

ITEM #17: APPROVAL OF CONSENT ITEMS

A. MINUTES

Minutes of the HRTPO Board meeting held on May 19, 2016 are attached.

Attachment 17-A

RECOMMENDED ACTION:

Approve the minutes.

Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of May 19, 2016

The Hampton Roads TPO Board Meeting was called to order at 10:40 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO Voting Members in Attendance:

Linda T. Johnson, Chair (SU)
George Wallace, Vice-Chair (HA)
Alan P. Krasnoff (CH)
Ella Ward (Alternate, CH)
Phillip Bazzani (GL)
Rex Alphin (IW)
Michael Hipple (JC)
McKinley Price (NN)
Paul D. Fraim (NO)*
Herbert Green (Alternate, PQ)

Kenneth I. Wright (PO)
William D. Sessoms (VB)
Clyde Haulman (WM)
Thomas Shepperd (YK)
Senator Frank Wagner (GA)*
Delegate David Yancey (GA)
William Harrell (HRT)
James Utterback (VDOT)
Cathie Vick (Alternate, VPA)
Todd Tyree (WATA)

HRTPO Nonvoting Members in Attendance:

James E. Baker (CH)
J. Brent Fedors (GL)
Mary Bunting (HA)
Sanford Wanner (IW)
Jason Purse (Alternate, JC)
James Bourey (NN)*
J. Randall Wheeler (PQ)

Lydia Pettis Patton (PO)
Patrick Roberts (SU)
Dave Hansen (VB)
Neil Morgan (YK)*
Greg Edwards (CTAC)
Lt. Col. David Norton (Alternate, Langley-Eustis)
Capt. Rich McDaniel (Alternate, U.S. Navy)

Participating Jurisdictions

Randy Martin (FR)
Barry Porter (SH)

Michael Johnson (SH)

CTB Participant:

John Malbon

Other Participants:

Grindly Johnson (Commonwealth of VA)*

HRTPO Executive Director:

Robert A. Crum, Jr.

HRTPO Voting Members Absent:

W. Eugene Hunt (PQ)
Jennifer Mitchell (DRPT)
Senator Mamie Locke (GA)

Delegate Chris Stolle (GA)
John Reinhart (VPA)

HRTPO Nonvoting Members Absent:

Bryan Hill (JC)

Marcus Jones (NO)

Marvin Collins (WM)

Jeffrey Breeden (FAA)

Wayne Fedora (FHWA)

Ivan Rucker (FHWA)

Terry Garcia-Crews (FTA)

Ryan Long (FTA)

Arthur Moye (FTAC)

Col. William Galbraith (Langley-Eustis)

Wayne Shank (NAA)

Ken Spirito (PAC)

Capt. Richard Wester (U.S. Coast Guard)

Capt. Robert Geis (U.S. Navy)

Randall P. Burdette (VDOA)

HRTPO Staff:

Camelia Ravanbakht

Sam Belfield

Rob Case

Kathlene Grauberger

Michael Kimbrel

John Mihaly

Kendall Miller

Keith Nichols

Joe Paulus

David Pritchard

Seth Schipinski

Dale Stith

Amy Thurston

* Late arrival or early departure

Others Recorded Attending:

Donna Sayegh (Citizen); Earl Sorey (CH); Brian DeProfio (HA); Jamie Oliver (IW); Britta Ayers, Bryce Causey, Uri Cooper, Bryan Stille, Jerri Wilson (NN); Jeff Raliski, Ron Williams (NO); Damian O'Connell (PQ); Bob Baldwin, Sherri Neil (PO); Leroy Bennett, Eric Nielsen (SU); Elaine Hogan (Crenshaw, Ware and Martin, PLC); Karen McPherson (McPherson Consulting); Erin N. Craster, Drew Lumpkin (Office of U.S. Senator Mark Warner); Diane Kaufman (Office of Senator Kaine); Kristen Tynch (VHB); Ken Yarberry (RK&K); Mark Geduldig-Yatrofsky (Portsmouthcitywatch.org); Chuck Eastman (Michael Baker); Ellis W. James (Sierra Club and NEC Observer); Jordan Pascale (Virginian-Pilot); Nick Antonucci, Mike Snare, Anil Suarma (HNTB); Scott Lovell (WSP/Parsons Brinckerhoff); Cathy Davison (Albemarle Commission, NC); Frank Papcin (CTAC); Dianna Howard (VBTP, VBTA, TLP); Ray Amoruso (HRT); Tony Gibson, Paula Miller, Dawn Odom, Eric Stringfield, Tiffany Whitfield (VDOT); Cathy Aiello (Aiello Enterprises); Kelli Arledge, Nancy Collins, Andrea Gayer, Randy Keaton, Mike Long, Joe Turner, Chris Vaigneur, Tara Walker (HRPDC Staff)

Approval of Agenda

Chair Linda Johnson asked for any additions or deletions to the agenda. Hearing none, Mr. Herbert Green Moved to approve the agenda as written; seconded by Mayor Kenneth Wright. The Motion Carried.

Executive Director Report

Mr. Robert Crum, HRTPO Executive Director, reported that HRPDC/HRTPO staff has developed and submitted a draft Disadvantaged Business Enterprise (DBE) plan to VDOT for review and comment. He stated that long-time HRPDC employee, Ms. Tara Walker, will now be the organization's DBE Liaison Officer.

Mr. Crum then introduced Ms. Amy Thurston, Community Outreach Planner for the HRTPO who recently moved from the Richmond area to accept the staff position.

He noted that on April 15, 2016, HRTPO staff received correspondence from the Department of Rail and Public Transportation (DRPT) regarding the HRTPO's request for funding through the Intercity Passenger Rail Operating and Capital (IPROC) program for the completion of a Tier II Environmental Impact Statement (EIS) for high speed rail between Hampton Roads and Richmond. Through this correspondence, DRPT specified that it is not funding this request based on current federal and state funding and staff resources. DRPT is presently working with the Federal Railroad Administration (FRA) to complete the Washington D.C. to Richmond, VA (DC2RVA) Tier II EIS by the end of 2017. DRPT has indicated that once the DC2RVA study is complete, DRPT will work with the HRTPO to seek federal funds for a Tier II EIS study.

Mr. Crum stated that unfortunately, Ms. Jennifer Mitchell, DRPT Director, was unable to attend today's meeting; however, she will be available at future meetings or by phone to answer any questions from Board members. He noted that the HRTPO will continue to pursue funding for the Tier II Environmental Impact Statement (EIS) for high speed rail between Hampton Roads and Richmond.

Workshop Agenda

Commonwealth Transportation Board Member (CTB) Comments and Updates

Mr. John Malbon, CTB member, reported that the CTB reviewed the HB2 process and presented recommendations to improve the process for the second cycle. He stated the draft Six-Year Improvement Plan (SYIP) will be approved next month and indicated funding for the Hampton Roads Region improved significantly under the HB2 process versus how the Commonwealth previously prioritized projects for the SYIP.

Virginia Department of Transportation

Mr. James Utterback reported that in April, VDOT advertised Segment 1 of the I-64/I-264 Interchange for construction and stated that the project may potentially go to the CTB for award in August or September.

(Senator Frank Wagner and Deputy Sec. Grindly Johnson arrive)

Segment 2 of the I-64 Peninsula Widening project was awarded as a design-build construction project with the contractor beginning with shoulder improvements in order to shift traffic in August. He noted that by December, there will be 13 miles of interstate under construction on the Peninsula.

Finally, he commented that the U.S. Coast Guard transmitted a letter to VDOT providing a preliminary bridge height of 100 feet and a channel width of 125 feet for the High-Rise Bridge portion of the I-64 Southside Widening project.

Virginia Department of Rail and Public Transportation

The representative for the Virginia Department of Rail and Public Transportation was not in attendance.

Virginia Port Authority Update

Ms. Cathie Vick of the Virginia Port Authority (VPA) reported that the Port is engaged in the Environmental Impact Statement (EIS) process for the Terminal Boulevard project, including its participation in the public comment process. The Port is ensuring that impacts to motor carriers coming in and out of the facility at Terminal Boulevard are as minimal as possible.

She stated Governor McAuliffe will be in Hampton Roads in early June to announce the approval of \$350 million by the General Assembly for the modernization of Norfolk International Terminals (NIT). She commented that the North Gate at NIT will feed directly onto the new I-564 Intermodal Connector.

Ms. Vick noted the Port has submitted its FASTLANE Application for its Route 164 project.

HRT and WATA Updates

Mr. William Harrell of Hampton Roads Transit (HRT) reported that HRT will be holding a Transit Forum on May 27, 2016 from 8:00 a.m. – 11:00 a.m. at the Sandler Center in Virginia Beach and encouraged all HRTPO Board members to attend. He indicated there will be economic sector reports from the shipbuilding industry, healthcare, and higher education institutions regarding the economic value that transit brings to the region. He noted that the Mayor Pro Tem of Charlotte, NC will be in attendance to speak on that city's robust public transportation system.

Mr. Todd Tyree of the Williamsburg Area Transit Authority (WATA) reported that WATA will be changing a number of its routes and will be informing its citizens over the next month and a half via several public meetings.

Citizen Transportation Advisory Committee (CTAC) Update

Mr. Greg Edwards, CTAC Chair, reported that CTAC members met with representatives of the Federal Highway Administration (FHWA) on March 29, 2016 as part of the HRTPO 2016 Federal Quadrennial Certification Review. He stated that on April 14, 2016, CTAC endorsed a resolution supporting the draft list of fiscally-constrained projects for the 2040 Long-Range Transportation Plan (LRTP). He noted that the vote was not unanimous as the absence of transit projects in the LRTP convinced some members to vote against the resolution.

Military Liaisons Comments and Updates

Captain Rich McDaniel of the U.S. Navy reported that Captain Robert Geis could not be in attendance as was engaged in a training exercise. He also reported that Captain Pat Rios, the Navy's Alternate to the HRTPO Board, was retiring after 30 years of service. He indicated that Admiral Jack Scorby is now the Commander of Navy Mid-Atlantic and will be for at least the next 18 months.

Lt. Col. David Norton of Langley-Eustis had no comments.

I-64 HOV to HOT Conversion Study

Mr. Jim Utterback, VDOT Hampton Roads District Administrator, reported that at the direction of the Office of the Secretary of Transportation, VDOT has conducted a feasibility study regarding the potential conversion of HOV to HOT lanes along two sections of I-64 on the Southside. He stated the study evaluated I-64 HOV lanes on the Southside from I-564 to Battlefield Boulevard in two segments:

- I-564 to I-264 – 8.4 miles of two-lane reversible HOV lanes
- I-264 to Battlefield Boulevard – 6.0 miles of dual direction one-lane HOV (diamond) lanes

The following four elements were used in the study to define whether the conversion from HOV to HOT lanes was feasible:

- Improved corridor throughput and reduced congestion in the general purpose lanes
- Revenues generated by HOT lanes exceed cost of operations
- Design layout of toll infrastructure feasible
- HOT solution has flexibility to support potential future managed lane segments

Mr. Utterback stated that after assessing these four elements, it was determined that:

- Segment 1 is feasible
- Segment 2 is not financially feasible (however, it may be feasible, pending further study, if combined with managed lanes on the High-Rise Bridge)

(Mayor Paul Fraim arrives)

He indicated that next steps include:

- June – Finalize study report for Segments 1 and 2
- Assess integration of High-Rise Bridge managed lane segment on traffic operations and revenue
- Request regional support through the HRTPO
- Develop Implementation Plan to include design, construction, and operation

(Mr. Jim Bourey departs)

Sea Level Rise and Storm Surge Impacts to Roadways in Hampton Roads

Mr. Sam Belfield, HRTPO Senior Transportation Engineer, reported that Hampton Roads is the second most vulnerable region to Sea Level Rise in the United States behind New Orleans. He stated that sea level rise, coupled with storm surge, will continue to increase the risk of major coastal impacts on transportation infrastructure, including both temporary and permanent flooding of roadways, bridges/tunnels, and other facilities. Repetitive flooding at critical transportation facilities can severely impact travel and hurt regional and local economies.

He noted that HRTPO staff has partnered with HRPDC staff to conduct a GIS-based flooding vulnerability analysis for potential sea level rise and storm surge impacts to regional roadways by 2045, the next Long-Range Transportation Plan horizon year.

Mr. Belfield indicated the report includes recommendations for the possibility of incorporating sea level rise and storm surge impacts to roadways into the HRTPO Long-Range Transportation Plan Project Prioritization Tool. He noted the report also contains adaptation strategies, design considerations, best practices, and lessons learned from other coastal regions that are also vulnerable to sea level rise and storm surge.

He stated that all public and stakeholder comments have been addressed and incorporated into the final report. He indicated the report is for HRTPO Board consideration under Agenda Item #18-F.

(Mr. Neil Morgan departs)

FY 2017 HRTPO Budget

Ms. Nancy Collins, HRTPO Chief Financial Officer, reported that the FY 2017 draft Budget reflects the current economic conditions in that it is again conservative in nature, and represents a total revenue (and corresponding expenditure) decrease of 8.6% from that of FY 2016. This decrease is due to grant reductions in UASI, MMRS, Planning & Environmental, and Transportation funding. All of the decrease is in pass-through.

She indicated that member contributions will remain at the reduced \$0.80 per capita rate approved in FY 2013.

The proposed budget includes the following:

- A proposed 2% performance-based salary adjustment for staff.
- A 7% increase in healthcare premiums for the upcoming fiscal year and a 0.9% increase in VRS.
- VRS Life Insurance decreased by 0.75% and Standard Contracts decreased by 17.6%. Special Contracts increased by 125% to account for an anticipated move to Cloud computing.
- A 3.8% decrease in General Operations helped offset the reduced revenue.

She noted that staff recommends continuing to fund the reserves in order to continue to offset future increases in costs as funding continues to decrease.

Mr. Robert Crum, HRTPO Executive Director, stated the HRTPO is in a sound and strong financial position. Regarding the budget recommendation of a staff two percent merit increase, he noted that he is monitoring the average jurisdictional increases and indicated that in July, he may ask that the increase be slightly raised to a two and a half percent level.

The FY 2017 Budget (minus the staff merit increase which will be considered in July) is for HRTPO Board consideration under Agenda Item #18-D.

FY 2017 Unified Planning Work Program

Dr. Camelia Ravanbakht, HRTPO Deputy Executive Director, reported that HRTPO staff, in coordination with Hampton Roads Transit, Williamsburg Area Transit Authority, the Virginia Department of Transportation, and the Virginia Department of Rail and Public Transportation, is developing the draft Unified Planning Work Program (UPWP) for FY 2017. She indicated that the UPWP describes the mutual responsibilities of the aforementioned entities in carrying out the metropolitan transportation planning process for Hampton Roads.

Dr. Ravanbakht stated the four core functions of the HRTPO are:

- Long-Range Transportation Plan
- Transportation Improvement Program
- Congestion Management Process
- Public Participation

She outlined the key planning activities of the FY 2017 UPWP as follows:

- Scenario Planning
- Resilience of the Transportation System
- Active Transportation
- Connected and Autonomous Vehicles
- Complete Streets
- Military Transportation Needs
- Regional Transit Planning

The FY 2017 UPWP is for HRTPO Board consideration under Agenda Item #18-E.

Meeting Agenda

Public Comment Period

Ms. Dianna Howard, representing the VBTP, VBTA, TLP, addressed the HRTPO Board regarding the 2040 Long-Range Transportation Plan.

Ms. Donna Sayegh, Portsmouth Citizen, addressed the HRTPO Board regarding communication between the HRTPO Board, City Councils, and their citizens.

Mr. Frank Papcin, Virginia Beach Citizen, addressed the HRTPO Board regarding the proposed HOT lanes and whether the revenues from these lanes would stay in the area.

Mr. Ellis W. James, Norfolk Citizen, addressed the HRTPO Board regarding the merits of the Sea Level Rise report presented at today's meeting.

A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.

Submitted Public Comments

Chair Johnson reported there were no submitted public comments in the Agenda packet.

Consent Agenda

The Consent Agenda, as listed in the Agenda Packet, is as follows:

- Minutes
- HRTPO Financial Statement
- HRTPO Legal Services Contract
- FY 2017 HRTPO Budget
- FY 2017 Unified Planning Work Program
- Sea Level Rise and Storm Surge Impacts to Roadways in Hampton Roads
- Balancing FY 2017 – 2020 CMAQ Allocations
- FY 2015-2018 TIP Amendment – WATA
- FY 2015-2018 TIP Revision – RSTP and CMAQ Transfer Request: Gloucester County
- FY 2015-2018 TIP Revision – CMAQ Transfer Request: James City County
- FY 2015-2018 TIP Amendment – VDOT
- 2017 Transportation Alternatives Program Update: Virginia Beach
- HRTPO Citizen Transportation Advisory Committee: Membership

Mayor Alan Krasnoff Moved to approve the Consent Agenda as written; seconded by Mr. Michael Hipple. The Motion Carried.

HRTPO Board Three-Month Tentative Schedule

Chair Johnson outlined the HRTPO Board three-month tentative schedule in the Agenda Packet.

Correspondence of Interest

Chair Johnson summarized the Correspondence of Interest section in the Agenda Packet.

Minutes of HRTPO Committee Meetings

Chair Johnson noted there were summary minutes from the Citizen Transportation Advisory Committee (CTAC) and the Transportation Technical Advisory Committee (TTAC) in the Agenda packet.

For Your Information

Chair Johnson highlighted the item in the For Your Information section of the Agenda packet.

Old/New Business

Chair Johnson announced that HRTAC will convene at 12:30 p.m.

Adjournment

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 12:12 p.m.

Mayor Linda Johnson
Chair

Robert A. Crum, Jr.
Executive Director/Secretary