

**Hampton Roads
Chief Administrative Officers (CAO) Meeting**

**WEDNESDAY, MAY 4, 2022
11:30 AM**

**Old Dominion University
Tri-Cities Higher Education Center
Portsmouth Conference Room #1223
1070 University Blvd.
Portsmouth, VA 23703**

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes

The Summary Minutes from the March 2, 2022 CAO Committee meeting are attached for the Committee's consideration and approval.

IV. Public Comment

Members of the public will be provided an opportunity to address the CAO Committee. Comments should be limited to three minutes per speaker.

V. Offshore Wind Update

Joel Rubin, CEO of Rubin Communications, will update the CAO Committee on the status of the Coastal Virginia Offshore Wind project and the WINDSdays campaign to raise awareness about this industry and clean energy. Mr. Rubin will be joined by a representative from Dominion Energy to provide this briefing.

VI. Long Range Transportation Plan (LRTP) and Funding Opportunity Briefing

The HRTPO/HRPDC staff will brief the CAO Committee on the process for preparing the next update of the Regional Long-Range Transportation Plan (LRTP), including important milestones for local governments to identify candidate projects for evaluation and inclusion in the Plan Update. As our member jurisdictions consider transportation project needs to support the Comprehensive Plans in their communities, it is important to understand the time lines, process and milestones for the upcoming LRTP effort, and how local governments provide critical input through this process. Staff will provide the CAO Committee an overview of this process and respond to questions to assist our member localities with the identification and submission of candidate projects.

In addition, staff will also review potential transportation funding opportunities such as the Regional Surface Transportation Program (RSTP) and Congestion Management and Air Quality (CMAQ) funding programs that are managed through the HRTPO. Eligible projects for these programs and the upcoming schedule for the submission of

projects to be considered for available funding will be reviewed. Background information will also be provided on other transportation funding sources such as the SMART Scale, Transportation Alternatives Set Aside, RAISE and INFRA funding programs.

VII. Community Advisory Committee (CAC)

The mission of the CAC is to serve as an advisory committee to the HRTPO and HRPDC, and provide the community's viewpoint on regional issues, strategies, funding priorities and the decision-making process of the HRPDC and HRTPO. The CAC Bylaws provide for a membership of up to 30 members.

The following localities currently have openings for representation on the CAC:

- Franklin
- Gloucester County
- Norfolk
- Poquoson
- Smithfield
- Southampton County
- Surry County
- Williamsburg
- York County

The Executive Director will brief the CAO Committee on this item and request assistance in recommending appointments to the CAC from the localities listed above.

VIII. Regional Interest Items

CAO Committee members will be provided an opportunity to provide information on an item of regional interest from their locality.

IX. Other Items

- Future Agenda Items – Foodbank Discussion

X. Adjournment