

ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at approximately 9:30 a.m.

ITEM #2: PUBLIC COMMENT PERIOD (Limit: 3 minutes per individual)

Members of the public are invited to address the TPS. Each speaker is limited to three minutes.

ITEM #3: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the TPS should be submitted at this time, as opposed to under "Old/New Business".

ITEM #4: MINUTES

The minutes of the previous TPS meeting, held on April 19, 2019, are attached.

Attachment 4

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the
Hampton Roads Transportation Programming Subcommittee (TPS) Meeting
April 19, 2019**

The Hampton Roads Transportation Programming Subcommittee (TPS) Meeting was called to order at 9:38 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TPS Members Present:

Robert Lewis (Chair, SU)	David Jarmon (VB)
Donald Goodwin (FR/SH)	Phil Pullen (VB)
Carol Rizzio (GL)	Tim Cross (YK)
Angela Rico (HA)	Keisha Branch (HRT)
Paul Holt (JC)	Jamie Jackson (HRT)
Jackie Kassel (NN)	Karen Bourne (VDOT)
Bryan Stilley (NN)	Robin Grier (VDOT)
Rob Brown (NO)	Dawn Odom (VDOT)
Keith Darrow (NO)	Barbara Creel (WATA)

TPS Members Absent:

Earl Sorey (CH)	Katie Shannon (VB)
Randy Martin (FR)	Carolyn Murphy (WM)
Jamie Oliver (IW)	Tiffany Dubinsky (DRPT)
Carl Jackson (PO)	Ivan P. Rucker (FHWA)
Dannan O'Connell (PQ)	Sonya Hallums-Ponton (VDOT)
Michael Johnson (SH)	Eric Stringfield (VDOT)
LJ Hansen (SU)	

HRTPO Staff:

Theresa Brooks	Jeff Raliski
Kathlene Grauberger	Dale Stith
Keith Nichols	

Others Recorded Attending:

Karen McPherson (McPherson Consulting)

Public Comment Period

There were no public comments.

Approval of Agenda

Chair Robert Lewis Holt asked for additions or deletions to the agenda. Hearing none, Mr. Bryan Stilley Moved to approve the agenda as written; seconded by Mr. Donald Goodwin. The Motion Carried.

Minutes

Chair Lewis indicated the TPS Summary Minutes of October 19, 2018 were included in the April 19, 2019 TPS Agenda. He asked for corrections or amendments to the minutes. Hearing none, Mr. Tim Cross Moved to approve the minutes as written; seconded by Mr. Pullen. The Motion Carried.

2019 CMAQ and RSTP Project Selection Process

Mr. Jeff Raliski, HRTPO Transportation Analyst II, stated that the HRTPO selection process for projects proposed to be funded under the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) is conducted annually. He noted that the “penciled-in” amounts for previously approved CMAQ projects will result in available funding in FY 2026 of \$5,659,930 while the “penciled-in” amounts for previously approved RSTP projects exceed the anticipated available funding in FY 2026 by more than \$18 million.

Following discussion by the Subcommittee, Mr. Rob Brown Moved to close the upcoming 2019 CMAQ and RSTP Project Selection Process to new applications; seconded by Mr. Bryan Stillely. The Motion Carried.

Mr. Raliski requested TPS members review existing CMAQ and RSTP projects for cost overruns and also confirm penciled-in marks for FY 2026. He indicated that HRTPO staff will transmit a follow-up email regarding deadline information.

CMAQ and RSTP Marks/Reserves: Update

Mr. Jeff Raliski, HRTPO Transportation Analyst II, reported that HRTPO staff received updated CMAQ and RSTP “marks” for FY 2020-2025 from VDOT on February 25, 2019. The updated marks resulted in an RSTP funding increase in FY 2025 along with slight decreases in FY 2020-2024. There were slight decreases in CMAQ Program funding in FY 2020 and 2024 as well as an increase in FY 2025. The complete set of marks is shown in the following tables.

CMAQ	Previous	FY 2019	FY2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Marks	\$0	\$13,698,089	\$13,999,683	\$14,243,448	\$14,243,448	\$14,243,448	\$15,080,199	\$15,361,905
Allocations	\$0	\$13,698,089	\$14,001,684	\$14,243,448	\$13,837,069	\$13,661,828	\$14,161,525	\$14,679,368
Available	\$3,000	\$0	(\$2,001)	\$0	\$406,379	\$581,620	\$918,674	\$682,537
							Total	\$2,590,209

RSTP	Previous	FY 2019	FY2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
Marks	\$0	\$34,774,658	\$35,497,259	\$34,383,730	\$35,040,488	\$35,708,410	\$36,387,688	\$37,078,513	
Allocations	\$0	\$34,774,658	\$34,218,596	\$34,322,550	\$34,978,269	\$34,790,097	\$35,359,271	\$35,795,001	
Available	\$0	\$0	\$1,278,663	\$61,180	\$62,219	\$918,313	\$1,028,417	\$1,283,512	
Franklin & Southampton County Set-aside								Total	\$4,632,304
	\$1,014,433	\$1,014,433							

Mr. Raliski stated that HRTPO staff has coordinated with HRT to process a TIP amendment to reduce the amount of one of its projects to offset the \$2,001 deficit in FY 2020 CMAQ funding. HRT will then request a TIP amendment in the amount of \$3,000 in July 2019 once the FY 2020-2025 Six Year Improvement Program (SYIP) is adopted.

Mr. Donald Goodwin indicated that the City of Franklin is currently not ready to utilize its FY Previous and FY 2019 RSTP funds and he offered to shift funding years with another locality or agency. It was indicated that the HRTPO follow-up email would request the nomination of any potential candidate projects that could benefit from a shift in funding years with the City of Franklin.

HRTPO Project Prioritization Tool – Potential Enhancements and Weighting Factors

Ms. Dale Stith, HRTPO Principal Transportation Planner, reported that HRTPO staff has been working with the Project Prioritization Working Group and the LRTP Subcommittee, along with other HRTPO advisory committees, to develop potential enhancements to the HRTPO Project Prioritization Tool.

Mr. Jeff Raliski, HRTPO Transportation Analyst II, outlined the current scoring methodology for both CMAQ and RSTP projects. While all CMAQ applications are scored based upon the cost/benefit of improvements to regional air quality, only RSTP highway projects are currently able to be scored using the Tool. He noted that HRTPO staff is seeking input from TPS members regarding potential enhancements that could assist in improving the Prioritization Tool scoring process so that it could be utilized for more categories of RSTP applications making the process more objective and consistent across more project types.

After explaining the current Tool components of Project Utility, Economic Vitality, and Project Viability, Ms. Stith stated that the components are not equally balanced. To improve the scoring process for RSTP projects, she requested TPS input on the RSTP “Other” tab which could be utilized in the future for the following projects:

- Intermodal projects
- Planning studies
- TDM/ITS projects
- Transit projects

After extensive discussion, Ms. Jamie Jackson Moved to submit: 1) a recommendation of approval for the proposed weights for Project Utility and Economic Vitality sections of the RSTP Other Project Scoring Tab, and 2) for the Project Viability section, that the TPS defer to the Prioritization Task Force; seconded by Mr. Bryan Stilley. The Motion Carried.

FY 2019 Highway Infrastructure Program (HIP) Funding Availability

Ms. Karen Bourne, VDOT Hampton Roads District Programming, reported that Highway Infrastructure Program (HIP) funds totaling \$4,884,116, resulting from the apportionment of the 2018 Federal Appropriations Act, are available for the Hampton Roads region for obligation until September 30, 2021. Any amounts not obligated before September 30, 2021, shall lapse.

Ms. Bourne stated that these funds were made available late in the development of the FY 2019-2024 SYIP for FY 2019 only. Therefore, the fund component tied to population was programmed to the district RSTP balance entry line items. She noted that these funds are to be obligated before September 2021 and billed/final vouchered by September 2026.

Mr. Raliski requested members submit requests for previously approved RSTP projects by June 5, 2019.

FAST Act Rescission: Potential Impact to CMAQ Funding

Ms. Karen Bourne, VDOT Hampton Roads District Programming, reported that the current federal highway authorization, Fixing America's Surface Transportation Act (FAST Act), contains language providing for a nationwide rescission of \$7.569 billion of unobligated contract authority. This rescission will result in a reduction of federal funding not yet obligated to a phase of work (Preliminary Engineering, Right of Way, or Construction).

Ms. Bourne stated that the FAST Act specifies that rescission amounts will be calculated based on unobligated balances as of September 30, 2019, and the rescission will be applied on July 1, 2020. She noted that the rescission will affect funding for both CMAQ and the Transportation Alternatives (TA) Set-Aside program. Subcommittee member were directed to review the status of their projects so that funds could be obligation or shifted as appropriate ahead of the deadline.

Old/New Business

Mr. Raliski informed the TPS that the TA Set-Aside Program SMART Portal opens on May 15, 2019 with pre-applications to be completed by July 1, 2019.

Adjournment

There being no more business before the Hampton Roads Transportation Programming Subcommittee, the meeting was adjourned at 10:18 a.m.