

ITEM #23: APPROVAL OF CONSENT ITEMS

A. MINUTES

Minutes from the May 16, 2019 HRTPO Board meeting are attached.

Attachment 23-A

RECOMMENDED ACTION:

Approve the minutes.

B. HRTPO FINANCIAL STATEMENT

The Statement of Revenues and Expenditures for the activities of May 2019 is attached. This statement reflects the financial status of the HRTPO as a whole.

Attachment 23-B

RECOMMENDED ACTION:

Accept the HRTPO Financial Statement.

**Hampton Roads Transportation Planning Organization (TPO)
Board Summary Minutes of May 16, 2019**

The Hampton Roads TPO Board Meeting was called to order at 10:31 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO Voting Members in Attendance:

Thomas Shepperd, Jr. Chair (YK)
John Rowe, Vice Chair (PO)
Ella Ward (Alternate, CH)
Rick West (CH)*
Barry Cheatham (FR)
Phillip Bazzani (GL)
Michael Hipple (JC)
David Jenkins (Alternate, NN)
Barry Porter (SH)
Linda Johnson (SU) *

Robert Dyer (VB)
Paul Freiling (WM)
Terry Danaher (CTAC)
Jennifer DeBruhl (Alternate, DRPT)
Delegate David Yancey (GA)*
Senator Mamie Locke (GA)
William Harrell (HRT)
Christopher Hall (VDOT)
Cathie Vick (Alternate, VPA)
Zach Trogdon (WATA)

HRTPO Nonvoting Members in Attendance:

James Baker (CH)
Amanda Jarratt (FR)
J. Brent Fedors (GL)*
Mary Bunting (HA)
Randy Keaton (IW)
Doug Smith (NO)
J. Randall Wheeler (PQ)

Patrick Roberts (SU)
Dave Hansen (VB)
Andrew Trivette (WM)
Neil Morgan (YK)
Terry Danaher (CTAC)

Invited Participants:

Jeree Grimes (Langley-Eustis)
David White (FTAC)*
Captain Michael Moore (Navy)
LCDR Pete Francisco (USCG)

HRTPO Executive Director:

Robert A. Crum, Jr.

Other Participants:

Bob Baldwin (PO)
Courtney Doyle (NO)

HRTPO Voting Members Absent:

Donnie Tuck (HA)
Joel Acree(IW)
Kenneth Alexander (NO)

W. Eugene Hunt (PQ)
Senator John Cosgrove (GA)
Delegate Chris Stolle (GA)

HRTPO Nonvoting Members Absent:

Scott Stevens (JC)

Cynthia Rohlf (NN)

Lydia Pettis Patton (PO)

Michael Johnson (SH)

Mark Flynn (VDA)

Ivan Rucker (FHWA)

Jeffrey Breeden (FTA)

Terry Garcia Crews (FTA)

COL William Galbraith (Langley-Eustis)

Robert Bowen (NAA)

Michael Giardino (PAA)

HRTPO Staff:

Natalie Brown

Sam Belfield

Rob Case

Rob Cofield

Kathlene Grauberger

Mike Kimbrel

Sharon Lawrence

John Mihaly

Kendall Miller

Keith Nichols

Joe Paulus

Jeff Raliski

Dale Stith

* Denotes late arrival or early departure

Others Recorded Attending:

Madison Rose, Lui Zukosky (RK&K); Larry Ewan (FTAC); Barbara Nelson (POV); Patrice Lewis (SIR); Beth Drylie, Craig Eddy (Michael Baker Int'l); Michael King (US Navy Midlant); John Gergely (NN citizen); Bridjette Parker, Bryan, Stille Rhonda Russel (NN); Randolph Cook (SH); Caleb Smith, (Congresswoman Luria); Dawn Odom, Eric Stringfield, Tim Haynam (VDOT); Kevin Knapp (PHF, NN/Williamsburg Airport); Ray Amoroso, Jamie Jackson (HRT); Brian DeProfio (HA); Raj Paradlear (Kimley Horn); Jimmy LaRoce (Suffolk News-Herald); Sheila Noll (YK); Morgan Whayland, Andria McClellan (NO); Will Christopher (FHR); Kelli Arledge, Keith Cannady, Andrew Margason, Cindy Mulkey, Joe Turner, Chris Vaigneur, Sheila Wilson (HRPDC Staff)

Approval of Agenda

Chair Thomas Shepperd asked for any additions or deletions to the agenda. Hearing none, Mayor John Rowe Moved to approve the agenda as written; seconded by Mr. Barry Porter. The Motion Carried.

Executive Director Report

Mr. Robert Crum, HRTPO Executive Director, reported that on April 25, 2019, both Mr. Shepperd and Mr. Hipple attended a ceremony to announce the signing of the finance agreement with the Hampton Roads Bridge-Tunnel project. Mr. Crum announced on August 28, 2019 from 10:30 a.m. to 12 p.m. there will be an annual meeting to discuss legislative priorities that will include the TPO and PDC Boards and the Hampton Roads Caucus at the Regional Building in Conference Rooms A/B.

Workshop Agenda

Commonwealth Transportation Board Member (CTB) Comments and Updates

Mr. Christopher Hall, filling in for CTB Representative John Malbon, reported that the CTB elected to award the Laskin Road project. Six additional projects have been funded:

- Victory Boulevard Enhancement, Poquoson Segment
- Mt. Pleasant Road & Great Bridge Bypass Interchange
- Little Back River Two-way Left Turn
- Seaboard Coastline Trail
- Median Crossover in Eastern Shore
- Route 460 Improvement

Virginia Department of Transportation

Mr. Christopher Hall, VDOT Hampton Roads District Engineer, reported that the Bowers Hill study update will be postponed and brought back before the Board at the July meeting. Mr. Hall provided a brief update on a few projects:

- I-64 Peninsula Widening - Segment 2 is in its final stage. There will be a ribbon cutting ceremony June 13, 2019 at 11:00 a.m.
- Work has begun on I-64 Peninsula Widening - Segment 3 storm water basins and the initial prep work for the Queens Creek Bridge has started as well.
- I-264 eastbound where the flyover will attach to eastbound I-264 from the I-64 interchange will complete the South Newtown Bridge improvements.
- On the I-64 Southside Widening and High-Rise Bridge project, the first pier cap for the new bridge has been installed
- Great Bridge Boulevard has completely opened.

Mayor Linda Johnson arrives

Virginia Department of Rail and Public Transportation

Ms. Jennifer DeBruhl, DRPT Chief of Public Transportation, reported that DRPT launched a new commuter app that allows users to look for carpool, van pool, transit and rail options for travel while earning rewards. Ms. DeBruhl provided an update on Amtrak ridership, which is up 15 percent statewide, 75 percent for Norfolk routes and 12 percent for Newport News routes. She also reported that there are new discounts for trips connecting Virginia to D.C.

Virginia Port Authority Update

Ms. Cathie Vick of the Virginia Port Authority (VPA) reported that the final rail bundle will be completed by the end of May at Virginia International Gateway with a ribbon cutting ceremony on July 23, 2019. She stated that the Norfolk International Terminals (NIT) project is progressing through Phase 2, with Phase 3 starting September 1, 2019. Dredging

will begin in January 2020 on the west side of Thimble Shoals Tunnel, and the Port will be eligible for construction funding from the President's budget. Ms. Vick introduced FTAC member David White to the HRTPO Board.

Mr. David White, Executive Vice President of the Virginia Maritime Association, stated that since December 2018, FTAC has met four times and has taken action to recommend revisions to the HRTPO Project Prioritization Tool and has recommended 70 projects to address freight needs on the transportation system for the 2045 LRTP. Additionally, FTAC has received briefings and provided comments on the HRPDC Economic Development Sites Inventory, the Regional Connectors Study, regional SMART SCALE projects, and the Bowers Hill Interchange study.

HRT and WATA Updates

Mr. William Harrell reported that HRT has two brochures on the table outside the boardroom: 1) the Tour of Hampton Roads which requests feedback regarding the current transit system and how to improve it in the future, and 2) the Transportation Innovation Forum which will be held in Portsmouth on May 28th from 5:30 p.m. – 7:30 p.m. The topic of discussion at the forum will be automated research.

Mr. Zach Trogon thanked the HRTPO Board for its continued support. He inquired as to the public hearing date for VDOT's Six-Year Improvement Program (SYIP). Mr. Crum stated that VDOT conducted its public meeting a few weeks ago; however, he noted that VDOT was accepting public comments.

Community Transportation Advisory Committee (CTAC) Update

Ms. Terry Danaher reported that CTAC postponed its May meeting until June in order to give members more time to provide input on CTAC's bylaws which need to be updated to incorporate new duties regarding the HRPDC. She noted that once CTAC approves its amended bylaws, the item will be placed on the HRTPO agenda for Board approval.

Military Liaisons Comments and Updates

Jeree Grimes, Langley - Fort Eustis, had no comments.

Captain Michael Moore, Navy, had no comments.

LCDR Pete Francisco, U.S. Coast Guard, reported that the Coastal Virginia Offshore wind project has begun monthly contact with Dominion Energy to ensure navigation safety during the construction of the offshore wind farm. He stated that the Coast Guard continues to work closely with VDOT with regard to the I-64 HRBT expansion project. He noted that the North Landing drawbridge, owned and operated by the Army Corps of Engineers, suffered an electrical malfunction and efforts are underway to restore bridge operation as soon as possible.

FY 2020 HRTPO Budget

Ms. Sheila Wilson, HRTPO Chief Financial Officer, briefed the Board on the FY 2020 HRTPO Budget to include:

- Locality Membership Dues remain at \$0.80 per capita
- Salary increase of 2.5% for staff
- Increase in Personnel costs by .17% due to retirements and a decrease in indirect cost rate
- \$1.16 million decrease in pass-through funds
- No increase in health care premiums or VRS rate

David White departs

I-64 Regional Express Lanes Update

Mr. Christopher Hall, VDOT Hampton Roads District Engineer, briefed the HRTPO Board on the preliminary results from the Hampton Roads Regional Express Lanes Operational Analysis conducted by the Virginia Department of Transportation (VDOT), with assistance from Kimley-Horn. The study evaluated the operational characteristics and efficiencies of the following three managed lane implementations:

- Managed lanes included in the I-64 Hampton Roads Bridge-Tunnel (HRBT) Expansion project
- Current I-64 Reversible Lanes from I-564 to I-264
- Managed lanes included in the I-64 Southside Widening and High-Rise Bridge project

Delegate David Yancey arrives

In addition, the study evaluated the operational characteristics of an express lanes network on I-64 from the vicinity of Settlers Landing Road in Hampton to the Bowers Hill area in Chesapeake. Mr. Hall noted that VDOT intends to present its final study results to the HRTPO Board at its July 18th Board meeting.

Regional Connectors Study Phase 2 Supplement

Mr. Michael Kimbrel, HRTPO Deputy Executive Director, briefed the HRTPO Board on the Phase 2 Supplement of the Regional Connectors Study (RCS). He stated that the consultant team led by Michael Baker International completed Phase 1 of the study and is currently working on a scaled-down version of Phase 2. He noted that the RCS Steering Committee and Working Group have recommended HRTPO Board approval of the RCS Phase 2 Supplement Scope of Work, Schedule, and Budget to complete the work envisioned for Phase 2 – primarily the development of the scenario planning framework, assumptions, and tools by January 2020 for use in the development of the 2045 Long-Range Transportation Plan (LRTP).

State of Transportation 2018 Update

Due to time constraints, this briefing was deferred until a later date.

Meeting Agenda

Public Comment Period

Mayor Rick West departs

Mr. John Gergely from Newport News expressed concerns regarding Agenda Item #12 – I-64 Regional Express Lanes Update.

A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.

Submitted Public Comments

There were no submitted public comments in the agenda packet.

Transcribed Public Comments from Previous HRTPO Meeting

There were no transcribed public comments from the previous meeting.

Consent Agenda

Chair Shepperd requested to pull Agenda Item #18-F – FY 2020 HRTPO Budget, from the Consent Agenda, in order to hear the recommended action from the Joint HRPDC and HRTPO Personnel & Budget (P&B) Committee.

Mayor John Rowe, representing the Joint HRPDC and HRTPO P&B Committee, stated that the Committee recommended HRTPO Board approval of the budget and Moved to approve the FY 2020 HRTPO Budget. The Motion Carried.

Mayor Rowe also stated that the Joint HRPDC and HRTPO P&B Committee recommended that Executive Director Robert Crum receive a 2.5% increase in salary as approved in the budget. He noted that all other compensation remained the same. Mayor Rowe Moved to approve the HRTPO Executive Director's compensation package. The Motion Carried.

The remaining Consent Agenda, as listed in the Agenda Packet, is as follows:

- A. Minutes
- B. HRTPO Financial Statement
- C. FY 2018-2021 TIP Amendment: Performance Measures Update
- D. FY 2018-2021 TIP Amendment Request: UPC 109382
Deep Creek Bridge Replacement in Chesapeake
- E. FY 2018 2021 TIP Revision: Request to Transfer CMAQ Funding: UPC 113830

- Portsmouth Emergency Vehicle Preemption
- F. FY 2020 HRTPO Budget - Removed and voted separately
 - G. FY 2020 Unified Planning work Program (UPWP)
 - H. Regional Connectors Study: Phase 2 Supplement
 - I. HRTPO Community Transportation Advisory Committee (CTAC): Membership

Mayor Rowe Moved to approve the Consent Agenda as amended; seconded by Mr. Barry Cheatham. The Motion Carried.

HRTPO Board Three-Month Tentative Schedule

Mr. Robert Crum announced that HRMFFA and HRTAC are meeting in June; however, the PDC and TPO will not meet in June, their meetings will resume in July.

Minutes of HRTPO Committee Meetings

Chair Shepperd noted there were summary minutes from several advisory committees in the Agenda packet.

For Your Information

Chair Shepperd summarized the items in the For Your Information section of the Agenda packet.

Old/New Business

There was no old/new business.

Adjournment

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 11:47 a.m.

Thomas G. Shepperd, Jr.
Chair

Robert A. Crum, Jr.
Executive Director/Secretary