

AGENDA ITEM #1: CALL TO ORDER

The meeting will be called to order by Ms. Terry Danaher, Chair, at approximately 12:00 p.m.

AGENDA ITEM #2: PUBLIC COMMENT PERIOD

Members of the public are invited to address the CTAC. Each speaker is limited to five minutes.

AGENDA ITEM #3: SUBMITTED PUBLIC COMMENTS

There are no written public comments.

AGENDA ITEM #4: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the CTAC should be submitted at this time, as opposed to under "Old/New Business".

AGENDA ITEM #5: SUMMARY MINUTES OF THE OCTOBER 12, 2017 CTAC MEETING

Summary Minutes of the January 11, 2018 CTAC meeting are attached

Attachment 5

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the HRTPO Community Transportation
Advisory Committee (CTAC) Meeting
January 11, 2018**

The HRTPO Community Transportation Advisory Committee (CTAC) Meeting was called to order at 12:01 p.m. in the Regional Building Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTPO CTAC Members in Attendance:

Terry Danaher, Chair (PO)	Christian Strange (NO)
John Kish (CH)	Dianna Howard (VB)
Bernie Whitlock (CH)	Ron Broughton, Vice-Chair (VB)
Clayton Rogers (GL)	Scott MacFarlane (VB)
Cynthia Taylor (IW)	Delceno Miles (VB)
Carlton Hardy (NN)	

HRTPO CTAC Members Absent:

Susan Archer (CH)	Elvira Johnson (PO)
Cecil Jenkins (CH)	Alvin Sledd (PQ)
Jim Bowie (HA)	Dylan Lloyd (VB)
Greg Edwards (VB)	Jay Leach (VB)
Lamont Curtis (NN)	Brenda Johnson (NN)
James Openshaw (NO)	Ron Fowler (YK)
Mark Perreault (NO)	Henry Branscome (JCC)

OTHER PARTICIPANTS:

Brian Smith (HRT)

HRTPO Staff:

Camelia Ravanbakht
Kendall Miller
Rob Cofield
Shirley Core

Recognition of HRTPO Deputy Executive Director

Chair Danaher reminded committee members that this was Dr. Camelia Ravanbakht's, HRTPO Deputy Executive Director, last committee meeting before her retirement. CTAC members shared their memories and presented her with a bouquet of flowers in appreciation for her commitment to transportation and public engagement in Hampton Roads.

Public Comment Period

There were no public comments.

Submitted Public Comments

There were no submitted public comments.

Approval of Agenda

Chair Danaher asked for any additions or deletions to the agenda. Hearing none, Ms. Delceno Miles Moved to approve the agenda as written; seconded by Mr. Scott MacFarlane. The Motion Carried.

Summary Minutes of the July 13, 2017 CTAC Meeting

Chair Danaher asked for any additions or corrections to the October 12, 2017 minutes. Hearing none, Mr. Ron Broughton Moved to approve the minutes as written; seconded by Mr. John Kish. The Motion Carried.

Hampton Roads Transit (HRT) Core 20 Plan

Mr. Brian Smith, HRT Assistant to the President and CEO for Organizational Advancement, presented the HRT Core 20 Plan. He noted great regions have great transit consisting of multi-modal options. Under the current conditions in Hampton Roads only 1 to 2% of travel regionally is happening on transit. He reported 43% of transit operating funds originates from the localities general funds account. He explained the presence of a transit system provides for a lot of supporting economic activity that flows throughout the region. He detailed the benefits of transit with statistics from the HRT economic impact study, explaining that the current system supports over 20 thousand jobs, \$548 million in economic activity and \$93 million in consumer spending annually. The committee then discussed barriers to great transit in Hampton Roads which included lack of regional cooperation, funding issues, and the public not being effectively involved in transit solutions. He reported HRT performed a *pulse check* in 2014 via the Connect Hampton Roads survey and received input from 13,800 participants. This survey focused on factors that prevent the public from using transit. He went on to say that HRT determined that current commutes are not more convenient compared to other transportation modes,

travel times are too long, and frequency and availability of services are not sufficient. In response to HRT findings, the Core 20 Plan is a core network of twenty routes with consistent frequency and spans of service, particularly within rush hour, with fifteen minute frequency. He explained the Core 20 plan would provide a Core bus network, better regional connectivity, better access to jobs and job training, new buses technology and customer amenities.

Public Participation Plan

Ms. Kendall Miller, HRTPO Public Involvement and Title VI Administrator, updated the committee on the HRTPO Public Participation Plan. She noted staff has incorporated comments received, into the document. She explained the Public Participation Plan often offers the first introduction of the HRTPO to the general public. She noted it is vital for the plan to be inclusive and representative of all communities. She explained in addition to digital dissemination of the document, the goal is to saturate the market by sending the plan to higher learning facilities, and waiting rooms (i.e. doctor's offices, real estate offices, repair shops). She explained that there will be an HRTPO publication order form inside the plan that will allow the public to order HRTPO publications. This form will also allow the HRTPO to track interest among the public. She encouraged committee members to reach out to HRTPO staff if they had a group or organization who might be interested in receiving the Public Participation Plan.

For Your Information

Dr. Camelia Ravanbakht, HRTPO Deputy Executive Director, advised the committee if they plan to use the HOV Express Lanes they must acquire the Flex Pass, which allows commuters to switch the transponder to a HOV setting when traveling with 2 or more passengers, to avoid toll charges.

Old/New Business

Chair Danaher called attention to the HRPTO 2018 Legislative Priorities handout placed at committee member's seats. She encouraged committee members to connect with their representatives particularly on the items of funding for high speed rail, and the need for increased representation from Hampton Roads on the Commonwealth Transportation Board (CTB).

Adjournment

With no further business to come before the HRTPO Community Transportation Advisory Committee, the meeting adjourned at 1:43 p.m.