

ITEM #18: APPROVAL OF CONSENT ITEMS

A. MINUTES

Minutes from the December 13, 2018 Joint HRTPO/HRTAC meeting and the February 21, 2019 HRTPO Board meeting are attached.

Attachment 18-A1
Attachment 18-A2

RECOMMENDED ACTION:

Approve the minutes.

B. HRTPO FINANCIAL STATEMENT

The Statement of Revenues and Expenditures for the activities of February 2019 is attached. This statement reflects the financial status of the HRTPO as a whole.

Attachment 18-B

RECOMMENDED ACTION:

Accept the HRTPO Financial Statement.

Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of February 21, 2019

The Hampton Roads TPO Board Meeting was called to order at 10:32 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO Voting Members in Attendance:

Thomas Shepperd, Jr. (Chair, YK)	Barry Porter (SH)
John Rowe, Vice Chair (PO)	Linda Johnson (SU)
Rick West (CH)	Robert Dyer (VB)
Ella Ward (Alternate, CH)	Jennifer DeBruhl (DRPT)
Barry Cheatham (FR)	Christopher Hall (VDOT)
Donnie Tuck (HA)	William Harrell (HRT)
Michael Hipple (JC)	Cathie Vick (VPA)*
David Jenkins (NN)	Zach Trogdon (WATA)
Martin Thomas (NO)	

HRTPO Nonvoting Members in Attendance:

James Baker (CH)	Randy Wheeler (PQ)
Amanda Jarratt (FR)	Michael W. Johnson (SH)
Randy Keaton (IW)	Patrick Roberts (SU)
Paul Holt (Alternate, JC)	Terry Danaher (CTAC)
Cynthia Rohlf (NN)	Shep Miller (CTB)*
Wynter Benda (Alternate, NO)	COL Ed Vedder (Langley-Eustis)
Lydia Pettis Patton (PO)	CAPT Michael Moore (U.S. Navy)

HRTPO Executive Director:

Robert A. Crum, Jr.

CTB Participants:

John Malbon (Absent)	W. Sheppard Miller *
Stephen Johnsen (Absent)	

HRTPO Voting Members Absent:

Phillip Bazzani (GL)	Senator Mamie Locke
Joel Acree (IW)	Senator Frank Wagner
Eugene Hunt (PQ)	Delegate David Yancey (GA)
Paul Freiling (WM)	Delegate Chris Stolle (GA)

HRTPO Nonvoting Members Absent:

J. Brent Fedors (GL)	Robert Bowen (ORF)
Mary Bunting (HA)	John Malbon (CTB)
Scott Stevens (JC)	Jeffrey Breeden (FAA)
Doug Smith (NO)	Jessie Yung (FHWA)
Dave Hansen (VB)	Terry Garcia Crews (FTA)
Andrew Trivette (WM)	Art Moyer (FTAC)
Neil Morgan (YK)	Michael Giardino (PHF)

HRTPO Staff:

Sam Belfield
Rob Case
Shirley Core
Rob Cofield
Andrea Gayer
Kathlene Grauberger
Mike Kimbrel

Sharon Lawrence
John Mihaly
Kendall Miller
Keith Nichols
Joe Paulus
Jeff Raliski
Dale Stith

* Denotes late arrival or early departure

Others Recorded Attending:

Barbara Nelson (Port of Virginia); Shannon Glover (PO); Craig, Eddy, Beth Drylie (Michael Baker); Jim Icenhour (JC); John Gergely (Citizen); Jimmy LaRove (Suffolk News Herald); Bridjette Parker, Bryan Stilley, Angela Hopkins (NN); Randolph Cook (SH); Gary Webb (Parsons); Brian DeProfio (HA); Amy Inman (NO); Earl Sorey (CH); Karen McPherson (McPherson Consulting); Ben Rerm, Erin Stewart (Kimley Horn); Mike Snare (HNTB); Doug Wilson (ERC); Patrick Allen (RK&K); Mark Geduldig-Yatrofsky (atlantishr.us); Ray Amoruso (HRT); Michael King (US Navy); Robert Baldwin (PO); Ellis James (Sierra Club); Brando McAdams (VHB); Eric Stringfield, Sonya Hallum-Ponton, Angela Reid, Robin Grier (VDOT); Leroy Bennett (SU); Keith Cannady, Rob Cofield, Sheila Wilson, Greg Grootendorst, Kelli Arledge, Whitney Katchmark, Matt Smith, Cynthia Mulkey, Mike Long, Joe Turner, Matt Smith, Chris Vaigneur (HRPDC Staff).

Chair Shepperd introduced Ms. Amanda Jarratt as the newest HRTPO Non-Voting member representing the City of Franklin.

Approval of Agenda

Chair Shepperd asked for any additions or deletions to the agenda. Hearing none, Mr. Cheatham Moved to approve the agenda; seconded by Mayor Dyer. The Motion Carried.

Executive Director Report

Mr. Robert Crum, HRTPO Executive Director, provided a summary of current work activities with a particular note of the following:

- The first meeting of the newly formed Elizabeth River Crossing Task Force will be held Monday, February 25, 2019 at 3 p.m. in the Regional Boardroom.
- Mr. Crum called HRTPO Board members' attention to Consent Agenda Item #17 I. The HRTPO Board will be asked to pass Resolution of Support #2019-03 for the I-64 Hampton Roads Bridge-Tunnel (HRBT) Expansion Project. HRTPO staff intends to file an INFRA grant application for \$150 million.

**Ms. Vick arrives*

Workshop Agenda

Commonwealth Transportation Board Member Comments and Updates

Mr. Sheppard Miller stated Secretary Valentine appreciated the collaboration between the HRTPO, HRTAC, and the State. He announced the State has committed to funding the replacement of the south trestles at the HRBT. Mr. Sheppard noted at the February CTB meeting there were several transfers and projects added to the Six Year Improvement Plan (SYIP) including:

- The I-64 access evaluation to look at an interchange from Jefferson Avenue to Fort Eustis on I-64
- Draft NEPA document for Nimmo Parkway
- \$1.6 million was transferred for the Denbigh Boulevard Overpass over I-64.
- \$500,000 was transferred to help fund the auxiliary lane from Route 58 to I-664.

Mr. Miller also announced the CTB has been briefed on a new funding formula for transit in the Commonwealth and under the proposed formula HRT, does not fair well. CTB members are working with HRT staff to provide assistance and continue to monitor legislation. He noted the March CTB meeting will held in Hampton Roads.

Virginia Department of Transportation

Mr. Christopher Hall reported that the February 2019 HRTAC Program Development Monthly Executive Report was included at the table as a handout. He stated that two of the Regional Priority Projects are scheduled to be completed this year. Final work has begun on guardrails, landscaping, and sound walls for Segment II of the I-64 Peninsula Widening project with three east- and west-bound lanes opening in April 2019, and total project completion in May 2019. Final permits were granted for the Queens Creek Bridge and median clearing and lane shifting is currently underway on Segment III of the I-64 Peninsula Widening project. The two main bridges of the I-64/I-264 Interchange Improvements Phase I project have opened to traffic and completion of this phase is on schedule. Bridge approach and drainage work is underway for Phase II of the I-64/I-264 Interchange Improvements project. Finally, roadway work will begin in two to three weeks. Mr. Hall reported the State has selected Hampton Roads Connector Partners as the design-build team to deliver the I-64 HRBT Expansion project. The contract is expected to be executed in April 2019.

Virginia Department of Rail and Public Transportation

Ms. Jennifer DeBruhl reported that Norfolk's second AMTRAK train from Norfolk will begin service on March 4th. Service for the third Norfolk train should begin at the start of FY 2022. She stated that ridership data revealed 28,000 passengers from October-December 2018 out of Hampton Roads with ridership continuing to show an increase year by year. DRPT implemented changes to the Transit Capital Program last fall and is currently

working through the first round of the new prioritization process with a briefing to the CTB regarding these changes set for April 2019. She noted that with regard to the Transit Operating Program, DRPT is awaiting the outcome of General Assembly Action.

Virginia Port Authority Update

Ms. Cathie Vick reported VPA's major infrastructure projects are tracking well. She noted that at Norfolk International Terminals (NIT), VPA has extended mandatory use of the truck reservation system for more hours of the day and that truck times in and out of the terminals have improved over 30% through use of the system. Ms. Vick stated that the HRTPO Freight Transportation Advisory Committee (FTAC) is engaged heavily with the Long-Range Transportation Plan, and that the Norfolk Harbor Deepening and Widening project is ahead of schedule. The Request for Proposals (RFPs) will be out by June of this year for Phase 1, the west side of Thimble Shoals Tunnel, with dredges in the water by January 2020.

HRT and WATA Updates

Mr. William Harrell expressed appreciation to the State and DRPT for funding HRT's Strategic Planning effort. Part of that effort includes a review of transit properties, and mid-size transit properties in an effort to benchmark HRT's performance that will be used to make strategic changes to the system to increase efficiency. The data revealed HRT's operational costs are 25% below that of their peers.

Mr. Zach Trogdon reported WATA had implemented Phase I of its automatic passenger counting project and are pleased with the data received. He thanked the TPO for the funding through the Transportation Improvement Program (TIP). He also reported several staff members recently attended a regional transit service planning course to help staff plan and utilize resources more effectively.

Community Transportation Advisory Committee (CTAC) Update

Ms. Terry Danaher reported that CTAC had an information session on February 14. She stated she would be available for any questions after Agenda Item 13 was presented.

Military Liaisons Comments and Updates

Colonel Ed Vedder, Joint Langley-Eustis, had no comments.

Captain Michael Moore, US Navy, had no comments.

There was no representative in attendance for the U.S. Coast Guard.

2045 Long-Range Transportation Plan: Status Update

Ms. Dale Stith, HRTPO Principal Transportation Planner, provided an update on the development of the 2045 Long-Range Transportation Plan (LRTP). She explained the LRTP is the blueprint for the region's transportation future and identifies all regionally significant transportation projects. The 2040 LRTP was adopted in July 2016, last amended in October 2018, and effective until June 2021. The planning horizon for the LRTP is twenty years and the plan is updated every five years. She presented the tasks that have been completed to date along with tasks currently underway, and modifications and enhancements that are being considered for the HRTPO Project Prioritization Tool.

Next steps include:

- Finalize Prioritization Modifications – April/May 2019
- Develop Vision and Goals
- Complete Model Update
- Collect Candidate Projects
- Develop Scenarios
- Conduct Project Evaluation and Prioritization
- Develop Funding Plan/Fiscal-Constraint
- Adopt 2045 LRTP: June 2021

Regional Connectors Study: Status Update

Mr. Michael Kimbrel, HRTPO Deputy Executive Director, provided background on the Regional Connectors Study noting in October 2016 the HRTPO Board unanimously approved the HRCS SEIS Alternative A (I-64 Widening and HRBT Expansion), plus the Bowers Hill Interchange as the Preferred Alternative. HRTAC unanimously supported the same Preferred Alternative and allocated \$7 million to be applied toward a feasibility study of the unselected alternatives from HRCS/SEIS.

On May 1, 2017, a Memorandum of Understanding (MOU) was signed between the HRTPO, VDOT, and HRTAC to advance the feasibility study in two separate components:

- \$4 million for Bowers Hill Interchange
- \$3 million for Regional Connectors Study, with a contingency of \$4 million

The analysis will use a baseline assumption that includes improvements on I-64 Peninsula (Segments I, II, III) and I-64 Southside/High-Rise Bridge (Phase I), I-64/HRBT and I-64/I-264 Interchange (Phases I and II).

Mr. Kimbrel stated that to date, the timelines for the RCS and the 2045 LRTP have been kept concurrent, but the RCS Steering Committee and Working Group are concerned that keeping the timelines coupled may not allow enough time to complete the work envisioned for the RCS. The Steering Committee and Working Group met and explored two options for the RCS and 2045 LRTP timelines. The two options are:

Option 1: RCS continues concurrent timeline with the 2045 LRTP

- Allows projects from RCS to be evaluated for inclusion in 2045 LRTP
- Helps eliminate duplication of effort and reduce public confusion
- Timeline to complete RCS may be challenging

Option 2: Decouple RCS and 2045 LRTP Timelines

- Projects from RCS not initially evaluated for inclusion in 2045 LRTP
- Upon completion of RCS, the 2045 LRTP could be amended to include one or more RCS projects (subject to fiscal-constraint)
- Timeline provides more flexibility for completing RCS

The recommendation from the RCS Steering Committee and Working Group was to decouple the timelines for the RCS and the 2045 LRTP and approve the RCS (scaled-down) Phase 2 Scope of Work, Schedule, Cost and authorize the Executive Director to enter into a contract with the consultant.

Mr. Craig Eddy, Michael Baker International, presented an update that included the status of tasks from Phase 1 of the Study, as well as a scaled-down version of the scope, schedule, and budget for Phase 2 of the Study for approval by the HRTPO Board. It was noted that the RCS Working Group and Steering Committee will continue to work on the full scope envisioned for Phase 2 and that the full scope and associated schedule and budget will be presented to the HRTPO Board for approval at a future meeting.

The consensus of the HRTPO Board was to approve decoupling the timelines for the RCS and the 2045 LRTP, approve the RCS (scaled-down) Phase 2 Scope of Work, Schedule, and Cost, and authorize the Executive Director to enter into a contract with the consultant under Consent Item 17-M.

Community Transportation Advisory Committee: Opportunities to Expand

Mr. Robert Crum, HRTPO Executive Director, explained the Hampton Roads Planning District Commission (HRPDC) is a recipient of federal funds and therefore must comply with Title VI of the Civil Rights Act of 1964. Title VI prohibits discrimination on the basis of race, color or national origin in any program or activity that receives federal funds or other federal financial assistance. He noted the PDC must also address Environmental Justice principles, which pertain to the fair and meaningful involvement of all people regardless of race, color, national origin, or income, in the development, implementation and enforcement of environmental laws, regulations and policies.

The Community Transportation Advisory Committee (CTAC) was formed by the HRTPO in 2010 to provide grassroots, community level involvement in the transportation planning process. CTAC members are residents of Hampton Roads localities who provide a community viewpoint.

After discussion with FHWA and VDOT on opportunities to expand public involvement in the HRPDC's regional planning activities, a new department has been created. The HRPDC Community Affairs and Civil Rights Department is led by Ms. Kendall Miller who, with her team, will coordinate public involvement for both the HRPDC and HRTPO.

Mr. Crum stated that he has discussed with the CTAC the expansion of its scope to include both HRPDC and HRTPO activities and that CTAC members have expressed their willingness and desire to do so. He then stated that the recommended action is to endorse expanding the responsibilities of the CTAC to include both HRPDC and HRTPO activities.

Ms. Terry Danaher, CTAC Chair stated the decision to take on the expanded duties was unanimously supported by the CTAC members. She stated the committee felt it was a symbiotic relationship and working with the PDC will advance their transportation work. She noted members are aware they will be meeting more frequently and that the bylaws will need to be amended.

**Mr. Miller departs*

Meeting Agenda

Public Comment Period

Mr. Ellis James from Norfolk expressed his concern regarding offshore drilling.

A transcription of the public comments made orally during HRTPO Board meetings will be included in the HRTPO Agenda each month. The transcript will also be posted on the HRTPO website when available.

Submitted Public Comments

Chair Shepperd reported there were no submitted public comments in the Agenda packet.

Consent Agenda

Approval of Consent Items

- A. Minutes
- B. HRTPO Financial Statement
- C. FY 2018-2021 TIP Amendment Request: UPC 110577
HRCS Preferred Alternative Refinement
- D. FY 2018-2021 TIP Amendment Request: UPC 69050
Shoulders Hill Road/Route 17 Intersection Improvements in Suffolk

- E. FY 2018-2021 TIP Amendment Request: UPC 105222
Route 134 Bridge Replacement over Brick Kiln Creek
- F. FY 2018-2021 TIP Amendment Request: UPC 100921
Longhill Road Widening in James City County
- G. FY 2018-2021 TIP Revision: Request to Transfer RSTP Funding: UPC 102734,
109075, 109076
Multimodal High-Speed and Intercity Passenger Rail Station Development (PE Only)
in Newport News
Newport News Transportation Center – Grading, Drainage, & Utilities
Newport News Transportation Center – Station, Platform, & Site Finishes
- H. FY 2018-2021 TIP Revision: Request to Transfer RSTP Funding: UPC 112318
Elbow Road Extended Phase II-D in Virginia Beach
- I. 2019 INFRA Grant Program: Request for HRTPO Resolution of Support for the I-64
HRBT Expansion Project
- J. 2019 INFRA Grant Program: Letter of Endorsement Request: Laskin Road Phase I-B
- K. Hampton Roads 2045 Socioeconomic Forecast and Transportation Analysis Zone
(TAZ) Allocation: Final Report
- L. Authorizing Resolutions for FY 2020 Federal and State Grant Applications
- M. Regional Connectors Study
 - 1. Approve the recommendation from the RCS Steering Committee and Working
Group to decouple the timelines for the RCS and the 2045 LRTP.
 - 2. Approve the Regional Connectors Study (scaled-down) Phase 2 Scope of Work,
Schedule, and Cost and authorize the Executive Director to enter into a contract
with the consultant.
- N. Community Transportation Advisory Committee: Opportunities to Expand
Responsibilities

Mayor Rowe Moved to approve the Consent Agenda; seconded by Mayor Johnson. The Motion Carried.

HRTPO Board Three-Month Tentative Schedule

Chair Shepperd outlined the HRTPO Board three-month tentative schedule in the Agenda packet.

Minutes of HRTPO Advisory Committee Meetings

Chair Shepperd noted there were summary minutes from the HRTPO Advisory Committee meetings included in the Agenda packet.

For Your Information

Chair Shepperd highlighted the items in the For Your Information section of the Agenda packet.

Old/New Business

There was no Old/New Business

Adjournment

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 11:55 a.m.

Thomas G. Shepperd, Jr.
Chair

Robert A. Crum, Jr.
Executive Director/Secretary