

Meeting Summary
HRTPO Long-Range Transportation Plan Subcommittee
Meeting of June 3, 2020

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

1. Call to Order

The meeting was called to order by the Chair at 11:01 a.m.

Pursuant to Governor Northam's Executive Order 53 issued on March 23, 2020 and Executive Order 61 issued on May 8, 2020 prohibiting all public and private in-person gatherings of ten or more individuals, the LRTP Subcommittee meeting was held electronically.

Per the requirements of the Code of Virginia, the agenda was posted for today's meeting and all attachments and supporting documentation on the HRTPO's website over one week ago, and electronic copies were provided of this information to the LRTP Subcommittee members and other interested parties. Notice of the meeting was also posted for public review.

Per guidelines for electronic meetings, an audio recording is being made of today's meeting and will be posted on the HRTPO website. In addition, the general public was provided an opportunity to provide comments on today's meeting agenda via two options

1. Members of the public were invited to submit comments to the LRTP Subcommittee via email.
2. Members of the public were also invited to call into a dedicated phone line where comments could be recorded for the Subcommittee.

Members of the public were also invited to call in via a dedicated phone line to listen to the meeting live.

Attendance was recorded by jurisdictional roll call.

2. Public Comment Period

Per the public comment submission guidelines due to the COVID-19 crisis, interested persons could submit comments to the LRTP Subcommittee in advance of the electronic meeting by Noon June 2, 2020. There were no public comments submitted in advance of the meeting.

3. Submitted Public Comments

Submitted public comments from Southern Environmental Law Center regarding the recommended enhancements to the HRTPO Project Prioritization Tool were received and are being addressed as part of Agenda Item #7.

4. Approval of Agenda

Chair Lewis asked LRTP members for any objections to the agenda as written. There being no objections, the agenda was approved by Affirmation.

5. Approval of March 4, 2020 Minutes

Chair Lewis reported that the LRTP Summary Minutes from the March 4, 2020 meeting were included in the June 3, 2020 LRTP Subcommittee Agenda. Chair Lewis asked for any additions or corrections to the Minutes. Hearing none, Ms. Carolyn Murphy Moved to approve the Minutes as written; seconded by Mr. Timothy Cross. The Motion Carried.

6. 2045 LRTP Status Update

Ms. Dale Stith provided a 2045 LRTP status update to the LRTP Subcommittee members. Since the March 4, 2020 LRTP Subcommittee meeting, HRTPO staff has completed the LRTP Environmental Mitigation Consultation. Feedback was received by the National Park Service (NPS). NPS reviewed the materials but did not have any comments. HRTPO staff added an NPS point of contact to the LRTP Subcommittee to stay engaged in the LRTP development process. Additionally, HRTPO staff has worked closely with stakeholders and VDOT to develop planning level cost estimates, developed the draft *Hampton Roads 2045 Long-Range Transportation Plan: Regional Needs* report and the draft *Hampton Roads 2045 Long-Range Transportation Plan: Title VI/Environmental Justice Candidate Project Evaluation* report (both draft reports are under public review), initiated analysis of candidate projects, and is working to finalize the travel demand model Connected and Autonomous Vehicle (CAV) assumptions.

Ms. Stith informed the LRTP Subcommittee members of upcoming items for the 2045 LRTP:

- HRTPO Board approval of the recommended prioritization enhancements
- Upcoming LRTP Subcommittee meetings to discuss the project selection/fiscal constraint guidelines and the 2045 revenue forecast
- Upcoming LRTP reports
 - Transportation Challenges and Strategies
 - Candidate Project Evaluation and Prioritization

There were no comments from the LRTP Subcommittee on this agenda item. No action required from the LRTP Subcommittee.

7. HRTPO Project Prioritization Recommended Enhancements: Public Comments Received

Ms. Stith briefed the LRTP Subcommittee on this agenda item, detailing the public comments that were received regarding the recommended enhancements to the Project Prioritization Tool. During the February 6 – March 6, 2020 public review period for the recommended enhancements, HRTPO staff received comments from the Southern Environmental Law Center (SELC). In preparation for June 3, 2020 LRTP Subcommittee meeting, HRTPO staff requested member of the Prioritization Task Force to review the SELC comments and initial staff responses and provide feedback via email. HRTPO staff received comments from the City of Chesapeake. Ms. Stith summarized both SELC general and specific comments.

Following a group discussion on the comments and responses, Mr. Troy Eisenberger Moved to approve HRTPO staff's report on the SELC comments and to take no action on making additional changes outside of HRTPO staff's recommendations as presented; seconded by Ms. Tara Reel. The Motion Carried.

8. 2045 LRTP Candidate Projects: Data Collection

Ms. Brooks briefed the LRTP Subcommittee on this agenda item, providing a status update to the project evaluation process. Since the March 4, 2020 LRTP Subcommittee meeting, HRTPO staff has received cost estimates from most stakeholders. Ms. Brooks reminded the LRTP Subcommittee that projects cannot be properly evaluated without cost data. As part of the project evaluation process, HRTPO staff is working closely with VDOT to identify and confirm the list of committed projects for the 2045 LRTP. In addition to the Environmental Mitigation Consultation, Title VI/Environmental Justice analysis, and spatial overlay analysis of the 2045 LRTP Candidate Projects, HRTPO staff is also populating other needed data in the Project Prioritization Tool. In addition to these inputs, other essential project data from stakeholders is needed. Ms. Brooks informed the LRTP Subcommittee that HRTPO staff will send a project data collection spreadsheet electronically for stakeholders to populate.

The recommended action for this agenda item is for the LRTP Subcommittee to review and provide data to Ms. Brooks (tbrooks@hrtpo.org) by COB June 26, 2020.

9. For Your Information

None.

10. Old/New Business

No old or new business.

11. Next Meeting

The next LRTP Subcommittee meeting is tentatively scheduled for July 1, 2020 following the TTAC meeting.

ADJOURNMENT 12:05 P.M.