

## **ITEM #19: APPROVAL OF CONSENT ITEMS**

### **A. MINUTES**

Minutes of the HRTPO Board meeting held on April 20, 2017 are attached.

Attachment 19-A

#### **RECOMMENDED ACTION:**

Approve the minutes.

## **Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of April 20, 2017**

The Hampton Roads TPO Board Meeting was called to order at 10:31 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

### **HRTPO Voting Members in Attendance:**

Linda T. Johnson, Chair (SU)  
Thomas Shepperd, Vice Chair (YK)  
Alan P. Krasnoff (CH)  
Frank Rabil (FR)  
Phillip Bazzani (GL)  
Donnie Tuck ( HA)  
Michael Hipple (JC)  
Sharon Scott (NN)  
Kenneth Alexander (NO)\*  
John Rowe (PO)  
Herbert Green (Alternate, PQ)  
Barry Porter (SH)

Thomas Shepperd (YK)  
William D. Sessoms (VB)  
Paul Freiling (WM)  
Jennifer DeBruhl (Alternate, DRPT)  
William Harrell ( HRT)  
James Utterback (VDOT)  
Cathie Vick (Alternate, VPA)\*  
Joshua Moore (Alternate, WATA)  
Senator Mamie Locke (GA)  
Delegate Chris Stolle (GA)\*  
Senator Frank Wagner (GA)\*

### **HRTPO Nonvoting Members in Attendance:**

James Baker (CH)  
Randy Martin (FR)  
J. Brent Fedors (GL)  
Brian DeProfio (HA)  
Randy Keaton (IW)  
Bryan Hill (JC)  
Doug Smith (NO)  
Cindy Rohlf (NN)  
Lydia Pettis-Patton (PO)\*  
Michael W. Johnson (SH)  
Patrick Roberts (SU)

Dave Hansen (VB)  
Neil Morgan (YK)  
Marvin Collins (WM)  
Ivan Rucker (Alternate, FHWA)  
John Malbon (CTB)  
Greg Edwards (CTAC)  
Sandford Wanner (PAC)  
Col. Herbert Joliat (Alternate, Langley-Eustis)  
LCDR Barbara Wilk (Alternate, U.S. Coast Guard)  
Capt. Dean VanderLey (Alternate, U.S. Navy)

### **HRTPO Executive Director:**

Robert A. Crum, Jr.

### **Other Participants:**

Ella Ward (Alternate, CH)  
Jimmy Gray (Alternate, HA)

### **HRTPO Voting Members Absent:**

Barry Cheatham (FR)  
Rex Alphin (IW)  
McKinley Price (NN)  
Eugene Hunt (PQ)

Jennifer Mitchell (DRPT)  
John Reinhart (VPA)  
Bill Porter (WATA)  
Delegate David Yancey (GA)

**HRTPO Nonvoting Members Absent:**

Mary Bunting (HA)	Ryan Long (FTA)
Randy Wheeler (PQ)	Art Moye (FTAC)
Marvin Collins (WM)	Robert Bowen (Norfolk Airport)
Jeffrey Breeden (FAA)	Randall P. Burdette (VDOA)
Jessie Yung (FHWA)	Col. William Galbraith (Langley-Eustis)
Terry Garcia-Crews (FTA)	Capt. Michael Moore (U.S. Navy)
Melissa McGill (FTA)	

**HRTPO Staff:**

Camelia Ravanbakht	Kendall Miller
Sam Braden	Keith Nichols
Kathlene Grauberger	Joe Paulus
Michael Kimbrel	Dale Stith
John Mihaly	

**Others Recorded Attending:**

Bryan Stilley, Jerri Wilson (NN); Pete Reilly, (VDOT); Tracy Baynard (McGuireWoods Consulting); Ron Jordan (Advantus Strategies); Shelia Noll (YK); Donna Sayegh (Citizens for Self-Government); Earl Sorey (CH), Cathy Davidson (Albemarle Commission); Angel Aymond (VDOT); Scott Lovell (WSP/Parsons Brinckerhoff); Phil Pullen (VB); Karen McPherson (McPherson Consulting); Rhonda Murray (US Navy); Will Christopher (HR Public Transportation Alliance); Mark Geduldig-Yatrofsky (Portsmouth City Watch); Jim Long(RK&K); Chad Lahaie (VBH); Mack Frost (FHWA); Ali Soreush (CAM Associates, Inc.); Michelle Washington (NO); Drew Lumpkin (Senator Warner); Gary Webb (Parsons Transportation); Chuck Eastman (Michael Baker Corp.); Jeffrey Raliski (NO); Brian Smith (HRT); Sherri Neil (PO); Paula Miller (VDOT); Dawn Odom, (VDOT); Ray Amoruso, (HRT); Randolph Cook, (HA); Jordan Pascale(Va Pilot);Wynter Benda (NO); Kevin Page, (HRTAC); Kelli Arledge, Nancy Collins, Greg Grootendorst, Sharon Lawrence, Mike Long, Joseph Turner, Chris Vaigneur, Tara Walker (HRPDC Staff)

Chair Linda Johnson welcomed Mr. Sandy Wanner, Interim Executive Director, Peninsula Airport Commission, and newly appointed Newport News City Manager, Ms. Cindy Rohlf.

**Approval of Agenda**

Chair Linda Johnson asked for any additions or deletions to the agenda. Hearing none, Mr. Herbert Green Moved to approve the agenda; seconded by Mr. Phillip Bazzani. The Motion Carried.

## **Executive Director Report**

Mr. Robert Crum, HRTPO Executive Director, directed members to his report included in the agenda package. He reported the FY 2018 proposed draft budget would be presented to the Board for approval at the May meeting.

Mr. Crum also stated that on March 29, 2017, VDOT conducted a public hearing on the six-year improvement program. Mayor Johnson presented testimony on behalf of the TPO focusing on SMART SCALE funding proposals. Two regional priority projects are included in the recommended funding scenario the I264-I64 interchange, where \$50 million is recommended for SMART SCALE funding, and also the High Rise Bridge Phase 1, where \$100 million of SMART SCALE funding is recommended.

Mr. Crum reported on April 7, 2017, he and Dr. Ravanbakht traveled to Richmond to meet with the Department of Rail and Public Transportation Staff to discuss the need for funding for Tier II EIS for improved passenger rail service between Richmond and Hampton Roads.

Mr. Crum closed by mentioning Dr. Rob Case and Mr. Steve Lambert, HRTPO staff, and their efforts collaborating with localities on expanding the Virginia Capital Trail through the Hampton Roads Region. Staff is currently working on two options that will be presented to the Board in the upcoming months.

## **Workshop Agenda**

### **Commonwealth Transportation Board Member Comments and Updates**

Mr. John Malbon, Commonwealth Transportation Board (CTB), reported the CTB recently met and is in the process of holding public hearings around the Commonwealth regarding SMART SCALE projects. The CTB is scheduled to finalize project selection in June.

### **Virginia Department of Transportation**

Mr. James Utterback, Hampton Roads District Administrator, Virginia Department of Transportation (VDOT) deferred his update until his briefing under Agenda Item 11: Hampton Roads Regional Priority Projects Update.

### **Virginia Department of Rail and Public Transportation**

Ms. Jennifer Debruhl, Chief of Public Transportation, Virginia Department of Rail and Public Transportation (DRPT), announced Ms. Jennifer Mitchell, Director, Virginia Department of Rail and Public Transportation would be attending the May meeting to address the TPO board on transit capital funding. She reported there is an impending fiscal cliff with the expiration of some transit capital project funds set to run out in 2019. She stated they have been working with the Revenue Advisory Board to make recommendations to the General Assembly prior to August 1.

## **HRT and WATA Updates**

Mr. William Harrell, President and CEO, Hampton Roads Transit (HRT) directed members to Agenda Item 21b in their packet, a letter from Councilman Jim Wood of Virginia Beach that outlines the challenges HRT has encountered with the annual true up process with localities. He explained FY 2016 was a difficult year; however, they are working with member cities to ensure better communication and coordination. He also reported HRT has been in correspondence with the Secretary of Transportation regarding the challenges facing HRT and Virginia's transit system.

Mr. Joshua Moore, Deputy Executive Director, Williamsburg Area Transit Authority (WATA), updated the committee on current projects stating WATA has been pushed by federal reviewers to either complete or de-obligate some projects. He indicated they have been working with VDOT to award the Pocahontas Ferry Repower project and to install new engines by April 2018.

*Mayor Kenny Alexander and Dr. Pettis-Patton arrive*

## **Citizen Transportation Advisory Committee (CTAC) Update**

Mr. Greg Edwards, Citizen Transportation Advisory Committee (CTAC) Chair, reported CTAC met on April 13<sup>th</sup> and welcomed two new members Ms. Delceno Miles, Virginia Beach and Mr. Henry Branscome, James City County. He stated CTAC members discussed the regional benchmarking study as well as high speed and passenger rail service.

## **Military Liaisons Comments and Updates**

LCDR Barbara Wilk of the U.S. Coast Guard had no comments.

Captain Dean VanderLey of the U.S. Navy had no comments.

Colonel Herbert Joliat of Langley-Eustis had no comments.

*Senator Frank Wagner and Cathie Vick arrive*

## **Virginia Port Authority Update**

Ms. Cathie Vick, Chief Public Affairs Officer, Port of Virginia, reported the Norfolk International Terminal project is moving forward with construction anticipated by September. She stated the COSCO Development, the largest vessel to visit the East Coast, will arrive at Virginia International Gateway in Portsmouth on May 8, 2017.

## **Hampton Roads Regional Priority Projects Update**

Mr. Jim Utterback, Hampton Roads District Administrator, Virginia Department of Transportation (VDOT), briefed the HRTPO Board on the Hampton Roads Regional Priority Projects and provided a timeline for each. He also discussed Segment 1 of the I-64 Express Lanes, consisting of the 8.4 mile conversion of the two-lane reversible HOV lanes on I-64 Southside. He reported the overhead gantry and sign installation will begin in late April and continue through August 2017. He noted that system testing for the express lanes will commence in the Fall and should go live in early December.

*Delegate Chris Stolle Arrives*

## **FY 2018 Unified Planning Work Program**

Dr. Camelia Ravanbakht, Deputy Executive Director, HRTPO, briefed the HRTPO Board on the FY 2018 Unified Planning Work Program, noting that the UPWP describes regional transportation planning activities to be performed by the HRTPO, transit operators, and VDOT.

Dr. Ravanbakht also reported the organization is currently involved in the following special studies:

- Hampton Roads Crossing Study Components
- Route 58 Corridor Study
- Route 460 Safety Study
- Impact of Tolls on Midtown and Downtown Tunnels – Update

She also provided an outline of the FY 2018 Funding:

- \$2,642,915 Federal Highway (FHWA) planning (PL) funds
- \$330,021 Federal Transit Administration (FTA) Section 5303 planning funds
- \$106,500 Hampton Roads Transportation Fund (HRTF) for HRTPO staff support to Hampton Roads Transportation Accountability Commission (HRTAC)
- \$72,500 State Planning and Research (SPR) funds
- \$3,000,000 Hampton Roads Transportation Fund (HRTF) for work associated with the Hampton Roads Crossing Study Components Analysis - See Task 9.8
- \$4,000,000 Hampton Roads Transportation Fund (HRTF) for work associated with the Hampton Roads Crossing Study Components Analysis – See Task 9.8
- \$1,216,000 Regional Surface Transportation Program (RSTP) funds and \$2,704,000 in other State/Local funds for three Transit Extension Studies

This item was included in the meeting agenda for approval under Item #19-C.

## **Study of the Remaining Components of the Draft of HRCS SEIS: Memorandum of Understanding**

Mr. Robert Crum, Executive Director, HRTPO, briefed the HRTPO Board regarding the Memorandum of Understanding developed by the HRTPO, VDOT, and HRTAC to study the remaining components of the Draft Hampton Roads Crossing Study Supplemental Environmental Impact Statement.

The MOU establishes a framework to move the study forward in separate components: the Bowers Hill Interchange and Additional Feasibility Studies.

- \$4 Million for Bowers Hill Interchange, following the NEPA process
- \$3 Million for the remaining components not selected in the HRCS SEIS Alternative (Additional Feasibility Studies)

This item was included in the meeting agenda for approval under Item #19-D.

## **FY 2018-2021 Transportation Improvement Program and Certification of the Transportation Planning and Programming Process**

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, briefed the HRTPO Board on the FY 2018-2021 Transportation Improvement Program, the first full update of the TIP since the current document was approved by the Board in July 2014, and Certification of the Transportation Planning and Programming Process. He noted that the draft TIP underwent a 30-day public comment period.

Projects fully funded through construction in the Final TIP include:

- I-64 Peninsula Widening – Segments 1-3
- I-64 Southside Widening & High Rise Bridge – Phase 1
- I-64/I-264 Interchange – Phases 1 & 2
- Bridge Street Bridge Replacement – Hampton
- Wythe Creek Road Widening – Hampton & Poquoson
- Replacement Buses & Replacement Ferry - HRT
- Longhill Road Widening – James City Co
- Newport News Transportation Center – Newport News
- Campostella Bridge Rehabilitation - Norfolk
- Military Highway Widening - Norfolk
- Turnpike Road Reconstruction – Portsmouth
- Shoulders Hill Road Reconstruction - Suffolk
- Centerville Turnpike Phase III – Virginia Beach
- Holland Road Widening – Virginia Beach
- Lesner Bridge – Virginia Beach
- Lynnhaven Parkway Extension – Phase XI – Virginia Beach

- Witchduck Road Widening – Virginia Beach
- Green Operator Ocean-Going Vessel Hybrid Program – VPA
- Green Operator Truck Replacement Program – VPA
- CNG Bus Purchase – WATA
- Route 134 Bridge Replacement over Brick Kiln Creek – York Co

Next steps include:

- April 20, 2017
  - HRTPO Board approval
  - TIP submitted for approval by Governor
- June 2017
  - Draft Statewide TIP (STIP) posted for public review
- July 2017
  - STIP submitted for federal approval
- October 1, 2017
  - New TIP and STIP go into effect

This item was included in the meeting agenda for approval under Item #19-E.

### **State Revenue Sharing Program**

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, briefed the Board on the State Revenue Sharing Program and stated the Commonwealth Transportation Board is discussing possible changes to the program.

Mr. Phil Pullen, Public Works Transportation Division Manager, Virginia Beach outlined the City's use of the program and stated that from the City's perspective, changes to the existing program would be detrimental. Mr. Pullen reported the projects below where completed through support from the Revenue Sharing Program:

- |  |        |
|--|--------|
| • Bonney Road/ Kentucky Avenue         | \$420K |
| • Princess Anne Road / Kempsville Road | \$1.5M |
| • Nimmo Parkway Phase V-A              | \$1M   |
| • Princess Anne Road Phase IV          | \$1M   |

Mr. Pullen stated if the new rules go into effect, Virginia Beach could lose five million per year or thirty million over a six year programming period, which equates to losing a project. He announced correspondence has been sent to Secretary Layne stating concerns over the proposed changes.



## **Meeting Agenda**

### **Public Comment Period**

Ms. Donna Sayegh, Portsmouth Citizen, addressed the HRTPO Board regarding her concern about HRT operations.

Mr. Ellis James, Norfolk Citizen, addressed the HRTPO Board regarding his concern about transportation funding under the new Administration.

*A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.*

*Mayor Alan Krasnoff and Mr. Morgan depart*

### **Submitted Public Comments**

Chair Johnson reported there were submitted public comments in the Agenda packet.

### **Consent Agenda**

The Consent Agenda is as follows:

- A. Minutes
- B. HRTPO Financial Report
- C. FY 2018 Unified Planning Work Program
- D. Study of the Remaining Components of the Draft HRCS SEIS: Memorandum of Understanding
- E. FY 2018-2021 Transportation Improvement Program and Certification of the Transportation Planning and Programming Process
- F. HRTPO Self-Certification Procedural Guide
- G. HRTPO 2016 CMAQ/RSTP Project Selection Process Report
- H. FY 2015-2018 TIP Amendment: HRT
- I. FY 2015-2018 TIP Amendment: VDOT
- J. FY 2015-2018 TIP Revision – RSTP Transfer Request: Norfolk
- K. FY 2015-2018 TIP Revision – RSTP Transfer Request: VDOT
- L. Reconciling FY 2018/ CMAQ and RSTP Funding Shortfalls
- M. FY 2018 Transportation Alternatives Set-Aside: Project Selection
- N. HRTPO Citizen Transportation Advisory Committee: Membership

Mayor William Sessoms Moved to approve the Consent Agenda as written; seconded by Mr. Michael Hipple. The Motion Carried.

## **HRTPO Board Three-Month Tentative Schedule**

Chair Johnson outlined the HRTPO Board three-month tentative schedule in the Agenda Packet.

## **Minutes of HRTPO Advisory Committee Meetings**

Chair Johnson noted there were summary minutes from the Transportation Technical Advisory Committee (TTAC) included in the Agenda packet.

## **For Your Information**

Chair Johnson highlighted the items in the For Your Information section of the Agenda packet.

## **Old/New Business**

Mr. Thomas Shepperd, HRTPO Vice-Chair, requested Board members complete the HRTPO Executive Director annual evaluation form and return it to Ms. Kelli Arledge, HRTPO Human Resources Administrator. The results of the evaluation will be presented to the Personnel and Budget Committee in May for review.

Mayor Donnie Tuck of Hampton requested information on the Lane Reversal process to be utilized during an evacuation in Hampton Roads. Mr. Jim Utterback, VDOT briefly replied stating VDOT does have a plan and has run several different exercises with law enforcement agencies throughout the state. Mr. Crum stated the topic will be included as an agenda item in the near future.

## **Adjournment**

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 11:50 a.m.

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Mayor Linda Johnson  
Chair

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Robert A. Crum, Jr.  
Executive Director/Secretary