

**ITEM #20: MINUTES OF HRTPO COMMITTEE MEETINGS**

**A. CITIZEN TRANSPORTATION ADVISORY COMMITTEE**

The summary minutes of the April 9, 2015 meeting of the Citizen Transportation Advisory Committee are attached.

Attachment 20-A

**B. TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

The summary minutes of the June 3, 2015 meeting of the Transportation Technical Advisory Committee are attached.

Attachment 20-B

**Summary Minutes of the HRTPO Citizen Transportation  
Advisory Committee (CTAC) Meeting  
April 9, 2015**

The HRTPO Citizen Transportation Advisory Committee (CTAC) Meeting was called to order at 12:01 p.m. in the Regional Building Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**HRTPO CTAC Members in Attendance:**

Shepelle Watkins-White, Chair (CH)	James Openshaw (NO)
Cecil Jenkins (CH)	Alvin Sledd (PQ)
John Kish (CH)	Theresa Danaher (PO)
Bernie Whitlock (CH)	Greg Edwards (VB)
Philip Olekszyk (GL)	Dianna Howard (VB)
Don Cherry (JC)	Jay Leach (VB)
Lamont Curtis (NN)	Frank Papcin (VB)
Carlton Hardy (NN)	Henry Lewis (YK)
Wayne Coleman (NO)	Dewey Hurley (WM)

**HRTPO CTAC Members Absent:**

Jim Bowie (HA)  
Angie Bezik (VB)  
Casey Funk (VB)  
Alan Parrott (VB)

**HRTPO Staff:**

Kendall Miller  
Jimmy McNamara  
Brian Miller

**Public Comment Period**

No public comments.

**Submitted Public Comments**

There were no submitted public comments.

**Approval of Agenda**

Chair Shepelle Watkins-White asked for any additions or deletions to the agenda. Mr. Jay Leach stated he had a New Business question for HRTPO staff.

## **Summary Minutes of the January 29, 2015 CTAC Meeting**

Chair Watkins-White asked for additions or corrections to the January 29, 2015 minutes. Ms. Dianna Howard noted that she was marked absent when she was in attendance. Mr. Phillip Olekszyk indicated he was marked as attending the meeting when he was actually absent. Mr. Greg Edwards Moved to approve the agenda and minutes with the addition of Mr. Leach's new business question and attendance corrections; seconded by Mr. Leach. The Motion Carried.

### **CTAC Membership Update**

Chair Watkins-White introduced Mr. Frank Papcin of Virginia Beach. Mr. Papcin gave a brief overview of his background in trucking and his desire to help the region from a citizen's perspective.

Chair Watkins-White noted that the membership of CTAC Vice-Chair Delceno Miles had expired and expressed her appreciation for her service.

Chair Watkins-White stated the need to elect a new Vice-Chair in accordance with the CTAC Bylaws that required a nomination from CTAC members. Mr. Carlton Hardy Moved to nominate Ms. Theresa Danaher; seconded by Mr. Leach. Ms. Danaher accepted the nomination. The Motion Carried.

Chair Watkins-White mentioned that with the increase in her law practice, she would be stepping down as Chair of CTAC; however, she intends to continue as a member of CTAC. She believed it was time for someone else to serve as Chair and looked forward to continuing to work with CTAC on the other side of the table.

### **MT/DT/MLK Commuter Toll Survey**

Dr. Quentin Kidd, Director of the Wason Center for Public Policy at Christopher Newport University, presented findings from the South Hampton Roads Midtown and Downtown Tunnels Tolls Survey. Dr. Kidd provided a brief summary on the survey purpose and stated the survey was conducted 10 months after the implementation of tolls at the Midtown and Downtown Tunnels in order to assess the public's views and behavior. Part II of the survey consisted of 629 responses from residents of Norfolk, Portsmouth, Chesapeake, Suffolk and Virginia Beach.

Key findings from the survey pointed towards fewer delays, an increase in daily tunnel usage, and a decrease in occasional tunnel usage. Support for the tolls dropped while opposition increased. Tolls remained the preferred method for paying for transportation. More residents also thought that a \$1.00 toll was reasonable. Residents were also largely unaware of the actual toll rates. Some residents changed their commuting habits, routes and methods, but not as much as residents anticipated making in January. One finding from the survey revealed that a persistent pocket of residents have not opened E-ZPass accounts for lack of knowledge/understanding or financial reasons.

Ms. Danaher asked if any consideration had been made in respect to tunnel closures. Dr. Kidd replied there had not been. She also mentioned there were objections to the contract with Elizabeth River Crossings beforehand that could have affected the perception of the project.

Mr. Carlton Hardy indicated that he utilizes his E-ZPass transponder and was unaware of the toll rate. Dr. Kidd confirmed that this was a common circumstance.

Mr. Edwards stated that until a tangible benefit of the tolls was present; the public's opinion of the tolls would continue to dissipate daily.

Mr. Leach questioned the delivery method of the survey. Dr. Kidd explained the surveys were administered by phone on three different days. He noted that telephone surveys do miss the most economically challenged part of the population.

Ms. Kendall Miller, HRTPO Public Involvement and Title VI Administrator, stated the HRTPO commissioned the surveys to assess the public's opinion and reaction to the tolls and that more surveys had been budgeted for FY 2016.

Chair Watkins-White commented it would be interesting to review the impacts of tolling on other parts of the state. Ms. Miller agreed and stated that the HRTPO should conduct a scan to see if any similar studies had been conducted in Virginia.

### **CTAC Member Orientation Overview**

Ms. Kendall Miller, HRTPO Public Involvement and Title VI Administrator, and Mr. James McNamara, HRTPO Community Planner, provided an overview of the HRTPO and the purpose and structure of CTAC. Ms. Miller and Mr. McNamara focused their attention on the organizational structure, core functions, work program, and planning partners of the HRTPO. The final part of the presentation focused on ways that CTAC assists in the transportation planning process. These included lending perspective to the planning process by providing comment and direction, sharing the HRTPO work with members' communities in order to gain the public's input, and by representing their demographics.

Ms. Dianna Howard asked why Gloucester County was not a member of the Hampton Roads Transportation Accountability Commission (HRTAC). Ms. Miller replied she would compose an answer in an email and officially respond to her question.

Mr. Edwards expressed his appreciation to HRTPO staff for the excellent briefing and stated that as a CTAC member, it is challenging to share the information gathered at meetings.

Mr. Henry Lewis stated his belief that CTAC members need to better understand their roles. Chair Watkins-White stated that CTAC members cannot hold Town Hall Meetings; however, members can help staff connect with their social circles and serve as "ears and boots on the ground" to bring information to the HRTPO.

Ms. Danaher asked if HRTPO publications were available at area public libraries. Ms. Miller replied that HRTPO staff communicates with the public libraries. She explained that the HRTPO Public Involvement Department has a \$38,000 budget and staff must be creative with their public efforts. She suggested that CTAC members, at a minimum, should offer public comment on draft HRTPO reports and studies, share those public comment opportunities with their social circles, and invite their feedback as well.

Mr. Coleman asked how CTAC members could help the HRTPO gain public input. Ms. Miller replied that all HRTPO studies have links that can be shared as the HRTPO always invites public comments.

Mr. Frank Papcin inquired why the HRTPO Facebook page was not public. Ms. Miller replied that the HRTPO page was public; however, she stated she would double check the site.

Ms. Miller indicated that three public meetings focusing on the Long-Range Transportation Plan (LRTP) Prioritization Process will be conducted in May and June and CTAC can help by sharing information regarding these meetings.

### **Future CTAC Agenda Items**

Chair Watkins-White reported that updates to the LRTP would be discussed at upcoming meetings. She stated that members were welcome to provide input to Ms. Miller for future items to be considered.

### **For Your Information**

Chair Watkins-White noted the items in the For Your Information section of the CTAC Agenda Packet.

### **Old/New Business**

Mr. Leach explained that he had attended a City of Virginia Beach City Council meeting in which the Council rejected a proposed road to be linked with the Simone Properties Outlet Mall in Norfolk. Mr. Leach inquired if the HRTPO could intervene between the two localities and stated that Northampton Boulevard was the third highest corridor on the HRTPO Congestion Management Program (CMP) list. Ms. Miller replied that the HRTPO's function was not to intervene, but to provide analysis. She noted the HRTPO staff acts under the direction of the HRTPO Board. She also noted that the Transportation Technical Advisory Committee (TTAC) was comprised of members from each locality that meet monthly and suggested he attend an upcoming TTAC meeting.

Dr. Cherry asked to receive an update on VDOT activities regarding the I-64 Peninsula Widening and Route 460 projects. Mr. Bernie Whitlock concurred.

Dr. Cherry also requested that VDOT be present at all future CTAC meetings. Ms. Miller explained that although VDOT is invited to all CTAC meetings, HRTPO staff has no authority to require their presence at CTAC meetings. She indicated that she would check for updated information on I-64 and Route 460.

Chair Watkins-White stated that CTAC currently meets on a quarterly basis; however, due to the large amount of transportation related activity in the region, she believed it necessary to open a discussion on whether CTAC should meet more frequently. Mr. Edwards suggested meeting bi-monthly. Chair Watkins-White indicated she would work on an Amendment to the CTAC Bylaws to meet bi-monthly. She stated that she had the power to call a special meeting necessary.

Dr. Cherry asked if it was possible to have the VDOT Hampton Roads Administrator attend a future CTAC meeting. Ms. Miller replied that she would inquire, but noted the upcoming CTAC agendas were already quite full.

### **Adjournment**

With no further business to come before the Citizen Transportation Advisory Committee, the meeting adjourned at 2:05 p.m.

**Summary Minutes of the HRTPO Transportation  
Technical Advisory Committee (TTAC) Meeting  
June 3, 2015**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:32 a.m. in the Ballroom of the David Student Union, Christopher Newport University, 1 University Boulevard, Newport News, Virginia, with the following in attendance:

**TTAC Voting Members in Attendance:**

Robert Gey (Chair, VB)	Britta Ayers (NN)	Phil Pullen (VB)
Steve Froncillo (CH)	Jackie Kassel (NN)	Brian Solis (VB)
Steve Lambert (CH)	Bryan Stilley (NN)	Reed Nester (WM)
Earl Sorey (CH)	Robert Brown (NO)	Tim Cross (YK)
Garrey Curry (GL)	Thelma Drake (NO)	Chris Arabia (DRPT)
Lynn Allsbrook (HA)	Jeff Raliski (NO)	Julie Timm (HRT)
Keith Cannady (HA)	Susan Wilson (PO)	Stephen Rowan (VDOT)
John Yorks (HA)	Kevin Wyne (PQ)	Eric Stringfield (VDOT)
Paul Holt (JC)	Sherry Earley (SU)	Jeff Florin (VPA)
Tammy Rosario (JC)	Robert Lewis (SU)	Jamie Jackson (WATA)

**TTAC Voting Members Absent:**

Anne Ducey-Ortiz (GL)	Allen J. Murphy, Jr. (JC)	Daniel Clayton (WM)
Brian Lewis (GL)	James Wright (PO)	Steve Martin (WM)
Jamie Oliver (IW)	Ellen Roberts (PQ)	J. Mark Carter (YK)
Michael Stallings (IW)	Debbie Vest (PQ)	Al Maddalena (YK)
Peter Stephenson (IW)	Scott Mills (SU)	Dawn Odom (VDOT)

**TTAC Nonvoting Members in Attendance:**

Ivan Rucker (FHWA)	Michael King (Alternate, NAVY)
--------------------	--------------------------------

**TTAC Nonvoting Members Absent:**

Tony Cho (FTA)	Rhonda Murray (NAVY)
----------------	----------------------

**HRTPO Staff:**

Sam Belfield	James McNamara	Leonardo Pineda, II
Rob Case	John Mihaly	Camelia Ravanbakht
Kathlene Grauberger	Keith Nichols	Seth Schipinski
Theresa Jones	Joe Paulus	Dale Stith
Mike Kimbrel		

**Others Recorded Attending:**

Frank Papcin (Citizen); Tara Reel (VB); Karen McPherson (McPherson Consulting); Unwanna Dabney, Lynn Purnell (PB); Steve Hetrick (Albert Gerken, Inc.); Keisha Branch (HRT); Jim Trogdon (Atkins North America); Phil Lohr (WRA); Shelley Bogue, Ray Hunt, Carl Jackson, Stephanie Lagarile, Darryll Lewis, Jim Long, Bryant Porter (VDOT); Chris Vaigneur (HRPDC Staff)

## **Introductions**

Ms. Thelma Drake introduced herself as the newest TTAC Voting member representing the City of Norfolk. Mr. Eric Stringfield introduced Ms. Stephanie Lagarile, a VDOT intern.

## **Public Comment Period**

Mr. Frank Papcin, Virginia Beach Citizen, addressed the TTAC regarding the Virginia Port and the resulting traffic congestion, the need to implement projects more quickly, and his dislike of public-private partnerships.

## **Submitted Public Comments**

There were no submitted public comments in the agenda packet.

## **Comments and Updates from State and Federal Agencies and the Military**

There were no comments from VDOT.

There were no comments from DRPT.

There were no comments from FHWA.

There were no comments from VPA.

There were no comments from the Navy.

## **Approval of Agenda**

Chair Robert Gey asked for additions or deletions to the TTAC Agenda. Hearing none, Mr. Eric Stringfield Moved to approve the agenda as written; seconded by Mr. Jeff Florin. The Motion Carried.

## **Summary Minutes**

Chair Gey reported that the TTAC summary minutes from the May 6, 2015 meeting were included in the June 3, 2015 TTAC Agenda Packet. Chair Gey asked for any additions or corrections to the minutes. Hearing none, Mr. Tim Cross Moved to approve the minutes as written; seconded by Mr. Earl Sorey. The Motion Carried.

## **2034 Long-Range Transportation Plan (LRTP) Amendment: HRT**

Ms. Julie Timm briefed the TTAC on the HRT request to amend the HRTPO 2034 Long-Range Transportation Plan (LRTP) to add the construction of the Virginia Beach Light Rail Transit Extension developed from the transit extension study performed under UPCs T9093 and T9108 and based upon the Locally Preferred Alternative adopted by the City of Virginia Beach and the



Transportation District Commission of Hampton Roads. The proposed project is still pending final environmental clearance through the National Environmental Policy Act (NEPA) process.

The total cost of the project is \$310 million, funded with \$155 million in state funds and \$155 million in City of Virginia Beach funds. The current schedule calls for completion of the project in December 2019.

The LRTP amendment request has been made available for public review and comment. The public review period began on May 28, 2015 and runs through June 11, 2015.

Mr. Ivan Rucker asked whether VDOT and DRPT were comfortable with the fiscal constraint of the plan once this project is included. Mr. Stringfield and Mr. Arabia replied affirmatively.

Ms. Timm Moved to recommend HRTPO Board approval of the 2034 LRTP Amendment; seconded by Mr. Brian Solis. The Motion Carried.

#### **FY 2015-2018 TIP Amendment: DRPT**

Mr. Chris Arabia briefed the TTAC on the DRPT request to amend the Hampton Roads FY 2015-2018 Transportation Improvement Program (TIP) to account for projects and funding approved by DRPT on nine projects.

The TIP amendment request has been made available for public review and comment. The public review period began on May 27, 2015 and runs through June 10, 2015.

Mr. Arabia Moved to recommend HRTPO Board approval of the TIP amendment; seconded by Mr. Paul Holt. The Motion Carried.

#### **Truck Delay Impacts of Key Planned Highway Projects: Final**

Dr. Camelia Ravanbakht, HRTPO Interim Executive Director, reported that the Truck Delay Impacts of Key Planned Highway Projects draft report was presented to the TTAC and underwent public review in April 22, 2015.

Mr. Lynn Allsbrook Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Bryan Stilley. The Motion Carried.

#### **2040 Long-Range Transportation Plan: Status Update**

Ms. Dale Stith, HRTPO Principal Transportation Planner, reported that the HRTPO, in conjunction with regional stakeholders, has been in the process of updating the LRTP to the horizon year 2040 for the past several years and is in the final stages of a multi-year planning process. At its April 16, 2015 Meeting, the HRTPO Board approved the Project Prioritization scores for the 190+ multimodal candidate transportation projects. Project Prioritization evaluates candidate projects based on their technical merits and regional benefits and is the guiding tool in the development of a fiscally-constrained LRTP. She stated that with the approval of Project Prioritization scores, a

Draft Fiscally-Constrained List of Projects for the 2040 LRTP outlining project priorities has been developed.

Ms. Stith indicated that currently, the Hampton Roads Transportation Accountability Commission (HRTAC) projects are not a part of the draft list, but will be included once HRTAC develops a funding plan for these projects.

She noted there is a \$1 billion balance in forecasted revenues that could be utilized on:

- HRTAC projects
- Transit: Fixed Guideway Projects

The HRTPO Board discussed this item at its May 21, 2015 Annual Retreat and agreed to defer any decision until the development of the funding plan for HRTAC projects.

With regard to the Draft Fiscally-Constrained List of Projects, next steps include:

- HRTPO Board approval of Draft list
- Public Outreach and review of Draft list
- Advisory Committee review of Draft list
- HRTPO Board Approval of Final List

Once the HRTPO Board approves the final, fiscally-constrained list of projects, HRTPO staff will complete documentation of the 2040 LRTP which will then be brought to the HRTPO Board for adoption.

Mr. Rucker inquired whether it is the intention of HRTPO staff to provide the TTAC an opportunity to review the HRTAC funding assumptions. Ms. Stith replied affirmatively.

Dr. Ravanbakht stated the HRTAC Technical Advisory Committee (TAC) has been charged with developing a funding plan for the HRTAC projects. The TAC is working aggressively with a consultant and a funding plan recommendation should be provided to HRTAC within three months. She indicated that HRTPO staff will continue to update TTAC with regard to the HRTAC projects.

Chair Gey asked whether the 2040 LRTP was still on schedule for anticipated HRTPO Board approval. Dr. Ravanbakht replied affirmatively and stated the 2040 LRTP is scheduled for HRTPO approval in January 2016. She noted the LRTP is one of the core programs of the HRTPO, and TTAC members have been engaged in the entire process. She urged TTAC members to brief their Board members in order for them to have updated information when attending the Board meeting.

### **Port of Virginia Update: VPA**

Mr. Jeff Florin, VPA Vice President of Port Development, reported that the Panama Canal Expansion, the largest project at the Canal since its original construction, will double the Canal's

capacity. He indicated that as of April 30, 2015, the project is 89% completed and the Port of Virginia has been preparing to take advantage of opportunities that will result from this expansion.

He stated that 2014 was a record year for the Port of Virginia due to:

- 2.4 million Twenty-foot Equivalent Units (TEUs) of rail, barge, and truck containers
- Strong volume growth
- Increase of 7.6% compared to 2013
- Virginia International Gateway (VIG) and Norfolk International Terminals (NIT) operating at or near capacity

Mr. Florin described the positive economic impacts of the Port, its high rate of competitiveness compared to other East Coast ports, and the fact that it is served by two Class I railroads. He concluded by discussing several transportation projects that, once complete, will enhance the Port further.

#### **HRTAC Projects – Schedules and Updates: VDOT**

Mr. James Long, VDOT Hampton Roads District Major Projects Delivery Director, briefed TTAC on the current status of the nine HRTAC projects as follows:

- |   |   |
|---|---|
| • I-64 Widening – Segment I                                   | Current Estimate is \$122.6 million<br>Funded Through Construction<br>Additional Scope Items under Review   |
| • I-64 Widening – Segment II                                  | Funded for PE<br>Right of Way and Construction Phases Not Funded  |
| • I-64 Widening – Segment III                                 | Not Funded<br>No Work Performed   |
| • Fort Eustis Blvd. Interchange                               | Not Funded<br>No Work Performed   |
| • I-64/I-264 Interchange                                      | PE and Right of Way Funded<br>Construction Phase Not Funded   |
| • I-64 Southside Widening<br>(Including the High Rise Bridge) | PE Partially Funded<br>Right of Way and Construction Phases Not Funded  |
| • Patriots Crossing (Including<br>Craney Island Connector)    | \$9 Million Previously Expended (on Third Crossing)<br>\$5 million for Supplemental Environmental Impact<br>Study (SEIS) for Entire Third Crossing Project<br>PE, Right of Way, and Construction Phases Not Funded<br>No Work Performed |

- I-664 Widening (Including Bowers Hill Interchange)      Included in the SEIS noted in Patriots Crossing  
Not Funded  
No Work Performed
- Route 460/58/13 Connector      Not Funded  
No Work Performed

Dr. Robert Case asked whether the Third Crossing SEIS will include all harbor crossings. Mr. Long replied the SEIS will include the Hampton Roads Bridge Tunnel (HRBT), Monitor-Merrimac Memorial Bridge Tunnel (MMMBT), Patriots Crossing, and may include the James River Bridge (JRB).

Mr. Ivan Rucker inquired if it was VDOT’s intent to conduct the analysis from a system-wide perspective since VDOT has expanded the study area to include all harbor crossings. Mr. Long replied affirmatively.

Mr. Long stated a scoping meeting for the Third Crossing SEIS will take place in approximately 4-6 weeks.

Dr. Camelia Ravanbakht of the HRTPO and Ms. Julie Timm of HRT requested that their staff be able to attend the scoping meeting. Mr. Long replied affirmatively.

Dr. Ravanbakht inquired as to the estimated completion date of the SEIS. Mr. Long replied the SEIS should be completed by December 2017.

Dr. Ravanbakht asked for the timeline for the remaining work on the I-64/I-264 Interchange project. Mr. Stringfield replied that VDOT is conducting a study on the entire interchange which should be completed by the end of the year. Dr. Ravanbakht requested that VDOT brief TTAC upon completion of the study.

**2015 CMAQ/RSTP Project Selection Process: Overview and Timeline**

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, reported that the HRTPO is responsible for project selection and funding allocation for the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and the Regional Surface Transportation Program (RSTP). He noted the CMAQ program provides federal funding for projects that primarily help improve air quality while RSTP provides federal funding for a wide variety of projects.

The eligible recipients of CMAQ and RSTP funds in Hampton Roads include:

- Localities
- Virginia Department of Rail and Public Transportation
- Virginia Department of Transportation
- Virginia Port Authority
- Hampton Roads Transit
- Williamsburg Area Transit Authority
- HRTPO

Mr. Kimbrel noted the estimated available funding for FY 2022 is:

- CMAQ Total – \$14,243,448
- RSTP Total – \$26,867,539

Mr. Kimbrel outlined various deadlines with regards to the CMAQ and RSTP schedule, including the July 31, 2015 deadline for the public to submit project ideas and August 14, 2015 as the deadline for applications from eligible recipients.

### **Correspondence of Interest**

Chair Gey highlighted the Correspondence of Interest items in the Agenda.

### **Three-Month Tentative Schedule**

Chair Gey outlined the Three-Month Tentative Schedule for TTAC.

### **For Your Information**

Chair Gey summarized the items in the For Your Information section of the Agenda packet.

### **Announcements**

Chair Gey stated the TRAFFIX Oversight Subcommittee (TOS) will meet immediately following TTAC.

Dr. Rob Case announced that the HRTTO Subcommittee will meet at 9:30 a.m. on June 9, 2015 at Sandy Bottom Nature Park.

### **Old/New Business**

There was no new or old business.

### **Adjournment**

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 11:08 a.m.