

AGENDA ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at approximately 10:30 a.m.

AGENDA ITEM #2: PUBLIC COMMENT PERIOD

Members of the public are invited to address the LRTP Subcommittee. Due to the COVID-19 crisis, interested persons may submit comments to the LRTP Subcommittee in advance of the meeting by email to kmiller@hrtpo.org or phone (757) 366-4370. Each comment is limited to three minutes. All comments received by noon on June 30, 2020 will be provided to the LRTP Subcommittee Members and included in the official record.

AGENDA ITEM #3: SUBMITTED PUBLIC COMMENTS

There are no submitted written public comments.

AGENDA ITEM #4: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the LRTP Subcommittee should be submitted at this time, as opposed to under "Old/New Business".

AGENDA ITEM #5: MINUTES OF JUNE 3, 2020

Summary minutes of the June 3, 2020 LRTP Subcommittee meeting are attached.

Attachment 5

Summary Minutes

HRTPO Long-Range Transportation Plan Subcommittee

Meeting of June 3, 2020

1. Call to Order

Pursuant to Governor Northam's Executive Order 53 issued on March 23, 2020 and Executive Order 61 issued on May 8, 2020 prohibiting all public and private in-person gatherings of ten or more individuals, the LRTP Subcommittee meeting was held electronically. Chair Robert Lewis called the meeting to order at 11:01 a.m., with the following in attendance:

Members in Attendance:

Troy Eisenberger (CH)	Katie Shannon (VB)
Carol Rizzio (GL)	Tara Reel (VB)
Paul Holt (JCC)	Eric Stringfield (VDOT)
Angela Hopkins (NN)	Todd Halacy (VDOT)
Bryan Stillely (Vice Chair, NN)	Christopher Voigt (VDOT)
Deborah Mangiaracina (NO)	Barbara Nelson (VPA)
Carl Jackson (PO)	Carolyn Murphy (WB)
Robert Lewis (Chair, SU)	Timothy Cross (YK)
Jason Souders (SU)	

HRTPO/HRPDC Staff:

Dale Stith	Sam Belfield
Theresa Brooks	Kathlene Grauberger
Steve Lambert	Logan Grimm
Leo Pineda	Bishoy Kelleny
Keith Nichols	

Others Recorded Attending:

Sandon Rogers (HM)	Robert Brown (NO)
Keisha Branch (HRT)	Angela Biney (VDOT)
Tammy Rosario (JC)	Ray Hunt (VDOT)
Angela Rico (NN)	

2. Public Comment Period

Per the public comment submission guidelines due to the COVID-19 crisis, interested persons could submit comments to the LRTP Subcommittee in advance of the electronic meeting by Noon June 2, 2020. There were no public comments submitted in advance of the meeting.

3. Submitted Public Comments

Submitted public comments from Southern Environmental Law Center regarding the recommended enhancements to the HRTPO Project Prioritization Tool were received and are being addressed as part of Agenda Item #7.

4. Approval of Agenda

Chair Lewis asked LRTP members for any objections to the agenda as written. There being no objections, the agenda was approved by Affirmation.

5. Approval of March 4, 2020 Minutes

Chair Lewis reported that the LRTP Summary Minutes from the March 4, 2020 meeting were included in the June 3, 2020 LRTP Subcommittee Agenda. Chair Lewis asked for any additions or corrections to the Minutes. Hearing none, Ms. Carolyn Murphy Moved to approve the Minutes as written; seconded by Mr. Timothy Cross. The Motion Carried.

6. 2045 LRTP Status Update

Ms. Dale Stith provided a 2045 LRTP status update to the LRTP Subcommittee members. Since the March 4, 2020 LRTP Subcommittee meeting, HRTPO staff has completed the LRTP Environmental Mitigation Consultation. Feedback was received by the National Park Service (NPS). NPS reviewed the materials but did not have any comments. HRTPO staff added an NPS point of contact to the LRTP Subcommittee to stay engaged in the LRTP development process. Additionally, HRTPO staff has worked closely with stakeholders and VDOT to develop planning level cost estimates, developed the draft *Hampton Roads 2045 Long-Range Transportation Plan: Regional Needs* report and the draft *Hampton Roads 2045 Long-Range Transportation Plan: Title VI/Environmental Justice Candidate Project Evaluation* report (both draft reports are under public review), initiated analysis of candidate projects, and is working to finalize the travel demand model Connected and Autonomous Vehicle (CAV) assumptions.

Ms. Stith informed the LRTP Subcommittee members of upcoming items for the 2045 LRTP:

- HRTPO Board approval of the recommended prioritization enhancements
- Upcoming LRTP Subcommittee meetings to discuss the project selection/fiscal constraint guidelines and the 2045 revenue forecast
- Upcoming LRTP reports
 - Transportation Challenges and Strategies
 - Candidate Project Evaluation and Prioritization

There were no comments from the LRTP Subcommittee on this agenda item. No action required from the LRTP Subcommittee.

7. HRTPO Project Prioritization Recommended Enhancements: Public Comments Received

Ms. Stith briefed the LRTP Subcommittee on this agenda item, detailing the public comments that were received regarding the recommended enhancements to the Project Prioritization Tool. During the February 6 – March 6, 2020 public review period for the recommended enhancements, HRTPO staff received comments from the Southern Environmental Law Center (SELC). In preparation for June 3, 2020 LRTP Subcommittee meeting, HRTPO staff requested member of the Prioritization Task Force (PTF) to review the SELC comments and initial staff responses and provide feedback via email. HRTPO staff received comments from the City of Chesapeake. Ms. Stith summarized both SELC general and specific comments.

Following a group discussion on the comments and responses, Mr. Troy Eisenberger Moved to approve HRTPO staff's report on the SELC comments and to take no action on making additional changes outside of HRTPO staff's recommendations as presented; seconded by Ms. Tara Reel. The Motion Carried.

8. 2045 LRTP Candidate Projects: Data Collection

Ms. Brooks briefed the LRTP Subcommittee on this agenda item, providing a status update to the project evaluation process. Since the March 4, 2020 LRTP Subcommittee meeting, HRTPO staff has received cost estimates from most stakeholders. Ms. Brooks reminded the LRTP Subcommittee that projects cannot be properly evaluated without cost data. As part of the project evaluation process, HRTPO staff is working closely with VDOT to identify and confirm the list of committed projects for the 2045 LRTP. In addition to the Environmental Mitigation Consultation, Title VI/Environmental Justice analysis, and spatial overlay analysis of the 2045 LRTP Candidate Projects, HRTPO staff is also populating other needed data in the Project Prioritization Tool. In addition to these inputs, other essential project data from stakeholders is needed. Ms. Brooks informed the LRTP Subcommittee that HRTPO staff will send a project data collection spreadsheet electronically for stakeholders to populate. The recommended action for this agenda item is for the LRTP Subcommittee to review and provide data to Ms. Brooks (tbrooks@hrtpo.org) by COB June 26, 2020.

9. For Your Information

None.

10. Old/New Business

No old or new business.

11. Next Meeting

The next LRTP Subcommittee meeting is tentatively scheduled for July 1, 2020 following the TTAC meeting.

ADJOURNMENT 12:05 P.M.