

**AGENDA ITEM #8: FY 2012-2015 TIP REVISION – CMAQ TRANSFER REQUEST: VDOT**

**SUBJECT:**

A request to transfer CMAQ funds between several projects in Gloucester County and James City County.

**BACKGROUND:**

Attached is a request from the Virginia Department of Transportation (VDOT), on behalf of Gloucester County and James City County, to transfer Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds between several projects in the two counties in order to make better use of the funds. Currently, James City County has older CMAQ funds available on a canceled project, but has no CMAQ projects in the position to immediately use those funds. The fund transfers will allow the timely use of the available older funds on Gloucester County projects, while making later year funds available for James City County projects in a way that will work with the associated project schedules. The requested fund transfers involve the following projects:

- UPC 71616 – Ironbound Road Corridor Improvements in James City County
- UPC 98806 – George Washington Memorial Highway Signal Timing Improvements in Gloucester County
- UPC 100624 – Hayes Road Bicycle and Pedestrian Improvements in Gloucester County
- UPC 102944 – Centerville Road Intersection Improvements in James City County
- UPC 102947 – Richmond Road Intersection Improvements in James City County

The requested fund transfers are as follows:

- Transfer \$303,126 in Previous (FY 2005) CMAQ (no match required) from UPC 71616 to UPC 98806.
- Transfer \$303,126 in FY 2013 CMAQ (including state match) from UPC 98806 to UPC 100624.
- Transfer \$257,098 in FY 2017 CMAQ (including state match) from UPC 100624 to UPC 102944.
- Transfer \$35,400 in FY 2018 CMAQ (including state match) from UPC 100624 to UPC 102944.
- Transfer \$10,628 in FY 2018 CMAQ (including state match) from UPC 100624 to UPC 102947.

Should the HRTPO Board approve the fund transfers detailed above, the FY 2012-2015 TIP will be amended to account for fund transfers through FY 2015. This request has been made available for public review and comment. The public review period began on April 30, 2014 and runs through May 14, 2014.

Attachment 8

**RECOMMENDED ACTION:**

Recommend HRTPO Board approval of the fund transfers and associated TIP amendment.



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
HAMPTON ROADS DISTRICT  
1700 NORTH MAIN STREET  
SUFFOLK, VIRGINIA 23434

**Charles A. Kilpatrick, P.E.**  
Commissioner

April 24, 2014

Mr. Michael S. Kimbrel  
Principal Transportation Engineer  
Hampton Roads Transportation Planning Organization  
The Regional Building, 723 Woodlake Drive  
Chesapeake, Virginia 23320

Dear Mr. Kimbrel:

VDOT hereby requests that the HRTPO approve a transfer of CMAQ funds between several projects in Gloucester County and James City County. The proposed transfer has been reviewed with both counties and they concur with the request (see attached email confirmations). The proposed transfers are as follows:

- Transfer \$303,126 Previous (FY13) CMAQ (Includes Match) from UPC 98806 (Gloucester) to fully fund the PE phase on UPC 100624 (Gloucester).
- Transfer \$303,126 in Previous (FY05) CMAQ allocations (no matching funds) from UPC 71616 to UPC 98806 (Gloucester). UPC 98806 is a signal retiming project and qualifies for 100% federal participation (does not need a local or state match)
- Transfer \$257,098 of FY17 CMAQ (includes match) and \$35,400 of FY18 CMAQ (includes match) from UPC 100624 to UPC 102944; and transfer \$10,628 of FY18 CMAQ (includes match) from UPC 100624 to UPC 102947.

If you have any questions or would like to discuss further, please contact me at (757) 925-2459.

Sincerely,

A handwritten signature in blue ink that reads "Stephen A. Rowan".

Stephen A. Rowan, PMP  
Director of Program Management  
Hampton Roads District

**WE KEEP VIRGINIA MOVING**

## Rowan, Steve A. (VDOT)

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**From:** aducey@gloucesterva.info  
**Sent:** Wednesday, April 16, 2014 10:24 AM  
**To:** Rowan, Steve A. (VDOT); GCurry@gloucesterva.info  
**Cc:** Carroll, Rossie (VDOT); Rico, Angela (VDOT); Tammy.Rosario@jamescitycountyva.gov; mkimbrel@hrtpo.org; Robinson, Jason (VDOT); Campbell, Bernard L. (VDOT); Odom, Dawn V. (VDOT); Darko, Emmanuel O., PE (VDOT); Paul.Holt@jamescitycountyva.gov  
**Subject:** RE: Potential Swap to fund 102944 & 102947 in JCC and UPC 100624 in Gloucester

Garrey and I discussed this and feel that this transfer proposal will provide the best use of federal funds to accomplish local projects in both James City County and Gloucester County and therefore Gloucester County is in support of transfers as outlined below.

Thank you for your coordination in this effort.

Anne

Anne Ducey-Ortiz, AICP, Director  
Gloucester County Department of Planning and Zoning  
P.O. Box 329  
Gloucester, VA 23061  
804-693-1224  
FAX 804-693-7037



[www.gloucesterva.info/planning](http://www.gloucesterva.info/planning)

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**From:** Rowan, Steve A. (VDOT) [mailto:Steve.Rowan@VDOT.Virginia.gov]  
**Sent:** Monday, April 14, 2014 3:34 PM  
**To:** Ducey-Ortiz, Anne; Curry, Garrey, Jr.  
**Cc:** Carroll, Rossie (VDOT); Rico, Angela (VDOT); 'Tammy.Rosario@jamescitycountyva.gov'; 'mkimbrel@hrtpo.org'; Robinson, Jason (VDOT); Campbell, Bernard L. (VDOT); Odom, Dawn V. (VDOT); Darko, Emmanuel O., PE (VDOT); 'Paul.Holt@jamescitycountyva.gov'  
**Subject:** RE: Potential Swap to fund 102944 & 102947 in JCC and UPC 100624 in Gloucester

One other point of clarification for the Gloucester Projects – the proposal includes a swap between two Gloucester Projects as well (1<sup>st</sup> bullet below). This was not fully explained in the correspondence with James City County because it was not a direct impact to the JCC projects. This transfer however is critical in making the scenario work as intended, with no additional local match commitments for the Gloucester Projects.

Original Proposal:

- Transfer \$303,126 Previous and Match from UPC 98806 (Gloucester) to fully fund the PE phase on UPC 100624 (Gloucester) in the current FY. **Note:** This allows UPC 100624 to complete the PE phase work without stopping

and restarting several years later (Currently UPC 100624 has some PE money in Current/Previous Allocations, with the remainder programmed in FY17/FY18).

- Backfill UPC 98806 (Gloucester) with Previous allocations from UPC 71616 ( JCC). **Note:** UPC 98806 is a signal retiming project and qualifies for 100% federal participation (does not need a local or state match). There are no available match funds on UPC 71616, but they are not needed in this particular case.
- Transfer same amount of funding in FY17/FY18 CMAQ and Match from UPC 100624 to CN phases of UPC 102944 (\$292,498 – fully fund CN) and UPC 102947 (\$10,628 partially fund CN)

If anyone needs further clarification please let me know.

Thanks,  
Steve

### **Stephen A Rowan, M. Eng, PMP**

Director, Hampton Roads District Program Management  
Program Management | Local Programs  
VDOT Hampton Roads District  
1700 N Main Street, Suffolk, Virginia 23434  
Phone (757) 925-2459 | Fax (757) 925-1510  
Email [Steve.Rowan@VDOT.Virginia.gov](mailto:Steve.Rowan@VDOT.Virginia.gov)

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**From:** Rowan, Steve A. (VDOT)  
**Sent:** Monday, April 14, 2014 2:36 PM  
**To:** [aducey@gloucesterva.info](mailto:aducey@gloucesterva.info); [Paul.Holt@jamescitycountyva.gov](mailto:Paul.Holt@jamescitycountyva.gov); [GCurry@gloucesterva.info](mailto:GCurry@gloucesterva.info)  
**Cc:** Carroll, Rossie (VDOT); Rico, Angela (VDOT); [Tammy.Rosario@jamescitycountyva.gov](mailto:Tammy.Rosario@jamescitycountyva.gov); [mkimbrel@hrtpo.org](mailto:mkimbrel@hrtpo.org);  
Robinson, Jason (VDOT); Campbell, Bernard L. (VDOT); Odom, Dawn V. (VDOT); Darko, Emmanuel O., PE (VDOT)  
**Subject:** RE: Potential Swap to fund 102944 & 102947 in JCC and UPC 100624 in Gloucester

Sorry – the Gloucester UPC should be 100624 (not 106294)

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**From:** [aducey@gloucesterva.info](mailto:aducey@gloucesterva.info) [<mailto:aducey@gloucesterva.info>]  
**Sent:** Monday, April 14, 2014 2:33 PM  
**To:** Rowan, Steve A. (VDOT); [Paul.Holt@jamescitycountyva.gov](mailto:Paul.Holt@jamescitycountyva.gov); [GCurry@gloucesterva.info](mailto:GCurry@gloucesterva.info)  
**Cc:** Carroll, Rossie (VDOT); Rico, Angela (VDOT); [Tammy.Rosario@jamescitycountyva.gov](mailto:Tammy.Rosario@jamescitycountyva.gov); [mkimbrel@hrtpo.org](mailto:mkimbrel@hrtpo.org);  
Robinson, Jason (VDOT); Campbell, Bernard L. (VDOT); Odom, Dawn V. (VDOT); Darko, Emmanuel O., PE (VDOT)  
**Subject:** RE: Potential Swap to fund 102944 & 102947 in JCC and UPC 106294 in Gloucester

Steve,

I can't find that UPC number on our SYIP - is that the correct number? I'm trying to figure out which project this is - we are a design public hearing on the Signal Coordination/Upgrade project (UPC 98806 and 103763) on April 30<sup>th</sup> and we are hoping to get the signals calibrated to be pedestrian signals - not sure if this will impact any changes to that project as a result of the design hearing.

Thanks in advance for clarification.

Anne

## Rowan, Steve A. (VDOT)

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**From:** Paul Holt [Paul.Holt@jamescitycountyva.gov]  
**Sent:** Monday, April 14, 2014 4:13 PM  
**To:** Rowan, Steve A. (VDOT)  
**Subject:** RE: Potential Swap to fund 102944 & 102947 in JCC and UPC 100624 in Gloucester

Steve,

and because of the scenario below, since the project qualifies for 100% federal participation, there is no impact to JCC's secondary funds or movement of local match funds.

As I understand it, one of the reasons this swap is good for JCC is because it effectively allows us to use the local match money on another project. Correct?

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