

**HAMPTON ROADS
COMMUNITY ADVISORY COMMITTEE
MEETING**

**April 14, 2022
Noon – 2:00 PM**

**The Regional Building
723 Woodlake Drive, Chesapeake**

- 1. Call to Order**
- 2. Approval/Modification of Agenda**

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires action from the CAC should be submitted at this time, as opposed to under “Old/New Business.”

Action Requested: The CAC should consider action to approve the agenda.

- 3. Public Comments**
 - a. Submitted Public Comments**

There were no submitted public comments since the last CAC meeting. Any new written public comments received after the preparation of this agenda will be announced at the meeting.

- b. Public Comment Period**

Members of the public are invited to address the CAC. Each speaker is limited to three minutes.

- 4. Summary Minutes (Attachment 5)**

The summary minutes of the February 10, 2022, CAC meeting is attached.

Action Requested: The CAC should consider action to approve the summary minutes of the February 10, 2022 CAC meeting.

5. CAC Membership Update

Since the last meeting, the CAC added the following new members to its Committee.

- City of Hampton – Mr. Richard Parison
Mr. Parison, a resident of Hampton, is an Artistic Director with The American Theatre. Mr. Parison has over 30 years of experience in professional arts and culture and volunteer experience with the Virginia Commission on the Arts Panel, Strategic Travel and Tourism Committee, Association of Performing Arts Professionals Regional Committee (APAP), and the National Endowment for the Arts (NEA). Mr. Parison was approved by the HRPDC/HRTPO Boards at the March 17, 2022 meeting.
- City of Newport News - Mr. Frank Cotrupi
Mr. Cotrupi, a resident of Newport News, is a semi-retired Real Estate Broker with Real Estate Cafe at Creed Realty. Mr. Cotrupi is civic-minded and involved in the community and has volunteer experience with Rotary, Habitat for Humanity, Meals on Wheels, Realtor Associations, Framework for the Future, and various commissions and committees. Mr. Cotrupi was approved by the HRPDC/HRTPO Boards at the March 17, 2022 meeting.
- City of Suffolk - Mr. Mike Sawchuk
Mr. Sawchuk, a resident of Suffolk, retired from the United States Navy and is a Linux Systems Administrator with CACI International. Mr. Sawchuck is an avid cyclist and advocate for universal bicycle access in Hampton Roads and has volunteer experience with Eagle Scout Troop 16 and Community Church. Mr. Sawchuk was approved by the HRPDC/HRTPO Boards at the March 17, 2022 meeting.
- City of Suffolk – Dr. Kanama Bivins
Dr. Kanama Bivins, a resident of Suffolk, is Chief Financial Officer of NASA Langley Research Center. Dr. Bivins has over 20 years of work experience as a leader in the federal government with a strong focus on innovation as well as volunteer experience with the CIVIC Institute and American Society of Military Comptrollers. She has a Doctorate in Strategic Leadership and a passion to see Hampton Roads continue to grow, develop, and thrive through initiatives to help attract and retain talent, entrepreneurs, and investors. Dr. Bivins was approved by the HRPDC/HRTPO Boards at the January 20, 2022 meeting.

Mr. Robert A. Crum, Jr., HRPDC/HRTPO Executive Director, will welcome and introduce the CAC's newest members.

6. Regional Transit Advisory Panel (RTAP) Update – presented by Mr. Robert A. Crum, Jr., HRPDC/HRTPO Executive Director (Attachment 6)

During the 2020 General Assembly session, the legislature passed House Bill 1726 and Senate Bill 1038 which created the Hampton Roads Regional Transit Fund (HRRTF). As part of this action, the General Assembly included the following provision:

“That the Hampton Roads Transportation Planning Organization shall establish a regional transit advisory panel composed of representatives of major business and industry groups, employers, shopping destinations, institutions of higher education, military installations, hospitals, and healthcare centers, public transit entities, and any other groups identified as necessary to provide ongoing advice to the regional planning process required pursuant to § 33.2-286 of the Code of Virginia on the long-term vision for a multimodal regional public transit network in Hampton Roads.”

To address this requirement, HRTPO staff worked with the HRTPO Board and Hampton Roads Transit (HRT) staff to appoint the Regional Transit Advisory Panel (RTAP) while addressing the sectors required by the Code of Virginia and also ensuring diversity and inclusiveness across the Panel. The RTAP held its first meeting on November 18, 2020, and met eight times between November 2020 and November 2021. The Panel formed nine working groups, with the intent to develop recommendations for Hampton Roads’ regional transit agencies and the HRTPO Board. These recommendations were provided to CAC members at the February CAC Meeting and are also attached.

Mr. Robert A. Crum, Jr., HRTPO Executive Director, and RTAP members will brief the CAC on these recommendations, and next steps as well as update the CAC on the RTAP’s transit advocacy day that occurred at the General Assembly on February 3, 2022.

This item is presented for information and discussion by CAC members. The CAC may consider providing input to the HRTPO Board and the region’s transit agencies on the RTAP Recommendations.

7. Norfolk International Airport Update – presented by Mr. Steven Sterling, Norfolk Airport Authority Deputy Executive Director of Administration and Operations

The Norfolk Airport Authority (NAA) recently updated the Master Plan and completed a Strategic Plan for the Norfolk International Airport (ORF) both of which guide the future of the airport.

Mr. Steven Sterling, NAA Deputy Executive Director of Administration and Operations, will provide the CAC with background on the airport as well as an overview of the Strategic Plan and Master Plan, highlighting some of the ongoing improvements and planned efforts at the Airport.

This item is presented for information and discussion by CAC members.

8. Regional Economic Development Site Readiness – presented by Mr. Keith Cannady, HRPDC Deputy Executive Director

HRPDC staff will provide an update on the Regional Economic Development Sites Readiness project and discuss the status of ongoing site development projects funded with matching State grants through the GO Virginia program. This project was undertaken in response to concerns expressed by economic development practitioners at the local, regional, and State level about missed opportunities for private investment and job creation in Hampton Roads due to the lack of shovel-ready development sites. “Shovel-ready” or “business-ready” sites are properties zoned for development, with good access to workers, and with the appropriate levels of transportation and utility infrastructure.

Mr. Keith Cannady, Deputy Executive Director, HRPDC, will brief the CAC on this item.

This item is presented for information and discussion by CAC members.

9. Next Meeting

The next CAC meeting is scheduled for Thursday, June 9, 2022.

10. Old/New Business

11. Adjournment