

### **AGENDA ITEM #1: CALL TO ORDER**

The meeting will be called to order at approximately 11:30 a.m.

### **AGENDA ITEM #2: SUBMITTED PUBLIC COMMENTS**

Members of the public are invited to address the FTAC by submitting comments in advance of the meeting by email to [kmiller@hrtpo.org](mailto:kmiller@hrtpo.org) or phone (757) 366-4370. Each oral comment is limited to three minutes. All comments received 48 hours before the start of the meeting will be provided to the FTAC Members prior to the meeting and included in the official record.

### **AGENDA ITEM #3: APPROVAL OF AGENDA**

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires action from the FTAC should be submitted at this time, as opposed to under "Old/New Business."

### **AGENDA ITEM #4: MINUTES**

Summary minutes of the FTAC meeting held on December 18, 2019 are attached.

Attachment 4

**Recommended Action:** Approve the minutes.

### **AGENDA ITEM #5: FTAC MEMBERSHIP**

Due to recent vacancies, VPA and HRTPO staff has recommended adding two new members to the FTAC: Mr. Bob Eveleigh, Chief Operating Officer of Port City Transportation, and Mr. Cannon Moss, President & General Manager of the Norfolk & Portsmouth Belt Line Railroad and president of the Virginia Railroad Association.

Ms. Barbara Nelson, Port of Virginia, will introduce Mr. Eveleigh and Mr. Moss to the FTAC.

**Recommended Action:** Recommend HRTPO Board approval of the proposed membership changes.

Freight Transportation Advisory Committee of HRTPO  
Meeting Minutes  
December 18, 2019

**Members in Attendance:**

David White (Virginia Maritime Association)  
Rick Morris (Canon Virginia)  
Mike Abbott

**Members Not Present:**

Keith Helton (Givens Transportation)  
Marcia Capelli (Huntington Ingalls)

**I. CALL TO ORDER and INTRODUCTION**

The meeting was called to order by at 10:30 AM. Introductions were made.

**II. PUBLIC COMMENT PERIOD**

There were no public comments.

**III. APPROVAL OF PREVIOUS MEETING'S MINUTES**

Minutes of the September 25, 2019 minutes were approved by consensus.

**IV. PORT RESERVATION SYSTEM**

Mark Higgins, Director, Motor Carrier Experiences for The Port of Virginia provided a briefing to FTAC on the port's Truck Reservation System (TRS) that was launched in 2018 at NIT and VIG. The impacts of the TRS have been significant, including providing certainty to the truckers and beneficial cargo owners, and reducing turn times for trucks picking up a container from an average of two hours to an average of less than 40 minutes.

**V. HAMPTON ROADS EXPRESS LANES NETWORK UPDATE**

Mike Kimbrel, HRTPO Deputy Executive Director provided a briefing on the Hampton Roads Express Lanes (HREL). The HREL are anticipated to provide an option for a dependable and reliable trip in the I-64/I-664 corridor beginning at Jefferson Avenue in Newport News, proceeding along I-64 through the Bowers Hill interchange and continuing along I-664 to the vicinity of the Hampton Coliseum. The express lanes would be free to cars with two or more persons, while solo drivers may use the lanes by paying a toll. There was discussion among FTAC regarding permitting trucks in the HREL as it will likely be the most reliable trip and that freight movement would benefit from this option. At this time, the policy prohibits trucks in the HREL.

## **VI. FY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP): DRAFT PROJECT LIST**

John Mihaly, HRTPO provided a briefing on the draft project lists for the upcoming TIP, reviewed the schedule, and highlighted examples of freight related projects in the TIP. FTAC was asked to review the list and provide any comments to Mr. Mihaly by January 17, 2020.

## **VII. HRTPO UPWP FY 2021 FREIGHT PLANNING TASKS**

Keith Nichols, HRTPO, provided a briefing to the FTAC on the Unified Planning Work Program (UPWP) that is under development for FY21. As discussed, the UPWP describes work efforts to be undertaken, including those related to the needs of freight. Mr. Nichols reviewed work efforts that have been undertaken in past UPWPs including a regional freight study, gateways by port trucks, positioning the region for freight infrastructure funding, and a regional freight facilities inventory. There was discussion regarding how the past efforts have been beneficial in increasing awareness and understanding of the needs of freight in the regional transportation planning process and agreement that FTAC will continue to provide inputs for consideration by the HRTPO.

## **VIII. FTAC BYLAWS**

The HRTPO provided an overview of the FTAC bylaws which were drafted in 2009 with the establishment of the committee. In the years since the initial organization, there have been many changes in both the industry and the regional transportation planning process which necessitate revisiting and considering revisions to the bylaws. The initial review of the bylaws was conducted at the September 25, 2019 meeting and additional comments were provided at the December 18, 2019 meeting. FTAC requested the HRTPO to incorporate the revisions and bring them back for consideration and action at the next FTAC meeting.

## **IX. FUTURE MEETING TOPICS AND ACTION ITEMS**

Future meeting topics included in the agenda were discussed and it was agreed that the HRTPO would consider these topics in the development of the next agenda.

## **X. NEXT MEETINGS**

It was the consensus of the FTAC to meet in the first quarter of 2020 and determine the calendar for the year.

## **XI. ADJOURNMENT**

The meeting was adjourned at 12:55PM.