

**Action Summary**  
**Hampton Roads Transportation Planning Organization**  
**Special Board Meeting**  
**March 29, 2021**

**1. Call to Order**

*The meeting was called to order by the Chair at 10:34 a.m.*

*Mr. Robert Crum, HRTPO Executive Director, stated that pursuant to the declared state of emergency in the Commonwealth of Virginia and in response to the COVID-19 pandemic and to protect the public health and safety of the Board members, staff, and the general public, the HRTPO meeting was being held electronically via Zoom. These electronic meetings are required to complete essential business on behalf of the region.*

*Per the requirements of the Code of Virginia, the meeting notice, agenda, and supporting documentation were posted on the HRTPO website for public review. HRTPO staff also provided electronic copies of this information to Board members and other interested parties.*

*Today's meeting is being live-streamed and is available for viewing on the Regional Connection YouTube channel. The meeting is also being recorded and will be available after the meeting through the HRTPO website.*

*Members of the public were invited to submit comments to the Board in advance of today's meeting via email and phone call. No public comments were received as of 48 hours before the meeting.*

*Mr. Crum reviewed several important housekeeping rules in order for the HRTPO to complete its meeting:*

- 1. All Board members were asked to remain on mute before and after providing input.*
- 2. All Board members were asked to identify themselves by name and locality/agency when speaking and/or providing a motion or second.*
- 3. All votes taken must be made by roll call vote and recorded in the minutes.*

*On behalf of the HRTPO staff, Mr. Crum thanked everyone for their commitment to the region and their cooperation and patience during the electronic meeting.*

**2. Approval of Agenda [Action Requested]**

*Chair Donnie Tuck asked for additions or deletions to the HRTPO Agenda. Hearing none, a roll call vote was conducted and the HRTPO Board unanimously approved the agenda as written. The roll call vote also served as record of attendance.*

**3. Public Comments**

*The general public was provided an opportunity to provide comments in advance of the meeting by email or phone. Chair Tuck stated that HRTPO staff received no submitted comments via either option 48 hours preceding the Board meeting.*

**4. 2045 Long-Range Transportation Plan (LRTP) – Fiscally Constrained List of Projects [Action Requested]**

*Ms. Dale Stith, HRTPO Principal Transportation Planner, provided an update on the 2045 Long-Range Transportation Plan (LRTP) fiscally constrained list of projects. The LRTP is the blueprint for the region's transportation future and identifies all regionally significant transportation projects.*

*After providing background on the development of the 2045 LRTP, Ms. Stith stated that modifications were made to the draft list of fiscally constrained projects since last month's presentation, including the addition of four projects and the removal of two projects. Factoring in forecasted transportation funds from the Virginia Department of Transportation (VDOT), the Hampton Roads Transportation Accountability Commission (HRTAC), and various localities and agencies, forecasted funding available for years 2021-2045 is \$30.7 billion. Of this amount, \$17 billion is reserved for maintenance/administration/debt service and finance fees. The total 2021-2045 revenues for additional capacity is \$13.7 billion and the estimated cost of additional capacity transportation projects is \$13.5 billion; therefore, fiscal constraint is demonstrated.*

*Mr. Kevin Page, HRTAC Executive Director, stated that at its March 18, 2021 meeting, the HRTAC endorsed a 2045 Long Range Plan of Finance, which includes a funding plan for the Hampton Roads Transportation Fund (HRTF) high priority projects included in the HRTPO's 2045 LRTP. He also stated that the HRTAC funding plan includes assumptions for the Hampton Roads Regional Transit Fund (HRRTF).*

*A roll call vote was conducted and the HRTPO Board unanimously approved the the 2045 LRTP Fiscally Constrained List of Projects and associated 2045 LRTP Funding Plan and Project Information Guide reports.*

**5. HRTPO 2045 Long-Range Transportation Plan (LRTP) and Fiscal Year (FY) 2021-2024 Transportation Improvement Program (TIP): Transportation Conformity [Action Requested]**

*Ms. Dale Stith, HRTPO Principal Transportation Planner, provided an update on transportation conformity. She stated that transportation conformity is the link between air quality improvement and transportation planning, whereby, it establishes the framework for improving air quality to protect public health and the environment. The purpose of Transportation Conformity is to ensure the system of projects included in the HRTPO LRTP and the TIP is compliant with the state's air quality plan.*

*Ms. Stith indicated that Hampton Roads is now subject to substantially streamlined conformity requirements based on current Federal Highway Administration (FHWA)/Federal Transit Administration (FTA) and Environmental Protection Agency (EPA) Guidance due to the region being deemed an "orphan" maintenance area. Fiscal constraint and consultation is required; however, the emissions modeling requirement was eliminated. She stressed that once Conformity is underway, no LRTP or TIP Amendments can be approved unless they are clearly conformity exempt.*

*She concluded her presentation by summarizing the Conformity process schedule and noted that with today's HRTPO Board action of approving the conformity project list and initiating public review of the draft Regional Conformity Assessment (RCA), the following will occur:*

- March 31, 2021 – Public review of RCA to begin with posting of the TTAC Agenda*
- April 7, 2021 – TTAC/Inter-Agency Consultation Group convenes to review/approve conformity related items*

- *April 15, 2021 – Board approval of RCA and finding of conformity – upon Board approval, VDOT to submit RCA to FHWA*
- *April – June 2021 – Federal review of RCA*
- *June/July 2021 – Board resolution adopting the 2045 LRTP*

*A roll call vote was conducted and the HRTPO Board unanimously approved the list of regionally significant projects for the 2045 LRTP and FY 2021-2024 TIP Regional Conformity Assessment (RCA) and the initiation of the public review of the draft Regional Conformity Assessment for the 2045 LRTP and FY 2021-2024 TIP.*

**6. Old/New Business**

*There was no old/new business.*

**ADJOURNMENT**