

**AGENDA ITEM #7: MINUTES**

Summary minutes of the TTAC meeting held on May 3, 2017 are attached.

Attachment 7

**RECOMMENDED ACTION:**

Approve the minutes.

**Summary Minutes of the HRTPO Transportation  
Technical Advisory Committee (TTAC) Meeting  
May 3, 2017**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:32 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**TTAC Voting Members in Attendance:**

Paul Holt (Chair, JC)	Jeff Raliski (NO)	Jennifer DeBruhl (DRPT)
Sherry Earley (Vice Chair, SU)	Thelma Drake (NO)	Jamie Jackson (HRT)
Steve Froncillo (CH)	Susan Wilson (PO)	Dawn Odom (VDOT)
Garrey Curry (GL)	LJ Hansen (SU)	Eric Stringfield (VDOT)
Lynn Allsbrook (HA)	Robert Lewis (SU)	Jeff Florin (VPA)
John Yorks (HA)	Phil Pullen (VB)	Dannan O'Connell (PQ)
Angela Rico (Alternate, HA)	Katie Shannon (Alternate, VB)	Josh Moore (WATA)
Richard Rudnicki (IW)	Mark Shea (Alternate, VB)	
Jackie Kassel (NN)	Carolyn Murphy (WM)	
Bryan Stilley (NN)	Tim Cross (YK)	

**TTAC Voting Members Absent:**

Anne Ducey-Ortiz (GL)	Ellen Roberts (PQ)	Dan Clayton III (WM)
Dennis Carney (IW)	Debbie Vest (PQ)	Aaron Small (WM)
Tammy Mayer Rosario (JC)	Earl Sorey (CH)	J. Mark Carter (YK)
Britta Ayers (NN)	Robert Brown (NO)	
Jamie Oliver (IW)	James Wright (PO)	

**TTAC Nonvoting Members in Attendance:**

Rhonda Murray (NAVY)

**TTAC Nonvoting Members Absent:**

Melissa McGill (FTA)  
Ivan Rucker (FHWA)

**HRTPO Staff:**

Sam Belfield	Mike Kimbrel	Joe Paulus
Sam Braden	Steve Lambert	Leonardo Pineda
Robert Cofield	John Mihaly	Camelia Ravanbakht
Kathlene Grauberger	Kendall Miller	Dale Stith
Theresa Jones	Keith Nichols	Shirley Core

**Others Recorded Attending:**

Allison Alexander (Hampton); Keisha Branch (HRT); Angela Biney (VDOT); Tynell Johnson (VDOT); Carl Jackson (VDOT); Bob Matthias (Virginia Beach); Kelly Waldrop (VDOT); Benjamin Camras (Chesapeake); Karen McPherson (McPherson Consulting); Sarah McCoy (VPA) Kevin Page (HRTAC).

## **Introductions**

Ms. Dawn Odom introduced Ms. Sonya Hallums-Ponton, Urban Programs Director for VDOT. Mr. Phil Pullen introduced Ms. Katie Shannon and Mr. Mark Shea who were serving as alternates for Virginia Beach. Mr. Eric Stringfield introduced Mr. Tynell Johnson intern with VDOT. Mr. Jeff Florin introduced Ms. Sarah McCoy, Port of Virginia. Mr. Dannan O'Connell was introduced as the appointed Poquoson member.

## **Public Comment Period**

There were no public comments.

## **Submitted Public Comments**

There were no submitted public comments in the agenda packet.

## **Comments and Updates from State and Federal Agencies and the Military**

There were no comments from the Federal Highway Administration.

Ms. Dawn Odom, Virginia Department of Transportation (VDOT), thanked those who participated in the locally administered programs workshop.

There were no comments from the Department of Rail and Public Transportation (DRPT).

Mr. Jeff Florin, Virginia Port Authority (VPA), noted that the "COSCO Development", the largest container ship to call on an East Coast Port, arrives in Hampton Roads on Monday, May 8, 2017. He stated that the ship is 30% bigger than any ship that has previously called on an East Coast Port.

There were no comments from the Navy.

## **Approval of Agenda**

Chair Holt asked for additions or deletions to the TTAC Agenda. Hearing none, Mr. Allsbrook MOVED to approve the agenda; seconded by Mr. Stilley.

## **Summary Minutes**

Chair Holt reported the TTAC summary minutes from the April 5, 2017 meeting were included in the May 3, 2017 TTAC Agenda Packet. Chair Holt asked for any additions or corrections to the minutes. Hearing none, Mr. Cross Moved to approve the minutes; seconded by Ms. Murray The Motion Carried.

## **FY 2015-2018 TIP Amendment – WATA**

Mr. Joshua Moore, Deputy Executive Director of the Williamsburg Area Transit Authority (WATA), requested to amend the FY 2015-2018 Transportation Improvement Program (TIP) to revise the funding associated with the four WATA projects for which funding needs have changed due to the purchase of new replacement buses. The specifics of the requested funding changes are as follows:

- WAT0001: Operating Assistance
  - Increase FY 2018 Section 5307 funding by \$42,000
  - Increase FY 2018 Local funding by \$10,500
  - Increase FY 2018 Section 5311 funding by \$29,000
  
- WAT0053: Capital Cost of Contracting
  - Decrease FY 2018 Section 5307 funding by \$78,800
  - Decrease FY 2018 Local funding by \$19,700
  
- WAT0054: Preventative Maintenance
  - Increase FY 2017 Section 5307 funding by \$32,000
  - Increase FY 2018 Section 5307 funding by \$36,800
  - Increase FY 2017 Local funding by \$8,000
  - Increase FY 2018 Local funding by \$9,200
  
- WAT0055: Project Administration
  - Delete all funding in FY 2017

This request has been made available for public review and comment from April 26, 2017 through May 10, 2017. The Transportation Technical Advisory Committee has recommended approval of the TIP amendment.

Mr. Florin Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Ms. Murphy. The Motion Carried.

## **FY 2015-2018 TIP Revision – CMAQ Transfer Request - VPA**

Mr. Jeff Florin, Senior Director of Port Development for The Virginia Port Authority (VPA), requested to transfer a total of \$4,542,249 in Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds from one canceled project to two other VPA CMAQ projects. The specifics of the request are described below:

- Transfer a total of \$42,249 in FY 2013 CMAQ funds, including State Match, from the Green Operator Ocean-Going Vessel Hybridization and Fuel Switching Demo Project (UPC 103927) to the Green Operator Truck Replacement Program (UPC 103928).
- Transfer a total of \$4,500,000 in CMAQ funds, including State Match, from the Green Operator Ocean-Going Vessel Hybridization and Fuel Switching Demo Project (UPC 103927) to the Expanded Marine Highway Barge Service project (UPC T19506), as follows:
  - FY 2017: \$1,000,000
  - FY 2018: \$1,500,000
  - FY 2019: \$ 1,500,000
  - FY 2020: \$500,000
- Since the Expanded Marine Highway Barge Service project was approved for a total cost of \$4,500,000 and that amount is being transferred from UPC 103927, \$543,620 in FY 2023 CMAQ funds, including State Match, that was previously allocated to the Expanded Marine Highway Barge Service project will be transferred to the HRTPO CMAQ Reserve Account.

Should the HRTPO Board approve the CMAQ fund transfer described above, the FY 2015-2018 Transportation Improvement Program (TIP) will be amended to update the funding information associated with the project. This request has been made available for public review and comment from April 26, 2017 through May 10, 2017.

Mr. Cross Moved to recommend HRTPO Board approval of the CMAQ Transfer Request; seconded by Mr. Stringfield. The Motion Carried.

## **2045 Long-Range Transportation Plan: Draft Socioeconomic Data Forecast**

Mr. Greg Grootendorst, HRPDC Chief Economist, presented the forecast for the 2045 Long-Range Transportation plan. He stated the purpose for the forecast is to provide an impartial and consistent set of socioeconomic projections that assist organizations when planning for the region's future. He noted staff has met with each locality and all the planning directors while drafting the forecast. He stressed this forecast is intentionally focused solely on 2045 to prevent influence from previous forecast.

Next steps include:

- May 12: Send out complete draft socioeconomic forecast for review
- May 31: Receive submitted comments
- June 7: Present submitted comments to TTAC
- July 5: Present final socioeconomic forecast to TTAC
- July 20: Present socioeconomic forecast to HRTPO board
- Provide localities with jurisdiction control totals for assignment to TAZs

Mr. Grootendorst requested comments be submitted to him by May 31, 2017.

## **The Port of Virginia, A Partner in Progress**

Mr. Jeff Florin, VPA Senior Director of Port Development, introduced Ms. Sarah McCoy, VPA Director of State and Local Government Affairs. Ms. McCoy announced her presentation would provide a deep dive into three key areas - water, on-terminal, and surface transportation. She began by providing a brief operational history of the Port's six facilities. Ms. McCoy explained the current depth of the channel is 50ft. The Port is currently working with the Army Corps of Engineers to increase depth to 55ft and expects to have the project completed by September 2018. Increasing the depth of the channel to 55ft will remove tidal dependency.. She explained the Panama Canal and Suez Canal ship alliances recently restructured going from four major ship lines handling 90% of cargo to three ship lines using larger vessels making fewer trips. She reported larger ships equal larger surges of cargo. The COSCO Development, the largest container ship to call on an East Coast port is set to make its first appearance in Hampton Roads on May 8, 2017. The ship has a capacity of 13,092 Twenty-Foot Equivalent Units (TEU).

Ms. McCoy reported the Port is currently expanding operations to increase container capacity by 1 million annually, a 40% increase that will create 286,000 new jobs, \$38 billion in spending and \$1.1 billion in new State and Local taxes. She noted the Port of Virginia is now the highest rail-volume port on the East Coast.

Ms. McCoy described a new reservation system the Port will implement in the second quarter, noting that implementation of this system will permit more efficient movement of cargo by allowing drivers to schedule a pick up time - thereby reducing congestion and wait times.

## **Transit Capital Program Update**

Ms. Jennifer DeBruhl, DRPT Chief of Public Transportation, DRPT explained the Revenue Advisory Board was created by HB 1359 to develop a proposal for new revenues to replace expiring 2007 Capital Project Revenue bonds. The board is also responsible for developing a project based prioritization strategy for transit capital projects state of good repair and expansion projects (using the same factors as Smart Scale). She stated the loss of the bonds will result in a 44% decrease in transit capital funding. She reported state of good repair and minor enhancement projects will be scored and ranked separately from major expansion projects and that all eligible projects will receive a score and ranking.

The advisory board submitted an interim report on January 1, 2017 to the Governor and General Assembly and will submit a final report no later than August 1, 2017. The reports will be posted on the General Assembly's website.

## **Bike Walk Hampton**

Ms. Alison Alexander, Hampton Placemaking Planner, briefed the committee on the City's first strategic bicycle and pedestrian plan. Adopted in December of 2016, this plan will guide program and policy recommendations as well as infrastructure investments.

The plan concentrates on seven master plan areas:

- Coliseum Central
- N King Street Corridor
- Downtown
- Kecoughtan Road Corridor
- Buckroe
- Phoebus
- Fort Monroe

She reported the challenges encountered for bike and pedestrian traffic are narrow bridges, lack of connectivity, lack of amenities, high traffic roads and lack of clarity. Recommendations for this program include developing a public safety and awareness campaign, provide bicycle and pedestrian amenities, implement bike share program and develop a signature path/trail.

Ms. Alexander announced May is bike month and invited TTAC members to participate in several bike month activities the City of Hampton are promoting.

## **HRTPO Advisory Committees: Status Report**

Dr. Camelia Ravanbahkt, HRTPO Deputy Executive Director, provided a brief overview on HRTPO committee structure. She outlined the recent activities of the Citizen Transportation Advisory Committee (CTAC), Freight Transportation Advisory Committee (FTAC), and the Rail and Public Transportation Task Force (RPTTF).

### **Three-Month Tentative Schedule**

Chair Holt outlined the Three-Month Tentative Schedule in the Agenda Packet.

### **For Your Information**

Chair Holt reviewed the items in the For Your Information section of the Agenda Packet.

### **Announcements**

Chair Holt reviewed the items in the Announcements section of the Agenda Packet.

### **Old/New Business**

Chair Holt advised the July TTAC meeting fell the day after Independence Day and discussed with the committee moving the date to Wednesday, July 12.

Mr. Allsbrook Moved to recommend the TTAC July meeting be moved to July 12; seconded by Mr. Florin. The Motion Carried.

Ms. Thelma Drake requested an update on current studies. Dr. Camelia Ravanbakht, suggested this be an agenda item for the June TTAC meeting.

### **Adjournment**

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 11:20 a.m.