

ITEM #16: APPROVAL OF CONSENT ITEMS

A. MINUTES

Minutes of the HRTPO Board meeting held on March 19, 2015 are attached.

Attachment 16-A

Recommended Action:

Approve the minutes.

Hampton Roads Transportation Planning Organization (TPO) Board Summary Minutes of March 19, 2015

The Hampton Roads TPO Board Meeting was called to order at 10:37 a.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO Voting Members in Attendance:

McKinley Price, Chair (NN)
Linda T. Johnson, Vice-Chair (SU)
Alan P. Krasnoff (CH)
Ella Ward (Alternate, CH)
John C. Meyer (GL)
George Wallace (HA)
Dee Dee Darden (IW)
Mary Jones (JC)
Paul D. Fraim (NO)
Kenneth I. Wright (PO)

Barry Porter (SH)
William D. Sessoms (VB)
Clyde Haulman (WM)
Thomas Shepperd (YK)
Amy Inman (Alternate, DRPT)
Delegate David Yancey (GA)*
William E. Harrell (HRT)
James Utterback (VDOT)
Cathie France (Alternate, VPA)
Jamie Jackson (Alternate, WATA)

HRTPO Nonvoting Members in Attendance:

James E. Baker (CH)
Randy Martin (FR)
Brenda Garton (GL)
Mary Bunting (HA)
Anne Seward (IW)
Bryan Hill (JC)
Marcus Jones (NO)
John Rowe (PO)
J. Randall Wheeler (PQ)

Michael Johnson (SH)
Selena Cuffee-Glenn (SU)
James K. Spore (VB)
Jackson C. Tuttle, II (WM)
J. Mark Carter (YK)
Ivan Rucker (FHWA)
Lt. Col. David Huber (Alternate, Langley-Eustis)
Capt. Robert Clark (US Navy)

HRTPO Interim Executive Director:

Camelia Ravanbakht

CTB Participant

John Malbon

Other Participants:

Capt. Robert Geis (US Navy)
Peter Huber (Willcox & Savage)

HRTPO Voting Members Absent:

Barry Cheatham (FR)
W. Eugene Hunt (PQ)
Jennifer Mitchell (DRPT)
Senator Thomas Norment (GA)

Delegate Chris Stolle (GA)
Senator Frank Wagner (GA)
John Reinhart (VPA)

HRTPO Nonvoting Members Absent:

James Bourey (NN)

Shepelle Watkins-White (CTAC)

Jeffrey Breeden (FAA)

Irene Rico (FHWA)

Tony Cho (FTA)

Terry Garcia Crews (FTA)

Arthur Moyer (FTAC)

Col. John Allen (Langley-Eustis)

Col. William Galbraith (Langley-Eustis)

Wayne Shank (NAA)

Ken Spirito (PAC)

Randall P. Burdette (VDOA)

* Late arrival or early departure

Others Recorded Attending:

John Gergely, Donna Sayegh (Citizens); Earl Sorey (CH); Brian DeProfio (HA); Michael Hipple (JC); Britta Ayers, Cynthia Rohlf, Bryan Stilley, Jerri Wilson (NN); Brittany Forman, Joe Howell, Bryan Pennington, Jeff Raliski, Ron Williams (NO); Nita Mensia-Joseph (PO); Dallas O. Jones (SH); Leroy Bennett, Eric Nielson (SU); Robert Matthias (VB); Ellis W. James (NEC and Sierra Club Observer); Karen McPherson (McPherson Consulting); Rhonda Murray (US Navy); Tracy Baynard (McGuire Woods Consulting); Mark Geduldig-Yatrofsky (Portsmouthcitywatch.org); Bert Ramsay (Lane Construction); Hollis Ellis (CAE, Inc.); Will Christopher (HRPTA); Daniel Norman, Leila Rice (ERC); Deborah Brown, Scott Lovell (Parsons Brinckerhoff); Tom Walker (US Army Corps of Engineers); Dianna Howard (VBTP, VBTA, TLP); Zach LeMaster (Office of Senator Norment); Angela Bezik (Williams Mullen/HRT/City of Virginia Beach); Ray Amoruso, Joe Dillard (HRT); Tony Gibson, Dawn Odom, Laurie Simmons (VDOT); Cathy Aiello (Aiello Enterprises); Sam Belfield, Rob Case, Kathlene Grauberger, Danetta Jankosky, Theresa Jones, Michael Kimbrel, John Mihaly, Brian Miller, Keith Nichols, Joe Paulus, Seth Schipinski, Dale Stith (HRTPO Staff); Kelli Arledge, Melton Boyer, Jennifer Coleman, Nancy Collins, Randy Keaton, Mike Long, Joe Turner, Chris Vaigneur (HRPDC Staff)

Approval of Agenda

Chair McKinley Price asked for any additions or deletions to the agenda. Mayor Linda Johnson Moved to approve the agenda as written; seconded by Mayor Clyde Haulman. The Motion Carried.

Workshop Agenda**Commonwealth Transportation Board (CTB) Member Comments and Updates**

Mr. John Malbon, CTB Member, reported the CTB continues to review HB2 prioritization in order to ensure that the finished process sets forth what it is designed to do. He stated the CTB approved a resolution regarding the preferred alignment for the I-64 High Rise Bridge project.

Virginia Department of Transportation Comments and Updates

Mr. James Utterback, VDOT Hampton Roads District Administrator, reported the CTB awarded a contract for \$24.4 million for the Turnpike Road project in Portsmouth. Improvements include a 1.08 mile section of widening from two to four lanes and adding curb, gutter, sidewalks, and a left turn center lane. He indicated the I-64 Peninsula Widening project was awarded last month to Shirley Contracting with work to begin shortly.

He stated the CTB will be holding its April meeting in Hampton Roads on the 14th and 15th at the Sheraton Waterside. He noted that VDOT will hold a Six-Year Improvement Program (SYIP) meeting on April 23, 2015 in the Regional Building Boardroom with Secretary Layne in attendance. Lastly, he noted that next week is Work Zone Awareness Week and VDOT will begin paving again on I-64 and I-264.

Department of Rail and Public Transportation (DRPT) Comments and Updates

Ms. Amy Inman, DRPT Manager of Transit Planning, reported that DRPT continues to work on its Six-Year Improvement Program to advance its rail and public transportation projects.

Military Liaisons Comments and Updates

Captain Robert Clark of the U.S. Navy introduced Captain Robert Geis as the Navy's new non-voting representative to the HRTPO Board beginning in April.

Lt. Col. David Huber of Langley-Eustis stated he had no updates for the Board.

FY 2016 United Planning Work Program: Draft

Mr. Mike Kimbrel, HRTPO Principal Transportation Engineer, reported that HRTPO staff, in coordination with Hampton Roads Transit, Williamsburg Area Transit Authority, the Virginia Department of Transportation, and the Virginia Department of Rail and Public Transportation, is developing the draft Unified Planning Work Program (UPWP) for fiscal year (FY) 2016. The UPWP describes the mutual responsibilities of the aforementioned entities in carrying out the metropolitan transportation planning process for Hampton Roads.

He stated that in addition to detailing the work associated with HRTPO core functions – the Long-Range Transportation Plan (LRTP), the Transportation Improvement Program (TIP), the Congestion Management Process (CMP), and Public Participation – federal regulations state that the UPWP shall include a discussion of the planning priorities facing the MPA. It is in the determination of these planning priorities that the HRTPO Board ensures its vision and goals are carried forward in the UPWP.

Notable activities in the FY 2016 UPWP include:

- Project Prioritization (LRTP, CMAQ/RSTP, Transportation Alternatives Program)
- Safety and Security Planning
- Regional Freight Study
- Public Transportation Funding
- Multimodal Connectivity Gap Analysis
- On-Demand Ride Services
- Economic Benefits of Signature Paths

He stated the final FY 2016 UPWP will be included in the April HRTPO Board Agenda for approval.

2040 Long-Range Transportation Plan (LRTP) Candidate Projects: Draft Project Prioritization Scores

Ms. Dale Stith, HRTPO Principal Transportation Planner, reported that HRTPO staff has evaluated the 2040 LRTP Candidate Projects via the Project Prioritization Tool, which prioritizes projects based on technical merits and regional benefits. The prioritization methodology examines transportation projects based on three components: Project Utility (project effectiveness), Economic Vitality (potential for economic gain), and Project Viability (project readiness).

She commented that approximately 190 projects were evaluated; however, committed projects and HRTAC projects were not.

(Delegate Yancey and Ms. France arrive)

She indicated that draft prioritization scores were presented to all HRTPO Advisory Committees (TTAC, FTAC, and CTAC), the LRTP Subcommittee, and the regional Pedestrian and Bicycle Advisory Committee (PABAC). Feedback received was addressed and/or incorporated into the Project Prioritization Tool. She noted that HRTPO staff has also developed a public outreach campaign to provide interested citizens an opportunity to review draft scores.

The final scores will be presented to the HRTPO Board in April.

I-64/High Rise Bridge Corridor Study Environmental Assessment

Mr. James Utterback, VDOT Hampton Roads District Administrator, reported that in March 2013, the HRTPO 2034 Long-Range Transportation Plan was amended to include an environmental study for the improvement of the Interstate 64 (I-64) corridor from I-464 to I-264/I-664 at Bowers Hill, including the High Rise Bridge. VDOT, in cooperation with the Federal Highway Administration (FHWA) and the U.S. Coast Guard, completed the Draft Environmental Assessment (EA) for the Interstate 64/High Rise Bridge Corridor Study on October 6, 2014 and it was made available for public review and comment through

November 21, 2014. A location public hearing for the project was held on November 6, 2014.

He stated a presentation was provided to the HRTPO Board at the November 2014 meeting on the results of the Draft Environmental Assessment (EA), which analyzed potential environmental impacts associated with any alternatives developed to address transportation capacity needs and improve roadway and bridge conditions throughout the corridor. In January and February 2015, updated presentations were given to the HRTPO Board and HRTAC, respectively.

The draft EA includes the following No-Build and Mainline Candidate Build Alternatives (CBAs) and two fixed-bridge options (95 feet and 135 feet):

1. No-Build Alternative
2. CBA1 - Eight Lane Build Alternative – No Toll
3. CBA2 - Eight Lane Build Managed Alternative – High-Occupancy Vehicle (HOV)
4. CBA2 - Eight Lane Build Managed Alternative – High-Occupancy Toll (HOT)
5. CBA2 - Eight Lane Build Managed Alternative – All Tolloed

Mr. Utterback indicated the CTB approved the CBA2 alternative; however, the decision did not include any reference to HOV lanes or funding mechanisms. He commented that the bridge height will be determined by VDOT, in conjunction with the Federal Highway Administration (FHWA), the U.S. Coast Guard, and the U.S. Corps of Engineers. The approximate cost of the bridge itself will range from \$200 - \$400 million, depending on which bridge height is chosen. He noted the estimate for the entire project will range from \$1.8 to \$2.3 billion

He stated the TTAC, at its March 4, 2015 meeting, recommended CBA2 – Eight Lane Build Managed Alternative, with a 95 foot bridge height with no recommendation regarding HOV, HOT, or tolling.

Elizabeth River Tunnels (ERT) Project – Construction Update: Elizabeth River Crossings (ERC)

Mr. Daniel Norman, ERC Assistant Construction Director, reported that construction of the ERT project is approximately 70% complete with an end date of May 2018. Mr. Norman summarized the work that has been completed to-date, including:

- Tunnel Element Fabrication
- Norfolk Approach
- Portsmouth Approach
- Marine Work
- Martin Luther King Freeway Extension
 - Pile Driving
 - Pedestrian Bridge Cap Power
 - Structural Steel Erection

- Downtown Tunnel Rehabilitation
 - Ceiling Removal
 - Barrier Repair
 - Fire Protection and Ventilation Upgrades
 - Lighting

(Ms. France departs)

Regular Agenda

Public Comment Period

Mr. Mark Geduldig-Yatrofsky, Portsmouth Citizen, addressed the HRTPO Board regarding the High Rise Bridge project and High Occupancy Toll (HOT) lanes.

Mr. John Gergely, Newport News Citizen, addressed the HRTPO Board regarding the 2040 Long-Range Transportation Plan.

Mr. Will Christopher, Norfolk Citizen, addressed the HRTPO Board regarding Legislative Transit Day which occurred on January 26, 2015.

A transcription of the public comments made orally during this HRTPO Board meeting is posted on the HRTPO website with the March 19, 2015 agenda materials.

Submitted Public Comments

Chair Price reported there was one submitted public comment in the Agenda packet.

Authorizing Resolution for FY 2016 Federal and State Grant Applications

Dr. Camelia Ravanbakht, HRTPO Interim Executive Director, reported that the HRTPO applies for regional planning funds under two federal programs that supplement the primary planning funds the HRTPO receives under the Federal Highway Administration (FHWA) Section 112 Metropolitan Planning (PL) Funds program. One is the Federal Transit Administration (FTA) Section 5303 program and the other is the FHWA State Planning and Research (SPR) Funds program.

She stated Section 5303 funds are designated for transit planning and research activities and SPR funds are administered by VDOT and are the primary source of funding for rural transportation planning.

She noted both programs require a resolution authorizing the HRTPO Interim Executive Director to:

- File an application for the funds on behalf of the HRTPO
- Execute and file all necessary certifications and assurances, as well as any other documents or information required for the application
- Execute a grant agreement on behalf of the HRTPO

Mayor William Sessoms Moved to authorize the HRTPO Interim Executive Director to file applications and execute associated documents for the FY 2016 FTA Section 5303 and SPR funding programs; seconded by Mayor Johnson. The Motion Carried.

I-64/High Rise Bridge Corridor Study: Select Preferred Alternative and Bridge Height Option

Mayor Alan Krasnoff Moved to approve Alternative 2 which will consist of two additional lanes of capacity in each direction including the construction of a new bridge and eventual replacement of existing bridge, with a decision as to the management option to be made at a later date; seconded by Mayor Johnson.

Chair Price explained the motion does not include any tolls; however, it does not preclude the addition of tolls at a later date. Mr. Malbon suggested adding language from the CTB Resolution to the motion for clarity.

It was agreed to amend the motion as follows: Mayor Krasnoff Moved to approve Alternative 2 which will consist of two additional lanes of capacity in each direction including the construction of a new bridge and eventual replacement of existing bridge; existing and proposed capacity could accommodate multimodal options and/or contain toll/passenger management provisions; seconded by Mayor Johnson. The Motion Carried.

Approval of Consent Items

- Minutes
- HRTPO Financial Statement
- HRTPO 2014 CMAQ/RSTP Project Selection Process Report
- Midtown and Downtown Tunnels Toll Survey Report
- FY 2015-2018 TIP Amendment: HRT
- FY 2015-2018 TIP Revision: CMAQ and RSTP Fund Transfer Request: WATA and HRT
- HRTPO Citizen Transportation Advisory Committee: Membership
- HRTPO Disadvantage Business Enterprise (DBE) Program Report

Mr. William Harrell Moved to approve the Consent Agenda as written; seconded by Mayor Sessoms. The Motion Carried.

HRTPO Board Three-Month Tentative Schedule

Chair Price outlined the HRTPO Board three-month tentative schedule including the HRTPO Annual Retreat from 9:30 a.m. – 12:00 p.m. on May 21, 2015.

Correspondence of Interest

Chair Price highlighted the Correspondence of Interest section in the Agenda Packet.

Minutes of HRTPO Committee Meetings

Chair Price noted that there were summary minutes from the HRTPO/HRPDC Joint Legislative Ad-hoc Committee and the TTAC included in the Agenda packet.

For Your Information

Chair Price noted the items in the For Your Information section of the Agenda packet.

Old/New Business

There was no new/old business.

Adjournment

With no further business to come before the Hampton Roads TPO, the meeting adjourned at 12:05 p.m.

Mayor McKinley Price
Chair

Camelia Ravanbakht
Interim Executive Director

B. HRTPO FINANCIAL STATEMENT

The Statement of Revenues and Expenditures for the activities of February 2015 is attached. This statement reflects the financial status of the HRTPO as a whole.

Attachment 16-B

Recommended Action:

Accept the HRTPO Financial Statement.

HRTPO
FISCAL YEAR 2015
2/28/2015
STATEMENT OF REVENUES AND EXPENDITURES

REVENUES	Annual Budget	Previous YTD	Current Month	YTD
VDOT-PL SEC 112 FEDERAL	\$ 1,880,724	\$ 742,370	\$ -	\$ 742,370
VDOT-PL SEC 112 STATE	235,090	92,797	-	92,797
VDOT-PL SEC 112 LOCAL	235,090	92,796	-	92,796
VDOT CMAQ Grant	69,354	-	-	-
VDOT CMAQ Grant (STATE)	17,339	-	-	-
HRT MATCH	48,783	13,191	-	13,191
WAT MATCH	25,000	6,491	-	6,491
STATE PASS-THROUGH	73,783	19,683	-	19,683
FEDERAL PASS-THROUGH	590,268	157,462	-	157,462
HRTAC	72,431	-	-	-
VDRPT 5303 FEDERAL	318,905	102,007	-	102,007
VDRPT 5303 STATE	39,862	12,751	-	12,751
VDRPT 5303 LOCAL	39,864	12,752	-	12,752
SP&R	72,500	16,983	-	16,983
RSTP	400,000	3,341	-	3,341
Total Revenue	\$ 4,118,993	\$ 1,272,624	\$ -	\$ 1,272,624
EXPENSES				
PERSONNEL	\$ 2,424,071	\$ 1,185,664	\$ 182,556	1,368,220
CONTRACTUAL	30,000	5,032	4,496	9,528
SPECIAL CONTRACTS	508,674	6,036	-	6,036
OFFICE SERVICES	106,334	57,330	8,788	66,118
PASS THROUGH EXPENDITURES	737,834	196,827	-	196,827
INDIRECT COSTS	312,080	131,925	17,303	149,228
Total Expenses	\$ 4,118,993	\$ 1,582,813	\$ 213,142	\$ 1,795,955
AGENCY BALANCE	\$ -	\$ (310,189)	\$ (213,142)	\$ (523,332)

C. FY 2015-2018 TIP REVISION – RSTP TRANSFER REQUEST: CHESAPEAKE

Attached is a request from the City of Chesapeake to transfer Regional Surface Transportation Program (RSTP) funds from one completed project to another City project.

The City's letter explains the need for additional funds for its Traffic Management Center and System Additions, Phase IV project (UPC 100538), which has been bid twice with the bids exceeding available funds both times. The updated total project cost, including a 5 percent contingency, is \$2,650,967. The project is currently funded with \$2,000,000 in Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds, leaving an unfunded balance of \$650,697.

The City proposes transferring \$650,697 in FY 2006 RSTP funds from its Hanbury Road Intersection and Ramp Improvement project (UPC 72798), which was completed with a remaining balance of \$650,697. This transfer would fully fund the project and allow it to move forward.

This request was made available for public review and comment. The public review period began on March 25, 2015 and ran through April 8, 2015. The Transportation Technical Advisory Committee has recommended approval of the TIP Amendment.

Attachment 16-C

Recommended Action:

Approve the fund transfers and associated TIP amendment.

Department of Public Works
Post Office Box 15225
Chesapeake, Virginia 23328
(757) 382-6101
FAX (757) 382-8537

March 25, 2015

Camelia Ravanbakht, Ph.D., Executive Director
Hampton Roads Transportation Planning Organization
The Regional Building
723 Woodlake Drive
Chesapeake, Virginia 23320

RE: Traffic Management Center and System Additions, Phase IV – UPC 100538

Dear Camelia:

The City of Chesapeake is requesting a TIP amendment to transfer RSTP funds from the Hanbury Road Intersection and Ramp Improvement project, UPC 72798. This project is completed and has an available balance of \$650,697 in FY 2006 allocations (80% federal/20% state). The recipient project and proposed allocations are shown below.

UPC 100538 – Traffic Management Center and System Additions, Phase IV. This project is currently approved as a CMAQ project. The plans and specifications have been completed and the project has been bid on two separate occasions, with the bids exceeding available funds both times. The updated budget is as follows:

PE	\$ 300,000.00
RW	\$ 0.00
CN	\$ 2,054,220.00 (includes 5% contingency)
CEI (admin/inspection)	\$ <u>296,477.00</u>
Total	\$ 2,650,697.00

CMAQ allocations total \$2,000,000 leaving an unfunded balance of \$650,697. We are therefore requesting \$650,697 in FY 2006 RSTP funds (80% federal/20% state) be transferred to fully fund UPC 100538. Note that we have confirmed with VDOT and TPO staff that the improvements included in this project are eligible expenditures under the RSTP program. Additionally, current cost estimates, allocations, obligations, expenditures, and funds available for transfer associated with the affected projects have been confirmed with VDOT.

The requested transfer will allow the project to be awarded to the lowest bidder and proceed to construction.

I will be available to answer any questions the Transportation Technical Advisory Committee may have. Your favorable response to this request will be greatly appreciated.

Please contact me if you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Earl Sorey".

Earl Sorey, P.E.
Assistant Director of Public Works

CES/

cc: Steven Froncillo, P.E., City Traffic Engineer
Kelly S. Waldrop, VDOT Program Manager

D. DRAFT FY 2016 HRTPO BUDGET

The FY 2016 Draft Budget reflects the current economic conditions in that it is conservative in nature, and represents a total revenue (and corresponding expenditure) decrease of 7.8% from that of FY 2015. This decrease is due to grant reductions in UASI, MMRS, Planning & Environmental, and Transportation funding. All of the decrease is in pass-through.

Member contributions will remain at the reduced \$0.80 per capita rate approved in FY 2013. A slight increase in population resulted in the \$8,427 increase in this line item.

The budget supports a proposed 2% performance-based salary adjustment for staff. There was a slight increase of 4.4% in healthcare premiums for the upcoming fiscal year, with no increase in VRS or VRS Life Insurance. Standard and Special Contracts remained basically unchanged, and a 23% decrease in General Operations offset the reduced revenue. Staff recommends continuing to fund our reserves in order to continue to offset future increases in costs as funding continues to decrease.

This item was presented during the Workshop Agenda under Item #7.

Recommended Action:

Approve the FY 2016 HRPDC/HRTPO budget with the exception of the 2% performance-based salary adjustment, which will be considered in July 2015.

E. HRTPO FY 2016 UNIFIED PLANNING WORK PROGRAM

HRTPO staff, in coordination with Hampton Roads Transit, Williamsburg Area Transit Authority, the Virginia Department of Transportation, and the Virginia Department of Rail and Public Transportation, is developing the draft Unified Planning Work Program (UPWP) for fiscal year (FY) 2016. The UPWP describes the mutual responsibilities of the aforementioned entities in carrying out the metropolitan transportation planning process for Hampton Roads.

The draft UPWP was presented to the TTAC and HRTPO Board in March and underwent public review from March 4, 2015 through March 18, 2015. No comments were received. The Transportation Technical Advisory Committee has recommended approval of the final draft of the FY 2016 UPWP.

The final draft of the FY 2016 UPWP is enclosed.

Enclosure 16-E: FY 2016 Unified Planning Work Program

Recommended Action:

Approve the FY 2016 UPWP.

F. TRANSPORTATION ALTERNATIVES PROGRAM: SELECTED PROJECTS AND FUNDING ALLOCATIONS

The Transportation Alternatives Program (TAP) created by MAP-21 requires that 50% of the program funds received by the state be sub-allocated to areas based on population, while the other 50% may be obligated to any area of the state. Transportation Management Areas (MPOs having an urban population over 200,000) have the authority to select and award funding from their sub-allocations to projects carried out within their urbanized boundaries through a competitive selection process. In Virginia, District members of the Commonwealth Transportation Board (CTB) are each provided \$1 million in TAP funds to allocate to projects in their Districts.

HRTPO staff coordinates with VDOT Local Assistance Division (LAD) staff in carrying out the project selection process for Hampton Roads. LAD coordinates the application process and scores proposed projects based on criteria developed in cooperation with Virginia MPOs. Each proposed project is scored by several VDOT staffers individually. The scores from each project evaluator are then combined and divided by the number of evaluators to produce a final average score. MPOs responsible for selecting TAP projects receive the application materials and summary scoring information for each project proposed within the MPO area.

The Transportation Technical Advisory Committee has recommended approval of the following TAP projects and funding allocations for FY 2016:

1. TAP# 15072	Suffolk Seaboard Coastline Trail, Phase IV	\$224,400
2. TAP# 15038	Thalia Creek Greenway, Phase 3	\$500,000
3. TAP# 15028	Elizabeth River Trail, Phase III.A, IV.B, V	\$226,400
4. TAP# 15049	Lee Hall Depot Rehabilitation	\$200,000
5. TAP# 15070	Smithfield to Nike Park Shared-Use Path	\$555,619

This item was presented during the Workshop Agenda under Item #9.

Recommended Action:

Approve the TAP projects and funding allocations as listed above.

G. FY 2015 BUDGET AMENDMENT

This item is a FY 2015 Budget Amendment to replace the audio system for the Regional Board Room. The current audio system was installed in 1999 when the Board Room was constructed. Numerous audio issues have occurred during Commission meetings and it has been determined that the only solution is to replace the existing analog system with an updated digital system. Audio vendors from four Virginia Association of State College & University Purchasing Professionals (VASCUPP) were contacted to provide a design/build solution. The VASCUPP vendors were Whitlock, Lee Hartman & Sons, Vicom and Onyx Audio Visual. They attended a pre-proposal conference with HRTPO and HRPDC staff to discuss the issues with the current system. The vendors and staff collaborated on the requirements and technical aspects for a new system. After a few weeks the vendors delivered their proposals which included, price quote, statement of work, product information, and technical drawings.

The selection of a vendor was based on the best overall proposal that included criteria such as: recent experience with comparable projects, proposed technical approach, cost and options, design schedule, and service. **Whitlock** was selected as the preferred vendor. The cost of the equipment and labor is \$172,534.70. The cost of a five year maintenance agreement is \$32,770 for a **total cost of \$205,304.70**. The equipment consists of a Taiden HCS-5300/20 Digital Infrared Wireless Conference System with 50 delegate microphones and 2 chairman microphones, complete boardroom rewiring of ceiling speakers, floor boxes, podium and A/V room. The Taiden system was recommended due to its excellent immunity to RF interference from mobile phones and other RF devices. With the current building location in such close proximity to hotels and conference centers with wireless and RF radiating factors, the Taiden Infrared system will help shield those interferences. The work performed will replace all audio components in the Board Room. This project will also allow us to perform live streaming of the meetings in the future.

Attached is a proposed FY 15 budget amendment allowing us to pay for the upgrades utilizing funds from vacant positions.

Attachment 16-G

Recommended Action:

Approve the Budget Amendment

FY2015 BUDGET AMENDMENT FOR APRIL 2015

	Original Budget	Amendment	Amended Budget	Change in Budget
EXPENDITURES				
PERSONNEL				
Various vacancies in FY2015	4,775,002	(205,305)	4,569,697	(205,305)
BUILDING				
Board Room Audio System	<u>87,205</u>	<u>205,305</u>	<u>292,510</u>	<u>205,305</u>
TOTAL AMENDMENT EXPENDITURES	4,862,207	0	4,862,207	0