

**AGENDA ITEM #7: MINUTES**

Summary minutes of the TTAC meeting held on February 7, 2018 are attached.

Attachment 7

**RECOMMENDED ACTION:**

Approve the minutes.

**Summary Minutes of the HRTPO Transportation  
Technical Advisory Committee (TTAC) Meeting  
February 7, 2018**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:34 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**TTAC Voting Members in Attendance:**

Paul Holt (Chair, JC)	Jeff Raliski (NO)	Brian Solis ( VB)
Sherry Earley (Vice Chair, SU)	Jackie Kassel (NN)	Carolyn Murphy (WM)
Benjamin Camras (CH)	Garrett Morgan (NN)	Tim Cross (YK)
Steve Froncillo (CH)	Bryan Stilley (NN)	Keisha Branch (HRT)
Donald Goodwin (FR)	Dannan O'Connell (PQ)	Sonya Hallums-Ponton (VDOT)
Carol Rizzio (GL)	Beth Lewis (SH)	Eric Stringfield (VDOT)
John Yorks (HA)	LJ Hansen (SU)	Josh Moore (WATA)
Jamie Oliver (IW)	Jason Souders (SU)	
Richard Rudnicki (IW)	Robert Grey (VB)	
Robert Brown (NO)	Phil Pullen (VB)	

**TTAC Voting Members Absent:**

Earl Sorey (CH)	Tammy Rosario (JC)	Robert Lewis (SU)
Garrey Curry (GL)	Thelma Drake (NO)	Dan Clayton III (WM)
Anne Ducey-Ortiz (GL)	Britta Ayers (NN)	Aaron Small (WM)
Lynn Allsbrook (HA)	Claudia Cotton (Alternate, NN)	J. Mark Carter (YK)
Mike Hayes (HA)	Ellen Roberts (PQ)	Dawn Odom (VDOT)
Angela Rico ( HA)	Debbie Vest (PQ)	Jamie Jackson (HRT)
Dennis Carney (IW)	James Wright (PO)	Jeff Florin (VPA)

**TTAC Nonvoting Members in Attendance:**

Ivan Rucker (FHWA)	Michael King (NAVY)
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**TTAC Nonvoting Members Absent:**

Melissa McGill (FTA)	Rhonda Murray (NAVY)
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**HRTPO Staff:**

Sam Belfield	Mike Kimbrel	Keith Nichols
Theresa Brooks	Steve Lambert	Leonardo Pineda
Rob Case	John Mihaly	Dale Stith
Shirley Core	Kendall Miller	
Kathlene Grauberger	Joe Paulus	

### **Others Recorded Attending:**

Ron Hodges, Carleen Muncy(TRAFFIX); Jerry Pauley, Angela Biney, Caleb Brooks, Jerold Register, Keisha Wilkins, Nathan Milaszewski, Ray Hunt, Carl Jackson, Karen Bourne, Bryant Porter, (VDOT); Chuck Eastman (Michael Baker Int.); Bekki Jucksch (Kimley Horn); Karen McPherson (McPherson Consulting); Kirsten Tynch (VHB); Samuel Hayes (Moffatt & Nichol); Mike Long, Chris Vaigneur (HRPDC Staff).

### **Introductions**

Chair Holt congratulated Mr. Mike Kimbrel on his promotion to HRTPO Deputy Executive Director.

### **Public Comment Period**

There were no public comments.

### **Submitted Public Comments**

There were no submitted public comments in the agenda packet.

### **Comments and Updates from State and Federal Agencies and the Military**

There were no comments from the Federal Highway Administration.

Mr. Eric Stringfield, announced VDOT would host a WebEx on the SMART SCALE Pre-application process on February 13, 2018.

There were no representatives present from the Virginia Port Authority.

There were no comments from the Navy.

### **Approval of Agenda**

Chair Holt asked for additions or deletions to the TTAC Agenda. Hearing none, Mr. Stringfield Moved to approve the Agenda as written; seconded by Mr. Pullen. The Motion Carried.

### **Summary Minutes**

Chair Holt reported that the TTAC summary minutes from the January 3, 2018 meeting were included in the February 7, 2018 TTAC Agenda Packet. Chair Holt asked for any additions or corrections to the minutes. Hearing none, Mr. Cross Moved to approve the minutes; seconded by Mr. Moore. The Motion Carried.

## **FY 2018-2021 TIP REVISION – REQUEST TO TRANSFER CMAQ AND RSTP FUNDING**

Ms. Keisha Branch, HRT Grants Administration Officer, requested to transfer Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) funding among four HRT projects. Should the funding transfer request be approved by the HRTPO Board, the FY 2018-2021 TIP will be amended to incorporate the following revisions:

- UPC T9093: Regional Fixed Guideway Studies & Right of Way
  - Transfer \$2,000,000 in FY15 RSTP, including state match, to UPC T11778
  - Transfer \$2,000,000 in FY15 RSTP, including state match to UPC T9092
- UPC T11778: Purchase Forty Foot Replacement Buses
  - Receive \$2,000,000 in FY15 RSTP, including state match, to UPC T9093
  - Transfer \$2,000,000 in FY18 CMAQ, including state match to UPC T11777
- UPC T9092: HRT Facility Upgrades
  - Add project to TIP
  - Revise Cost Estimate as follows:
    - Preliminary Engineering (PE): \$0
    - Construction (CN): \$12,855,022
    - Total (TO): \$12,855,022
  - Merge the following allocations from HRT0082 to UPC T9092:
    - \$1,099,470 FTA 5307
    - \$639,978 State
    - \$393,811 Local
  - Receive \$2,000,000 in FY15 RSTP, including state match, to UPC T9093
- UPC T11777: Purchase Twenty-Nine Foot Replacement Buses
  - Receive \$2,000,000 in FY18 CMAQ, including state match, to UPC T11778

Mr. Hansen MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Mr. Solis. The Motion Carried.

## **FY 2018-2021 TIP AMENDMENT: UPC 83254**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 83254 – Mariner’s Museum Multi-Purpose Trail in Newport News
  - Add project to TIP
  - Description: Construct multi-use trail to connect existing and planned sidewalks along Warwick Boulevard from Avenue of the Arts to north of Harpersville Road.
  - Length: 1 mile
  - Cost Estimate as follows:

- Preliminary Engineering (PE): \$386,876
- Right of Way (RW): \$0
- Construction (CN): \$2,332,848
- Total (TO): \$2,719,724
- Project Phase Schedule as follows:
  - PE: Start 10/4/07; End 2/25/15
  - CN: Start 2/25/15; End 3/1/19
- Allocations as follows:
  - Previous allocation of \$2,748,200 CMAQ, including match
  - Previous allocation of \$775,000 Local funds
- Obligations as follows:
  - Previous PE Phase obligation of \$299,772 CMAQ, plus \$77,375 match
  - FY18 PE Phase obligation of \$9,729 CMAQ, plus \$2,432 match
  - FY18 CN Phase obligation of \$1,866,278, plus \$466,570 match

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel.  
The Motion Carried.

**FY 2018-2021 TIP AMENDMENT: UPC 77428**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 77428 – Warwick Boulevard Widening in Newport News
  - Add project to TIP
  - Description: Widen Warwick Boulevard from 4 to 6 lanes from 0.2 miles south of J. Clyde Morris Boulevard to Nettles Drive.
  - Cost Estimate as follows:
    - Construction (CN): \$11,178,154
    - Total (TO): \$11,178,154
  - Project Phase Schedule as follows:
    - CN: Start 8/9/05; End 10/20/07 (Complete)
  - Allocations as follows:
    - Previous allocation of \$9,333,036 Regional Surface Transportation Program (RSTP), plus \$2,333,259 match
    - Previous allocation of \$1,096,626 Accounts Receivable
  - Obligations as follows:
    - Previous CN Phase obligation of \$7,092,866 RSTP, plus \$1,773,217 match
    - Previous CN Phase obligation of \$1,179,995 Other State funds
    - FY 2018 CN Phase Obligation of \$865,618 RSTP, plus \$216,405 match

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel.  
The Motion Carried.

## **FY 2018-2021 TIP AMENDMENT: UPC 82961**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 82961 – Monticello Avenue Intersection Improvements at Ironbound Road in James City County
  - Add project to TIP
  - Description: Construct turn lanes at the intersection of Monticello Ave and Ironbound Rd (Rt 615).
  - Length: 0.5 mile
  - Cost Estimate as follows:
    - Preliminary Engineering (PE): \$538,808
    - Right of Way (RW): \$510,310
    - Construction (CN): \$2,546,226
    - Total (TO): \$3,595,344
  - Project Phase Schedule as follows:
    - PE: Start 8/8/08; End 12/12/12
    - RW: Start 12/12/12; End 5/13/14
    - CN: Start 5/13/14; End 5/27/16 (Complete)
  - Allocations as follows:
    - Previous allocation of \$273,065 Minimum Guarantee (MG)
    - Previous allocation of \$254,537 Primary, plus \$68,266 match
    - Previous allocation of \$143,866 Telecommunications
    - Previous allocation of \$2,574,920 Congestion Mitigation and Air Quality Improvement Program (CMAQ), plus \$484,864 match
  - Obligations as follows:
    - Previous PE Phase obligation of \$16,092 State
    - Previous PE Phase obligation of \$418,173 CMAQ, plus \$104,543 match
    - Previous RW Phase obligation of \$3,029 State
    - Previous RW Phase obligation of \$405,824 CMAQ, plus \$101,456 match
    - Previous CN Phase obligation of \$1,750,922 CMAQ, plus \$437,731 match
    - Previous CN Phase obligation of \$16,242 Advance Construction (AC)
    - FY18 PE Phase obligation of \$273,065 Surface Transportation Program (STP)/Surface Transportation Block Group (STBG), plus \$68,266 match

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel.  
The Motion Carried.

## **FY 2018-2021 TIP AMENDMENT: UPC 88879**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 88879 – Phase 3a/Phase C502 – Lee Hall Depot Rehabilitation in Newport News
  - Add project to TIP
  - Description: Rehabilitation of Lee Hall Depot to include installation of security and fire systems, roof reconstruction, and exterior painting.
  - Cost Estimate as follows:
    - Construction (CN): \$1,027,973
    - Total (TO): \$1,027,973
  - Project Phase Schedule as follows:
    - CN: Start 5/14/13; End 6/26/14 (Complete)
  - Allocations as follows:
    - Previous allocation of \$752,746 Transportation Enhancement (TE)/ Surface Transportation Program (STP)
    - Previous allocation of \$188,186 Local funds
  - Obligations as follows:
    - Previous CN Phase obligation of \$752,746 STP/EN, plus \$188,187 match
    - FY18 CN Phase obligation of \$69,632 Advance Construction (AC) Conversion, plus \$17,408 match

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel. The Motion Carried.

## **FY 2018-2021 TIP AMENDMENT: UPC 105456**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 105456 – Ferry Boat Pocahontas Engines and Drive Systems Replacement
  - Add project to TIP
  - Description: Design, purchase, and install equipment to replace the VDOT Pocahontas Ferry Boat engines and drive systems.
  - Cost Estimate as follows:
    - Construction (CN): \$5,100,000
    - Total (TO): \$5,100,000
  - Project Phase Schedule as follows:
    - CN: Start 4/16/16; End 3/1/18
  - Allocations as follows:
    - Previous allocation of \$1,266,744 Ferry Boat Discretionary – Statewide
    - Previous allocation of \$559,796 Ferry Boat Program – Federal

- Previous allocation of \$139,949 Ferry Boat Program – Softmatch
- Previous allocation of \$2,680,000 Accounts Receivable
- Previous allocation of \$986,686 Districtwide
- Obligations as follows:
  - Previous CN Phase obligation of \$1,266,744 Federal Demonstration (DEMO), plus \$316,686 match
  - Previous CN Phase obligation of \$2,846,570 Other, plus \$670,000 match

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel. The Motion Carried.

**FY 2018-2021 TIP AMENDMENT: UPC 106693**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 106693 – I-64/I-264 Interchange Phase III (PE Only) in Norfolk
  - Add project to TIP
  - Description: Analyze all movements between I-64 and I-264 except I-64 West to I-264 East (which was addressed in UPC #57048).
  - Cost Estimate as follows:
    - Preliminary Engineering (PE): \$10,000,000
    - Total (TO): \$10,000,000
  - Project Phase Schedule as follows:
    - PE: Start 2/2/17; End 5/18/20
  - Allocations as follows:
    - Previous allocation of \$1,100,000 Hampton Roads Transportation Fund (HRTF)
    - FY 2018 allocation of \$3,750,000 HRTF
    - FY 2019 allocation of \$3,750,000 HRTF
    - FY 2020 allocation of \$1,400,000 HRTF
  - Obligations as follows:
    - Previous PE Phase obligation of \$10,000,000 Advance Construction (AC)

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel. The Motion Carried.



## **FY 2018-2021 TIP AMENDMENT: UPC 110321**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 110321 – I-64 Express Lanes – Segment I in Norfolk
  - Add project to TIP
  - Description: Convert existing reversible HOV-2 lanes to HOT-2 lanes on I-64 from I-264 to I-564.
  - Length: 8.4 miles
  - Cost Estimate as follows:
    - Preliminary Engineering (PE): \$2,820,000
    - Construction (CN): \$2,180,000
    - Total (TO): \$5,000,000
  - Project Phase Schedule as follows:
    - PE: Start 11/17/16; End 1/10/17
    - CN: Start 1/10/17; End 12/1/17 (Complete)
  - Allocations as follows:
    - Previous allocation of \$5,000,000 Toll Facilities
  - Obligations as follows:
    - Previous PE Phase obligation of \$2,820,000 Other-Toll
    - Previous CN Phase obligation of \$2,180,000 Other-Toll

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel.  
The Motion Carried.

## **FY 2018-2021 TIP AMENDMENT: UPC 110577**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 110577 – HRCS Preferred Alternative Refinement
  - Add project to TIP
  - Description: Preliminary work to begin needed geotechnical exploration and survey in the water and on land along the I-64 corridor from I-664 in Hampton to I-564 in Norfolk for the Hampton Roads Crossing Study (HRCS) Preferred Alternative.
  - Length: 14.7 miles
  - Cost Estimate as follows:
    - Preliminary Engineering (PE): \$25,000,000
    - Total (TO): \$25,000,000
  - Project Phase Schedule as follows:
    - PE: Start 1/3/17; End 10/15/19
  - Allocations as follows:

- Previous allocation of \$3,000,000 Hampton Roads Transportation Fund (HRTF)
- FY 2018 allocation of \$22,000,000 Hampton Roads Transportation Fund (HRTF)
- Obligations as follows:
  - Previous PE Phase obligation of \$25,000,000 Advance Construction (AC)

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel.  
The Motion Carried.

**FY 2018-2021 TIP AMENDMENT: UPC 110634**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 110634 – Nansemond Parkway/Wilroy Road Overpass Over Commonwealth Railway in Suffolk
  - Add project to TIP
  - Description: Realign intersection of Nansemond Parkway and Wilroy Road to provide a grade separated overpass for Nansemond Parkway over the Commonwealth Railway tracks.
  - Length: 0.72 mile
  - Cost Estimate as follows:
    - Preliminary Engineering (PE): \$2,249,257
    - Right of Way (RW): \$5,065,324
    - Construction (CN): \$18,408,859
    - Total (TO): \$25,723,440
  - Project Phase Schedule as follows:
    - PE: Start 8/9/17; End 2/11/20
    - RW: Start 2/11/20; End 1/7/21
    - CN: Start 1/7/21; End 3/17/23
  - Allocations as follows:
    - Previous allocation of \$2,024,331 Rail Highway Crossings, plus \$224,926 match
    - Previous allocation of \$921,000 Revenue Sharing Funds (State), plus \$921,000 Revenue Sharing Funds (Local) match
    - Previous allocation of \$7,717,032 Accounts Receivable - Urban
    - FY 2018 allocation of \$1,375,465 Rail Highway Crossings, plus \$152,829 match
    - FY 2019 allocation of \$1,885,293 Rail Highway Crossings, plus \$209,477 match
    - FY 2020 allocation of \$1,885,293 Rail Highway Crossings, plus \$209,477 match
    - FY 2021 allocation of \$1,885,293 Rail Highway Crossings, plus \$209,477 match

- FY 2020 allocation of \$3,218,447 National Highway Performance Program (NHPP), plus \$804,612 match
- Obligations as follows:
  - Previous PE Phase obligation of \$2,249,257 Surface Transportation Program (STP)/Rail

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel. The Motion Carried.

**FY 2018-2021 TIP AMENDMENT: UPC 111427**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 111427 – Bowers Hill Interchange (PE Only) in Chesapeake
  - Add project to TIP
  - Description: Study to identify short and long term operational improvements to the I-64/I-264/I-664 and Route 58/460 Interchange.
  - Cost Estimate as follows:
    - Preliminary Engineering (PE): \$4,000,000
    - Total (TO): \$4,000,000
  - Project Phase Schedule as follows:
    - PE: Start 10/2/17; End 2/10/21
  - Allocations as follows:
    - FY 2018 allocation of \$1,640,000 Hampton Roads Transportation Fund (HRTF)
    - FY 2019 allocation of \$1,950,000 HRTF
    - FY 2020 allocation of \$410,000 HRTF
  - Obligations as follows:
    - Previous PE Phase obligation of \$4,000,000 Advance Construction (AC)

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel. The Motion Carried.

**FY 2018-2021 TIP AMENDMENT: UPC 111711**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 111711 – Laskin Road Phase 1-A in Virginia Beach
  - Add project to TIP

- Description: Construction of an 8-lane divided highway along Laskin Road from Republic Road to Fremac Drive and construction of a 6-lane divided highway on First Colonial Road from Laurel Lane to I-264.
- Cost Estimate as follows:
  - Preliminary Engineering (PE): \$1,600,000
  - Right of Way (RW): \$762,500
  - Construction (CN): \$26,637,700
  - Total (TO): \$29,000,200
- Project Phase Schedule as follows:
  - PE: Start 11/21/17; End 9/11/18
  - RW Start 9/11/18; End 6/11/19
  - CN: Start 6/11/19; End 12/8/23
- Allocations as follows:
  - FY 2018 allocation of \$1,615,957 District Grant Program (DGP) - NHPP, plus \$403,989 soft match
  - FY 2020 allocation of \$446,790 DGP - NHPP, plus \$111,697 soft match
  - FY 2021 allocation of \$227,124 DGP - NHPP, plus \$56,781 soft match
- Obligations as follows:
  - Previous PE Phase obligation of \$1,600,000 National Highway Performance Program (NHPP)

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel. The Motion Carried.

### **FY 2018-2021 TIP AMENDMENT: UPC 112053**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director requested to amend the FY 2018-2021 Transportation Improvement Program (TIP) to add one project as described below:

- UPC 112053 – Expanded Marine Highway Barge Service
  - Add project to TIP
  - Description: Port of Virginia barge service expansion between the Hampton Roads and Richmond marine terminals.
  - Cost Estimate as follows:
    - Preliminary Engineering (PE): \$4,543,620
    - Total (TO): \$4,543,620
  - Project Phase Schedule as follows:
    - PE: Start 5/1/17; End 1/16/19
  - Allocations as follows:
    - Previous allocation of \$800,000 Congestion Mitigation and Air Quality Improvement Program (CMAQ), plus \$200,000 match
    - FY 2018 allocation of \$1,200,000 Congestion Mitigation and Air Quality Improvement Program (CMAQ), plus \$300,000 match
    - FY 2019 allocation of \$1,200,000 Congestion Mitigation and Air Quality Improvement Program (CMAQ), plus \$300,000 match

- FY 2020 allocation of \$400,000 Congestion Mitigation and Air Quality Improvement Program (CMAQ), plus \$100,000 match
- Obligations as follows:
  - Previous PE Phase obligation of \$2,000,000 CMAQ, plus \$500,000 match
  - Previous PE Phase obligation of \$1,600,000 Advance Construction (AC), plus \$400,000 match

Mr. Moore MOVED to recommend HRTPO approval of the TIP Amendment; seconded by Ms. Kassel. The Motion Carried.

### **Gateways used by Port Trucks: Final**

Dr. Rob Case, HRTPO Principal Transportation Engineer, reported the study was presented to the TTAC during the January meeting. He noted comments received from VDOT have been incorporated into the final report.

Mr. Raliski Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Moore. The Motion Carried.

### **SMART SCALE Update**

Mr. Eric Stringfield, VDOT Hampton Roads District Transportation Planning Director, provided an overview of the SMART SCALE process. He noted 2015 Legislation recommended revisions for formula funding and those new formula distributions are as follows, 45% for State of Good Repair, 27.5% for District Grant Program, and 27.5% for High Priority Projects. He explained the application limitations noting localities with less than 200,000 could submit four applications while localities with greater than 200,000 could submit 10 applications. He reported in 2017 SMART SCALE transitioned to a biennial schedule with applications accepted in March of even numbered years and final project selections in June of the following off numbered years.

Mr. Mike Kimbrel, HRTPO Deputy Executive Director, briefed the committee on the HRTPO Board policies regarding the SMART SCALE process. The HRTPO will specify the priority order of any SMART SCALE projects submitted by the HRTPO and projects must be consistent with the fiscally constrained LRTP and TIP to receive a HRTPO Resolution of Support.

Mr. Kimbrel and Mr. Stringfield outlined the scheduled next steps for the SMART SCALE process which include:

- February 13, 2018 Webex application training 10:am – 12:00 pm
- February 27, 2018 Pre-Application refresher and full application training via Webex, time TBD
- March 1, 2018 SMART Portal opens
- May 30, 2018 Full Application Refresher Training via Webex, time TBD
- June 1, 2018 Pre-Application Submission Deadline (5:00 pm)
- June 27, 2018 Deadline Request to HRTPO Resolutions of Support for projects to be submitted by localities and transit agencies due
- August 1, 2018 Full Application Submission Deadline (5:00 pm)

## **Road Diets in Hampton Roads: Draft**

Dr. Robert Case, HRTPO Principal Transportation Engineer, stated the purpose of the study was to identify candidate segments and provide data to the localities who then can decide if they would like to further investigate applying a road diet. He thanked the steering committee for their input into the study. A road diet equates to reducing the number of thru lanes and reusing the available road width for two way left turn lane, raised median, refuge island, bus pullouts, parking and bike lanes. He explained the pros and cons of road diets which include public response, cost, construction and post construction as well as measurable transportation impacts. Next steps for the draft study include a public review and comment period through February 21, 2018.

## **Linking Hampton Roads: A Regional Active Transportation Plan: Update**

Mr. Steve Lambert, HRTPO Transportation Planner II, delivered a second update on the status of the Active Transportation Plan. The kickoff meeting for the Active Transportation Committee took place in July 2017 and since that time, the committee and HRTPO staff have compiled existing bike and pedestrian facilities. In November 2017, public input was collected for the study's Vision Statement and Goals. The survey also yielded four main goals, improve safety for all users, link the region with active transportation facilities, improve health outcomes in the region, and promote and encourage the growth of the region's economy and tourism. The study's next steps include a discussion with the military regarding STRAVA data concerns, produce STRAVA data and existing conditions maps, update and finalize Chapter One, receive feedback from the Active Transportation Subcommittee on mapping and analyzing the needs the regions active transportation network. The Active Transportation Subcommittee met in January and will meet next in March 2018.

## **Transportation Connectivity Gaps Analysis Update**

Ms. Theresa Brooks, HRTPO Transportation Engineer III, provided a brief update on the Transportation Connectivity Gaps Analysis. This analysis is one of several multi modal mobility tasks incorporated in the HRTPO FY 2018 Unified Planning Work Program. The purpose of the study is to address connectivity between transportation modes in order to improve mobility and access to major activity centers in Hampton Roads. Next steps include meeting with advisory committees, identifying regional corridors, and gaps, input to other TPO tasks including the project prioritization tool update and multimodal mobility task.

## **WATA Route 11: Six-Month Status Update**

Mr. Josh Moore, WATA Deputy Executive Director, provided background on Route 11 noting it was funded by CMAQ funds in 2009. He reported the service started on July 5, 2017. This route added new transit service to southern York County to include Lackey, the Naval Weapons Station, the Regional Jail and the James City County government complex. For the first 6 months, the internal ridership goal was 3600 riders with 3200 actual riders. He noted high ridership locations include Woods of Yorktown and Rivermeade apartments, which were included after public input. Next steps include improved customer infrastructure shelters, mobile fare payments, new transfer facility, and improved back end infrastructure.

## **TRAFFIX Annual Report**

Mr. Ron Hodges, TRAFFIX Director, provided the TRAFFIX FY 2017 Annual report. He highlighted measurements and successes, which included a reduction of 7.3 million total vehicle miles traveled. Total reduced CO2 emissions of 3.3 tons, approximately 423,000 reduced car trips, average commute distance was 18.6 miles, over 821 parking spots were saved daily. TRAFFIX has participation from 685 organizations, almost 10,000 commuters participated which saved over 344,000 gallons of gas and over \$3.9 million in commuting expenses. He reported TRAFFIX services include bike amenities. Other services include commuter rewards, employer outreach, guarantee ride program, park and ride, ride matching and vanpool assistance. He mentioned several upcoming TRAFFIX promotions such as Telework Week, Earth Day, Bike Month and Try Transit Week. He concluded by giving the committee a glimpse into current and upcoming TRAFFIX advertisements.

## **Three-Month Tentative Schedule**

Chair Holt outlined the Three-Month Tentative Schedule in the Agenda Packet.

## **For Your Information**

Chair Holt reviewed the items in the For Your Information section of the Agenda Packet.

## **Announcements**

None

## **Old/New Business**

None

## **Adjournment**

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 11:13 a.m.