

ITEM #9: APPROVAL OF CONSENT ITEMS [*Action Requested*]

A. Minutes

Minutes from the February 20, 2020 HRTPO Board meeting are attached.

Attachment 9-A

RECOMMENDED ACTION:

Approve the minutes.

B. HRTPO Financial Statement

The Statement of Revenues and Expenditures for the activities of January 2020 is attached. This statement reflects the financial status of the HRTPO as a whole.

Attachment 9-B

RECOMMENDED ACTION:

Accept the HRTPO Financial Statement.

C. HRTPO FY 2021-2024 Transportation Improvement Program (TIP): Final

HRTPO staff presented the draft *HRTPO FY 2021-2024 Transportation Improvement Program (TIP)* during the TTAC meeting on February 5, 2020 and the document underwent public review from February 3, 2020 through March 3, 2020. No public comments were received.

Following approval by the HRTPO Board, the TIP will be submitted for approval by the Governor – after which it will be included in the Statewide TIP (STIP) which will then be submitted for approval by FHWA and FTA. The HRTPO FY 2021-2024 TIP and associated STIP are scheduled to go into effect on October 1, 2020.

The *HRTPO FY 2021-2024 TIP* is available on the HRTPO website at: [https://www.hrtpotip.org/page/**new-transportation-improvement-program-\(tip\)-fy2021-2024**/](https://www.hrtpotip.org/page/**new-transportation-improvement-program-(tip)-fy2021-2024**/)

RECOMMENDED ACTION:

Approve the *HRTPO FY 2021-2024 TIP*.

FISCAL YEAR 2020
1/31/20
STATEMENT OF REVENUES AND EXPENDITURES
58% OF FISCAL YEAR COMPLETE

REVENUES	Budget	Previous Previous YTD	Current Current Month	YTD	% Received % Received /Expended
VDOT-PL SEC 112	\$ 2,961,330	\$ 519,994	\$ -	\$ 519,994	18%
HRTAC	114,000	32,301	-	32,301	28%
HRTAC - SEIS Feasibility Study	1,532,549	98,492	-	98,492	6%
VDRPT 5303/ Pass Through	809,662	42,857	-	42,857	5%
SP&R	72,500	19,163	-	19,163	26%
Total Revenue	<u>5,490,041</u>	<u>712,807</u>	<u>-</u>	<u>712,807</u>	13%
EXPENDITURES					
PERSONNEL	\$ 2,769,367	\$ 903,446	\$ 152,398	\$ 1,055,844	38%
STANDARD CONTRACTS	10,000	4,474	6,525	10,999 **	110%
SPECIAL CONTRACTS/PASS THROUGH	2,510,720	409,511	98,107	507,617	20%
OFFICE SERVICES	199,954	94,246	14,469	108,715	54%
INDIRECT COSTS	-	368,857	62,221	431,078	0%
Total Expenses	<u>5,490,041</u>	<u>1,780,533</u>	<u>333,720</u>	<u>2,114,253</u>	39%
TOTALS	<u>\$ -</u>	<u>\$ (1,067,726)</u>	<u>\$ (333,720)</u>	<u>\$ (1,401,446)</u> *	

* HRTPO grants operate on a quarterly reimbursement basis; as such the total YTD does not reflect the commission's current financial position.

** Overage is due to Audit/Accounting services paid on behalf of HRTAC.