

## **L. AUTHORIZING RESOLUTIONS FOR FY 2020 FEDERAL AND STATE GRANT APPLICATIONS**

Each year, the HRTPO applies for regional planning funds under two federal programs that supplement the primary planning funds the HRTPO receives under the Federal Highway Administration (FHWA) Section 112 Metropolitan Planning (PL) Funds program. One is the Federal Transit Administration (FTA) Section 5303 program and the other is the FHWA State Planning and Research (SPR) Funds program.

Section 5303 funds are designated for transit planning and research activities. The FTA apportions Section 5303 funds for Virginia to the Virginia Department of Rail and Public Transportation (DRPT). Virginia Metropolitan Planning Organizations (MPOs) receive their apportionments from DRPT based on an urbanized area population-based formula. These funds require a 20% match, which is typically divided between the state and the MPO or transit agency, each contributing 10%. The HRTPO retains a portion of Section 5303 funds and allots the remaining funds to Hampton Roads Transit, Williamsburg Area Transit Authority, and Suffolk Transit via pass-through agreements.

SPR funds are administered by VDOT and are the primary source of funding for statewide long-range transportation planning in non-urbanized areas within the Commonwealth. SPR funds require matching funds of 20%.

Both programs require a resolution authorizing the HRTPO Executive Director to:

- File an application for the funds on behalf of the HRTPO
- Execute and file all necessary certifications and assurances, as well as any other documents or information required for the application
- Execute a grant agreement on behalf of the HRTPO

The resolutions (attached) also certify that the local share required to match the federal funds shall be made available from resources available to the HRTPO.

Attachment 17-L1: HRTPO Board Resolution 2019-01 – FTA Section 5303 Program

Attachment 17-L2: HRTPO Board Resolution 2019-02 – SPR Program

### **RECOMMENDED ACTION:**

Approve the resolutions and authorize the Executive Director to file applications and execute the associated documents for the FY 2020 FTA Section 5303 and SPR funding programs.



**HAMPTON ROADS TRANSPORTATION PLANNING ORGANIZATION  
BOARD RESOLUTION 2019-01**

**A RESOLUTION OF THE HAMPTON ROADS TRANSPORTATION PLANNING ORGANIZATION AUTHORIZING THE FILING OF AN APPLICATION WITH THE VIRGINIA DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION FOR GRANTS OF FEDERAL FUNDS UNDER THE FEDERAL TRANSIT ADMINISTRATION SECTION 5303 PROGRAM AND STATE MATCHING FUNDS.**

**WHEREAS**, the contract for financial assistance will impose certain obligations upon this Body, including the provision of the local funds to support project costs; and

**WHEREAS**, a recipient of Federal Transit Administration Funding is required to provide certifications and assurances that all pertinent Federal statutes, regulations, executive orders and directives will be obeyed and it is the intent of this Body to comply fully with all required certifications and assurances.

**NOW, THEREFORE, BE IT RESOLVED** by the Hampton Roads Transportation Planning Organization that the Executive Director is authorized to:

1. Prepare and file an application on behalf of Hampton Roads Transportation Planning Organization with the Virginia Department of Rail and Public Transportation for federal and state financial assistance under the Federal Transit Administration Section 5303 Program and State Aid Program;
2. Execute and file with such application all necessary certifications and assurances or any other documents or information required by Virginia Department of Rail and Public Transportation in connection with the application or the project;
3. Execute a grant agreement on behalf of the Hampton Roads Transportation Planning Organization with the Virginia Department of Rail and Public Transportation for the use of FTA Section 5303 Program and State Aid Program funds.

**BE IT FURTHER RESOLVED** that the Hampton Roads Transportation Planning Organization certifies that the local share required to match the federal funds identified in the application shall be made available from resources available to this Body.

**APPROVED and ADOPTED** by the Hampton Roads Transportation Planning Organization Board at its meeting on the 21st day of February, 2019.

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Thomas G. Shepperd, Jr.  
Chair  
Hampton Roads Transportation  
Planning Organization

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Robert A. Crum, Jr.  
Executive Director/Secretary  
Hampton Roads Transportation  
Planning Organization



**HAMPTON ROADS TRANSPORTATION PLANNING ORGANIZATION  
BOARD RESOLUTION 2019-02**

**A RESOLUTION OF THE HAMPTON ROADS TRANSPORTATION PLANNING ORGANIZATION DIRECTING STAFF TO ASSIST THE VIRGINIA DEPARTMENT OF TRANSPORTATION IN TRANSPORTATION RELATED MATTERS AS NECESSARY TO COMPLY WITH THE PROVISIONS OF 23 USC 135.**

**WHEREAS**, the Virginia Department of Transportation (VDOT) is seeking assistance in transportation planning related matters for the Hampton Roads Transportation Planning Organization (HRTPO) to comply with based on the provisions of 23 USC 135; and

**WHEREAS**, the Federal State, Planning and Research (SP&R) funds in the amount of \$58,000 are being made available to the HRTPO for the period of July 1, 2019, through June 30, 2020; and

**WHEREAS**, the HRTPO elects to provide the local share match of \$14,500 to utilize SP&R funds for the benefit of the local jurisdictions comprising the Hampton Roads region.

**NOW, THEREFORE, BE IT RESOLVED** by the Hampton Roads Transportation Planning Organization that the Executive Director is directed, for and on behalf of the Hampton Roads Transportation Planning Organization, to furnish such documents and other information as may be required to qualify for authorization under the agreement with VDOT and to administer such SP&R funds made available, certifying that they shall be administered in accordance with the provisions of 23 CFR Part 420, State, Planning and Research Program Administration.

**APPROVED and ADOPTED** by the Hampton Roads Transportation Planning Organization Board at its meeting on the 21st day of February, 2019.

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Thomas G. Shepperd, Jr.  
Chair  
Hampton Roads Transportation  
Planning Organization

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Robert A. Crum, Jr.  
Executive Director  
Hampton Roads Transportation  
Planning Organization