

Summary Minutes of the HRTPO Transportation Technical Advisory Committee (TTAC) Meeting April 3, 2019

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:33 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TTAC Voting Members in Attendance:

Bryan Stilley (Acting Chair, NN)	Amy Inman (NO)	Tara Reel (VB)
Benjamin Camras (CH)	Frank Brown (PO)	Carolyn Murphy (WM)
Earl Sorey (CH)	Carl Jackson (PO)	Tim Cross (YK)
Carol Rizzio (GL)	Dannan O'Connell (PQ)	Chris Arabia (Alternate, DRPT)
Angela Rico (Alternate, HA)	Beth Lewis (SH)	Jamie Jackson (HRT)
Richard Rudnicki (IW)	LJ Hansen (SU)	Sonya Hallums-Ponton (VDOT)
Paul Holt (JC)	Jason Souders (Alternate, SU)	Eric Stringfield (VDOT)
Bridjette Parker (NN)	David Jarman (Alternate, VB)	Barbara Nelson (VPA)
Robert Brown (NO)	Ric Lowman (VB)	Joshua Moore (WATA)
Brian Fowler (Alternate, NO)		

TTAC Voting Members Absent:

Troy Eisenberger (CH)	Jackie Kassel (NN)	Lynette Lowe (SH)
Donald Goodwin (FR)	James Wright (PO)	Robert Lewis (Chair, SU)
Mike Hayes (HA)	Ellen Roberts (PQ)	Phil Pullen (VB)
Jamie Oliver (IW)	Debbie Vest (PQ)	Tiffany Dubinski (DRPT)
Benjamin Sullivan (IW)	Michael Johnson (SH)	Dawn Odom (VDOT)
Tammy Rosario (JC)		

TTAC Nonvoting Members in Attendance:

Michael King (NAVY)

TTAC Nonvoting Members Absent:

Ivan Rucker (FHWA)	Melissa McGill (FTA)
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HRTPO Staff:

Sam Belfield	Uros Jovanovic	Keith Nichols
Theresa Brooks	Mike Kimbrel	Leonardo Pineda
Rob Case	Steve Lambert	Jeff Raliski
Kathlene Grauberger	John Mihaly	Dale Stith

Others Recorded Attending:

Thomas Wysong (JC); Karen McPherson (McPherson Consulting); Patrick Allen (RK&K); Samuel Hayes (M&N); Robert Gey (Davenport Engineering); Angel Aymond, Angela Biney, Caleb Brooks, Robin Grier, Sharonda Hawkins, Ray Hunt, Bryant Porter, Angie Reid, Jenny Salyers, Scott Smizik, Isabella Young (VDOT); Andrew Margason, Chris Vaigneur (HRPDC Staff)

Public Comment Period

There were no public comments.

Submitted Public Comments

There were no public comments.

Comments and Updates from State and Federal Agencies and the Military

Mr. Eric Stringfield reported that VDOT will hold its Spring Six-Year Improvement Program (SYIP) meeting on April 15, 2019 at the VDOT District Office at 4:00 p.m. He noted that VTrans will hold its meeting at 3:00 p.m. on the same day at the same location.

Ms. Sonya Hallums-Ponton stated the 2019 Transportation Alternatives (TA) Set-Aside Application Workshop will be held on April 16, 2019 at the Smithfield Conference Center. The VDOT Local workshop will be held at the Crown Plaza in Hampton on May 7th with registration open until April 8th.

Mr. Chris Arabia reported that DRPT has completed its Draft SYIP and will be in attendance at the VDOT SYIP meeting on April 15th.

There were no comments from VPA.

There was no representative in attendance from FHWA.

There were no comments from the U.S. Navy.

Approval of Agenda

Acting Chair Bryan Stilley asked for additions or deletions to the TTAC Agenda. Hearing none, Mr. Rob Brown Moved to approve the agenda as written; seconded by Ms. Any Inman. The Motion Carried.

Summary Minutes

Acting Chair Stilley reported that the TTAC summary minutes from the March 6, 2019 meeting were included in the April 3, 2019 TTAC Agenda Packet. Acting Chair Stilley asked for any additions or corrections to the minutes. Hearing none, Mr. Tim Cross Moved to approve the minutes as written; seconded by Mr. Joshua Moore. The Motion Carried.

FY 2018-2021 TIP Amendment Request: UPC 104905

Mr. Eric Stringfield reported that the Virginia Department of Transportation (VDOT) is requesting to amend the Fiscal Year (FY) 2018-2021 Transportation Improvement Program (TIP) to revise the cost estimate, allocations, and obligations for one project as described below:

- 104905 – I-64 Peninsula Widening – Segment 1
 - Revise Cost Estimate as follows:
 - Preliminary Engineering (PE): \$2,738,567
 - Right of Way (RW): \$32,494
 - Construction (CN) Start: \$98,773,441
 - Total Cost Estimate: \$101,544,502
 - Revise Allocations as follows:
 - Revise FY Previous Hampton Roads Transportation Fund (HRTF) allocation to be \$1,544,502
 - Revise Obligations as follows:
 - Remove FY Previous PE Phase Advanced Construction (AC) Conversion obligation of \$9,626,410
 - Remove FY Previous RW Phase AC obligation of \$25,000,000
 - Remove FY Previous RW Phase AC-Conversion obligation of \$15,698,838
 - Add FY Previous National Highway Performance Program (NHPP) obligation of \$373,590
 - Add FY Previous PE Phase AC-Other obligation of \$1,761,410
 - Add FY Previous RW Phase AC-Other obligation of \$5,901,490
 - Revise FY 2018 CN Phase AC-Other obligation to be \$86,690,563

This request was made available for public review and comment from March 27, 2019 through April 10, 2019.

Mr. Earl Sorey Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Mr. Moore. The Motion Carried.

FY 2018-2021 TIP Revision: Request to Transfer RSTP Funding: UPC 17633

Mr. Eric Stringfield reported that the Virginia Department of Transportation (VDOT) is requesting to transfer a total of \$14,399 in Regional Surface Transportation Program (RSTP) funds from one completed project to another eligible project. The specifics of the request are described below:

- UPC 17633 – Richmond Road Multi-Use Trail
 - Receive \$14,399 of FY 2000 RSTP funds, including State Match, from Colonial Parkway Bikeway Connection (UPC 17632)

Should the HRTPO Board approve the funding transfer described above, the FY 2018-2021 Transportation Improvement Program (TIP) will be amended to update the funding information associated with the projects. This request was made available for public review and comment from March 27, 2019 through April 10, 2019.

Mr. Paul Holt Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Ms. Carolyn Murphy. The Motion Carried.

FY 2018-2021 TIP Revision: Request to Transfer Funding: UPC 102944, 71616

Mr. Eric Stringfield reported that the Virginia Department of Transportation (VDOT) is requesting to:

1. Transfer \$721,888 in Congestion Mitigation and Air Quality (CMAQ) Program funds from one completed project to another eligible project (UPC 102944)
2. Transfer \$10,562 in State Funds (STF) from one project to a grouped project (UPC 99980)
3. Transfer \$359,679 in State Funds (STF) from one project to another project (UPC 71616) to cover a State charge that cannot be reimbursed by Federal funds

The specifics of the request are described below:

- UPC 102944 – Centerville Road/News Road Intersection Improvements
 - Receive \$500,000 of FY 1995 CMAQ funds from Richmond Road Corridor Improvements (UPC 71616)
- UPC 102944 – Centerville Road/News Road Intersection Improvements
 - Receive \$221,888 of FY 1996 CMAQ funds from Richmond Road Corridor Improvements (UPC 71616)
- UPC 71616 – Richmond Road Corridor Improvements
 - Receive \$9,355 of FY 2016 STF-Tele606 funds from Centerville Road/News Road Intersection Improvements (UPC 102944)
- UPC 71616 – Richmond Road Corridor Improvements
 - Receive \$1,207 of FY 2017 STF-Tele606 funds from Centerville Road/News Road Intersection Improvements (UPC 102944)
- UPC 99980 – Countywide Engineering & Survey (Grouped Project)
 - Receive \$9,055 of FY 2017 STF-Tele606 funds from Centerville Road/News Road Intersection Improvements (UPC 102944)
- UPC 99980 – Countywide Engineering & Survey (Grouped Project)
 - Receive \$36,731 of FY 2018 STF-Tele606 funds from Centerville Road/News Road Intersection Improvements (UPC 102944)
- UPC 99980 – Countywide Engineering & Survey (Grouped Project)
 - Receive \$36,731 of FY 2019 STF-Tele606 funds from Centerville Road/News Road Intersection Improvements (UPC 102944)

- UPC 99980 – Countywide Engineering & Survey (Grouped Project)
 - Receive \$36,731 of FY 2020 STF-Tele606 funds from Centerville Road/News Road Intersection Improvements (UPC 102944)
- UPC 99980 – Countywide Engineering & Survey (Grouped Project)
 - Receive \$240,431 of FY 2021 STF-Tele606 funds from Centerville Road/News Road Intersection Improvements (UPC 102944)

Should the HRTPO Board approve the funding transfers described above, the FY 2018-2021 Transportation Improvement Program (TIP) will be amended to update the funding information associated with the projects. This request was made available for public review and comment from March 27, 2019 through April 10, 2019.

Mr. Cross Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Mr. Moore. The Motion Carried.

FY 2018-2021 TIP Amendment Request: 11 Projects, Suffolk Transit

Mr. LJ Hansen reported that Suffolk Transit is requesting to amend the Fiscal Year (FY) 2018-2021 Transportation Improvement Program (TIP) to add two new projects and revise nine projects. The specifics of the request are described below:

- Operating Assistance (STIP ID SUF0001)
 - FY 2018 Funding
 - Revise FTA 5307 funds to be \$12K
 - FY 2019 Funding
 - Revise FTA 5307 funds to be \$187K
 - Revise State funds to be \$200K
- Paratransit Assistance (STIP ID SUF0002)
 - Remove all funding from project
- Purchase Replacement Buses (STIP ID SUF0004)
 - FY 2019 Funding
 - Revise FTA 5307 funds to be \$243K
 - Revise FTA 5339 funds to be \$67K
 - Revise State funds to be \$58K
 - Revise Local funds to be \$24K
 - FY 2020 Funding
 - Revise FTA 5307 funds to be \$16K
 - Revise FTA 5339 funds to be \$67K
 - Revise State funds to be \$10K
 - Revise Local funds to be \$10K

- FY 2021 Funding
 - Revise FTA 5307 funds to be \$98K
 - Revise FTA 5339 funds to be \$68K
 - Revise State funds to be \$33K
 - Revise Local funds to be \$8K
- Capital Cost of Contracting – Vehicle Maintenance (STIP ID SUF0006)
 - Remove all funding from project
- Preventive Maintenance (STIP ID SUF0007)
 - Remove all funding from project
- Administrative, Training, and Indirect Costs (STIP ID SUF0008)
 - FY 2019 Funding
 - Revise FTA 5307 funds to be \$0
 - Add FTA 5303 funds of \$10K
 - FY2020 Funding
 - Revise FTA 5307 funds to be \$0
 - Add FTA 5303 funds of \$10K
 - FY2021 Funding
 - Revise FTA 5301 funds to be \$0
 - Add FTA 5303 funds of \$10K
- Transit Improvements (STIP ID SUF0009)
 - FY 2019 Funding
 - Revise FTA 5307 to be \$14K
 - Add State funds of \$3K
 - Revise Local funds to be \$400.00
 - FY 2020 Funding
 - Revise FTA 5307 to be \$14K
 - Revise FTA 5339 to be \$0
 - Add State funds of \$3K
 - Revise Local funds to be \$404.00
 - FY 2021 Funding
 - Revise FTA 5307 to be \$0
 - Revise FTA 5339 to be \$0
 - Add State funds of \$9K
- Project Planning and Evaluation (STIP ID SUF0010)
 - Remove all funding from project

- N. Suffolk Transit Station (STIP ID SUF0011)
 - FY 2018 Funding
 - Remove all funding
 - FY 2019 Funding
 - Revise FTA 5307 funds to be \$36K
 - Revise FTA 5339 funds to be \$0K
 - Add State funds of \$7K
 - Revise Local funds to be \$2K
 - FY 2020 Funding
 - Add FTA 5307 funds of \$64K
 - Add State funds of \$7K
 - Add Local funds of \$2K
 - FY 2021 Funding
 - Add State funds of \$26K
 - Add Local funds of \$20K

- Force Account – Construction of Sidewalk (STIP ID SUF0012) – Add project
 - FY 2019 Funding
 - Add FTA 5307 funds of \$14K
 - Add State funds of \$3K
 - Add Local funds of \$1K

- Capital Cost of Contracting (STIP ID SUF0013) – Add project
 - FY 2019 Funding
 - Add FTA 5307 funds of \$384K
 - Add Local funds of \$96K
 - FY 2020 Funding
 - Add FTA 5307 funds of \$306K
 - Add Local funds of \$97K
 - FY 2021 Funding
 - Add FTA 5307 funds of \$277K
 - Add Local funds of \$98K

This request was made available for public review and comment from March 27, 2019 through April 10, 2019.

Mr. Moore Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Ms. Inman. The Motion Carried.

Southampton County Active Transportation Plan: Final

Mr. Michael Kimbrel, HRTPO Deputy Executive Director, reported that the draft report of *Southampton County Active Transportation Plan* was presented to TTAC at its March 6, 2019 meeting and underwent public review from March 6, 2019 through March 20, 2019. No comments were received.

Ms. Beth Lewis Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Moore. The Motion Carried.

Regional Performance Measures – System Performance Report: Final

Mr. Michael Kimbrel, HRTPO Deputy Executive Director, reported that the draft report of *Regional Performance Measures – System Performance Report* was presented to TTAC at its March 6, 2019 meeting and underwent public review from March 5, 2019 through March 22, 2019. No comments were received.

Mr. Moore Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Stringfield. The Motion Carried.

FY 2020 Unified Planning Work Program: Draft

Mr. Michael Kimbrel, HRTPO Deputy Executive Director, reported that HRTPO staff, in coordination with Hampton Roads Transit, Williamsburg Area Transit Authority, Suffolk Transit, the Virginia Department of Transportation, and the Virginia Department of Rail and Public Transportation, has developed the draft Unified Planning Work Program (UPWP) for fiscal year (FY) 2020. The UPWP describes the mutual responsibilities of the aforementioned entities in carrying out the metropolitan transportation planning process for Hampton Roads.

He stated that the draft UPWP will be available on the HRTPO website for review by the TTAC and other advisory committees of the HRTPO, as well as the general public, following the TTAC meeting on April 3, 2019. The review and comment period will run through April 17, 2019.

He requested TTAC members review the draft FY 2020 Unified Planning Work Program and submit comments to John Mihaly, jmihaly@hrtpo.org, by COB on Wednesday, April 17, 2019.

HRTPO 2018 CMAQ/RSTP Project Selection Process Report: Final

Mr. Jeff Raliski, HRTPO Transportation Analyst II, reported that as the Metropolitan Planning Organization (MPO) for the Hampton Roads area, the HRTPO is responsible for project selection and allocation of funds under two federal funding programs – the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and the Regional Surface Transportation Program (RSTP). The process used by the HRTPO to select projects to receive funds from these two programs is referred to as the CMAQ/RSTP Project Selection Process. The project selection process is conducted annually, normally beginning in July and running through December.

Mr. Raliski stated the report summarized the work of selecting CMAQ and RSTP projects during the 2018 CMAQ/RSTP Project Selection Process. He noted that selected projects received allocations of CMAQ and/or RSTP funds for FY 2025. The CMAQ and RSTP projects and allocations were approved by the HRTPO Board on November 15, 2018.

Mr. Holt Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Moore. The Motion Carried.

Bowers Hill Interchange Improvements Study: Update

Ms. Jennifer Salyers, VDOT Location Studies Project Manager, reported that the purpose of the Study is to:

- Address current operational deficiencies, such as inefficient access configurations, while improving safety within weaving and transition areas, at the junction of Interstate 664, Interstate 264, Interstate 64, U.S. Route 460, U.S. Route 58, U.S. Route 13, and VA Route 191. Additionally, the purpose also addresses current and future travel demand within the interchange.

Ms. Salyers outlined the alternatives retained for analysis as follows:

- No-Build Alternative
- Alternative 1 – Eastbound and westbound U.S. 58 Braided Ramps
- Alternative 2 – Full Interchange Reconstruction

She stated the Environmental Assessment (EA) was made available for public review and comment on April 8, 2019 and runs through May 19, 2019. The preferred alternative will be recommended to the Commonwealth Transportation Board (CTB) on June 18, 2019.

Linking Hampton Roads – A Regional Active Transportation Plan: Public Involvement Update

Mr. Steve Lambert, HRTPO Transportation Planner II, reported that *Linking Hampton Roads* is the first regional active transportation plan initiative that will produce regional recommendations to guide localities, HRTPO staff, and help inform the 2045 LRTP.

Mr. Lambert noted that currently, with the assistance of the Active Transportation Subcommittee, HRTPO staff is analyzing and providing regional recommendations.

He stated that a public input campaign is underway with an online survey from March 28, 2019 – April 26, 2019 with two public engagement events to be held in May 2019.

Three-Month Tentative Schedule

Acting Chair Stilley outlined the Three-Month Tentative Schedule in the Agenda Packet. He noted that TTAC members be prepared to discuss a possible change in the July TTAC meeting date from July 3, 2019 to July 10, 2019.

For Your Information

Acting Chair Stilley noted the For Your Information items in the Agenda Packet.

Announcements

Mr. Stringfield stated that VDOT planned to reach out to the localities to discuss the FY 2020 SMART SCALE process since many jurisdictions had recent staff changes.

Ms. Dale Stith announced that the LRTP Subcommittee would meet immediately following TTAC.

Old/New Business

There was no new/old business.

Adjournment

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:19 a.m.