

PLEASE RSVP BY COB TUESDAY, July 11, 2017

July 5, 2017

Memorandum #2017-75

TO: HRTPO Citizen Transportation Advisory Committee (CTAC)

BY: Chair Theresa Danaher

RE: CTAC Meeting, July 13, 2017

Attached is the **agenda with related materials** for the next meeting of the **HRTPO Citizen Transportation Advisory Committee (CTAC)** scheduled for **Thursday, July 13, 2017 from 12:00 p.m. - 2:00 p.m.** in the **Regional Building Board Rooms D&E, 723 Woodlake Drive, Chesapeake, VA.**

KM/sc

Citizen Transportation Advisory Committee:

Theresa Danaher, Chair (PO)
Gregory Edwards (VB)
James Bowie (HA)
Ron Broughton (VB)
R. Clayton Rogers (NO)
Lamont Curtis (NN)
Ron Fowler (YK)
Carlton Hardy (NN)
Dianna Howard (VB)
Cecil Jenkins (CH)
Brenda Johnson (NN)

Elvira Johnson (PO)
John Kish (CH)
Jay Leach (VB)
Delceno Miles (VB)
James Openshaw (NO)
Frank Papcin (VB)
Alvin Sledd (PQ)
Christian Strange (NO)
Cynthia Taylor (IW)
Bernie Whitlock (CH)

Copy:

Bob Crum (HRTPO)
Camelia Ravanbakht (HRTPO)
Kendall Miller (HRTPO)
Brian Miller (HRTPO)
Keith Nichols (HRTPO)
Phil Fonner (VDOT)

Dawn Odom (VDOT)
James Stanek (VDOT)
Eric Stringfield (VDOT)
TPO Voting Members
TPO Voting Alternates
TPO Nonvoting Members

**HAMPTON ROADS
CITIZEN TRANSPORTATION ADVISORY COMMITTEE
July 13, 2017
CALL TO ORDER 12:00 P.M.**

**The Regional Building Meeting Rooms D&E
723 Woodlake Drive, Chesapeake, Virginia**

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| 12:00 pm | 1. Call to Order |
| 12:05 pm | 2. Public Comment Period (Limit: 5 minutes per individual) |
| 12:15 pm | 3. Submitted Public Comments |
| 12:20 pm | 4. Approval of Agenda |
| | 5. Summary Minutes of the April 13, 2017 CTAC Meeting |
| 12:25 pm | 6. Introduction of New CTAC Members |
| 12:35 pm | 7. Military Expansion and New Business Viability in Hampton Roads : Panel Discussion |
| 12:45 pm | 8. For Your Information |
| 1:50 pm | 9. Old/New Business |

Adjournment

Preamble to the Bylaws of the HRTPO Citizen Transportation Advisory Committee

The Citizen Transportation Advisory Committee (CTAC) serves as an advisory committee to the Hampton Roads Transportation Planning Organization (TPO). *The mission of the Hampton Roads Citizen Transportation Advisory Committee (CTAC) is to provide the Hampton Roads Transportation Planning Organization (HRTPO) with a citizen's viewpoint on regional transportation issues, strategies, funding, priorities, and the decision-making process of the HRTPO. The CTAC will serve as a strong advocate on behalf of citizens by listening to their viewpoints and helping to have their voices heard by the HRTPO leadership and decision makers. The CTAC Chair, as a nonvoting member of the HRTPO Board, will have the responsibility of communicating the work of the CTAC back to the HRTPO Board.*

AGENDA ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at approximately 12:00 p.m.

AGENDA ITEM #2: PUBLIC COMMENT PERIOD

Members of the public are invited to address the CTAC. Each speaker is limited to five minutes.

AGENDA ITEM #3: SUBMITTED PUBLIC COMMENTS

There are no written public comments.

AGENDA ITEM #4: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the CTAC should be submitted at this time, as opposed to under "Old/New Business".

AGENDA ITEM #5: SUMMARY MINUTES OF THE April 13, 2017 CTAC MEETING

SUBJECT:

Summary Minutes of the April 13, 2017 CTAC meeting.

BACKGROUND:

Summary Minutes of the Citizen Transportation Advisory Committee meeting held on April 13, 2017.

Attachment 5

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the HRTPO Citizen Transportation
Advisory Committee (CTAC) Meeting
April 13, 2017**

The HRTPO Citizen Transportation Advisory Committee (CTAC) Meeting was called to order at 12:05 p.m. in the Regional Building Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO CTAC Members in Attendance:

Greg Edwards, Chair (VB)	Carlton Hardy (NN)
Terry Danaher, Vice Chair (PO)	Ron Fowler (YK)
Cecil Jenkins (CH)	Christian Strange (NO)
Bernie Whitlock (CH)	Alvin Sledd (PQ)
Clayton Rogers (GL)	Ron Broughton (VB)
Cynthia Taylor (IW)	Dianna Howard (VB)
Lamont Curtis (NN)	Scott MacFarlane (VB)

HRTPO CTAC Members Absent:

John Kish (CH)	Jay Leach (VB)
James Openshaw (NO)	Delceno Miles (VB)
Brenda Johnson (NN)	Elvira Johnson (PO)
Frank Papcin (VB)	Mark Perreault (NO)
Jim Bowie (HA)	

OTHER PARTICIPANTS:

None

HRTPO Staff:

Camelia Ravanbakht	Sam Braden
Kendall Miller	Rob Cofield
Mike Kimbrel	Shirley Core
John Mihaly	

Others Recorded Attending:

None

Public Comment Period

There were no public comments.

Submitted Public Comments

There were no submitted public comments.

Approval of Agenda

Chair Greg Edwards asked for any additions or deletions to the agenda. Hearing none, Mr. Alvin Sled Moved to approve the agenda as written; seconded by Mr. Ron Broughton The Motion Carried.

Summary Minutes of the January 12, 2017 CTAC Meeting

Chair Edwards asked for any additions or corrections to the January 12, 2017 minutes. Hearing none, Mr. Ron Fowler Moved to approve the minutes as written; seconded by Mr. Cecil Jenkins. The Motion Carried.

Introductions

Chair Edwards welcomed new CTAC members Ms. Delceno Miles (VB) and Mr. Henry Branscome (JC)

Ms. Camelia Ravanbakht, Deputy Executive Director HRTPO introduced new staff Mr. Sam Braden IV, Community and Outreach Planner, Mr. Rob Cofield, Graphic and Web Designer and Ms. Shirley Core, Administrative Assitant.

Hampton Roads Regional Transit Benchmarking

Mr. John Mihaly, Transportation Analyst II, HRTPO briefed the committee on the Hampton Roads Regional Transit benchmarking study. He stated the study focused on comparing the performance of Hampton Roads' transit agencies to peer agencies nationwide. The goal was to set a baseline measurement for future performance of Hampton Roads transit agencies. He reported the study was conducted in coordination with staff from HRT, WATA and Suffolk Transit.

Chair Edwards led a discussion by asking how many members have ridden a HRT bus with only 5 members responding they have used the service. Co-Chair Danaher asked if the study included the time it takes for a rider to get from their original location to their destination and also the route these buses take. Mr. Mihaly replied it was not included at this time but could be considered in the future. Ms. Howard mentioned that mass transit works best in very populated areas and the current options are not a reliable option for commuters to take to work. Dr. MacFarlane asked if the study has been shared with the HRT board, Mr. Mihaly responded while it has not been presented it was created in cooperation with HRT, WATA and the Suffolk transit staff. Ms. Taylor asked if the study included smaller bus services such as an I bus, Mr. Mihaly responded it did not but could be

an option to look at in the future. Mr. Strange asked if the Blacksburg Study consisted of state funds or fares, to which Mr. Mihaly replied it would be fares. He then followed up by asking if the study has been released to the media, Ms. Kendall Miller, Public Involvement and Title VI Administrator replied that a press release was sent and the study is listed on the HRTPO website. Mr. Mihaly explained that Hampton Roads is unique in geography and dense in population and there are a very low percentage of households who do not own a vehicle. Dr. Ravanbakht thanked everyone for their interest and comments and recommended WATA, HRT and Suffolk present at a future committee meeting.

Passenger Rail in Hampton Roads

Ms. Camelia Ravanbakht, Deputy Executive Director, HRTPO provided an overview of passenger rail in Hampton Roads. She stated rail travel has increased 72% over the last decade. She outlined current passenger rail service in Hampton Roads stating there is one daily service from Norfolk to Richmond, two daily trips from Newport News and Williamsburg, also thruway bus service is available from Virginia Beach to Norfolk and saver fares are available with advance purchase. She stated in 2009 the TPO board passed a resolution to explore high speed passenger rail vision plan for the region.

Co-Chair Dahaner stated that while there are opportunities going North, Hampton Roads does not have the systems to attract tourist who would take the rail and there are limited transportation options. Mr. Broughton noted the relationship between HRT and Norfolk International Airport is non-existent and that there is a need for shuttle service from the airport. Mr. Hardy described his recent difficulty using Amtrak's website to book a fare and indicated his concern over the apparent lack of advertising. Ms. Miller encouraged CTAC to send her their comments in writing so she can pass along to HRT. A suggestion was made that for an upcoming CTAC meeting, the agenda should focus on corporate relocations to Hampton Roads, and the factors (transportation, sustainability, etc.) corporations take into consideration when determining Hampton Roads ability to accommodate new businesses such as ADP. What factors do these corporations consider when looking to locate or relocate in Hampton Roads? Is transportation something that is considered?

Old/New Business

Chair Edwards thanked the CTAC members who joined him at the Virginia International Gateway site tour in Portsmouth and asked if there was any interest from members to attend a site visit at VDOT in Virginia Beach. 12-15 members expressed interest in attending.

Ms. Howard requested more information on the Hot Lanes, Ms. Miller asked her to email her any questions and she would get answers for her.

Chair Edwards announced July would be the last committee meeting he would be serving as chair. Ms. Miller advised the committee that as per CTAC bylaws, the TPO Chair appoints the CTAC chair. Ms. Miller also advised the committee at the July CTAC meeting, there was the potential that the committee would have to elect a new vice-chair.

Adjournment

With no further business to come before the HRTPO Citizen Transportation Advisory Committee, the meeting adjourned at 1:57 p.m.

AGENDA ITEM #6: NEW CTAC MEMBERS

SUBJECT:

HRTPO CTAC has 2 new members.

Virginia Beach - Delceno Miles

Delceno Miles - Delceno Miles is a long term resident of Hampton Roads, and one of the founding members of the HRTPO's Citizens Transportation Advisory Committee. After serving two 3- year terms, she ended her term while serving as CTAC Vice-Chair.

Ms. Miles is the owner of the Miles Agency. She is the President of the Board for the Virginia Aquarium. She is Past Chair of the Virginia Beach Minority Business Council.

Ms. Miles believes that transportation is critical to the successful and strategic growth of Hampton Roads and that transportation is vital for the region's economic development, military readiness and quality of life.

HRTPO staff welcomes Ms. Miles back to CTAC and knows that she will be a great asset to CTAC.

Chesapeake - Susan Archer

Susan Archer is the owner and president of Old Dominion Container Repair. A lifelong resident of Chesapeake, Ms. Archer believes that transportation is a vital component in the growth of our region. She has volunteered with the Chesapeake Public School Education Foundation, Chesapeake Boys and Girls Board, is the past Chair of the Chesapeake Chamber, the Regional Chamber board, and the Advisory Board of CHKD.

**AGENDA ITEM #7: **MILITARY EXPANSION AND NEW BUSINESS VIABILITY IN
HAMPTON ROADS**** -- *Robert Crum, HRTPO, Julia Rust-tHRive, Bryan
Stephens-Hampton Roads Chamber of Commerce, Craig Quigley-
HRMFFA, Michael Kuhns-Peninsula Chamber of Commerce*

SUBJECT:

An overview of the decision making process and the military and new businesses undertake when evaluating their location and expansion, in Hampton Roads.

BACKGROUND:

The military and business communities are a thriving, pivotal part of the economy and fabric of Hampton Roads. While there are many factors that come in to play during the evaluation of Hampton Roads ability to accommodate new businesses and expansion, the HRTPO is particularly focused on how the issues of transportation and public transit come are weighed.

Mr. Robert Crum, HRTPO Executive Director, will lead a panel discussion on this item.

RECOMMENDED ACTION:

For discussion and informational purposes only.

AGENDA ITEM #8: FOR YOUR INFORMATION

1. The CTAC will be voting for a new Vice-Chair at its October 12, 2017 meeting. Terri Danaher, former CTAC Vice-Chair was confirmed as the new CTAC Chair after Greg Edwards stepped down. Section 6.03 of Article VI of the CTAC Bylaws (Officers and Duties) states:

The Vice-Chair shall be a CTAC member and, in the event of the absence of the Chair, or of the Chair's inability to perform any of the duties of the office of the Chair or to exercise any of the Chair's powers, shall perform such duties and possess such powers as are conferred upon the Chair until such time as the Chair's inability to perform has ceased or a new Chair is appointed by the TPO Chair. The Vice-Chair shall perform such other duties as may from time-to-time be assigned to the Vice-Chair by the CTAC Chair, the TPO Chair, or the TPO Board. The Vice-Chair shall be elected by the CTAC members, and the Vice-Chair's term of office shall coincide with that of the current Chair, provided the Vice-Chair's term shall end notwithstanding the foregoing on the expiration of the Vice-Chair's term as a member of the CTAC.

2. There is a tour of the Monitor Merrimac Memorial Bridge Tunnel scheduled for **September 27 at 9:30 am.** This will be a walking walking tour of the facility, including the Control Room, Switchgear Rooms, Ventilation Fan Rooms, Fire Pump Rooms, Roadside Drainage Rooms and the Lower Air Duct. Please wear closed-toe shoes. All personal protective equipment – hard hats, vests, etc. – will be made available to all participants. No photos or video are allowed inside the facility.
3. HRTPO Staff is working on rescheduling the Traffic Control Center Tour that was scheduled for June 22, 2017. That tour will take place in **November of 2017.**

AGENDA ITEM #9: OLD/NEW BUSINESS

ADJOURNMENT