

**Summary Minutes of the HRTPO Transportation
Technical Advisory Committee (TTAC) Meeting
March 6, 2019**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:32 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TTAC Voting Members in Attendance:

Robert Lewis (Chair, SU)	Christine Armstrong (NO)	Phil Pullen (VB)
Troy Eisenberger (CH)	Robert Brown (NO)	Tara Reel (VB)
Carol Rizzio (GL)	Amy Inman (NO)	Carolyn Murphy (WM)
Angela Rico (Alternate, HA)	Frank Brown (PO)	Tim Cross (YK)
Mike Hayes (HA)	Carl Jackson (PO)	Keisha Branch (Alternate, HRT)
Richard Rudnicki (IW)	James Wright (PO)	Sonya Hallums-Ponton (VDOT)
Benjamin Sullivan (IW)	Dannan O'Connell (PQ)	Dawn Odom (VDOT)
Paul Holt (JC)	Beth Lewis (SH)	Eric Stringfield (VDOT)
Tammy Rosario (JC)	Jason Souders (Alternate, SU)	Barbara Nelson (VPA)
Bridjette Parker (NN)	Ric Lowman (VB)	Joshua Moore (WATA)
Bryan Stilley (NN)		

TTAC Voting Members Absent:

Benjamin Camras (CH)	Jackie Kassel (NN)	Lynette Lowe (SH)
Earl Sorey (CH)	Ellen Roberts (PQ)	LJ Hansen (SU)
Donald Goodwin (FR)	Debbie Vest (PQ)	Tiffany Dubinski (DRPT)
Jamie Oliver (IW)	Michael Johnson (SH)	Jamie Jackson (HRT)

TTAC Nonvoting Members Absent:

Melissa McGill (FTA)	Ivan Rucker (FHWA)	Michael King (NAVY)
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HRTPO Staff:

Sam Belfield	Mike Kimbrel	Keith Nichols
Theresa Brooks	Steve Lambert	Jeff Raliski
Kathlene Grauberger	John Mihaly	Dale Stith
Uros Jovanovic		

Others Recorded Attending:

Sandon Rogers (SU); David Jarman, Bob Matthias, Katie Shannon (VB); Karen McPherson (McPherson Consulting); Patrick Allen (RK&K); Dustin Rinehart (VPA); Brandon McAdams (VHB); Michael Frazier, Robin Grier, Sharonda Hawkins, Ray Hunt, Bryant Porter (VDOT); Chris Vaigneur (HRPDC Staff)

Public Comment Period

There were no public comments.

Submitted Public Comments

There were 99 submitted public comments regarding the I-64 Hampton Roads Bridge-Tunnel Expansion project in the agenda packet.

Comments and Updates from State and Federal Agencies and the Military

There were no comments from VDOT.

There was no representative in attendance from DRPT.

There were no comments from VPA.

There was no representative in attendance from FHWA.

There was no representative in attendance from the U.S. Navy.

Approval of Agenda

Chair Robert Lewis asked for additions or deletions to the TTAC Agenda. Hearing none, Mr. Joshua Moore Moved to approve the agenda as written; seconded by Mr. Eric Stringfield. The Motion Carried.

Summary Minutes

Chair Lewis reported that the TTAC summary minutes from the February 6, 2019 meeting were included in the March 6, 2019 TTAC Agenda Packet. Chair Lewis asked for any additions or corrections to the minutes. Hearing none, Mr. Moore Moved to approve the minutes as written; seconded by Ms. Carolyn Murphy. The Motion Carried.

FY 2018-2021 TIP Amendment Request: HRT0107, HRT0108 – HRT

Ms. Keisha Branch reported that Hampton Roads Transit (HRT) is requesting to amend the Fiscal Year (FY) 2018-2021 Transportation Improvement Program (TIP) to add two new projects. The specifics of the request are described below:

- Replacement Electric Bus (STIP ID HRT0107)
 - Add project to the TIP
 - Add project funding (in \$1,000s) as follows:

Fund Source	FY 2018	FY 2019	FY 2020	FY 2021
FTA 5339 LoNo	\$0	\$1,682	\$0	\$0
Local	\$0	\$240	\$0	\$0
State	\$0	\$4,085	\$0	\$0
Totals	\$0	\$6,007	\$0	\$0

- Electric Bus Charging and Facility Infrastructure Upgrade (STIP ID HRT0108)
 - Add project to the TIP
 - Add project funding (in \$1,000s) as follows:

Fund Source	FY 2018	FY 2019	FY 2020	FY 2021
FTA 5339 LoNo	\$0	\$1,108	\$0	\$0
Local	\$0	\$106	\$0	\$0
State	\$0	\$626	\$0	\$0
Totals	\$0	\$1,840	\$0	\$0

This request was made available for public review and comment from February 27, 2019 through March 13, 2019.

Ms. Amy Inman Moved to recommend HRTPO Board approval of the TIP Amendment; seconded by Mr. Stringfield. The Motion Carried.

Economic Impact of Bike Facilities – Phase One: Final

Mr. Michael Kimbrel, HRTPO Deputy Executive Director, reported that the draft report of *Economic Impact of Bike Facilities – Phase One* was presented to TTAC at its January 9, 2019 meeting and underwent public review from January 9, 2019 through January 23, 2019.

Ms. Murphy Moved to recommend HRTPO Board approval of the final report; seconded by Mr. Moore. The Motion Carried.

Regional Performance Measures – System Performance Report: Draft

Mr. Keith Nichols, HRTPO Principal Transportation Engineer, reported that the Moving Ahead for Progress in the 21st Century (MAP-21) surface transportation legislation established a performance- and outcome-based program. As part of this program, MAP-21 and the current Fixing America’s Surface Transportation (FAST) Act legislation require that States and Metropolitan Planning Organizations (MPOs) prepare and use a set of federally-established performance measures that are tied to national performance goals. Each MPO must set regional targets in the areas of roadway safety, Transit Asset Management, pavement condition, bridge condition, roadway performance, and freight. The HRTPO Board approved initial regional targets in each of these areas throughout 2018.

Mr. Nichols stated the HRTPO will annually prepare a System Performance Report on the regional performance measures and targets. The first of these annual reports includes:

- A description of the methodology used to calculate each measure
- Historical data trends for each of the areas
- Information on statewide targets
- A description of the targets that have been established by the HRTPO
- Progress being made towards meeting the established targets

He requested TTAC members review the draft report and submit comments to him by Friday, March 22, 2019. Approval of the final document is anticipated at the April TTAC and HRTPO Board meetings.

TRAFFIX Annual Report

Mr. Ron Hodges, Director of TRAFFIX, reported that its mission is to assist in the promotion of transportation alternatives in the area. Established in 1995, TRAFFIX is monitored by the TRAFFIX Subcommittee (TS) which reports to TTAC, and has direct oversight of the status of TRAFFIX programs and how allocated funding is spent. It is funded with regional Congestion Mitigation and Air Quality Improvement (CMAQ) Program dollars and its footprint includes 17 cities and counties.

Mr. Hodges outlined the following services offered by TRAFFIX:

- Bike Amenities
- Commuter Rewards
- Employer Outreach
- Guaranteed Ride Program
- Park & Ride
- Ridematching
- Vanpool Assistance

He highlighted the successes of TRAFFIX, including:

- Total reduced CO₂ emissions – 2,454.82 tons
- Car trips reduced – 264,329
- Parking spots saved per day – Average of 5,001
- Gallons of gas saved by commuters – 249,792

He noted that TRAFFIX produces an annual report that defines and tabulates a comprehensive set of performance measures including actions, outcomes, and budget.

2045 Long-Range Transportation Plan: Status Update

Ms. Dale Stith, HRTPO Principal Transportation Planner, reported that the fiscally-constrained Long Range-Transportation Plan (LRTP) is one of the HRTPO's core functions. With a planning horizon of at least 20 years, the LRTP serves as the blueprint for enhancing the region's multimodal transportation system. It is updated periodically to reflect changing conditions such as new planning priorities, population projections, economic change, and anticipated travel demand.

Ms. Stith noted that per federal regulations, base year data must be updated every 10 years for the Regional Travel Demand Model. Improvements that have been made to the model for the 2045 LRTP include:

- Model area expanded to include the City of Franklin and Southampton County
- Updated Transportation Analysis Zones (TAZs)
- Updated Highway and Transit Networks
- Improved Toll Choice Model
- New/Planned Modes (Connected/Autonomous Vehicles, Ride sharing)
- Environmental Justice analysis
- Improved post-processing efficiencies

HRTPO staff is currently working on the following efforts for the 2045 LRTP:

- Visioning
- Scenario Planning
- Refinement of the HRTPO Project Prioritization Tool

Ms. Stith discussed next steps and indicated that the 2045 LRTP is anticipated to be adopted by the HRTPO Board in June 2021.

Southampton County Active Transportation Plan

Ms. Theresa Brooks, HRTPO Transportation Planner III, reported that in August 2015, the Southampton County Board of Supervisors approved a request for County planning staff to work in conjunction with HRTPO staff to develop an active transportation plan for the County. The purpose of the plan is to provide Southampton County with a resource to assist in the pursuit of future opportunities for active transportation improvements that meet commuting and recreational needs of its citizens.

Ms. Brooks stated that a steering committee comprised of Southampton Planning Commission members and County residents was created to provide input and guidance to HRTPO staff during the plan development. HRTPO staff conducted an extensive public outreach effort including:

- An online survey
- In-person distribution of survey at various local County events
- Facebook advertisement to County residents

Ms. Brooks indicated that the draft report will be available following the TTAC meeting. She requested that members review the draft report and submit comments to her by COB March 20, 2019.

Three-Month Tentative Schedule

Chair Lewis outlined the Three-Month Tentative Schedule in the Agenda Packet.

For Your Information

Chair Lewis noted the For Your Information items in the Agenda Packet.

Announcements

Chair Lewis reminded everyone of the LRTP Subcommittee meeting immediately following TTAC.

Old/New Business

There was no new/old business.

Adjournment

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:38 a.m.