

Action Summary

Hampton Roads Transportation Planning Organization Board Meeting

May 17, 2018

The Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

1. Call to Order

The meeting was called to order by the Chair at 10:30 a.m.

2. Approval of Agenda

Mr. Robert Crum, HRTPO Executive Director, requested to pull Consent Agenda Item 21-Q – FY 2018-2021 TIP Amendment: UPC 112923 – I-64 Express Lanes – Segment II (PE Only) in order to coordinate with VDOT and FHWA to determine the best way to move forward with the project. He also requested to pull Consent Agenda Item 21-S – FY 2018-2021 TIP Amendment: UPC 102734 – Multimodal High-Speed and Intercity Passenger Rail Station Development in Newport News, as this item can move forward as an Administrative Modification.

The HRTPO Board unanimously approved the agenda as amended.

3. Executive Director Report

Mr. Robert Crum provided a summary of current work activities of the HRTPO with particular note of the following:

- *On April 16, 2018, the Commonwealth Transportation Board (CTB) held a public meeting at The Regional Building requesting input on the Draft FY 2019-2024 Six-Year Improvement Program (SYIP). HRTPO Chair Tom Shepperd, on behalf of the Board, addressed the Secretary of Transportation and CTB Members regarding the Hampton Roads Bridge Tunnel and its importance to not only the region, but also the Commonwealth. He stated that the HRTPO Board plans to submit a SMART SCALE application for this project.*
- *The HRPDC and the HRTPO are recipients of federal funds from a variety of sources, and as such, must be in compliance with Title VI of the Civil Right Act of 1964. He noted that the HRTPO incorporated a public participation process and had adhered to Title VI for several years. Moving forward, a new department has been created to encompass the HRPDC programs in order to ensure compliance with Title VI.*

Chair Shepperd introduced Mr. Michael Giardino, the HRTPO Non-Voting member representing the Peninsula Airport Commission.

4. HRPDC and HRTPO Joint Personnel and Budget Committee Update

Mayor Louis Jones reported that the Committee met earlier this morning to review the HRPDC/HRTPO Budget and the Annual Contract for the Executive Director. He stated the Committee recommended approval of both the FY 2019 Budget and the Executive Director's contract. The HRTPO Board unanimously approved the contract for the Executive Director.

Chair Shepperd noted that the FY 2019 Budget item was included in the meeting agenda for approval under Consent Agenda Item #21-D.

WORKSHOP AGENDA

5. Commonwealth Transportation Board (CTB) Members Update

Mr. John Malbon stated the CTB met on May 15-16 in Bristol, VA and noted that no actions were taken that impacted the Hampton Roads region.

6. Virginia Department of Transportation Update

Mr. Christopher Hall stated that the May 2018 HRTAC Program Development Monthly Executive Report was included at the table as a handout. He indicated that both Segment II of the I-64 Peninsula Widening project and the I-64/I-264 Phase I project are on schedule to be completed in FY 2019. He noted that the I-64 Southside Widening and High Rise Bridge – Phase I project remains on schedule with site work starting in July. A public meeting for this project will be held on May 23, 2018 at 5:00 p.m. at Deep Creek High School.

7. Virginia Department of Rail and Public Transportation Update

Ms. Jennifer DeBruhl reported that this is Bike to Work Week in Virginia and citizens have been encouraged to take alternative modes of transportation to work. She stated that through a pilot program beginning this week bicyclists will now be able to reserve and board their bicycles at the Richmond Main Street Station for those interested in biking the Virginia Capital Trail.

8. Virginia Port Authority Update

There was no Virginia Port Authority representative in attendance.

9. HRT and WATA Updates

Ms. Jamie Jackson had no comments for HRT.

There was no WATA representative in attendance.

10. Community Transportation Advisory Committee (CTAC) Update

Mr. Ron Broughton had no comments.

11. Military Liaisons Updates

There was no Joint Langley Eustis representative in attendance.

LCDR Barbara Wilk of the U.S. Coast Guard had no comments.

Captain Michael Moore of the U.S. Navy had no comments.

12. FY 2019 Unified Planning Work Program: Mike Kimbrel, HRTPO

Mr. Mike Kimbrel, HRTPO Deputy Executive Director, briefed the HRTPO Board on the FY 2019 Unified Planning Work Program, noting that the UPWP describes regional transportation planning activities to be performed by the HRTPO, transit operators, and VDOT. This item was included in the meeting agenda for approval under Item #21-C.

13. FY 2019 HRTPO Budget: Nancy Collins, HRTPO

Ms. Nancy Collins, HRTPO Chief Financial Officer, briefed the HRTPO Board on the FY 2019 HRTPO Budget. She stated there was an 8.13% increase in revenue (and corresponding expenditure) over FY 2018, mainly due to new grants in Homeland Security, JULS, and Broadband funding. The budget supports a proposed 2.5% performance-based salary adjustment for staff, though the Personnel category only increased 1.35% due to retirements and a 24% decrease in the employer's share of VRS contributions. This item was included in the meeting agenda for approval under item #21-D.

14. Transportation Conformity: Dale Stith, HRTPO

Ms. Dale Stith, HRTPO Principal Transportation Planner, briefed the HRTPO Board on the implications of the Federal Highway Administration (FHWA)/Federal Transit Administration (FTA) Interim Guidance on Conformity Requirements for the 1997 Ozone National Ambient Air Quality Standard (NAAQS), which was issued on April 23, 2018. The interim guidance states that any updates and amendments to the Long-Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP) for projects "not exempt from transportation conformity may not proceed until transportation conformity with the 1997 ozone NAAQS is

determined.” She noted that based on this guidance, HRTPO staff recommends the initiation of Transportation Conformity on the 2040 Long-Range Transportation Plan (LRTP) and the FY 2018-2021 Transportation Improvement Program (TIP) and that the HRTPO Board authorize the Transportation Technical Advisory Committee (TTAC) to approve the project list for Transportation Conformity (and any related planning assumptions) and to initiate the public review of the draft Transportation Conformity Analysis.

This item was included in the meeting agenda for approval under Item #21-I.

15. I-64/Hampton Roads Bridge Tunnel (HRBT) – Project Update: James Utterback, VDOT

Mr. James Utterback, HRBT Project Manager, provided a high level overview of the HRBT Expansion project, stating the scope of work consists of:

- Improvements to I-64 from Settlers Landing Road in Hampton to the I-564 interchange in Norfolk, including the construction of a new 4-lane HRBT tunnel
- The new 4-lane HRBT tunnel will serve Eastbound traffic
- The two existing HRBT tunnels will serve Westbound traffic

Mr. Utterback stated that both immersed tube and bored tunnels are being considered for construction of the HRBT. He noted that next steps include the release of the draft Request for Proposals (RFPs) later this month, with the release of the final RFPs in the Fall of 2018.

16. Transit Funding Reform: Jennifer DeBruhl, DRPT

Ms. Jennifer DeBruhl, DRPT Chief of Public Transportation, provided an overview of transit funding and reforms specifically as they relate to the disbursement of funds in the Commonwealth Mass Transit Fund. These changes, due to recent legislation passed by the Virginia General Assembly in its 2018 session, included several transit reforms such as the prioritization of statewide transit capital funds, allocation of statewide operating funds based on service delivery factors, and implementation of urban agency strategic plans.

MEETING AGENDA

17. Public Comment Period (limit 3 minutes per individual)

A Citizen from Portsmouth expressed concern regarding communication to the citizens of Portsmouth.

18. Submitted Public Comments

There were no submitted public comments in the agenda packet.

19. Transcribed Public Comments From Previous HRTPO Meeting

This item was for informational purposes.

ACTION ITEMS

20. Regional Connector Study – Authorization to Contract with Selected Consultant: Robert Crum, HRTPO

Mr. Robert Crum, HRTPO Executive Director, provided a status update on the HRTPO's efforts to launch the Regional Connector Study – the study of the Hampton Roads Crossing Study (HRCS) Supplemental Environmental Impact Statement (SEIS) Alternatives other than Alternative A-modified (which was selected as the Preferred Alternative) to include:

- I-664 (from I-64 in Hampton to US 460/58/13 in Chesapeake)
- I-664 Connector
- I-564 Connector
- VA 164 Connector
- VA 164

Mr. Crum stated that the Regional Connector Working Group selected Michael Baker International as the Consultant to conduct the study.

The HRTPO Board unanimously approved the authorization of the Executive Director to enter into a contract with Michael Baker International for the Regional Connector Study.

21. Approval of Consent Items

The HRTPO Board unanimously approved the Consent Agenda items.

INFORMATION ITEMS

22. HRTPO Board Three-Month Tentative Schedule

This item was for informational purposes.

23. Correspondence of Interest

This item was for informational purposes.

24. Minutes of HRTPO Committee Meetings

This item was for informational purposes.

25. For Your Information

This item was for informational purposes.

26. Old/New Business

There was no old/new business.

ADJOURNMENT