B – Colonial National Historical Park has reached out to HRTPO Staff regarding significant roadway, bridge, and drainage needs that currently exist on the Colonial Parkway. According to Federal Code (23 USC 132), the Parkway, a National Park Service facility, is eligible for and may receive sub-allocated RSTP funds.

According to the Federal Highway Administration (FHWA), an FHWA Transfer Order identifies the requirements to transfer funds. There must be an agreement between the Virginia Department of Transportation (VDOT) and the National Park Service (NPS) in order for the transfer to occur, and FHWA must be in possession of a copy of the agreement in order to make an informed decision that the work is eligible and the Title 23 requirements, as applicable, are acknowledged. Once FHWA Virginia Division processes the transfer, it is sent to FHWA Headquarters where it is processed and sent to the NPS. The *Guide to the HRTPO CMAQ/RSTP Project Selection Process* has been updated to clarify the eligibility of the National Park Service (NPS) as an applicant for RSTP funding. The page from the guide that has been updated is attached (Attachment 10-B).

Regarding Item C – The HRTPO selection process for projects proposed to be funded under the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) is conducted annually. Updated project application forms, the Guide to the HRTPO CMAQ/RSTP Project Selection Process, and other resources may be accessed on the HRTPO website at: <http://www.hrtpo.org/page/cmaq-and-rstp/>. The deadline for project applications is August 15, 2018.

The following attachments are included:

- Attachment 10-A: Recommended allocation of funds from CMAQ and RSTP reserve accounts.
- Attachment 10-B: *HRTPO CMAQ/RSTP Project Selection Process Guide Policy Update: Draft*

Mr. John Mihaly, HRTPO Senior Transportation Planner, will brief the TTAC on this item.

RECOMMENDED ACTIONS:

- A. Recommend HRTPO Board approval of the projects and allocations to receive fund transfers from the CMAQ and RSTP reserve accounts as listed in Attachment 10-A.
- B. Recommend HRTPO Board approval of the *Guide to the HRTPO CMAQ/RSTP Project Selection Process* in order to include the National Park Service as an eligible recipient of RSTP funding.
- C. Submit CMAQ/RSTP applications to John Mihaly (jmihaly@hrtpo.org) by COB Wednesday, August 15, 2018.

Table 1: FY Previous - FY 2024 Allocations from RSTP Reserves

	Jurisdiction	UPC	Project Description	Request	FY - Previous Allocation	FY - 19 Allocation	FY - 20 Allocation	FY - 21 Allocation	FY-22 Allocation	FY-23 Allocation	FY-24 Allocation
1	Chesapeake	18591	Portsmouth Boulevard Widening	\$600,000 in FY 2019 Cost overrun	\$600,000						
2	James City County	102980	Pocahontas Trail Multimodal Corridor	\$1,750,000 in FY 2019 \$2,000,000 in FY 2024 Cost increase from \$18M to \$28M Request is for RSTP and/or CMAQ							\$2,045,145
3	Newport News	4483	Atkinson Boulevard	\$2,262,132 in FY 2019 \$722,340 in FY 2020 Fund cost overrun	\$400,000	\$2,262,132	\$322,340				
Totals					\$1,000,000	\$2,262,132	\$322,340	\$0	\$0	\$0	\$2,045,145
\$9,013,403				Mark	\$1,000,000	\$2,262,132	\$1,610,937	\$67,293	\$68,435	\$924,616	\$3,079,990
\$9,013,403				Balance	\$0	\$0	\$1,288,597	\$67,293	\$68,435	\$924,616	\$1,034,845

Table 2: FY Previous - FY 2024 Allocations from CMAQ Reserves

	Jurisdiction	UPC	Project Description	Request	FY - Previous Allocation	FY - 19 Allocation	FY - 20 Allocation	FY-21 Allocation	FY-22 Allocation	FY-23 Allocation	FY-24 Allocation
1	James City County	102980	Pocahontas Trail Multimodal Corridor	\$1,750,000 in FY 2019 \$2,000,000 in FY 2024 Cost increase from \$18M to \$28M Request is for RSTP and/or CMAQ	\$201,000	\$3,855				\$750,000	\$750,000
Totals					\$201,000	\$3,855	\$0	\$0	\$0	\$750,000	\$750,000
\$3,613,668				Mark	\$201,000	\$3,855	\$0	\$0	\$406,379	\$1,331,620	\$1,670,814
\$3,613,668				Balance	\$0	\$0	\$0	\$0	\$406,379	\$581,620	\$920,814

Prepared by HRTPO staff - TPS Meeting - July 20, 2018

WHO ARE ELIGIBLE CMAQ/RSTP RECIPIENTS?

Eligible recipients of CMAQ and RSTP funds in Hampton Roads include the localities and/or portions of localities within the MPA, Hampton Roads Transit (HRT), Williamsburg Area Transit Authority (WATA), Suffolk Transit, the Virginia Department of Transportation (VDOT), the Virginia Department of Rail and Public Transportation (DRPT), the Virginia Port Authority (VPA), **the National Park Service (NPS)**, and the HRTPO.

PROJECT SELECTION PROCESS

To be eligible for CMAQ or RSTP funding, a project proposal must meet eligibility requirements specified in the federal regulations and program guidance and be consistent with the current HRTPO Long-Range Transportation Plan (LRTP). **For NPS projects, a Transfer Order, issued by the Federal Highway Administration (FHWA) will be required to transfer funds to the NPS. An agreement between the Virginia Department of Transportation (VDOT) and the NPS would also be required.** The LRTP is a long-term (at least 20 years), financially-constrained, transportation plan for the Hampton Roads MPA. The LRTP strives to improve transportation within the Hampton Roads region while increasing economic vitality, safety, mobility, and environmental protection.

The process for obtaining CMAQ or RSTP funding for transportation projects is a competitive one. Proposed projects are evaluated and ranked using a specific set of criteria that have been approved by the HRTPO Board. The Transportation Programming Subcommittee (TPS) – taking into account the available funding, policies and priorities of the HRTPO and Commonwealth Transportation Board (CTB), and using the ranked project lists as a guide – produces a list of recommended projects and funding allocations for consideration by the Transportation Technical Advisory Committee (TTAC) and the HRTPO Board. The steps of the project selection process are summarized below. For deadline dates associated with a particular project selection process cycle, see the schedule posted on the HRTPO website (<https://www.hrtpo.org/page/cmaq-and-rstp/>).

CMAQ/RSTP PROJECT SELECTION PROCESS STEPS

1. A public notice is posted to solicit ideas from the general public for projects to be considered for CMAQ/RSTP funding. Ideas received from the public will be forwarded by HRTPO staff to the appropriate localities and/or agencies. This step usually occurs in July.
2. Applications for project proposals are accepted from eligible recipients. This step usually begins in July and runs through mid-August.
3. Submitted project proposals are analyzed and ranked by HRTPO staff. This step usually runs through the end of September.
4. The TPS meets to review the project proposals and recommends selected projects to be funded with CMAQ or RSTP funds. This step usually occurs in October.
5. The TTAC considers the recommendations of the TPS and makes a recommendation for consideration by the HRTPO Board. This step usually occurs in November.
6. The HRTPO Board considers the TTAC recommendation and takes action to approve a set of projects and funding allocations for CMAQ and RSTP. This step usually occurs in November.