

## G. FY 2015 BUDGET AMENDMENT

This item is a FY 2015 Budget Amendment to replace the audio system for the Regional Board Room. The current audio system was installed in 1999 when the Board Room was constructed. Numerous audio issues have occurred during Commission meetings and it has been determined that the only solution is to replace the existing analog system with an updated digital system. Audio vendors from four Virginia Association of State College & University Purchasing Professionals (VASCUPP) were contacted to provide a design/build solution. The VASCUPP vendors were Whitlock, Lee Hartman & Sons, Vicom and Onyx Audio Visual. They attended a pre-proposal conference with HRTPO and HRPDC staff to discuss the issues with the current system. The vendors and staff collaborated on the requirements and technical aspects for a new system. After a few weeks the vendors delivered their proposals which included, price quote, statement of work, product information, and technical drawings.

The selection of a vendor was based on the best overall proposal that included criteria such as: recent experience with comparable projects, proposed technical approach, cost and options, design schedule, and service. **Whitlock** was selected as the preferred vendor. The cost of the equipment and labor is \$172,534.70. The cost of a five year maintenance agreement is \$32,770 for a **total cost of \$205,304.70**. The equipment consists of a Taiden HCS-5300/20 Digital Infrared Wireless Conference System with 50 delegate microphones and 2 chairman microphones, complete boardroom rewiring of ceiling speakers, floor boxes, podium and A/V room. The Taiden system was recommended due to its excellent immunity to RF interference from mobile phones and other RF devices. With the current building location in such close proximity to hotels and conference centers with wireless and RF radiating factors, the Taiden Infrared system will help shield those interferences. The work performed will replace all audio components in the Board Room. This project will also allow us to perform live streaming of the meetings in the future.

Attached is a proposed FY 15 budget amendment allowing us to pay for the upgrades utilizing funds from vacant positions.

Attachment 16-G

### **Recommended Action:**

Approve the Budget Amendment

**FY2015 BUDGET AMENDMENT FOR APRIL 2015**

	<b>Original Budget</b>	<b>Amendment</b>	<b>Amended Budget</b>	<b>Change in Budget</b>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Various vacancies in FY2015	4,775,002	(205,305)	4,569,697	(205,305)
<b>BUILDING</b>				
Board Room Audio System	<u>87,205</u>	<u>205,305</u>	<u>292,510</u>	<u>205,305</u>
<b>TOTAL AMENDMENT EXPENDITURES</b>	4,862,207	0	4,862,207	0