

ITEM #18: APPROVAL OF CONSENT ITEMS

A. MINUTES

Minutes of the HRTPO Board meeting held on March 17, 2016 are attached.

Attachment 18-A

RECOMMENDED ACTION:

Approve the minutes.

Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of March 17, 2016

The Hampton Roads TPO Board Meeting was called to order at 10:36 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO Voting Members in Attendance:

Linda T. Johnson, Chair (SU)
George Wallace, Vice-Chair (HA)
Alan P. Krasnoff (CH)
Ella Ward (Alternate, CH)
Rex Alphin (IW)
Michael Hipple (JC)
McKinley Price (NN)
Paul D. Fraim (NO)
Kenneth I. Wright (PO)
William D. Sessoms (VB)

Clyde Haulman (WM)
Jeffrey Wassmer (Alternate, YK)
Cheryl Openshaw (Alternate, DRPT)
Delegate Chris Stolle (GA)*
Delegate David Yancey (GA)*
Ray Amoruso (Alternate, HRT)
James Utterback (VDOT)
Cathie France (Alternate, VPA)
Todd Tyree (WATA)

HRTPO Nonvoting Members in Attendance:

James E. Baker (CH)
Garrey Curry (Alternate, GL)
Sanford Wanner (IW)
Bryan Hill (JC)
James Bourey (NN)
J. Randall Wheeler (PQ)
Lydia Pettis Patton (PO)
Patrick Roberts (SU)
Dave Hansen (VB)

Marvin Collins (WM)
Neil Morgan (YK)
Greg Edwards (CTAC)
Ivan Rucker (FHWA)
Arthur Moye (FTAC)
Lt. Col. Jeffrey Nerone (Alternate, Langley-Eustis)
Capt. Richard Wester (U.S. Coast Guard)
Capt. Pat Rios (Alternate, U.S. Navy)

Participating Jurisdictions

Barry Cheatham (FR)
Randy Martin (FR)

Barry Porter (SH)
Michael Johnson (SH)

CTB Participant:

John Malbon

Other Participants:

Grindly Johnson (Commonwealth of VA)*

HRTPO Executive Director:

Robert A. Crum, Jr.

HRTPO Voting Members Absent:

Phillip Bazzani (GL)
 W. Eugene Hunt (PQ)
 Thomas Shepperd (YK)
 Jennifer Mitchell (DRPT)

Senator Mamie Locke (GA)
 Senator Frank Wagner (GA)
 William E. Harrell (HRT)
 John Reinhart (VPA)

HRTPO Nonvoting Members Absent:

J. Brent Fedors (GL)
 Mary Bunting (HA)
 Marcus Jones (NO)
 Jeffrey Breeden (FAA)
 Wayne Fedora (FHWA)
 Terry Garcia-Crews (FTA)

Ryan Long (FTA)
 Col. William Galbraith (Langley-Eustis)
 Wayne Shank (NAA)
 Ken Spirito (PAC)
 Capt. Robert Geis (U.S. Navy)
 Randall P. Burdette (VDOA)

HRTPO Staff:

Camelia Ravanbakht
 Rob Case
 Kathlene Grauberger
 Michael Kimbrel
 John Mihaly
 Brian Miller

Keith Nichols
 Joe Paulus
 David Pritchard
 Seth Schipinski
 Dale Stith

* Late arrival or early departure

Others Recorded Attending:

R. Clayton Rogers, Donna Sayegh (Citizens); Kelly Sheeran, Earl Sorey (CH); Brian DeProfio (HA); Britta Ayers, Bryan Stilley (NN); Thelma Drake, Bryan Pennington, Jeff Raliski, Ron Williams (NO); Dallas O. Jones (SH); Leroy Bennett, Eric Nielsen (SU); Bob Matthias, Phil Pullen, Mark Shea (VB); Michael King, Rhonda Murray (U.S. Navy); Barbara Wilk (U.S. Coast Guard); Karen McPherson (McPherson Consulting); Shannon Kendrick (Office of Congressman Scott Rigell); Diane Kaufman (Office of Senator Kaine); Demontre Boone (Office of Congressman Bobby Scott); Kristen Tynch (VHB); Ken Yarberry (RK&K); Mark Geduldig-Yatrofsky (Portsmouthcitywatch.org); Bert Ramsay (Lane Construction); Chuck Eastman (Michael Baker); Mark Osenbaugh (EV Williams); Tracy Baynard (McGuire Woods Consulting); Ellis W. James (Sierra Club and NEC Observer); Jordan Pascale (Virginian-Pilot); Tracy Agnew (Suffolk News-Herald); Derek Piper (WSP/Parsons Brinckerhoff); Kevin Page (HRTAC); Angel Deem, Tony Gibson, Dawn Odom, Scott Smizik, Eric Stringfield (VDOT); Cathy Aiello (Aiello Enterprises); Jennifer Coleman, Nancy Collins, Randy Keaton, Mike Long, Joe Turner, Chris Vaigneur, Tara Walker (HRPDC Staff)

Approval of Agenda

Chair Linda Johnson asked for any additions or deletions to the agenda. Mr. Robert Crum, HRTPO Executive Director, stated the City of Suffolk requests to present information on its proposed TIGER Grant and FASTLANE Grant Applications, the City of Chesapeake requests to present information on its proposed TIGER Grant Application, and the Virginia Port Authority requests to present information regarding its FASTLANE Grant Application. Mayor Clyde Haulman, HRPDC Chair, requested to add an item from the Joint Personnel

and Budget Committee recommending Mr. Crum's contract as Executive Director be made permanent. Chair Johnson noted these items will be discussed at the end of the Workshop Agenda. Mr. Rex Alphin Moved to approve the agenda with the amendments; seconded by Mayor McKinley Price. The Motion Carried.

Executive Director Report

Mr. Robert Crum, HRTPO Executive Director, reported that HRTPO staff continues to complete preparatory work for the HRTPO's 2016 Federal Quadrennial Certification Review which will occur on March 29th – 31st. He stated the Certification will review the HRTPO Planning Process and will begin with a Public Meeting on the evening of the 29th.

He commented that HRTPO staff is serving on a review committee for the High Occupancy Vehicle (HOV) to High Occupancy Toll (HOT) Conversion Study being developed by the VDOT Consultant Team for the I-64 Southside.

Workshop Agenda

Commonwealth Transportation Board Member (CTB) Comments and Updates

Mr. John Malbon, CTB member, reported the CTB approved a Resolution to program funds for the Virginia Beach Light Rail Extension to Town Center. He indicated the resolution defines what steps need to take place to allow this project to move forward.

He noted the HB2 process is being refined as projects are reviewed and a determination will be made as to whether some steps should be modified so that the allocations are made in a more equitable manner.

(Dep. Sec. of Transportation Johnson arrives)

Virginia Department of Transportation

Mr. James Utterback of VDOT reported that construction of Segment 1 of the I-64 Peninsula Widening project is underway and should increase significantly within the next month. He noted that Segment 2 of the project has been awarded with Segment 3 currently in the design phase.

He commented that VDOT will be receiving construction bids for the I-64/I-264 Interchange beginning in April and indicated that designs for the I-64 Southside Widening/High-Rise Bridge project are moving forward.

He stated the Public Meeting for the Draft FY 2017 – FY 2022 Six-Year Improvement Program (SYIP) will be held on May 12, 2016 in the Regional Building Board Room at 5:30 p.m.

Virginia Department of Rail and Public Transportation

Ms. Cheryl Openshaw of DRPT reported that DRPT is currently reviewing its rail and transit grant applications and are preparing the Draft SYIP. DRPT will be participating with VDOT on the Draft SYIP public hearings and will be in attendance at the May 12th public meeting.

She noted DRPT will be working with a newly formed Transit Capital Project Revenue Advisory Board to develop a prioritization process for capital projects with DRPT coming back to the Commonwealth Transportation Board (CTB) this Fall with a proposal regarding these projects. She indicated there will be funding in the SYIP for Trains 2 and 3 out of Norfolk.

(Delegates Stolle and Yancey arrive)

Virginia Port Authority Update

Ms. Cathie France of the Virginia Port Authority (VPA) reported that the General Assembly has authorized \$350 million for the Norfolk International Terminals (NIT). She stated the VPA will be presenting to its Board of Commissioners a plan to double the size of the Virginia International Gateway which will also increase the capacity at NIT by 46% without adding any real estate.

Military Liaisons Comments and Updates

Captain Pat Rios of the U.S. Navy reported that last week Rear Admiral John C. Scorby, Jr. and Rear Admiral Rick Wilson exchanged commands in Naples, Italy. RADM Scorby is now the Commander of Navy Mid-Atlantic.

Lt. Col. Jeffrey Nerrome of Langley-Eustis reported that the Hundred Years of Air Power will be at Langley Air Force Base April 22nd – 24th and the public is encouraged to attend.

Captain Rick Wester of the U.S. Coast Guard reported the North Landing Bridge over the Intracoastal Waterway in Chesapeake was hit by a barge and the Coast Guard is working with the Army Corps of Engineers to adjust the bridge schedule until it can be repaired. He noted the Coast Guard is heavily involved with plans for Harborfest this June.

Signature Paths in Hampton Roads: Draft

Dr. Robert Case, HRTPO Principal Transportation Engineer, reported the purpose of the Signature Paths study, one of several multimodal mobility studies included in the FY 2016 HRTPO Unified Planning Work Program (UPWP), is to locate inactive railroad right-of-ways and analyze the costs and benefits of converting them to multi-use bike/pedestrian trails.

Dr. Case stated that on September 2, 2015, HRTPO staff introduced the project at the monthly TTAC meeting and held a project kickoff meeting for members of the Long-Range Transportation Plan (LRTP) Subcommittee, along with other interested active transportation professionals.

He noted that the Committee chose to narrowly focus on inactive rail right-of-ways in Hampton Roads in order to help local governments improve their existing systems. Fourteen inactive rails were discovered and each of these were analyzed to determine the cost and benefits of converting them to multi-use trails.

He indicated that mid-way through the study, a Stakeholder Group was formed using the initial list of professionals from the kickoff meeting with the addition of interested citizens.

The draft report was made available for public comment from January 6, 2016 through January 22, 2016. The comments and responses have been incorporated into the final report. He noted this item is for HRTPO Board consideration under Agenda Item #17-E.

Dr. Case stated that beginning in July, HRTPO plans to build on this study and embark on a Regional Active Transportation Plan which will evaluate not only rail trails but all types of facilities consisting of bike shoulders, bike lanes along streets, and sidewalks. He noted this study will be a multiyear undertaking which will include working with staffs from all jurisdictions.

Dr. Case indicated that HRTPO staff will be looking into extending the Virginia Capital Trail from Williamsburg into the Cities of Newport News and Hampton beginning next month.

2040 LRTP: Draft Fiscally-Constrained List of Projects

Ms. Dale Stith, HRTPO Principal Transportation Planner, reported that the development of the 2040 Long-Range Transportation Plan (LRTP) is in the final stages of a multi-year planning process. She stated that Project Prioritization scores have been produced for the 190+ multimodal candidate transportation projects; scores for projects are based upon a combination of Project Utility (project effectiveness), Economic Vitality (potential for economic gain), and Project Viability (project readiness).

Ms. Stith commented that TTAC and the LRTP Subcommittee (the Subcommittee responsible for guiding the development of the regional Long-Range Transportation Plan) met numerous times in the past year for the purposes of fiscally-constraining the 2040 LRTP. She explained that fiscal-constraint is a demonstration of sufficient funds (Federal, State, regional, local, private, etc.) to implement proposed transportation system improvements through the comparison of revenues and project costs. She then demonstrated that fiscal constraint is achieved in the 2040 LRTP specifically outlining forecasted revenues and total project costs.

Dr. Camelia Ravanbakht stated that with HRTPO Board approval in February 2016, the Regional Priority Projects will be constructed using the following sequencing based on project readiness:

- I. I-64 Peninsula Widening
I-64/I-264 Interchange
- II. I-64 Southside Widening/High-Rise Bridge – Phase 1

- III. Hampton Roads Harbor Crossing – Locally Preferred Alternative Phase 1 [based on the Supplemental Environmental Impact Study (SEIS) with anticipated completion in 2018]
- IV. I-64 Southside Widening/High-Rise Bridge – Phase 2
- V. I-64/Fort Eustis Blvd. Interchange
US Route 460/58/13 Connector

She also presented the funding plan for the Regional Priority Projects including estimated Year of Expenditure (YOE) Cost and Project Completion.

As requested by the HRTPO Board at its February meeting, Dr. Ravanbakht presented forecasted system impacts for the Regional Priority Projects as including:

- Project Benefits
- Corridor Impacts
- Regional Impacts

Dr. Ravanbakht explained that HRTPO staff created one-page summaries of the Regional Priority Projects which provide a description of the project, along with benefits and regional impacts to the area.

Ms. Stith outlined the next steps for the Fiscally-Constrained 2040 LRTP as follows:

- April-May – Public and Advisory Committee Review of the List of Projects
- June 2016 – Board Approval of the Final List of Projects and Studies
- July 2016 – HRTPO Board Adoption of the Fiscally-Constrained 2040 LRTP

She indicated that the 2040 LRTP Draft Fiscally-Constrained List of Projects is for HRTPO Board consideration under Agenda Item #15.

Mayor Kenneth Wright expressed his appreciation to HRTPO staff for presenting the Board members with the one-page summaries of the Regional Priority Projects as they not only show the benefits of the projects but also the potential negative impacts if the projects are not built. He stated that because there are forecasting measures included in the summaries, the Board is able to validate the effectiveness of these projects moving forward.

Hampton Roads Crossing Study: SEIS Update

Mr. Scott Smizik, VDOT Project Manager, reported that VDOT, in coordination with the Federal Highway Administration (FHWA), has initiated the preparation of a Supplemental Environmental Impact Statement (SEIS) for the Hampton Roads Crossing Study (HRCS) Final Environmental Impact Statement (FEIS).

Mr. Smizik stated the HRCS-SEIS will address the following needs:

- Accommodate travel demand
- Improve transit access
- Increase regional accessibility

- Address geometric deficiencies
- Enhance emergency evacuation capability
- Improve strategic military connectivity
- Increase access to port facilities

He reviewed the various Agency/Locality Coordination meetings and briefings to date and a timeline regarding VDOT's public outreach on the study.

Mr. Smizik summarized Alternatives A–D and noted that the alternatives could be implemented in Operationally Independent Sections (OIS) through individual Records of Decisions (RODs). He then discussed the process which will be used for identifying the preferred alternative and noted the CTB will make the final determination.

Mr. Smizik stated VDOT plans to publish the Draft SEIS for public review in August 2016 with the Final SEIS published in the Spring or Summer of 2017 and the first ROD in Summer of 2017.

Joint HRPDC/HRTPO Budget and Personnel Committee Executive Director Recommendation

Mayor Clyde Haulman of the Joint HRPDC/HRTPO Budget and Personnel Committee stated the Committee recommends that Robert Crum permanently continue in his role as HRPDC/HRTPO Executive Director. Chair Johnson stated the HRTPO Board will consider this item in the Consent Agenda.

City of Suffolk – 2016 TIGER Grants Program Application and 2016 FASTLANE Grants Program Application

Mr. Eric Nielsen, Director of Public Works, reported that the City of Suffolk is requesting HRTPO endorsement for its 2016 TIGER Discretionary Grants Program Application and its 2016 FASTLANE Grants Program Application for US Route 58 Hampton Roads Intermodal Corridor to be submitted in the amount of \$35 million. The requested TIGER 2016 Grant funds and FASTLANE 2016 Grant funds would be used for the construction of an additional travel lane both east bound and west bound from the Route 58/13/32 bypass to 0.7 miles west of Manning Bridge Road in Suffolk. Chair Johnson stated the HRTPO Board will consider this item in the Consent Agenda.

City of Chesapeake – 2016 TIGER Grants Program Application

Mr. Earl Sorey, Assistant Director of Public Works, reported that the City of Chesapeake is requesting HRTPO endorsement for its 2016 TIGER Discretionary Grants Program Application for the Freeman Avenue Overpass project to be submitted in the amount of \$20 million. The requested TIGER 2016 Grant funds would be used to relace the existing at-grade railroad crossing at Freeman Avenue with an overpass to provide unimpeded vehicular access to and from the Money Point industrial area, thus eliminating conflicts between roadway and rail traffic, providing both safety and economic benefits. Chair Johnson stated the HRTPO Board will consider this item in the Consent Agenda.

Virginia Port Authority – 2016 FASTLANE Grants Program Application

Ms. Cathie France, Chief Public Affairs Officer, reported that the Virginia Port Authority is requesting HRTPO endorsement for its 2016 FASTLANE Grants Program Application for its Hampton Roads Western Freight Gateway project. For Phase 1, \$34.6 million will be submitted for consideration for construction on State Route 164 to be used to create additional capacity by adding a third lane for three miles in each direction in order to provide intermodal capacity for three critical marine terminals on the Mid-Atlantic, increase safety for commuters in an expanding freight corridor, and bolster the intermodal and capacity improvements started with SAFETEA-LU. For Phase 2, \$900,000 will be submitted for consideration for Preliminary Engineering (PE) and Design to be used to provide PE for creating a grade-separated highway corridor through Suffolk which would not be impeded by train traffic and will provide relief to one of the most congested crossings in the region. Chair Johnson stated the HRTPO Board will consider this item in the Consent Agenda.

Meeting Agenda

Public Comment Period

Mr. Ellis James, Norfolk Citizen, addressed the HRTPO Board regarding communication and transportation issues in the area.

Ms. Donna Sayegh, Portsmouth Citizen, addressed the HRTPO Board regarding communication between the HRTPO Board, City Councils, and their citizens.

A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.

Submitted Public Comments

Chair Johnson reported there were no submitted public comments in the Agenda packet.

2040 LRTP: Draft Fiscally-Constrained List of Projects

Mayor Alan Krasnoff Moved to approve the 2040 Long-Range Transportation Plan Draft Fiscally-Constrained List of Projects; seconded Mayor Paul Fraim. The Motion Carried.

Authorizing Resolutions for FY 2017 Federal and State Grant Applications

Mayor William Sessoms Moved to authorize the Executive Director to file applications and execute associated documents for the FY 2017 FTA Section 5303 and SPR funding programs; seconded by Mayor Wright. The Motion Carried.

Consent Agenda

The Consent Agenda, as listed in the Agenda Packet, is as follows:

- Minutes
- HRTPO Financial Statement
- HRTPO Janitorial Services Contract
- Transportation Alternatives Program: Selected Projects and Funding Allocations
- Signature Paths in Hampton Roads
- FY 2015-2018 TIP Revision – CMAQ Transfer Request: Newport News
- FY 2015-2018 TIP Amendment – HRTAC
- HRTPO CMAQ/RSTP Project Selection process
- HRTPO Citizen Transportation Advisory Committee: Membership
- Joint HRPDC/HRTPO Budget and Personnel Committee Executive Director Recommendation (New Item)
- City of Suffolk – 2016 TIGER Grants Program Application and 2016 FASTLANE Grants Program Application (New Item)
- City of Chesapeake – 2016 TIGER Grants Program Application (New Item)
- Virginia Port Authority – 2016 FASTLANE Grants Program Application (New Item)

Mayor Fraim Moved to approve the Consent Agenda as amended with the inclusion of the four new items; seconded by Mayor Sessoms. The Motion Carried.

HRTPO Draft Reports for Public Review and Comment

Chair Johnson stated the Draft FY 2017 HRTPO UPWP was currently undergoing public review and comment.

HRTPO Board Three-Month Tentative Schedule

Chair Johnson outlined the HRTPO Board three-month tentative schedule in the Agenda Packet, noting the cancellation of the April 21, 2016 meeting due to the HRPDC Retreat.

Correspondence of Interest

Chair Johnson highlighted the Correspondence of Interest section in the Agenda Packet.

Minutes of HRTPO Committee Meetings

Chair Johnson noted there were summary minutes from the Transportation Technical Advisory Committee (TTAC) in the Agenda packet.

For Your Information

Chair Johnson summarized the items in the For Your Information section of the Agenda packet.

Old/New Business

Mayor Sessoms announced that HRTAC will convene promptly at 12:30 p.m.

Adjournment

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 11:58 a.m.

Mayor Linda Johnson
Chair

Robert A. Crum, Jr.
Executive Director/Secretary