

**AGENDA ITEM #5: MINUTES OF JANUARY 8, 2014**

**SUBJECT:**

Minutes of the LRTP Subcommittee meeting held on January 8, 2014.

Attachment 5

**RECOMMENDED ACTION:**

Approve the January 8, 2014 minutes.

## Summary Minutes

### HRTPO Long-Range Transportation Plan Subcommittee

#### Meeting of January 8, 2014

##### 1. Call to Order

Mr. Cross chaired the session in the absence of Chair King and the unavailability of his alternate Mr. Slaughter. Mr. Cross called the 2040 Long-Range Transportation Plan (LRTP) Subcommittee Meeting to order at approximately 12:15 pm in the Regional Building Board Room, with the following in attendance:

##### Members Present:

Jeff Raliski (NO)

Paul Hoult (JCC)

Kevan Danker (WATA)

Tim Cross (YK)

Mitzi Crystal (VDOT)

Brian Solis (VB)

Keith Cannady (HM)

Mark Shea (VB)

Steve Lambert (CH)

Garrey Curry (GL)

Sherry Earley (SU)

Reed Nester (WM)

Tammy Rosario (JCC)

Jamie Oliver (IW)

Eric Stringfield (VDOT)

Susan Wilson (PO)

Tom Slaughter (NN)

Julie Timm (HRT)

Keisha Branch (HRT)

Steve Froncillo (CH)

Emily Stock (DRPT)

##### HRTPO Staff:

Camelia Ravanbakht

Arkopal Goswami

Dale Stith

Theresa Jones

Rob Case

Kendall Miller

Brian Chenault

Keith Nichols

## **2. Public Comment Period**

No public speakers were present.

## **3. Submitted Public Comments**

No written public comments were submitted.

## **4. Approval of Agenda**

Mr. Cross asked for the approval of the agenda. Mr. Shea **motioned** to approve the agenda, followed by a **second** from Mr. Nester.

## **5. Approval of October 2, 2013 Minutes**

Mr. Cross asked for comments and amendments to the minutes of the last subcommittee meeting held on October 2, 2013. Mr. Slaughter **motioned** for the approval of the minutes. Mr. Shea **seconded** the motion. The motions carried.

## **6. 2040 LRTP – Candidate Projects**

Ms. Jones provided an update to the subcommittee members regarding the draft 2040 LRTP candidate projects. The draft list reflected the comments that were received from the last LRTP Subcommittee meeting held on October 2, 2013. She informed the subcommittee that staff would begin a parallel analysis of active transportation projects which will also be included in the 2040 LRTP. Following the presentation, staff received additional comments regarding projects on this list. It was decided that additional projects could be included to the list if absolutely necessary.

There was also an inquiry on whether Patriots Crossing and Third Crossing would include a multimodal component. The subcommittee members were informed that the multimodal component was included for both projects during the evaluation of the 2034 LRTP Candidate Projects. Unless said otherwise, TPO staff will continue to evaluate these projects under the same multimodal component assumption.

A motion to support the list of 2040 LRTP candidates was made by Mr. Holt, followed by a seconded from Ms. Timm. This motion will allow TPO staff to begin data collection and eventually project prioritization.

## **7. 2040 LRTP – Google Docs Form**

Ms. Stith provided the subcommittee members an overview of the LRTP and Prioritization process. She briefly discussed the data sources that feed into prioritization as well the evaluation process that HRTPO staff will undertake. In the past, TPO staff collected data for the LRTP candidate projects via Google Docs. This method will be used again in the data

collection process for the 2040 LRTP Candidate Projects. TPO staff will make this form available to the LRTP Subcommittee shortly.

#### **8. 2040 LRTP – Prioritization Tool Review**

As requested from the previous LRTP Subcommittee meeting, TPO staff provided an overview on the Project Prioritization Tool. Ms. Stith took the lead on this, discussing the tool's components, project categories, criteria, Measures of Effectiveness (MOE), and weighting factors. Ms. Stith then gave a brief demonstration of the tool.

#### **9. 2040 LRTP – Prioritization Improvements**

Ms. Stith reminded the subcommittee on the up-to-date changes to the prioritization tool which were made during the development of the 2034 LRTP. These changes make the tool more objective. A group discussion followed Ms. Stith's presentation.

#### **10. For Your Information**

Mr. Goswami discussed performance management under MAP-21. He informed the subcommittee members of the context of MAP-21, the timeline of setting its national goals, and where the TPO stands with its performance measures.

#### **11. Old/New Business**

No old/new business.

#### **12. Next Meeting**

The next LRTP Subcommittee meeting will be held on April 2, 2014 following TTAC.

**ADJOURNMENT 1:30PM**