

**Summary Minutes of the HRTPO Transportation
Technical Advisory Committee (TTAC) Meeting
March 2, 2022**

The HRTPO Transportation Technical Advisory Committee (TTAC) Meeting was called to order at 9:34 a.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

TTAC Voting Members in Attendance:

Jamie Oliver (Chair, IW)	Dorian Allen (NO)	Mark Shea (VB)
Benjamin Camras (CH)	Amy Inman (NO)	Tim Cross (YK)
Troy Eisenberger (CH)	Deborah Mangiaracina (NO)	Keisha Branch (Alternate, HRT)
Carol Rizzio (GL)	Carl Jackson (PO)	Todd Halacy (VDOT)
Sandon Rogers (Alternate, HA)	Darryll Lewis (SU)	Bryant Porter (Alternate, VDOT)
Tom Leininger (JC)	Robert Lewis (SU)	Eric Stringfield (VDOT)
Angela Hopkins (NN)	Jason Souders (SU)	Barbara Nelson (VPA)
Angela Rico (NN)	David Jarman (VB)	Ben Goodill (WATA)
Bryan Stilley (NN)	Ric Lowman (VB)	

TTAC Voting Members Absent:

Tracy Jones-Schoenfeld (CH)	Paul Holt (JC)	Lynette Lowe (SH)
Carlee Smith (FR)	Tammy Rosario (JC)	Daniel Clayton (WM)
Anne Ducey-Ortiz (GL)	Jeff Harper (PO)	Aaron Small (WM)
Michael Hayes (HA)	James Wright (PO)	Earl Anderson (YK)
Lynne Keenan (HA)	Garrett Feagans (PQ)	Elizabeth Mertz-Guinn (YK)
Jason Mitchell (HA)	Charles Horton (PQ)	Grant Sparks (DRPT)
Wayne Griffin (IW)	Michael Johnson (SH)	Sonya Hallums-Ponton (VDOT)
Amy Ring (IW)	Beth Lewis (SH)	

TTAC Non-Voting Members Absent:

Ivan Rucker (FHWA)
Melissa McGill (FTA)
Michael King (NAVY)

HRTPO Staff in Attendance:

Rob Case	Steve Lambert	Pavithra Parthasarathi
Rob Cofield	John Mihaly	Jeff Raliski
Kathlene Grauberger	Keith Nichols	Dale Stith
Bishoy Kelleny		

Others Recorded Attending:

Francis Moll (NO); Megan Gribble (VB); Ron Hodges (HRT/TRAFFIX); Barbara Creel (WATA); Tony Gibson, Heather Patel (VDOT); Karen McPherson (McPherson Consulting); Lynn Allsbrook (Whitman, Requardt & Associates); Andrew Magnuson, Chris Vaigneur (HRPDC)

Introductions

Ms. Amy Inman introduced Mr. Dorian Allen, TTAC's newest member, representing the City of Norfolk.

Approval of Agenda [Action Required]

Chair Jamie Oliver asked for additions or deletions to the TTAC Agenda. Mr. Todd Halacy of VDOT requested to replace *Agenda Item #7-L: FY 2021-2024 TIP Amendment: VDOT – UPC 119637 – Hampton Roads Express Lanes – Segment 1 (Associated with UPC 117840)* with another TIP amendment request regarding the same project. He also asked to add a TIP amendment request to the Consent Agenda. Mr. Bryan Stilley Moved to approve the agenda as amended; seconded by Ms. Barbara Nelson. The Motion Carried.

Public Comment Period (Limit three minutes per individual)

There were no public comments.

Submitted Public Comments

There were no submitted comments.

Comments and Updates from State and Federal Agencies, Transit Agencies, and Military Liaisons

Mr. Todd Halacy of the Virginia Department of Transportation (VDOT) stated that the public meeting for the FY 2023-2028 Six-Year Improvement Program (SYIP) will be held in-person on May 2, 2022 at 4:00 p.m. at the VDOT Hampton Roads District Office in Suffolk.

Mr. Eric Stringfield of VDOT noted that the SMART SCALE portal is now open for pre-applications.

There were no comments from the Virginia Port Authority (VPA).

There was no Federal Highway Administration (FHWA) representative in attendance.

There was no U.S. Navy representative in attendance.

There were no comments from the Williamsburg Area Transit Authority (WATA).

There were no comments from Hampton Roads Transit (HRT).

Approval of Consent Items [Action Requested]

- A. Minutes from the February 2, 2022 Meeting
- B. FY 2021-2024 TIP Amendment to Transfer CMAQ Funding: Gloucester County
UPC 110626 – Greate Road (Route 1208) Pedestrian Improvements
- C. FY 2021-2024 TIP Amendment to Transfer CMAQ Funding from the HRTPO CMAQ
Reserve Account: Isle of Wight County
UPC 102951 – Main Street Pedestrian Improvements
- D. FY 2021-2024 TIP Amendment to Transfer CMAQ Funding from the HRTPO CMAQ
Reserve Account: Newport News
UPCs 103016, 108980, 109076, 107058
- E. FY 2021-2024 TIP Amendment to Transfer RSTP Funding from the HRTPO RSTP
Reserve Account: Newport News
UPC 109075 – Newport News Transportation Center – Grading, Drainage, and Utilities
(child project of UPC 102734)
- F. FY 2021-2024 TIP Amendment: Norfolk
UPC 117318 – St. Paul’s Infrastructure Improvements Phase 1
- G. FY 2021-2024 TIP Amendment: Norfolk
UPC 118642 – St. Paul’s Infrastructure Improvements Phase 2
- H. FY 2021-2024 TIP Amendment to Transfer RSTP Funding: Suffolk
UPC 102994 – Suffolk Bypass ITS Improvements
- I. FY 2021-2024 TIP Amendment to Transfer RSTP Funding from the HRTPO RSTP
Reserve Account: Suffolk
UPC 120994 – Suffolk Bypass ITS Improvements
- J. FY 2021-2024 TIP Amendment: VDOT
UPC 16314 – Penniman Road/Government Road Improvements
- K. FY 2021-2024 TIP Amendment: VDOT
UPC 109314 – Nike Road Extension
- L. FY 2021-2024 TIP Amendment: VDOT
UPC 119637 – Hampton Roads Express Lanes – Segment 1 (Associated with UPC
117840)
- M. FY 2021-2024 TIP Amendment: VDOT
UPC 120731 – Willoughby Bay Bridge – HRBT Expansion – Bridge Repair Work Option
- N. FY 2021-2024 TIP Amendment: VDOT
UPC 120733 – Willoughby Bay Bridge – Additional Bridge Work – HRBT Expansion –
Bridge Repair Work Option
- O. FY 2021-2024 TIP Amendment: Virginia Beach
UPC 108955 – Virginia Beach Corridor Signal Retiming
- P. FY 2021-2024 TIP Amendment to Transfer CMAQ Funding: Virginia Beach
UPC 108956 and 108966
- Q. FY 2021-2024 TIP Amendment to Transfer RSTP Funding from the HRTPO RSTP
Reserve Account: Virginia Beach
UPC 15828 – Elbow Road Extended Phase 2B
- R. FY 2021-2024 TIP Amendment to Transfer RSTP Funding from the HRTPO RSTP
Reserve Account: Virginia Port Authority
UPC 109409 – Port of Virginia ITS Master Plan for Hampton Roads

- S. FY 2021-2024 TIP Amendment to Transfer RSTP Funding from the HRTPO RSTP Reserve Account: WATA
UPC T11932 – WATA Administration and Operations Facility
- T. FY 2021-2024 TIP Amendment: VDOT
UPC T26347 – Hampton Roads Express Lanes – Segment 1 (Associated with UPC 117840)

Mr. Robert Lewis Moved to approve the Consent Agenda as amended; seconded by Ms. Angela Rico. The Motion Carried.

2021-2022 Transportation Alternatives (TA) Set-Aside Project Selections and Allocations *[Action Requested]*

Mr. John Mihaly, HRTPO Principal Transportation Planner reported that:

- In 2015, the FAST Act created a set-aside of the Surface Transportation Block Grant (STBG) program for funding Transportation Alternative (TA) projects
- Funding for this year’s project selection process is for the years FY 2023 and FY 2024
- The next opportunity to submit a TA Set-Aside application will be October 1, 2023

Mr. Mihaly summarized the eligible project categories and explained the breakdown of the available TA Set-Aside funding. He noted that additional funding from the Federal Infrastructure Investment and Jobs Act (IIJA) will be available for FY 2022-2026 with guidelines and funding totals currently being finalized.

The TA Set-Aside project selection process is as follows:

- VDOT Local Assistance Division coordinates the application process and scoring of proposed projects
- HRTPO staff coordinates with the Hampton Roads District CTB member on his selections/allocations
- The HRTPO Board approves a set of TA Set-Aside projects and allocations to be considered by the Commonwealth Transportation Board (CTB)

Mr. Mihaly outlined the selections and allocations of the FY 2023 and FY 2024 TA Set-Aside projects as recommended by the HRTPO Transportation Programming Subcommittee (TPS) at its February 18, 2022 meeting.

Mr. Darryl Lewis of Suffolk requested to correct a clerical error in the title of its Seaboard Coastline Trail Phase 2B project to 3B. Mr. Mihaly replied affirmatively.

Mr. Robert Lewis Moved to recommend HRTPO Board approval of the TA Set-Aside projects and funding allocations as recommended by the TPS, including the clerical correction; seconded by Bryan Stilley. The recommended projects are shown below:

Newport News	Washington Avenue and 25th Street Pedestrian Improvements	\$1,000,000
Chesapeake	Chesapeake Trail Phase 2 – Dordon Street to Taylor Street	\$582,944
Newport News	Birthplace of America Trail Multi-Use Path on Elmhurst Road from Yorktown Road to Warwick Boulevard	\$1,000,000
Newport News	CNI Bates Drive Multi-Use Path	\$764,800
Suffolk	Seaboard Coastline Trail Phase 3B	\$530,177
Newport News	Birthplace of America Trail Multi-Use Path from Yorktown Road to Newport News Park	\$1,000,000
Chesapeake	Chesapeake Trail Phase 3 from Taylor Road to Suffolk Line	\$406,460
York County	Grafton Drive Sidewalk	\$422,754

Regarding the motion on the floor, The Motion Carried.

HRTPO Active Transportation: Update

Dr. Robert Case, HRTPO Chief Transportation Engineer, stated that Active Transportation (AT) is all forms of human-powered transportation with the most common forms being walking and biking. The HRTPO, along with stakeholders, is working to:

- Plan, evaluate, and incorporate AT into the HRTPO planning process
- Fund AT projects
- Integrate AT into the regional multimodal transportation system

Mr. Steve Lambert, HRTPO Transportation Planner II, outlined recent and ongoing AT efforts by HRTPO staff, making particular note of the Birthplace of America Trail (BoAT) Study that was adopted by the HRTPO Board in 2017. Following the adoption of the BoAT Study, HRTPO staff was tasked with developing *Linking Hampton Roads*, the first HRTPO regional active transportation plan, which was adopted in March 2020.

Mr. Lambert stated that HRTPO staff used the active transportation network that was developed in the Linking Hampton Roads plan, to assist in the development of the active transportation portion of the 2045 Long-Range Transportation Plan (LRTP).

In the fall of 2020, the Peninsula Chief Administrative Officers (CAOs) requested assistance from the HRTPO to advance BoAT projects from planning to construction. HRTPO staff is currently assisting the Peninsula CAOs by collaborating with the localities and key stakeholders in the area.

Mr. Lambert highlighted current and future efforts by HRTPO staff as follows:

- Birthplace of America Trail/Virginia Capital Trail Extension
- Level of Stress Analysis for the City of Hampton
- Hampton Roads Regional Trails Report
- Multimodal Connectivity Toolbox: Safe Routes to School project
- Active Transportation “Toolbox”
- Regional Trails Report follow-up with marketing/online materials
- Another Level of Traffic Stress, or Level of Comfort, or Sidewalk Equity Analysis for a locality or regional trail
- Provide an analysis for the City of Norfolk for an extension of the Elizabeth River Trail to the Virginia Beach City line.

Funding of Upgrading Private Roads to VDOT System

Dr. Robert Case, HRTPO Chief Transportation Engineer, reported that across Virginia, citizens often call county offices asking that the maintenance of their private road be taken over by VDOT. Typical requests for “rural additions” to the VDOT system include:

- Private streets, often paved, in subdivisions platted in the 1960s and 1970s
- Private lanes, often unpaved, serving a few homeowners

HRTPO staff gathered information on funding and processing of rural additions from:

- Staff of Virginia counties
- VDOT staff
- VDOT documents
- Virginia Code

Dr. Case noted that per the Code of Virginia, private roads must be improved to meet the required minimum standards before VDOT can include them in its system. He summarized the funding opportunities available to upgrade the roads; however, he noted it can be costly to the counties. He stated that many counties provide non-monetary aid to inquiring citizens and also have a set method of prioritizing citizen requests.

Dr. Case requested TTAC members review the draft report and submit comments to him by March 16, 2022.

Three-Month Tentative Schedule

Chair Oliver outlined the Three-Month Tentative Schedule in the Agenda Packet.

For Your Information

Chair Oliver highlighted the items in the For Your Information section in the Agenda Packet.

Announcements

Chair Oliver summarized the items in the Announcements section in the Agenda Packet.

Mr. Carl Jackson stated the TRAFFIX Subcommittee will convene its meeting immediately after the TTAC meeting.

Mr. John Mihaly noted that any locality or agency that planned to submit a RAISE application must request a letter of support from the HRTPO. He indicated that the deadline was at the end of the day; however, he stated that a short extension could be given.

Old/New Business

There was no old/new business.

Adjournment

With no further business to come before the Hampton Roads Transportation Technical Advisory Committee, the meeting adjourned at 10:26 a.m.